

AHS Board and Executive Expense Report

Name: Penny Rae
Title: Chief Information Officer
Location: Calgary
 Expenses approved during the month of February 2023

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Travel (1)										
Feb-23	P-Card	Meetings			132		132			
Feb-23	Expense Claim	Meetings		24			24			
	Direct Bill	Meetings					-			
Total			\$ -	\$ 24	\$ 132	\$ -	\$ 156	\$ -	\$ -	\$ -

**Total for
the Month** \$ 156

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 119
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 132.31								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/12/2022	Overnight accommodations on Dec 12, 2022 while attending Digital Health Strategic Direction Setting session in Red Deer.	AB - Other Zones	Accommodations	\$ 132.31				2			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	2-Feb-23									

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 24.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/12/2022	Dinner while attending Digital Health Strategic Direction Setting sessions in Red Deer on Dec 12 & 13, 2022.	AB - Other Zones	Meals Per Diem	\$ 24.00				2			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	2-Feb-23									