

AHS Board and Executive Expense Report

Name: Dr Peter Jamieson
Title: Vice President, Quality and Chief Medical Officer
Location: Calgary
 Expenses posted during the month of August 2024

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
	Expense Claim	Meetings					-			
Aug-24	Direct Bill	Meetings	569				569			
Total by category			\$ 569	\$ -	\$ -	\$ -	\$ 569	\$ -	\$ -	\$ -

**Total
posted for
the Month** \$ 569

Maximum daily single meal expense posted in the month \$ -
 Maximum daily base hotel rate posted in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Peter Jamieson **Reporting Period for the Month of :** Aug-24

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
18-Jun-2024	Direct Billing	Airline Ticket	Trip to Edmonton Jul 2 & 3 2024 to attend 2 in person separate meetings with the Alberta Gov Senior Assistant Deputy Minister	Vision Travel DT Ontario-West Inc	\$568.92
					\$568.92



Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference		Agent name:	
Traveler name	Client reference		
PETER JAMIESON			


Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary			
	From / To	Flight / Provider	Departure / Arrival
Flight	Tue. Jul. 02, 2024 Calgary(YYC) - Edmonton(YEG)	Air Canada AC OPERATED BY AIR CANADA EXPRESS - JAZZ	7:40 p.m.- 8:32 p.m.
Hotel	Tue. Jul. 02, 2024- Wed. Jul. 03, 2024		3:00 p.m.- 12:00 p.m.
Flight	Wed. Jul. 03, 2024 Edmonton(YEG) - Calgary(YYC)	Air Canada AC OPERATED BY AIR CANADA EXPRESS - JAZZ	5:00 p.m.- 5:55 p.m.

	AC	Calgary Calgary (YYC)	Edmonton Edmonton (YEG)
Departure	Tue. Jul. 02, 2024 7:40 p.m.		Arrival Tue. Jul. 02, 2024 8:32 p.m.
Terminal			Terminal
Class	Economy(S)		Seat
Status	Confirmed		
Special requests			Frequent traveler
Equipment	DHC8 Dash 8-400		Duration/ Meal service 00:52/No meal service
eTicket			
Remarks	OPERATED BY AIR CANADA EXPRESS - JAZZ		

 AC	Edmonton Edmonton (YEG)		Calgary Calgary (YYC)
Departure	Wed. Jul. 03, 2024 5:00 p.m.	Arrival	Wed. Jul. 03, 2024 5:55 p.m.
Terminal		Terminal	
Class	Economy(S)	Seat	
Status	Confirmed		
Special requests		Frequent traveler	921090965
Equipment	DHC8 Dash 8-400	Duration/ Meal service	00:55/No meal service
eTicket			
Remarks	OPERATED BY AIR CANADA EXPRESS - JAZZ		

Invoice/Ticket information for PETER JAMIESON

Ticket:	Air Canada	Invoice:	
Base:	CAD480.00		
Other tax:	CAD88.92		
GST/HST tax:	CAD0.00		
QST tax:	CAD0.00		
		Amount:	CAD568.92
Payment:	CA XXXXXXXXXXXXX	Issue date:	18-Jun.-2024
		Total invoiced amount:	CAD568.92
		Balance due:	CAD0.00

General remarks
AIRFARES ARE NOT GUARANTEED UNTIL TICKETED
AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT.

Agency registration
TPS/GST-723782728 RT 0001