

Official Administrator and Executive Expense Report

Name Rob Armstrong
Title Vice-President Human Resources (Acting)
Location Calgary
 Expenses submitted during the month of November 2014

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-14	Expense Claim	Meetings	1,947	166	686	743	3,542			-
Total			\$ 1,947	\$ 166	\$ 686	\$ 743	\$ 3,542	\$ -	\$ -	\$ -

Total for the Month \$ 3,542

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 174
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

- Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
- Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
- If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 1-Nov-14 To 30-Nov-14
 Travel Period from: 4-Nov-14 To 26-Nov-14 (if applicable)
 Out-of-Province Travel No

Name: ROBERT ARMSTRONG Position (Title): Acting VP
 Location: Dept: DOFA Level: (if applicable) Union: Business Phone #: Ext:
 Employee # (E-People):

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → Project Number Expenditure Organization Project Task Number Expenditure Type

Total - Section B: Travel - Pg 2					Total - Section C&D: Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT		
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/ Expense	Total Expense	Total Section B	Total Section C&D	
2A	101	0005	7112000038	\$2,781.53 ✓						\$3,541.84		
2B	101	0005	7112000038	\$760.31 ✓								
2C												
2D												
				\$3,541.84							TOTAL CLAIM	\$3,541.84 ✓

NOTE: This section auto fills from page 2A, 2B, 2C & 2D

NOTE: These fields do not automatically fill for Section C & D

SECTION F: AUTHORIZATION

I attest that I have read and understand the "Travel, Hospitality & Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with the principles and mandatory requirements of this policy.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

I, by signing this form, attest that I am compliant to all the above statements.

Employee Signature: *[Signature]* Date: Mar. 17/15

Approved By (PRINT ONLY): Deb Rhodes DOFA Level: Position #: Phone #: Ext:

I, by signing this form, attest that I am compliant to all the above statements.

Signature: *[Signature]* Title: VP, Corporate Services and CEO Date: Mar. 19/15

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Approved By (PRINT ONLY): DOFA Level: Position #: Phone #: Ext:

I, by signing this form, attest that I am compliant to all the above statements.

Signature: Title: Date:

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

Please send completed claim form (with receipts and other required backup) to: Alberta Health Services 10030-107 St, North Tower, 10th Floor, Accounts Payable, Edmonton, AB T6J 3B6

- 1 of 3 -

EXPENSE CLAIM DETAILS

Enter Finance Coding **101 0005 7112000038**

Emp # (E-People) [REDACTED]

Page **2A**

If expenses incurred are for multiple FC's please use pages 2B, 2C, 2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip, DO NOT separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Inter)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Completion of the "Cost Effective Method Used" Column is **REQUIRED**.
If you select "No" in this column,
Further Explanation is **REQUIRED** in the "Rationale is Required" section on this page

Date dd-mm-yy	Business Reason for Travel - Detailed Description Required (Include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt)		If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)		
					Meal Allowance		Meal with Receipt		Airfare				Hotel	Taxi
					Meal Type with value	Allowance	Meal Type	with receipt						
4-Nov-14	Travel to Edmonton to attend meeting with Cemel Turpin re: HSAA	AB - Provinc	Meeting	Yes	LD-\$32.35	\$32.35	✓		\$380.36	✓	\$63.25			
5-Nov-14	Meetings in Edmonton with Susan McMillan, CEO and Sue Conroy and return to Calgary	AB - Local	Meeting	Yes	BL-\$20.80	\$20.80	✓			✓	\$167.28	\$80.95	\$54.80	
7-Nov-14	Travel to Edmonton to attend Health Advisory Council meeting	AB - Provinc	Meeting	Yes					\$485.36	✓	\$63.25			
8-Nov-14	Attendance at Health Advisory Council meeting and return to Calgary	AB - Provinc	Meeting	Yes						✓	\$60.26	\$32.55		
12-Nov-14	Travel to Edmonton to attend Executive Education Launch	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75	✓		\$368.86	✓				
13-Nov-14	Attendance at meetings with various staff and return to Calgary	AB - Provinc	Meeting	Yes	BL-\$20.80	\$20.80	✓			✓	\$167.28	\$80.26	\$54.80	
17-Nov-14	Travel to Edmonton to attend Alberta Clinicians Council meeting	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75	✓		\$306.86	✓	\$63.00			
18-Nov-14	Attendance at Executive Leadership Team meeting and return to Calgary	AB - Provinc	Meeting	Yes	B-\$9.20	\$9.20	✓			✓	\$156.06	\$86.50	\$54.80	
SUBTOTALS						\$124.65			\$1,642.44		\$490.82	\$427.47	\$196.35	Total Kms

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
→ details of travel location to & from must be included above under the purpose of travel column
Rates applicable \$0.505 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement

Enter \$0.505 km, \$0.47 km OR rate per Union Agreement
(see Mileage details to the left)

\$0.505

Mileage \$

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Travel \$ Subtotal \$2,781.53

Auto fills on page 1 - TOTAL TRAVEL \$2,781.53

Rationale is Required for expenses that are not Cost Effective

(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

EXPENSE CLAIM DETAILS

Enter Finance Coding 101 0005 7112000038

Emp # (E-People) [REDACTED]

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SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Int'l)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Completion of the "Cost Effective Method Used" Column is **REQUIRED**.

If you select "No" in this column,

Further Explanation is **REQUIRED** in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (Include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt)				If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
					Meal Allowance		Meal with Receipt		Airfare	Hotel	Taxi			
					Meal Type with value	Allowance	Meal Type	with receipt						
25-Nov-14	Travel to Edmonton to attend Executive Leadership Team meeting	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75	✓		\$404.51					
26-Nov-14	Attendance at HR Senior Leadership Team meeting and return to Calgary	AB - Provinc	Meeting	Yes	BL-\$20.80	\$20.80	✓			\$195.35	\$64.30	\$54.60		
SUBTOTALS						\$41.55			\$404.51	\$195.35	\$64.30	\$54.60		Total Kms

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
 -- details of travel location to & from must be included above under the purpose of travel column
 Rates applicable \$0.505 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement

Enter \$0.505 km, \$0.47 km OR rate per Union Agreement
 (see Mileage details to the left)

\$0.505

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Mileage \$

Travel \$ Subtotal \$780.31

Auto fills on page 1 - TOTAL TRAVEL \$780.31

Rationale is Required for expenses that are not Cost Effective
 (Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

[Important Legal Notice](#)[Terms and Conditions](#)**Contact Information**

To Edmonton for meetings with:

1. Carmel Turpin re: HSAA (Nov-4)
2. Susan McGillivray, Vickie Kaminski, Sue Conroy (Nov-5)
SPO, HRCS + ETLR CEO Sr. Prov. Director

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

Reservation Confirmation**Guest****From :** WestJet Airlines <noreply@itinerary.westjet.com>

Fri, Oct 31, 2014 02:12 PM

Sender : noreply@itinerary.westjet.com**Subject :** Reservation Confirmation**To :** Robert Armstrong <[REDACTED]>External images are not displayed. [Display images below](#)

WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is: [REDACTED]

Main contact: **Mr Robert Armstrong**

E-mail: [REDACTED]

Phone Number [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

Mr. Robert Armstrong **Flight** **Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-Calgary (YYC)**
 WestJet FF [REDACTED]
 Ticket Number [REDACTED]
 Seat **YYC-YEG: *;YEG-YYC: ***

Air Itinerary Details

WS3270 **Calgary, CA** **Edmonton, CA** Fare type: Flex
 Operated by Tue 04 Nov, 2014 **07:40** Tue 04 Nov, 2014 **08:45** Non-stop
 WESTJET ENCORE **AM** **AM**

WS348 **Edmonton, CA** **Calgary, CA** Fare type: Econo
 WestJet Wed 05 Nov, 2014 **06:15** Wed 05 Nov, 2014 **07:05** Non-stop
 PM **PM**

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 264.00	CAD 24.00	CAD 92.36	CAD 380.36	x 1	CAD 380.36

Total airfare: CAD 380.36

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 18.11
CA	Air Travellers Security Charge (ATSC)	CAD 14.25

SQ

Airport Improvement Fee (AIF)

CAD 60.00

Total taxes: CAD 92.36**Fare family benefits****YYC-YEG: Flex Seat Sale Benefits**

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹
- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners**Fare family benefits****YEG-YYC: Econo Seat Sale Benefits**

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Total

Charged to VISA

CAD 380.36 ✓

WestJet offers

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

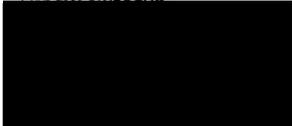
- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#); it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-426-1454

WESTIN

HOTELS & RESORTS

Robert Armstrong



Page Number : [Redacted] Invoice Nbr : [Redacted]
 Guest Number : [Redacted]
 Follo ID : [Redacted]
 Arrive Date : 04-NOV-14 16:34
 Depart Date : 05-NOV-14 16:12
 No. Of Guest : 1
 Room Number : [Redacted]
 Club Account : [Redacted]

Copy Invoice

③

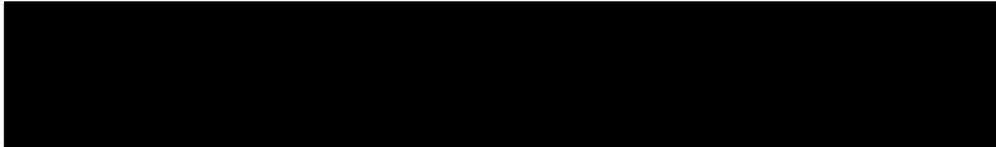
Tax ID : 815461330RT0001

The Westin Edmonton 06-MAR-15 13:14 [Redacted]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-NOV-14		In Room Dining	35.63	<i>per diem claim</i>
04-NOV-14	[Redacted]	Room Charge	149.00	
04-NOV-14	[Redacted]	GST	7.67	
04-NOV-14	[Redacted]	DMF	4.47	
04-NOV-14	[Redacted]	Tourism Levy	6.14	
05-NOV-14	[Redacted]	Visa		
		** Total	202.91	-202.91
		*** Balance	-0.00	

202.91 167.28 ✓

FIND CLARITY, BOOST HAPPINESS - Like a gym membership for your mind, Headspace gives you simple tools to feel happier, work smarter and sleep better. Get some Headspace at westin.com/headspace



Continued on the next page

Taxi from Edmonton International Airport to Seventh Street Plaza for Cornel Turpin meeting

Taxi to Edmonton International Airport

Parking at Calgary Airport

AIRPORT TAXI SERVICE
4600 101 ST. (7000907070)
EDMONTON, AB
TSE-569

Trans ID: 05045797

Purchase

VISA

Entry Method:

Amount: \$ 55.00

Tip: \$ 8.20

Total: \$ 63.25 ✓

14/11/04

Seq #:

Appr Code:

Resp Code:

VISA CREDIT

0000000031010

0F 0C 47 C3 4C 2E 44 95

00 00 00 00 00

F8 00

FA 21 72 F8 44 F5 F4 0C

APPROVED
Thank You

Customer Copy

- IMPORTANT -
retain this copy for your records

09T817574536

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6H-1C2
780-462-3456

Trans ID: 45024124782117

Item #: 0436

VISA CREDIT

0000000031020

APPROVED

UNIT

CAD\$53.00

CAD\$7.95

TOTAL

CAD\$60.95 ✓

Ref. #:

Auth. #:

Resp. #:

TUR: 4080000000

TST: F800

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

6ST 100403070

Date: 2014/11/05 Time: 16:10:45

Response: AUTH

*** COPY ***

RECEIPT
GST NO. R122556194

TKT

POF: C57

IN: 11/04/14 06:10

OUT: 11/05/14 19:32

PAID: \$ 54.60

(GST INCLUDED) ✓

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parking

To : Robert Armstrong [REDACTED]

External images are not displayed. [Display Images below](#)

To Edmonton for
Health Advisory Council
Meeting

WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is: [REDACTED]

Main contact: **Mr Robert Armstrong**

E-mail: [REDACTED]

Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

**Mr. Robert
Armstrong**

Flight **Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-
Calgary (YYC)**

WestJet FF [REDACTED]
Ticket
Number [REDACTED]

Seat **YYC-YEG: *;YEG-YYC: ***

Air Itinerary Details

WS3243 **Calgary, CA** **Edmonton, CA** Fare type: Flex
 Operated by **Fri 07 Nov, 2014 03:10 PM** **Fri 07 Nov, 2014 04:09 PM** Non-stop
 WESTJET ENCORE

WS461 **Edmonton, CA** **Calgary, CA** Fare type: Flex
 WestJet **Sat 08 Nov, 2014 12:15 PM** **Sat 08 Nov, 2014 01:05 PM** Non-stop

6

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 364.00	CAD 24.00	CAD 97.36	CAD 485.36	x 1	CAD 485.36

Total airfare: CAD 485.36 ✓

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 23.11
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00

Total taxes: CAD 97.36

Fare family benefits

YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹
- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Flex Seat Sale Benefits

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Total

Charged to VISA 

CAD 485.36

WestJet offers

Get travel insurance

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Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage info page](#).
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
 - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - [Seat selection](#) (How it works, changing your seat and more)
 - [Inflight services](#) (Buy on board, [up!](#) magazine and more)
 - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send

ATTENDANCE AT Health Advisory Committee Meeting

Taxi from
Edmonton International
Airport

Taxi to
to Edmonton
International Airport

Parking at
Calgary Airport

YELLOW CAB
10135 31 WHEATB
EDMONTON AB T6H-1C2
790-462-3456

YELLOW CAB
10135 31 WHEATB
EDMONTON AB T6H-1C2
790-462-3456

Term Id: 49024414762496
Item #: 0176
VISA CREDIT
PURCHASE

Term Id: 49024414762496
Item #: 0176
VISA CREDIT
PURCHASE



APPROVED

APPROVED

AMOUNT	CAD\$55.00
TAX	CAD\$8.25
TOTAL	CAD\$63.25

AMOUNT	CAD\$55.00
TAX	CAD\$8.25
TOTAL	CAD\$63.25

204/11/07

204/11/07



RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: CS7
IN: 11/27/14 12:55
OUT: 11/28/14 13:26
PAID: \$ 32.55
(GST INCLUDED)
VISA

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parking

9

8

7

Shaw Webmail



Reservation Confirmation

To Edmonton to Attend:

Guest

- ① Executive Education launch
- ② Meetings with various staff

From : WestJet Airlines <noreply@itinerary.westjet.com>

Tue, Nov 04, 2014 10:29 PM

Sender : noreply@itinerary.westjet.com

Subject : Reservation Confirmation

To : Robert Armstrong



External images are not displayed. [Display images below](#)

WestJet
 22 Aerial Place N.E.
 Calgary, Alberta,
 Canada
 Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

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Booking Confirmation

Your reservation code is:

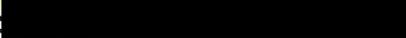


Main contact: **Mr Robert Armstrong**

E-mail:



Phone Number:



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If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

**Mr. Robert
Armstrong**

**Flight Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-
Calgary (YYC)**

WestJet FF

Ticket
Number

Seat

YYC-YEG: *;YEG-YYC: *

Air Itinerary Details

WS3270 **Calgary, CA** **Edmonton, CA** Fare type: Econo
 Operated by Wed 12 Nov, 2014 **07:40** Wed 12 Nov, 2014 **08:45** Non-stop
 WESTJET ENCORE **AM** **AM**

WS3259 **Edmonton, CA** **Calgary, CA** Fare type: Econo
 Operated by Thu 13 Nov, 2014 **05:15** Thu 13 Nov, 2014 **06:15** Non-stop
 WESTJET ENCORE **PM** **PM**

10

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 254.00	CAD 24.00	CAD 91.86	CAD 369.86	x 1	CAD 369.86
Total airfare: CAD 369.86						

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 17.61
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00
Total taxes: CAD 91.86		

Fare family benefits

YYC-YEG: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹

- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Total:

Charged to VISA

CAD 369.86

WestJet offers

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- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
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- For detailed information on your flight visit:

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>



Armstrong, Robert

Page Number
 Guest Number
 Folio ID
 No. Of Guest 1
 Room Number

Invoice Nbr
 Arrive Date 11-12-2014 11:22
 Depart Date 11-13-2014 15:58
 Agent

Invoice

(11)

Date	Reference	Description	Charges	Credits
11-12-2014		Room Charge	\$149.00	
11-12-2014		GST	\$7.67	
11-12-2014		DMF	\$4.47	
11-12-2014		Tourism Levy	\$6.14	
11-13-2014		Visa		\$-167.28
		** Total	\$167.28	\$-167.28
		** Balance	\$-0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bar	Phone	Other	Total	Payment
11-12-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
11-13-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-167.28
Total	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$-167.28

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Meetings in Edmonton

Executive Education Launch @
Meetings with Various staff in Edmonton

Taxi from Edmonton
International Airport

Parking at Calgary
Airport

RECEIPT
GST NO. R122556194

10115 11 AVENUE NW
EDMONTON, AB T6H 1C2
780-462-1456

12

Term Id: 4502412476759
Item #: 3423
VISA CREDIT
PURCHASE
On
Ed

11/12/14

11/13/14

11/13/14

9.00

2

60.26

✓

TKT [REDACTED]
POF: [REDACTED] CS7
IN: 11/12/14 06:13
OUT: 11/13/14 18:33
PAID: \$ 54.60
(GST INCLUDED)
VISA

13

✓

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

[REDACTED]

11/13/14

11/13/14

11/13/14

[REDACTED]

Shaw Webmail



Reservation Confirmation

To Edmonton for:

Guest

- 1. Alberta Clinicians Council (Nov. 04)
- 2. Executive Leadership Team meeting (Nov. 05)

From : WestJet Airlines <noreply@itinerary.westjet.com>

Tue, Nov 04, 2014 10:35 PM

Sender : noreply@itinerary.westjet.com

Subject : Reservation Confirmation

To : Robert Armstrong

External images are not displayed. [Display images below](#)

WestJet
 22 Aerial Place N.E.
 Calgary, Alberta,
 Canada
 Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code



Main contact: Mr Robert Armstrong

E-mail:



Phone Number

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If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

**Mr. Robert
Armstrong**

**Flight Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-
Calgary (YYC)**

WestJet FF

Ticket
Number



Seat

YYC-YEG: *;YEG-YYC: *

Air Itinerary Details

WS3270 **Calgary, CA** **Edmonton, CA** Fare type: Econo
 Operated by Mon 17 Nov, 2014 **07:40** Mon 17 Nov, 2014 **08:45** Non-stop
 WESTJET ENCORE **AM** **AM**

WS3259 **Edmonton, CA** **Calgary, CA** Fare type: Econo
 Operated by Tue 18 Nov, 2014 **05:15** Tue 18 Nov, 2014 **06:15** Non-stop
 WESTJET ENCORE **PM** **PM**

14

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 194.00	CAD 24.00	CAD 88.86	CAD 306.86	x 1	CAD 306.86
Total airfare: CAD 306.86						

✓

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 14.61
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00
Total taxes: CAD 88.86		

Fare family benefits

YYC-YEG: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹

- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Total

Charged to VISA 

CAD 306.86

WestJet offers

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Important Information

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- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
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- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
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- For detailed information on your flight visit:



10155 105th Street,
Edmonton, AB T5J 1E2
Tel: (780) 423 4811 Fax: (780) 423 3204

Alberta Clinicians Council meeting
and Executive Leadership Team meetings
in Edmonton

Mr Robert Armstrong

Preview

Invoice date
Our reference
GST Number 10103 5467 RT0020

16

Date	Description	Quantity	Unit Price	Total ()
11/17/2014	Room Charge	1	139.00	139.00
11/17/2014	GST Taxes	1	7.16	7.16
11/17/2014	Tourism Levy	1	5.73	5.73
11/17/2014	Destination Market Fee	1	4.17	4.17
Total invoice				156.06
Total Paid				0.00
Total Due				156.06 ✓

Total GST 7.16

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

For reservations: www.coasthotels.com or 1-800-663-1144

Alberta Clinicians Council Meeting and Executive Leadership Team Meeting - Edmonton

Taxi from Edmonton
International Airport

Taxi to Edmonton
International Airport

Parking at
Calgary Airport

PRO AIRPURI TAXI
JASPER AVE N T6K0L5
EDMONTON AB
27281459

PURCHASE 1111

11/17/14 14:06

Exp Date

11/18/14 18:00

PAID: \$ 54.60 ✓
(GST INCLUDED)

VISA

(15)

Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

(17)

Terminal [REDACTED]
Driver [REDACTED]
14/11/18 15:45:35

VISA
Card : [REDACTED]
VISA CH [REDACTED]
CHIP CARD
AID : A0000000031010
TVR : 0080008000
Ref # [REDACTED]
Auth # [REDACTED]

RECEIPT
GST NO. R122556194

(18)

TKT [REDACTED]
POF: CS7
IN: 11/17/14 06:10
OUT: 11/18/14 18:00
PAID: \$ 54.60 ✓
(GST INCLUDED)
VISA

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

[REDACTED]

Total \$63.00 ✓

(08) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

		PURCHASE
FARE	: \$	49.00
TIP	: \$	7.50

TOTAL	: \$	56.50 ✓

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain a
copy for your records

Customer Copy

Shaw Webmail



Reservation Confirmation

To Edmonton for attendance at:

Guest

- 1. Executive Team meeting (Nov. 25)
- 2. Sr. Leadership Team meeting (Nov. 26)

From : WestJet Airlines <noreply@itinerary.westjet.com>

Thu, Nov 20, 2014 05:02 PM

Sender : noreply@itinerary.westjet.com

Subject : Reservation Confirmation

To : Robert Armstrong



External images are not displayed. [Display images below](#)

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 22 Aerial Place N.E.
 Calgary, Alberta,
 Canada
 Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

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Booking Confirmation

Your reservation code is:



Main contact: **Mr Robert Armstrong**

E-mail:



Phone Number

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If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

**Mr. Robert
Armstrong**

Flight **Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-
Calgary (YYC)**

WestJet FF

Ticket
Number

Seat **YYC-YEG: *;YEG-YYC: ***

19

Air Itinerary Details

WS3270 **Calgary, CA** **Edmonton, CA** Fare type: Econo
Operated by Tue 25 Nov, 2014 **07:40** Tue 25 Nov, 2014 **08:45** Non-stop
WESTJET ENCORE **AM** **AM**

WS3259 **Edmonton, CA** **Calgary, CA** Fare type: Flex
Operated by Wed 26 Nov, 2014 **05:15** Wed 26 Nov, 2014 **06:15** Non-stop
WESTJET ENCORE **PM** **PM**

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 287.00	CAD 24.00	CAD 93.51	CAD 404.51	x 1	CAD 404.51

Total airfare: CAD 404.51 ✓

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 19.26
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00

Total taxes: CAD 93,51

Fare family benefits

YYC-YEG: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹

- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Flex Seat Sale Benefits

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹
- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Total

Charged to VISA

CAD 404.51

WestJet offers

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Important Information

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- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
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 780-426-3636
<http://www.westin.com/edmonton>



Armstrong, Robert	Page Number	[REDACTED]	Invoice Nbr	[REDACTED]
[REDACTED]	Guest Number	[REDACTED]	Arrive Date	11-25-2014 17:20
[REDACTED]	Folio ID	[REDACTED]	Depart Date	11-26-2014 15:10
[REDACTED]	No. Of Guest	[REDACTED]	Agent	[REDACTED]
[REDACTED]	Room Number	[REDACTED]		

INVOICE

20

Date	Reference	Description	Charges	Credits
11-25-2014	[REDACTED]	Room Charge	\$174.00	
11-25-2014	[REDACTED]	GST	\$8.96	
11-25-2014	[REDACTED]	DMF	\$5.22	
11-25-2014	[REDACTED]	Tourism Levy	\$7.17	
11-26-2014	[REDACTED]	Visa		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bar	Phone	Other	Total	Payment
11-25-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
11-26-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35



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Tell us about your stay. www.westin.com/reviews

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Attendance at Executive Team meeting and Sr. Leadership Team

