

Official Administrator and Executive Expense Report

Name Rob Armstrong
Title VP Human Resources (Acting)
Location Calgary

Expenses submitted during the month of February 2015

Travel (1)										
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-15	Expense Claim	Meetings	1,489	219	978	900	3,586			-
Total			\$ 1,489	\$ 219	\$ 978	\$ 900	\$ 3,586	\$ -	\$ -	\$ -

Total for the Month \$ 3,586

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 170
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc. Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

- Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
- Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
- If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 1-Feb-15 To 28-Feb-15
 Travel Period from: _____ To _____ (if applicable)
 Out-of-Province Travel No _____

Name: ROBERT ARMSTRONG Position (Title): Acting VP
 Location: _____ Dept: _____ DOFA Level: _____ (if applicable) Union: _____ Business Phone #: _____ Ext: _____
 Employee # (E-People): _____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → Project Number _____ Expenditure Organization _____ Project Task Number _____ Expenditure Type _____

Total - Section B: Travel - Pg 2					Total - Section C&D: Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT		
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/ Expense	Total Expense	Total Section B	Total Section C&D	
2A	101	0005	7112000038	\$2,792.59						\$3,586.41		
2B	101	0005	7112000038	\$793.82								
2C												
2D												
				\$3,586.41							TOTAL CLAIM	\$3,586.41

NOTE: This section auto fills from page 2A, 2B, 2C & 2D

NOTE: These fields do not automatically fill for Section C & D

SECTION F: AUTHORIZATION

I attest that I have read and understand the "Travel, Hospitality & Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with the principles and mandatory requirements of this policy.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Travel, Hospitality and Working Session Expense Policy - Document# 1122

1. by signing this form, attest that I am compliant to all the above statements
 Employee Signature: *[Signature]* Date: 05/08/15

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Approved By (PRINT ONLY): Deb Rhodes DOFA Level _____ Position # _____ Phone # _____ Ext _____
 Signature: *[Signature]* Title: VP, Corporate Services and CEO Date: May 27/15

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Approved By (PRINT ONLY): _____ DOFA Level _____ Position # _____ Phone # _____ Ext _____
 Signature: _____ Title _____ Date _____

Health and Personal Information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

Please send completed claim form (with receipts and other required backup) to: Alberta Health Services 10030-107 St, North Tower, 10th Floor, Accounts Payable, Edmonton, AB T6J 3E4

EXPENSE CLAIM DETAILS

Enter Finance Coding **191 0005 71120000038**

Emp # (E-People) **[REDACTED]**

If expenses incurred are for multiple FC's please use pages 2B, 2C, 2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip, **DO NOT** separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Inter!)
Ensure separate lines are used for claim items that differ in Provinces, US and Out of North America.

Completion of the "Cost Effective Method Used" Column is **REQUIRED**.
If you select "No" in this column,
Further Explanation is **REQUIRED** in the "Rationale is Required" section on this page

Date dd-mm-yy	Business Reason for Travel - Detailed Description Required (Include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt)		If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)		
					Meal Allowance		Meal with Receipt		Airfare				Hotel	Taxi
					Meal Type with value	Allowance	Meal Type	with receipt						
2-Feb-15	Travel to Edmonton to attend meetings	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75 ✓			\$401.38 (1)		\$30.45 (2)			
3-Feb-15	Attendance at Executive Leadership team meeting, meeting with CEO and budget meeting	AB - Local	Meeting	Yes	BL-\$20.80	\$20.80 ✓				\$162.78 (3)	\$40.17 (4)			
8-Feb-15	Travel to Edmonton to attend meetings	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75 ✓			\$380.38 (5)					
9-Feb-15	Attendance at Alberta Clinicians Council meeting	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75 ✓				\$138.25 (6)	\$30.45 (7)			
10-Feb-15	Attendance at Executive Leadership Team/Budget meetings and return to Edmonton	AB - Provinc	Meeting	Yes	BL-\$20.80	\$20.80 ✓				\$162.78 (8)	\$20.78 (9)			
18-Feb-15	Travel to Edmonton to attend meetings	AB - Provinc	Meeting	Yes	D-\$20.75	\$20.75 ✓			\$16.52 (10)		\$30.45 (11)			
17-Feb-15	Attendance at Executive Leadership Team/Budget meetings	AB - Provinc	Meeting	Yes	A-\$41.55	\$41.55 ✓					\$48.45 (12)			
18-Feb-15	Attendance at CEO/HR Senior Leadership Team meetings and return to Calgary	AB - Provinc	Meeting	Yes	BL-\$20.80	\$20.80 ✓			\$25.58 (13)		\$34.13 (14)			
SUBTOTALS						\$186.95			\$1,088.24	\$787.32	\$720.08	Total Kms		

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
→ details of travel location to & from must be included above under the purpose of travel column
Rates applicable \$0.505 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement

Enter \$0.505 km, \$0.47 km OR rate per Union Agreement: **\$0.505**
(see Mileage details to the left)

Mileage \$	
Travel \$ Subtotal	\$2,792.59
Auto fills on page 1 - TOTAL TRAVEL \$	\$2,792.59

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Rationale is Required for expenses that are not Cost Effective
(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

✓
12-1

EXPENSE CLAIM DETAILS

Enter Finance Coding **101 0005 7112000038** Emp # (E-People) XXXXXXXXXX Page **2B**

*If expenses incurred are for multiple FC's please use pages 2B, 2C, 2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip, **DO NOT** separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.*

SECTION B: TRAVEL EXPENSES **NOTE:** If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Inter)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Date dd-mm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt)		If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)	
					Meal Allowance								
					Meal Type with value	Allowance	Meal Type	with receipt	Airfare				Hotel
25-Feb-15	Travel to Edmonton to attend meeting with Tony Bennett	AB - Provinc	Meeting	Yes	LD-\$32.35	\$32.35			\$390.86	\$190.86	\$3.25		
26-Feb-15	Attendance at meetings with Tony Bennett and return to Calgary	AB - Provinc	Meeting	Yes						\$59.80	\$56.70		
SUBTOTALS						\$32.35			\$390.86	\$190.86	\$123.05	\$56.70	Total Kms

<p>MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle - details of travel location to & from must be included above under the purpose of travel column Rates applicable \$0.505 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement</p>	Enter \$0.505 km, \$0.47 km OR rate per Union Agreement (see Mileage details to the left)	\$0.505
Mileage \$		
Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3		
Travel \$ Subtotal		\$793.82
Auto fills on page 1 - TOTAL TRAVEL \$		\$793.82

Rationale is Required for expenses that are not Cost Effective
 (Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

Shaw Webmail



Reservation Confirmation

Travel to Edmonton to Attend:
1. Executive Leadership Team meeting
2. CEO meeting
3. Budget meeting

Guest

From : WestJet Airlines <noreply@itinerary.westjet.com>

Fri, Jan 30, 2015 02:45 PM

Sender : noreply@itinerary.westjet.com

Subject : Reservation Confirmation

To : Robert Armstrong



External images are not displayed. [Display images below](#)



WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

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Booking Confirmation

Your reservation code is



Main contact: **Mr Robert Armstrong**

E-mail:



Phone Number



For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

**Mr. Robert
Armstrong**

**Flight Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-
Calgary (YYC)**

WestJet FF

Ticket
Number

Seat **YYC-YEG: *;YEG-YYC: ***

①

Air Itinerary Details

WS153 **Calgary, CA** **Edmonton, CA** Fare type: Flex
WestJet Mon 02 Feb, 2015 **08:00** Mon 02 Feb, 2015 **08:51** Non-stop
PM **PM**

WS3288 **Edmonton, CA** **Calgary, CA** Fare type: Flex
Operated by Tue 03 Feb, 2015 **09:15 PM** Tue 03 Feb, 2015 **10:15 PM** Non-stop
WESTJET ENCORE

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 284.00	CAD 24.00	CAD 93.36	CAD 401.36	x 1	CAD 401.36
Total airfare: CAD 401.36						

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 19.11
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00
Total taxes: CAD 93.36		

Fare family benefits

YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag¹

- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹
- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Flex Seat Sale Benefits

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹
- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Total

Charged to VISA

CAD 401.36

WestJet offers

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- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-426-1454

WESTIN

HOTELS & RESORTS

Robert Armstrong

Page Number : [REDACTED] Invoice Nbr [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 02-FEB-15 21:58
 Depart Date : 03-FEB-15 15:31
 No. Of Guest : [REDACTED]
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 03-FEB-15 15:40 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
02-FEB-15	[REDACTED]	InRoom-Dining	26.57	
02-FEB-15	[REDACTED]	Room Charge	145.00	
02-FEB-15	[REDACTED]	GST	7.47	
02-FEB-15	[REDACTED]	DMF	4.35	
02-FEB-15	[REDACTED]	Tourism Levy	5.97	
02-FEB-15	[REDACTED]	Parking Self	29.00	
02-FEB-15	[REDACTED]	GST	1.45	
03-FEB-15	[REDACTED]	Visa		-219.81
** Total			219.81	-219.81
*** Balance			-0.00	

per diem claimed (3)
= 162.75
= 30.45 → Parking (2)

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Continued on the next page



Rental Location
EDMONTON INTL ARPT
1, 1000 AIRPORT ROAD
LEDUC

Return Location
EDMONTON INTL ARPT

Vehicle # F4146908
Model VERANO
Class Driven SCAR
Class Charge SCAR
License# K94413
State/Province ALBERTA
M/Kms Driven 94
M/Kms Out 2142
M/Kms In 2236

Rate Info

Messages

* Taxable Items
Subject to Audit
Your loyalty number is [REDACTED]

RA [REDACTED] 7
02-FEB-2015 09:15 PM
Phone (780)9802338

Bill Ref# [REDACTED]
Renter Name ROBERT ARMSTRONG
[REDACTED]

ALBERTA HEALTH SERVICES
Contract ID

03-FEB-2015 07:31 PM

Charges

TIME & DISTANCE
UNLIMITED MILES/KM - TIME & DIST
CUSTOMER FACILITY CHARGE
CFC
VLF REC

No	Unit	Price/Unit	Amount
1	Days	42.00	42.00 *
	M/Kms		0.00 *
1	Days	4.00	4.00 *
		42.79	6.68 *
1	Days	0.79	0.79 *

Rental Vehicle
[REDACTED] in Edmonton to
attend various meetings

(H)

Total Charges

CAD 53.47

Payments
Visa

AUTH: [REDACTED] 8-FEB-2015 64.16

Payment -53.47

For Reservations: 1-800-RENT-A-CAR

Amount Due

CAD 0.00

Parking for
ELT/CEO/Budget Meeting

(4)

RECEIPT
IMPARK LOT 256
NO IN AND OUT PRIVILEGES

License Plate Number



Expiration Date/Time

06:00 PM
FEB 03, 2015

Purchase Date/Time: 09:15am Feb 03, 2015
Total Parking: \$28.57
Total tax: \$1.43
Total Due: \$30.00
Total Paid: \$30.00
Ticket # [Redacted]
S/N #: 5000245104
Setting: Lot 256
Mach Name: Meter 1

Rate: \$30 - All Day
Payment Type: Card

Card # [Redacted]

Auth [Redacted]

GST #067316638RT0001

Parking at Calgary
Airport

(4)

RECEIPT
GST NO. R122556194

TXT N [Redacted]
POF: C56
IN: 02/02/15 18:15
OUT: 02/03/15 22:16
PAID: \$ 56.70
(GST INCLUDED)
VISA



YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

Rental Vehicle = 53.87
Parking = 30.00
Airport Parking = 56.70
140.17 (4)

Shaw Webmail



Reservation Confirmation

Travel to Edmonton to Attend:

- 1) Alberta Clinicians Council
- 2) Executive Leadership Team meeting
- 3) Budget meeting

Guest

From : WestJet Airlines <noreply@itinerary.westjet.com> Mon, Feb 02, 2015 03:03 PM
Sender : noreply@itinerary.westjet.com
Subject : Reservation Confirmation
To : Robert Armstrong [Redacted]



WestJet
 22 Aerial Place N.E.
 Calgary, Alberta,
 Canada
 Tel: 1-888-9378538

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Booking Confirmation

Your reservation code is [Redacted]

Main contact: **Mr Robert Armstrong**

E-mail: [Redacted]

Phone Number [Redacted]

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Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

**Mr. Robert
Armstrong**

**Flight Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-
Calgary (YYC)**

WestJet FF [REDACTED]
Ticket
Number [REDACTED]
Seat YYC-YEG: *;YEG-YYC: *

5

Air Itinerary Details

WS153 **Calgary, CA** **Edmonton, CA** Fare type: Flex
WestJet Sun 08 Feb, 2015 **08:00 PM** Sun 08 Feb, 2015 **08:51 PM** Non-stop

WS3288 **Edmonton, CA** **Calgary, CA** Fare type: Econo
Operated by Tue 10 Feb, 2015 **09:15 PM** Tue 10 Feb, 2015 **10:15 PM** Non-stop
WESTJET ENCORE

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 264.00	CAD 24.00	CAD 92.36	CAD 380.36	x 1	CAD 380.36
Total airfare: CAD 380.36						

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 18.11
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00
Total taxes: CAD 92.36		

Fare family benefits

YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Total

Charged to VISA

CAD 380.36

WestJet offers

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- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees \(For change/cancel guidelines, baggage fees, service fees and](#)

Four Points By Sheraton Edmonton
 Airport
 403 11 Avenue
 Nisku, AB T9E 7M2
 780.770.9099
<http://fourpoints.com/edmontonairport>



Armstrong, Robert

Page Number
 Guest Number
 Folio ID
 No. Of Guest
 Room Number

Arrive Date 02-08-2015 21:23
 Depart Date 02-09-2015 09:16
 Agent

6

Invoice

Date	Reference	Description	Charges	Credits
02-08-2015		Room Charge	\$125.00	
02-08-2015		Room Tax	\$6.25	
02-08-2015		Occupancy/Hotel Tax	\$5.00	
02-08-2015		Ric's Grill & Lounge	\$40.34	
02-09-2015		Visa		\$-176.59
		** Total	\$176.59	\$-176.59
		** Balance	\$0.00	136.25

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room & Tax	Food & Bev	Telephone	Other	Total	Payment
02-08-2015	\$130.00	\$38.61	\$0.00	\$7.98	\$176.59	\$0.00
02-09-2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-176.59
Total	\$130.00	\$38.61	\$0.00	\$7.98	\$176.59	\$-176.59

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Tax ID Code: 827406745RT0001

Attendance at Alberta Clinicians Council meeting

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN[®]

HOTELS & RESORTS

Robert Armstrong

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 09-FEB-15 17:36
 Depart Date : 10-FEB-15 15:36
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 10-FEB-15 15:4 [REDACTED]

Date	Description	Charges (CAD)	Credits (CAD)
09-FEB-15	Room Charge	145.00	
09-FEB-15	GST	7.47	
09-FEB-15	DMF	4.35	
09-FEB-15	Tourism Levy	5.97	
09-FEB-15	Parking Self	29.00	
09-FEB-15	GST	1.45	
10-FEB-15	Visa		-193.24
	** Total	193.24	-193.24
	** Balance	-0.00	

Handwritten notes:
 = 162.70 (8)
 = 30.45 → Parking (7)

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Continued on the next page

*Attendance at Executive Leadership
 Team meeting and Budget meeting*



RA [REDACTED]

Bill Ref# [REDACTED]

Renter Name ROBERT ARMSTRONG
[REDACTED]

Rental Location
EDMONTON INTL ARPT
1, 1000 AIRPORT ROAD
LEDOC

AB T9E8B7

08-FEB-2015 09:07 PM

Phone (780)9802338

ALBERTA HEALTH SERVICES
Contract ID

Return Location
EDMONTON INTL ARPT

10-FEB-2015 07:22 PM

Vehicle # FH625296
Model ELANTRA
Class Driven ICAR
Class Charge SCAR
License# K94091
State/Province ALBERTA
M/Kms Driven 87
M/Kms Out 1226
M/Kms In 1313

Charges	No	Unit	Price/Unit	Amount
TIME & DISTANCE	2	Days	42.00	84.00 *
UNLIMITED MILES/KM - TIME & DIST		M/Kms		0.00 *
CUSTOMER FACILITY CHARGE	2	Days	4.00	8.00 *
CFC			85.58	13.35 *
VLF REC	2	Days	0.79	1.58 *

Attendance at
various meetings in
Edmonton

Rate Info

Messages

* Taxable Items
Subject to Audit
Your loyalty number [REDACTED]

Total Charges CAD 106.93

Payments
Visa
AUTH: [REDACTED] 09-FEB-2015 128.32 Payment -106.93

For Reservations: 1-800-RENT-A-CAR

Amount Due CAD 0.00

Parking - attendance
at ELT/budget meeting

9

RECEIPT
IMPARK LOT 256
NO IN AND OUT PRIVILEGES

License Plate No. [REDACTED]

Expiration Date/Time

05:18 PM
FEB 10, 2015

Purchase Date/Time: 09:15pm Feb 10, 2015

Total Parking: \$15.24

Total gst: \$0.76

Total Due: \$16.00

Total Paid: \$16.00

Ticket # [REDACTED]

SN #: 00001245104

Setting: Lot 256

Mach Name: Meter 1

Rate: \$16 - 2 Hours

Payment Type: Card

Card: [REDACTED] Visa

Auth

GST #007315638RT0001

RECEIPT
GST NO. R122556194

9

TKT N: [REDACTED]
POF: CS7
IN: 02/08/15 18:31
OUT: 02/10/15 22:12
PAID: \$ 85.05
(GST INCLUDED)
VISA
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

Rental Vehicle = 106.93
Parking = 16.00
Airport Parking = 85.05

207.98



Travel to Edmonton to attend:

1. ELT meeting
2. Budget meeting
3. CEO meeting
4. HR Senior Leadership Team

eTicket Receipt

Prepared For
ARMSTRONG/ROBERT MR

RESERVATION CODE
ISSUE DATE
TICKET NUMBER
ISSUING AIRLINE
ISSUING AGENT
TOUR CODE
FREQUENT FLYER NUMBER

[REDACTED]
11Feb2015
[REDACTED]
WESTJET
WestJet/SSW
[REDACTED]

10

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
16Feb	WESTJET WS 153	CALGARY INTL AB, CANADA Time 8:00pm	EDMONTON INTL AB, CANADA Time 8:50pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis MA05 Not Valid Before 16 FEB Not Valid After 16 FEB
18Feb	WESTJET WS 348	EDMONTON INTL AB, CANADA Time 6:15pm	CALGARY INTL AB, CANADA Time 7:10pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis MA05T Not Valid Before 18 FEB Not Valid After 18 FEB

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA [REDACTED]
Fare Calculation Line	YYC WS YEA105.60WS YYC97.60CAD203.20END
Fare	CAD 203.20
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE) CAD 15.07 XG (GOODS AND SERVICES TAX (GST)) CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) CAD 24.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 316.52

Attendance at various meetings
in Edmonton

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Robert Armstrong

Page Number : [redacted] Invoice Nbr : [redacted]
 Guest Number : [redacted]
 Folio ID : [redacted]
 Arrive Date : [redacted] 22:14
 Depart Date : 18-FEB-15 15:05
 No. Of Guest : [redacted]
 Room Number : [redacted]
 Club Account : [redacted]

Tax Invoice

Tax ID : 815461330RT0001
 The Westin Edmonton 18-FEB-15 15:10 [redacted]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
16-FEB-15	[redacted]	In Room Dining	30.19	per diem claimed
16-FEB-15	[redacted]	Room Charge	145.00	= 162.79 (13)
16-FEB-15	[redacted]	GST	7.47	
16-FEB-15	[redacted]	DMF	4.35	
16-FEB-15	[redacted]	Tourism Levy	5.97	= 30.45 → parking (11)
16-FEB-15	[redacted]	Parking Self	29.00	
16-FEB-15	[redacted]	GST	1.45	
17-FEB-15	[redacted]	Room Charge	145.00	= 162.79 (13)
17-FEB-15	[redacted]	GST	7.47	
17-FEB-15	[redacted]	DMF	4.35	
17-FEB-15	[redacted]	Tourism Levy	5.97	= 30.45 → parking (12)
17-FEB-15	[redacted]	Parking Self	29.00	
17-FEB-15	[redacted]	GST	1.45	
18-FEB-15	[redacted]	Visa		-416.07
** Total			416.67	-416.67 396.48
** Balance			0.00	

Continued on the next page

(12) Parking (30.45 + 16.00) = 46.45
 (13) Hotel x 2 nights = 325.58
 (14) Parking, Rental Vehicle, Airport Parking
 30.00 + 136.93 + 67.20 = 234.13

Parking-attendance at
ELT/Budget meeting

Parking-attendance
at CEO/HR Sr-Leadership
Team meeting

Vehicle rental in
Edmonton for meetings

RECEIPT
IMPARK LOT 256
NO IN AND OUT PRIVILEGES

12

License Plate Number

[REDACTED]

Expiration Date/Time

**05:19 PM
FEB 17, 2015**

Purchase Date/Time: 03:15pm Feb 17, 2015
Total Parking: \$15.24
Total gnt: \$0.76
Total Due: \$16.00
Total Paid: \$16.00
Ticket # [REDACTED]
SN #: [REDACTED]
Setting: Lot 256
Mach Name: Meter 1

Rate: \$16 - 2 Hours
Payment Type: Card

Card # [REDACTED]

GST #887315638RT0001

RECEIPT
IMPARK LOT 256
NO IN AND OUT PRIVILEGES

[REDACTED]

Expiration Date/Time

**06:00 PM
FEB 18, 2015**

Purchase Date/Time: 10:06am Feb 18, 2015

Total Parking: \$20.57
Total gnt: \$1.43
Total Due: \$30.00
Total Paid: \$30.00

Rate: \$30 - All Day
Payment Type: Card

Ticket # [REDACTED]
SN #: 800012461104
Setting: Lot 256
Mach Name: Meter 1

Card # [REDACTED]

GST #887315638RT0001

*Calgary Airport
Parking*

RECEIPT
GST NO. R122556194

14

TKT N [REDACTED]
POF: CS7
IN: 02/16/15 18:18
OUT: 02/18/15 19:14
PAID: \$ 67.20
(GST INCLUDED)
VISA

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

Hertz Hertz

14

EDMONTON INT'L AP

RENTAL RECORD:

[REDACTED]

ROBERT
ARMSTRONG
COMPLETED BY: [REDACTED]
RENTED: EDMONTON INT'L AP
PHONE: [REDACTED]
RENTAL: 02-16-15 2138
RETURN: 02-18-15 1639
LICENSE [REDACTED]
KILOM IN: 245 [REDACTED] 24446
KILOM DRIVEN: 96
PLAN IN/OUT: VCPM /VCPM
CLS: C

INITIAL CHARGES
2 DAYS 51.09 (G) 102.18
SUBTOT 102.18

SERVICE CHARGES/TAXES
CFC (G) 8.00
VLCR (G) .82
ENERGY SRG (G) .88
ACSRG (G) 2.00
CFR 15.610% (G) 16.53
GST 5.000% ON 130.41 (N) 6.52

ADJUSTMENTS
VOUCHER VALUE -102.18
TOTAL AMOUNT DUE 34.75
CHARGED ON: VISA [REDACTED]
CREDIT CARD #: [REDACTED]

136.93

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.CA/CHARGEEXPLAINED

* REGISTRANT NUMBER

02337847

* No Tax, G=GST

* A MESSAGE FROM HERTZ *

CHECK OUT OUR GREAT RATES ON HERTZ.COM!

great deals and fast

reservations to meet all your needs... w

or pleasure! Visit

www.Hertz.com!

* WE LOOK FORWARD TO YOUR NEXT VISIT! *

Save up to \$25

on your next rental

by taking a brief survey:

hertzsurvey.ca

or 1-800-408-4116

Enter access code [REDACTED]

Customer Service: 1-800-654-4173

Thank you for renting from

Hertz



Travel to Edmonton
to attend meetings
with Tony Bennett

eTicket Receipt

Prepared For
ARMSTRONG/ROBERT MR

RESERVATION CODE	[REDACTED]
ISSUE DATE	23Feb2015
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/GJY
FREQUENT FLYER NUMBER	[REDACTED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
25Feb	WESTJET WS 3270	CALGARY INTL AB, CANADA Time 8:00am	EDMONTON INTL AB, CANADA Time 9:02am	Seat Number CHECK-IN REQUIRED Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis QA Not Valid Before 25 FEB Not Valid After 25 FEB
26Feb	WESTJET WS 348	EDMONTON INTL AB, CANADA Time 6:15pm	CALGARY INTL AB, CANADA Time 7:10pm	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis MA05 Not Valid Before 26 FEB Not Valid After 26 FEB

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA [REDACTED]
Fare Calculation Line	YYC WS YEA142.00WS YYC132.00CAD274.00END
Exchanged Ticket	[REDACTED]
Fare	CAD 274.00
Change Fee	CAD 50.00
Tax on change fee	CAD 2.50
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE) CAD 18.61 XG (GOODS AND SERVICES TAX (GST)) CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

Total Fare

CAD 390.86

Total Additional Collection

CAD 52.50

15

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 868112535

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- [Baggage fees](#) (\$25-\$88.50 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fares, taxes and fees](#) (Changes and cancellations, baggage, service fees)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#)
- [Seat selection](#) (Seat maps, seats In Plus)

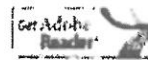
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The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN

HOTELS & RESORTS

Robert Armstrong

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 25-FEB-15 11:29
 Depart Date : 26-FEB-15 16:40
 No. Of Guest : [REDACTED]
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Copy Tax Invoice

Tax ID : 815461330RT0001
 The Westin Edmonton 03-MAR-15 16:10

Date	Reference	Description	Charges (CAD)	Credits (CAD)
25-FEB-15	[REDACTED]	In Room Dining	26.57	<i>per diem claimed</i>
25-FEB-15	[REDACTED]	Room Charge	170.00	
25-FEB-15	[REDACTED]	GST	8.76	
25-FEB-15	[REDACTED]	DMF	5.10	
25-FEB-15	[REDACTED]	Tourism Levy	7.00	
26-FEB-15	[REDACTED]	Visa		-217.43
** Total			217.43	
*** Balance			-0.00	

(16)

190.86
~~-217.43~~
190.86

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Continued on the next page

Taxi from Edmonton
Airport to 7th Street
Plaza

Taxi to Edmonton
Airport

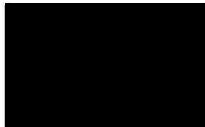
Parking at
Calgary Airport

7th Street
101 St. 101 00-0-810
EDMONTON, AB
T8C 5G9

(17)

Form ID: W272281

Purchase



Entry Method: C

Rate Date: \$ 55.00
Tax: \$ 8.25
Total: \$ 63.25 / 63.25
09:58:02



Approved
Date: 02/25/15

10155 11 Ave.
EDMONTON AB T6C
30-462-3465

(18)

Term Id: 450412478.550
File: W1488
VISA CREDIT
PURCHASE
Op Id: B30962
Card N: [Redacted]

#ID: 9P0000031010

APPROVED

Card No: [Redacted]

TOTAL

Ref. N: [Redacted]
Auth. N: [Redacted]
Desk: [Redacted]
Exp: 12/31/15
CVV: 1800

\$59.80

02/25/15

Approved
Date: 02/25/15



RECEIPT
GST NO. R122556194

(19)

TKT NO: [Redacted]
POF: C57
IN: 02/25/15 06:33
OUT: 02/26/15 19:35
PAID: \$ 56.70
(GST INCLUDED)
VISA



YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade