

Official Administrator and Executive Expense Report

Name Robert Hawes
Title Chief Program Officer Finance
Location Calgary

Expenses submitted during the month of December 2014

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-15	Expense Claim	Meetings		161		228	389			
Total			\$ -	\$ 161	\$ -	\$ 228	\$ 389	\$ -	\$ -	\$ -

Total for the Month \$ 389

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
HAWES, ROBERT	Chief Program Officer	Calgary	389.41

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/28/2014	Senior Leaders Mtg @ Nisku Inn EDM	AB - Other Zones	Parking	30				1			
10/29/2014	Senior Leaders Mtg @ Nisku Inn EDM - fuel for rental vehicle	AB - Other Zones	Fuel	51.12				1			
10/28/2014	Senior Leaders Mtg @ Nisku Inn EDM. Drove up allown, return trip with another AHS employee.	AB - Other Zones	Car Rental	146.54				1			
11/24/2014	Meeting with CFO and Public Accounts Disclosure Meeting		Meals Per Diem	64.7				2			
10/28/2014	Senior Leaders Meeting		Meals Per Diem	32.35				1			
12/7/2014	Staff Update Sessions, Interviews and Lab Meetings		Meals Per Diem	64.7				4			

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	12/17/2014 0:00

A

Fuel for Rental.

PETRO-CANADA
7603 MACLEOD TR.
S.W. CALGARY
Alberta T2H 0M1

GST: 861212397 (403) 255-6411
~~2014-10-29~~ PC0008253:8546801 19:44
TERMINAL: 028546865 OPER: A
PAYPOINT: 028546801

FUEL (L) (\$/L) (\$)
Pump 15
Regular 47.822 1.069 51.12*
Total Owed 51.12

TOTAL PAID
CREDIT CARD \$ 51.12

*TAXES INCL. #TAXES EXCL.
3ST TOTAL \$ 2.43

VISA [REDACTED]
INV [REDACTED]
Purchase
0010010010 00 027

VISA CREDIT
AID: A0000000031010
0080008000
-800

VERIFIED BY PIN
-- IMPORTANT --
Retain This Copy For Your Records
CUSTOMER COPY

Survey! Earn Points
& chance to win gas.
1-866-826-7779 or
petro-canada.ca/hero

A

Parking

PLACE FACE UP ON DASH
IMPARK LOT 256
NO IN AND OUT PRIVILEGES

Expiration Date/Time
06:00 PM
OCT 28, 2014

Purchase Date/Time: 10:14am Oct 26, 2014
Total Parking: \$28.57
Total gst: \$1.43
Total Due: \$30.00 Rate: \$30 - All Day
Total Paid: \$30.00 Payment Type: Card
Ticket: [REDACTED]
S/N #: 500012451104
Setting: Lot 256
Mach Name: Meter 1

[REDACTED] Visa [REDACTED]
GST #867315638RT0001

RECEIPT
IMPARK LOT 256
NO IN AND OUT PRIVILEGES
Expiration Date/Time: 06:00pm Oct 28, 2014
Purchase Date/Time: 10:14am Oct 26, 2014
Total Parking: \$28.57
Total gst: \$1.43
Total Due: \$30.00 Rate: \$30 - All Day
Total Paid: \$30.00 Payment Type: Card
Ticket: [REDACTED]
Setting: [REDACTED]
Mach Name: Meter 1

[REDACTED]

A



7820 MACLEOD TRAIL SOUTH
CALGARY, AB T2H0L9
Federal GST# :889365821

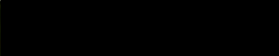
Rental Agreement #:
Bill Ref #:
Invoice Date:
Account #:



30/10/2014

BILL TO

HAWES ROBERT



RENTAL INFORMATION

Date/Time Out 10/27/2014 17:10
Date/Time In 10/29/2014 17:00

Renter
HAWES, ROBERT

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
GRAY	K27709	SONA	7HY3H8	52,000	52,525

VIN: 5NPEB4AC3DH725195

CLAIM INFORMATION

Claim# / PO# / RO# Insured

Date of Loss Type of Loss Type of Vehicle

 Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	2 DAY	45.00	90.00
DW	2 DAY	23.99	47.98
Subtotal			137.98
VLF	2 DAY	0.79	1.58
GST	PCT	5.00	6.98
Total Charges (CAD)			146.54

PAYMENTS

Payment	Visa	-146.54
Total Payments (CAD)		-146.54

Amount Due (CAD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g. sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :

Tel#:



Payment Due within days of invoice date

Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (CAD)	0
Remit To :		
Account #	Rental Agreement	Amount
		0
		GPBR