

## Official Administrator and Executive Expense Report

**Name** Robert Hawes  
**Title** Chief Program Officer Finance  
**Location** Calgary

Expenses submitted during the month of February 2015

Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
<b>Travel (1)</b>										
Feb-15	Expense Claim	Meetings		32			32			
<b>Total</b>			\$ -	\$ 32	\$ -	\$ -	\$ 32	\$ -	\$ -	\$ -

**Total for the Month**    \$            32

Maximum daily single meal expense claimed in the month    \$            -  
Maximum daily base hotel rate claimed in the month            \$            21  
Non economy air travel in the month                                    \$            -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
HAWES, ROBERT	Chief Program Officer	Calgary	<b>32.35</b>

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/26/2015	EDM Meetings - LPIP, Sonic, Dr. Carl Amrehin and 1:1 staff meetings		Meals Per Diem	32.35				2			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
RHODES, DEBORAH		Approve		25-Mar-15							