

# Official Administrator and Executive Expense Report

Name Dr. Rollie Nichol

Title Associate Chief Medical Leadership, Workforce & Medical Affairs

**Location** Calgary

Expenses submitted during the month of January 2015

		Travel (1)													
Source Date Document	Purpose	Airfare		Meals		Accommodatio	on	Other Travel		Total Travel	rofessional evelopment (2)	Ho	Working Sessions osting and ospitality (3)	Other (4)	
Jan-15 P-Card Meetings Jan-15 Expense Claim Meetings		38	30		12			468 73		848 85					
Total	- -	\$ 38	30 9	5	12	\$	-	\$ 547	\$	933	\$ -	\$	-	\$	_

**Total for** 

the Month \$ 933

Maximum daily single meal expense claimed in the month \$ 12 Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

## 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

## 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



RUN DATE: 01/23/2015

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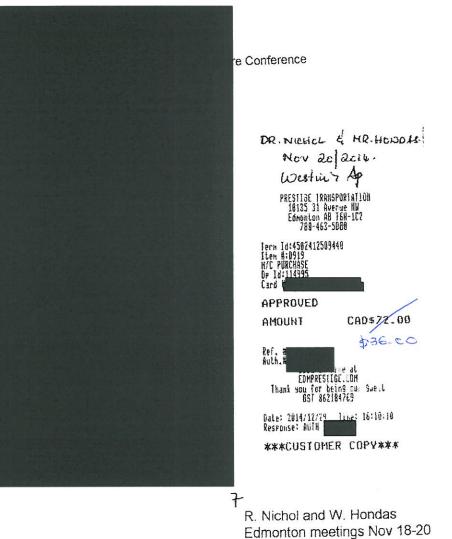
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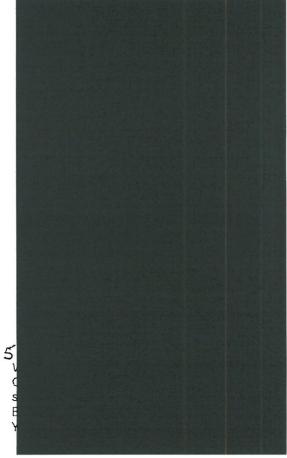
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# P-Card details Online ® Cardholder Statement Report

	Signatures						
	Cardholder Designate (if Applicable)  By signing this statement  I hereby certify that I have reviewed and recor  Program User Guide and Training. I have alloc	notied this statement in BMO Online to the best of my ability bated the transaction(s) to the proper cost centre.	in accordance to AHS Corporate Policies.				
	Name of Cardholder Designate	Cardholder Designate Position/Title	-				
	Signature of Cardholder Designate	Date of Signature	-				
	By signing this statement  I attest that I have read and understand the "The expenses being claimed are in compliance with a lattest the expenses enclosed in this claim are claimed by me or on my behalf from Alberta Hischarged is attached.	h such policy. r for valid business purposes for Alberta Health Services an ealth Services or any other Organization. A personal cheque	d that this claim has not been previously e for any personal expenses inadvertently				
	RAMSTEAD, DEBRA	ave been incurred by using a cost effective method, otherwing EXECUTIVE ASSISTANT	ise rationale and supporting analysis is				
	Name of Cardholder Designate  Cardholder Designate  Cardholder Designate  Date of Signature  Other of Signature  Signature of Cardholder Designate  Cardholder  By signing this statement  I artest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.  I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal chaque for any personal expenses inadvertently changed is statched.  I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is proceed.  EXECUTIVE ASSISTANT  Cardholder  Approver Designates (if Applicable)  By signing this statement  I attest that have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.  I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertents of Approver Designate  Pagnature of Approver Designate  Approver Designate Position/Title  Pignature of Approver Designate  I attest that expenses submitted in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the colimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently claimed by the colimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvert						
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R. Nichol Annual Provincial MA
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R. Nichol Sponsorship mtg Edmonton Dec 16 Westin to YEG



DR. NOICH BE.

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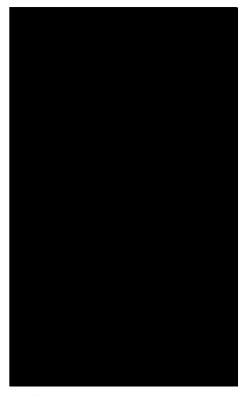
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W. Hondas Update mtg A. Casson, Prov Physician Liaison Forum, CZ budget mtg, Medical Leadership Costs mtg Edmonton Dec 16 -18 Westin to YEG



17

W. Hondas Update mtg with A. Casson, Prov. Physician Liaison Forum, CZ Budget mtg, Medical Leadership Costs mtg Edmonton Dec 17-18 YEG to Westin Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconcillation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



## **Booking Information**

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itinerary/	receipt.				ght Arriv	9		
Main Contact:  Mr Rowland Nichol debra.ramstead@albertahealthservices.ca Mobili Home Work:				De	epartures 888-422-7		·	
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• Chang	es:						E	Edmonton Jan 23

YYC to YEG

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Departing Flight Edmonton (YEG) To Calgary (YYC) - Flex

Changes:



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Mtg with V. Yiu, Medical Staff Bylaws

Edmonton Jan 23

YEG to YYC



# TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

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## **EXPENSE CLAIM DETAILS**

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	B: TRAVEL EXPENSES NOTE: 1 expens										ce go to SEC	TION C		
	oction (column <b>Prov</b> ) where expenses were incurred (Out of N Ar elims are used for claim tems that differ in Province, US and Out o	herica = Inter	t)			422		of the "Cost i	Effective Met	hod Used" (	Column is R			
	Business Reason for Travel - Detailed Description	Prov, US.			If you select "No" in this column,  Further Explanation is REQUIRED in the "Rationale is Required" section on this page									
Date	Required  (include destination who attended-(if meal)	Out of N.Amer	What is travel	Cost Effective	tive					ing claimed is stated in App		Rental Carl		
dd-mmm-yy	why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	where expenses incurred?	related to?	Method Used? Yes/No	Meal Allo Meal Type with value	Allowance	Meal Meal Type	with Receipt	ratio Airfare	onale is requi	red Taxi	Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
7-Jan-15	Attend lab regonations meeting at PLC (Spt PLC)	AB - Local	Meeting	Yes			, , , , , , , , , , , , , , , , , , ,					\$13.25		38 00
23-Jan-15	Attend ACMO interview and Medical Staff Bylaws ning Edinjointure	Yes	L-\$11.60	\$11.60						\$26 25		30.00		
		ial												***
	SUBTOTALS					\$11.50						\$39.50		Total Kms
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R. Nichol Attend lab negotiations - parking at PLC January 8, 2015

# RECEIPT GST NO. R122556194



Calgary International Airport Parkade

R. Nichol Attend ACMO interview and Medical Staff Bylaws mtg Edmonton January 23, 2015 Parking YYC