

## Official Administrator and Executive Expense Report

**Name** Dr. Rollie Nichol  
**Title** ACMO, Medical Leadership, Workforce & Medical Affairs  
**Location** Calgary

Expenses submitted during the month of November 2015

Travel (1)										
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-15	Expense Claim	Meetings		53		159	212			
Nov-15	Direct Billing	Meetings	852				852			
<b>Total</b>			\$ 852	\$ 53	\$ -	\$ 159	\$ 1,064	\$ -	\$ -	\$ -

**Total for the Month** \$ 1,064

Maximum daily single meal expense claimed in the month \$ 21  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
NICHOL, ROWLAND	ACMO, Medical Leadership, Workforce & Medical Affairs	Calgary	212.20

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/7/2015	Accelerating Primary Care Conference	AB - Other Zones	Parking - Lot or Parkade	10.00			Attend Accelerating Primary Care Conference	1			
11/10/2015	Attend HQN and Sponsorship Meeting Edmonton		Mileage	15.15	Residence	YYC return	Attend HQN and Sponsorship meeting Edmonton	1			30
11/10/2015	Attend HQN and Sponsorship Meeting Edmonton		Meals Per Diem	20.75			Attend HQN and Sponsorship meeting Edmonton. For Dinner	1			
11/10/2015	HQN and Sponsorship Meeting Edmonton	AB - Other Zones	Parking - Lot or Parkade	29.35			HQN and Sponsorship Meeting Edmonton	1			
11/25/2015	Al-Ghamdi Staff meeting Grande Prairie		Meals Per Diem	32.35			Al-Ghamdi Staff meeting Grande Prairie. For lunch/Dinner	1			
11/25/2015	Al-Ghamdi Staff meeting Grande Prairie	AB - Other Zones	Taxi	25.00			Al-Ghamdi Staff meeting Grande Prairie	1			
11/25/2015	Al-Ghamdi Staff meeting Grande Prairie	AB - Other Zones	Taxi	25.00			Al-Ghamdi Staff meeting Grande Prairie	1			
11/25/2015	Al-Ghamdi Staff meeting Grande Prairie		Mileage	25.25	Southport Tower	YYC	Al-Ghamdi Staff meeting Grande Prairie	1			50
11/25/2015	Al-Ghamdi Staff meeting Grande Prairie	AB - Other Zones	Parking - Lot or Parkade	29.35			Al-Ghamdi Staff meeting Grande Prairie	1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		1-Dec-15							

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A1  
IN: 11/10/15 09:34  
OUT: 11/10/15 20:45  
DURATION: @ 11: 11  
PAID: \$ 29.35  
(GST INCLUDED)  
VISA

REF. [REDACTED]  
THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

The Calgary Airport Authority  
2000 Airport road NE  
GST R122556194

Receipt Number: [REDACTED]  
Ticket-Nr.: [REDACTED]  
In: 11/25/2015 11:54  
Out: 11/25/2015 23:37  
Duration: 11:43

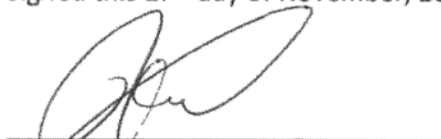
Transient Parker	\$ 29.35
<b>Total:</b>	<b>\$ 29.35</b>
Validations	\$ 0.00
<b>Balance Due:</b>	<b>\$ 29.35</b>
Credit Card	\$ 29.35
Change	\$ 0.00

Fare: 25.00 Date: 11/25/2015  
From: Sturpaul To: Hospital  
Drive: [REDACTED] C. No.: 471  
Co. Name: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: 780-402-1135

Fare: 25.00 Date: 11/25/2015  
From: 1.331.000 To: 712.000  
Driver: [REDACTED] No.: 151  
Co. Name: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

I, Rollie Nichol, attest that I am unable to produce the receipt for parking charges (\$10.00) incurred on Saturday, November 7 as the receipt has been lost. This expense was incurred and was related to AHS business and has not been claimed previously.

Signed this 17<sup>th</sup> day of November, 2015.



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Rollie Nichol

## Executive Expenses Report Direct Billing Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Rollie Nichol	<b>Reporting Period for the Month of :</b> Nov-15
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DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
04-Nov-15	Direct Billing	Airline Ticket	HQN & Sponsorship meetings Edmonton November 10	Marlin Travel	179.68
04-Nov-15	Direct Billing	Airline Ticket	HQN & Sponsorship meetings Edmonton November 10	Marlin Travel	171.68
13-Nov-15	Direct Billing	Airline Ticket	Al-Ghamdi staff meeting Grand Priarie November 25	Marlin Travel	500.96
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
<b>Total Paid in the Month</b>					<b>\$ 852.32</b>

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 4, 2015  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

### For

DR ROWLAND NICHOL

AA [REDACTED]  
AC [REDACTED]  
BA [REDACTED]  
UA [REDACTED]  
WS [REDACTED]

Tuesday, November 10, 2015

### Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 10Nov15

Seat(s): 04A

AIR CANADA E

Flight: 8171 G CLASS  
07:30 PM Equipment: D8 (300 SERIES)  
08:24 PM

Mile(s) Flown: 163

### Cost:

TKT [REDACTED] E-TKT	[REDACTED]	134.00
	GST:	8.56
	Tax:	37.12
	<b>Ticket Total:</b>	<b>179.68</b>

### Total:

<b>Grand Total:</b>	179.68
Less Credit Card Payments:	179.68
<b>Total GST/HST:</b>	8.56
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 4, 2015  
Page: 1/2  
Our Reference: [REDACTED]


# INVOICE

**For**

DR ROWLAND NICHOL

AA [REDACTED]  
AC [REDACTED]  
BA [REDACTED]  
UA [REDACTED]  
WS [REDACTED]

Tuesday, November 10, 2015

 Air

AIR CANADA  
From: CALGARY AB Flight: 8585 G CLASS  
To: EDMONTON INTL AB 10:10 AM Equipment: DH4  
Stops: 0 Arrival: 10Nov15 10:59 AM Mile(s) Flown: 163  
Seat(s): 06F  
AIR CANADA E

**Cost:**

TKT [REDACTED] E-TKT [REDACTED]	134.00
Tax:	37.48
<b>Ticket Total:</b>	<b>171.48</b>

**Total:**

<b>Grand Total:</b>	171.48
<b>Less Credit Card Payments:</b>	171.48
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 13, 2015  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

**For**

DR ROWLAND NICHOL

AA [REDACTED]  
AC [REDACTED]  
BA [REDACTED]  
UA [REDACTED]  
WS [REDACTED]

Wednesday, November 25, 2015

 **Air**

AIR CANADA  
**From:** CALGARY AB  
**To:** GRANDE PRAIRIE  
**Stops:** 0 **Arrival:** 25Nov15  
**Seat(s):** 04A  
AIR CANADA E

**Flight:** 8477 **G CLASS**  
01:00 PM **Equipment:** D8 (300 SERIES)  
02:37 PM **Mile(s) Flown:** 347

 **Air**

AIR CANADA  
**From:** GRANDE PRAIRIE  
**To:** CALGARY AB  
**Stops:** 0 **Arrival:** 25Nov15  
**Seat(s):** 03A  
AIR CANADA E

**Flight:** 8482 **G CLASS**  
09:50 PM **Equipment:** DH4  
11:05 PM **Mile(s) Flown:** 347

**Cost:**

TKT-	[REDACTED]	E-TKT	[REDACTED]	436.00
			<b>Tax:</b>	64.96
			<b>Ticket Total:</b>	<b>500.96</b>