

AHS Board and Executive Expense Report

Name Ronda White
Title Chief Audit Executive, Internal Audit & Enterprise Risk Management
Location Edmonton
 Expenses submitted during the month of February 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-16	P-Card	Professional Development					-	3,343		
Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,343	\$ -	\$ -

Total for the Month \$ 3,343

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.



Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

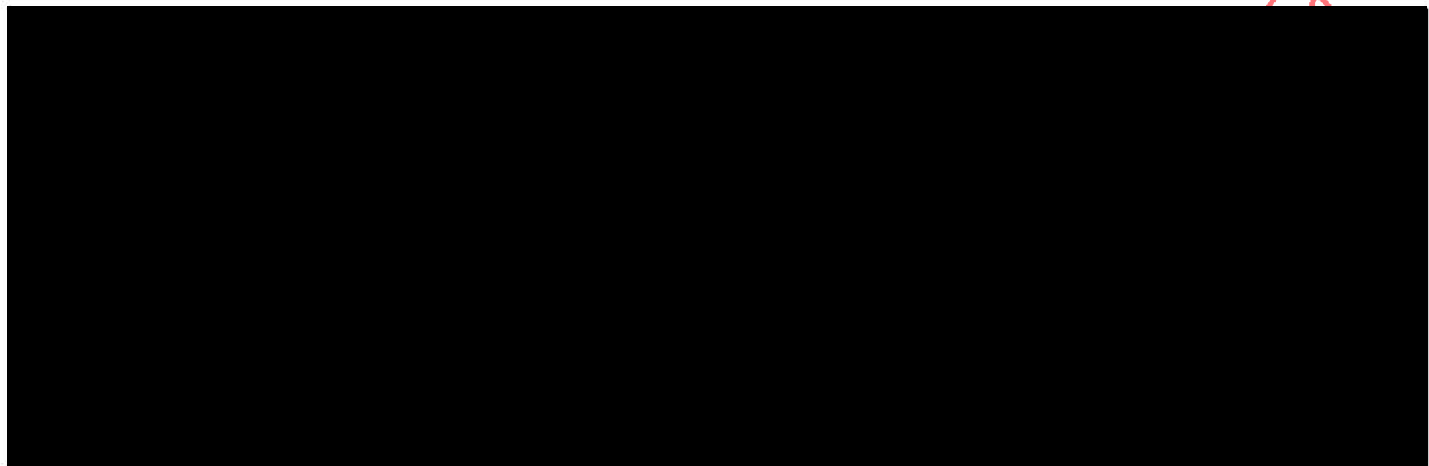
<u>WHITE, RONDA</u> Cardholder's Name	<u>CHIEF AUDIT EXECUTIVE</u> Cardholder's Position/Title	Billing Reporting Period: <u>20/02/2016</u>
<u>INTERNAL AUDIT & ERM</u> Cardholder's Dept	<u>FOCUS BUILDING</u> Cardholder's Site/Location	Total Statement Amount: <u>\$3,342.71</u>
<u>RONDA.WHITE@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card #: <u> </u>

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
21/01/2016	416301867	CHARTERED ACCOUNTANTS, ASSOCIATIONS CIVIC, SOCIAL, AND	551.25	CAD	551.25	.00	.00	R. White: Training (Accounting, Auditing & Professional Practice Update: February 8/16)
22/01/2016	416612355	PBD/IA INTERNAL AUDITORS, BOOKS, PERIODICALS AND NEWSPAPERS	982.75	USD	1,481.46	.00	.00	Course Materials for CIA Exam and PD Reference Materials - ERM (R. White)
25/01/2016	416612357	INSTITUTE OF CORPORATE, SCHOOLS AND EDUCATIONAL SERVICES	1,340.00	CAD	1,340.00	69.81	.00	ICRN 3 Course Registration for March 31/16: Calgary, AB (R. White) & ICD membership fee



ASK 1001



From: website.assistance.no_reply@icaa.ab.ca [mailto:website.assistance.no_reply@icaa.ab.ca]
Sent: Wednesday, January 20, 2016 6:16 PM
To: Ronda White
Subject: ICAA Receipt - Order [REDACTED]

Institute of Chartered Accountants of Alberta

580 Manulife Place
10180 - 101 Street
Edmonton Alberta, T5J 4R2
Canada

Invoice Address:
Ronda WHITE
[REDACTED]

G.S.T. REG #: [REDACTED]
Member #: [REDACTED]
Order ID #: [REDACTED]
Date 1/20/2016 6:16 PM
Credit Card Number: [REDACTED]
Card Holders Name: Ronda White
Authorization Number: [REDACTED]

Description		Amount
ACCOUNTING, AUDITING & PROFESSIONAL PRACTICE UPDATE		\$525.00
GST	<i>P.D. Course</i>	\$26.25
Total Amount Due:		\$551.25
Total Tickets Due:		0 tickets

ACCOUNTING, AUDITING & PROFESSIONAL PRACTICE UPDATE

①

You are registered for this offering.

Date & Time	Feb 08, 2016 8:30 AM
Format	Full Day
CPD Hours	7
Facility	Days Inn & Suites West Edmonton 10010 - 179 A Street Edmonton, AB T5S 2T1 Phone: 780-444-4440 Fax:
Meeting Room	Linden
Payment	\$551.25

Offering Special Notes

Facility Special Notes

2

(//www.theiia.org/bookstore/)

(//www.theiia.org/bookstore/cart/cart.cfm)

Your Receipt - Invoice [redacted] Order Number [redacted] My Digital Locker [redacted] *Print for your records

mode=locker)

Bill To

Ronda White

ronda.white@berthelshausen.com

Ship To

Ronda White

Payment Details

Credit Card MC

Number: [redacted]

Expires: [redacted]

Qty

Item Number: 1189

Member Price

Extended Price

1

The IIA's CIA Learning System - 3 part study guide with online review
(//www.theiia.org/bookstore/product/the-iias-cia-learning-system-3-part-study-guide-with-online-review-1687.cfm)

\$795.00

\$795.00

Item No.: 1189

1

Enterprise Risk Management: Today's Leading Research and Best Practices for Tomorrow's Executives
(//www.theiia.org/bookstore/product/enterprise-risk-management-todays-leading-research-and-best-practices-for-tomorrows-executives-1617.cfm)

\$100.00

\$100.00

Item No.: 6086

Course materials for CIA exams

PD reference material - ERM

Cart Summary

Items in Cart : 2
Sub Total : \$895.00
Tax : \$44.75
Shipping (UPS Canada Ground) : \$53.00
Order Total : \$992.75

As the research arm of The IIA, The Foundation provides groundbreaking research conducted by thought leaders in the profession. Through initiatives that explore current issues, emerging trends, and future needs, The Foundation has been a driving force behind the evolution of the profession.

Bookstore Help

(http://www.theiia.org/bookstore/help-1007.cfm)

FAQ

(http://www.theiia.org/bookstore/faq-1016.cfm)

Return Policy

(http://www.theiia.org/bookstore/policy-1000.cfm)

Quantity Discounts

(http://www.theiia.org/bookstore/quantity-discounts-1002.cfm)

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(http://www.theiia.org/bookstore/permissions-1004.cfm)

About IIA

(http://www.theiia.org/bookstore/about-1011.cfm)

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Become An Author

(http://www.theiia.org/bookstore/become-an-author-1003.cfm)

Customer #:
Sales Order #:
Order Date: 1/21/16
Page #: 1
Invoice Date: 1/22/16

P.O. #:
Ship Via: UPS Canada Standard
Terms:
Bill To:



IIA DISTRIBUTION BOOKSTORE
1650 BLUEGRASS LAKES PARKWAY
ALPHARETTA, GA 30004
TOLL FREE (US ONLY) 877-867-4957
770-442-8633 X.275 Fed TaxId# 59-1859804



Ship To #: 9611.00010

Ship To: ALBERTA HEALTH SERVICES
RONDA WHITE

RONDA.WHITE@ALBERTAHEALTHSERVICES.CA

UPS Canada Standard
PAPERLESS

QTY ORD	BACK ORDER	QTY SHP	ITEM #	LOCATION	DESCRIPTION	LIST PRICE	DISC. PRICE	EXT. PRICE
1	NS		EA 1150		ND IIACIA LEARNING SYSTEM 3PT	795.00	795.00	795.00
The above kit consists of the following components								
The above item will be fulfilled separately from another distribution center.								
	NS		EA 1147		ND IIACIA LEARNING SYS PART 1			
The above item will be fulfilled separately from another distribution center.								
	NS		EA 1148		ND IIACIA LEARNING SYS PART 2			
The above item will be fulfilled separately from another distribution center.								
	NS		EA 1149		ND IIACIA LEARNING SYS PART 3			
The above item will be fulfilled separately from another distribution center.								
1		1	EA 6086	G06A	ND ENTERPRISE RISK MANAGEMENT TODAY'S LEADING RESEARCH	100.00	100.00	100.00
FREIGHT								
Credit Card Pmt								
*** THIS IS A PACKING SLIP ONLY. PLEASE DO NOT PAY FROM THIS DOCUMENT. ***								
Total MDSE								
Shipping & Handling								
Sub-Total								
Sales Tax 5.000 %								
Total Invoice								
Amount Paid & Other Credits								
Total Amount Due								
895.00		53.00	948.00	44.75	992.75	992.75-		.00
Total Wght: 6.65 LB # Items Shipped:								
Return Policy: See Reverse Side								
Delivery Instructions:								

Please tear along dotted line and include with your payment. Please reference your invoice # on your payment.
IIAWEB 1/22/16 18:01:50 Job:PRINTER14F/718735 User:SCHEDULER 28-362906 00010 31272385 Page:00065

REMIT TO:

CUSTOMER #:
INVOICE DATE:
INVOICE #:
SALES ORDER #:
TERMS:
TOTAL AMOUNT DUE:



PAYMENT METHOD (Choose one):

☐ CHECK ENCLOSED

☐ PLEASE CHARGE TO MY CREDIT CARD: CARD TYPE (Circle One): VISA MASTERCARD AMEX

/ / / EXPIRATION DATE: / /

SIGNATURE



Institute of Corporate Directors
Institut des administrateurs de sociétés

2701-250 Yonge Street
Toronto, ON M5B 2L7

RECEIPT

Invoice No. 47544

Sold To: Ms Ronda White
Chief Audit Executive

Ship To: Ms Ronda White
Chief Audit Executive

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
		1/22/2016		Upon Receipt	1/28/2016

Qty	Description	Unit Price	Extended Price
1	Calgary CRN 3 Calgary CRN 3 3/31/2016 - 3/31/2016 Calgary, AB CALCRN003/CRNREG Course Registration	900.00	900.00

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
900.00		45.00	945.00	945.00	0.00

Total GST/HST: 45.00
Total PST/QST: 0.00
GST Remittance Number: 12179 8201
QST Remittance Number: 1204855478

Membership Fee ICD 395.00
1340.00

** required to attend course*

MI
OE1

3

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Institute of Corporate Directors
Institut des administrateurs de sociétés

2701-250 Yonge Street
Toronto, ON, M5B 2L7
Tel: (416) 593-7741 Fax: (416) 593-0636
Website: www.icd.ca Email: admin@icd.ca

RECEIPT

Receipt Date		Member ID
22-Jan-2016		[REDACTED]
Received From: Ms Ronda White [REDACTED]		
Business Address: 9th Floor, 9925-109 Street [REDACTED] Email: ronda.white@albertahealthservices.ca		
Home Address: [REDACTED]		
Receipt for: Individual Membership (SCP) / Adhésion individuelle (PDJ), 02/01/2016 - 01/31/2017 (\$395.00)		
Payment Type and Amount:		W_MC \$395.00
THANK YOU FOR YOUR CONTINUED SUPPORT		
GST# 12179 8201 QST# 12048 55478		
Please visit our website at www.icd.ca to update your personal profile. Address information contained in your profile is used for mailing purposes.		

Rcpt_Current - TC

Note: Membership fee of \$390.00 is being reimbursed as Ronda has been included in our corporate membership. Will be reflected on March P-card Statement.

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