

AHS Board and Executive Expense Report

Name: Ronda White
Title: Chief Audit Executive, Internal Audit & ERM
Location: Edmonton
 Expenses approved during the month of June 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Jun-23	Expense Claim	Meetings				67	67			
Jun-23	Direct Bill	Meetings			177		177			133
Total			\$ -	\$ -	\$ 177	\$ 67	\$ 244	\$ -	\$ -	\$ 133

**Total for
the Month** \$ 377

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 165
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
WHITE, RONDA	Chief Audit Executive, Internal Audit & ERM	Edmonton	\$ 67.42									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
5/23/2023	Attending AHS Executive Leadership Team Meeting in Calgary May 23, 2023	AB - Local	Parking - Lot or Parkade	\$ 25.00				1				
5/23/2023	Attend AHS Executive Leadership Team Meeting in Calgary on May 23, 2023.		Mileage-Local-Home Zone	\$ 21.21	Edmonton International Airport, Nisku, AB	Seventh Street Plaza, Edmonton, AB		1			42	
5/23/2023	Attend AHS Executive Leadership Team Meeting in Calgary on May 23, 2023.		Mileage-Local-Home Zone	\$ 21.21	Seventh Street Plaza, Edmonton, AB	Edmonton International Airport, Nisku, AB		1			42	
Approver(s) for the claim	Approval Status	Approval Date										
CHIES, MAURO A	Approve	31-May-23										

Your Booking

Reference Number [REDACTED]

Car Park: Easy Parkade
Entry: 05:00 on Tuesday, 23 May 2023
Exit: 18:00 on Tuesday, 23 May 2023
License Plate: [REDACTED]

Payment Details

Booking Rate: \$25.00
GST @ 5%: \$1.19 (CAD GST)
Total: \$25.00

Credit Card Number: [REDACTED]



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

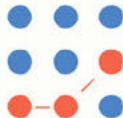
It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Ronda White	Reporting Period for the Month of : Jun-23
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
19-May-2023	Direct Billing	Other	Institute of Corporate Directors - Board Membership Fee - August 01, 2023 - July 31, 2024.	Institute of Corporate Directors	\$133.33
31-May-2023	Direct Billing	Hotel	Accommodations at the Delta Calgary South Hotel for one night (May 31) to attend the AHS OA Advisory Committee Meeting in Calgary.	Other - Delta Calgary South Hotel	\$176.74
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 310.07



Invoice

ICD Member

██████████ ██████████
Alberta Health Services
14th Floor, Seventh Street Plaza
10030-107 Street NW, North Tower
Edmonton AB T5J 3E4

Billing Date	ICD Member
19-May-2023	██████████

<u>Code</u>	<u>Item</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
FEE_BRDSEC	Board Membership / Adhésion globale du C. A.	1-Aug-2023	31-Jul-2024	2,000.00
Total Billing				2,000.00

Please contact ██████████ to pay by Visa/Mastercard or by Electronic Funds Transfer (EFT). Remember to include your Member ID with your payment.

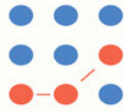
Additional Personal Information				
Work Phone:	██████████	Chapter:	██████████	Membership is 15 = \$2000/15 is \$133.33 per membership fee
Home Phone:		Home Address:		
Cell Phone:				
Language:	English		██████████	
Email:				

Please take a moment to review and confirm that your mailing and additional information is accurate and up-to-date.
Please send any updates and changes to us at ██████████

Thank you for your membership!

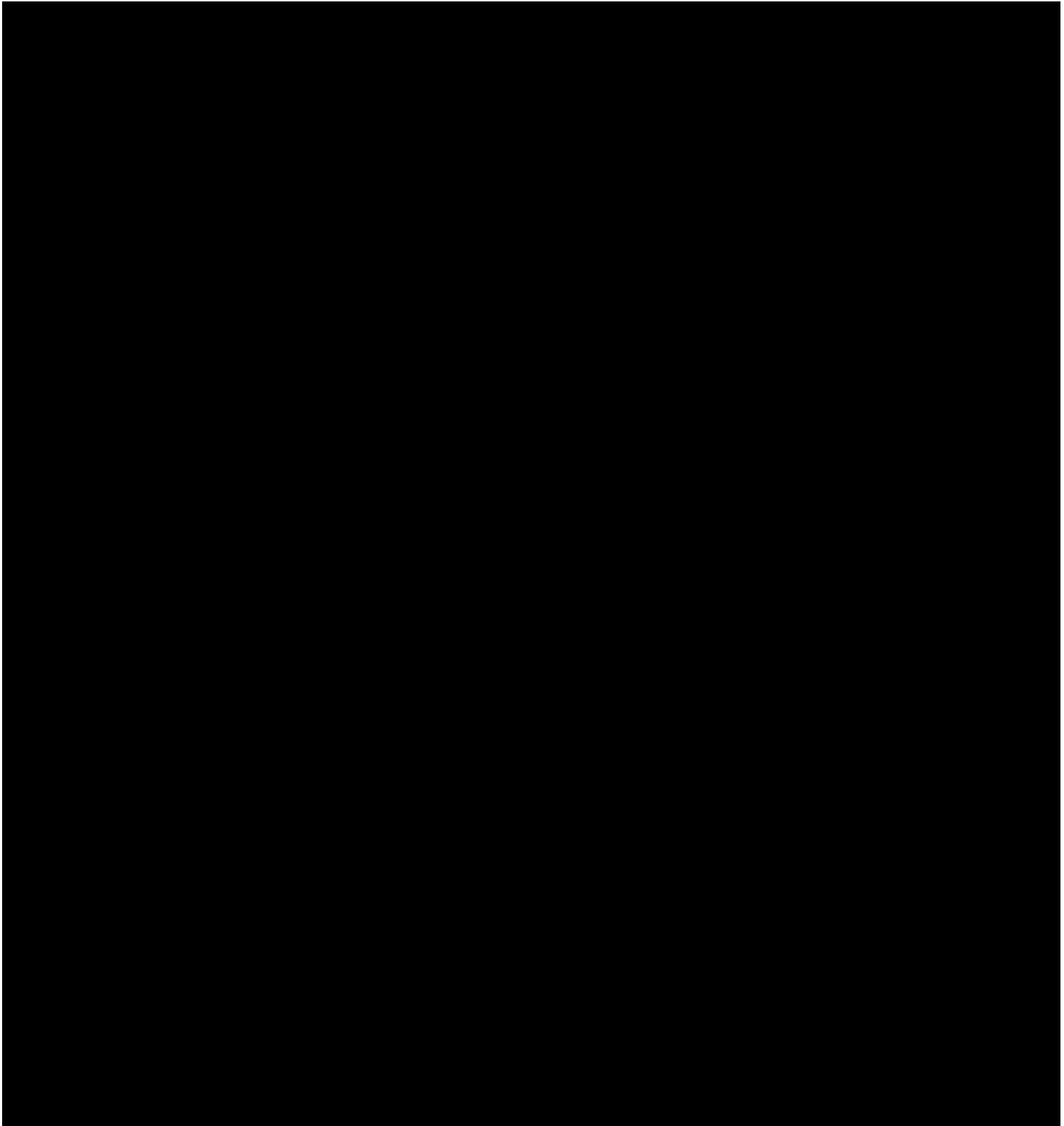
INSTITUTE OF
CORPORATE
DIRECTORS
*THINK BEYOND
THE BOARDROOM.*

INSTITUT DES
ADMINISTRATEURS
DE SOCIÉTÉS
*PENSER AU-DELÀ
DE LA SALLE DU CONSEIL.*



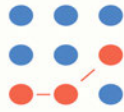
2701-250 Yonge Street
Toronto ON M5B 2L7
Tel: 416-593-7741
Web: icd.ca
admin@icd.ca

Board Membership Program - Company Listing



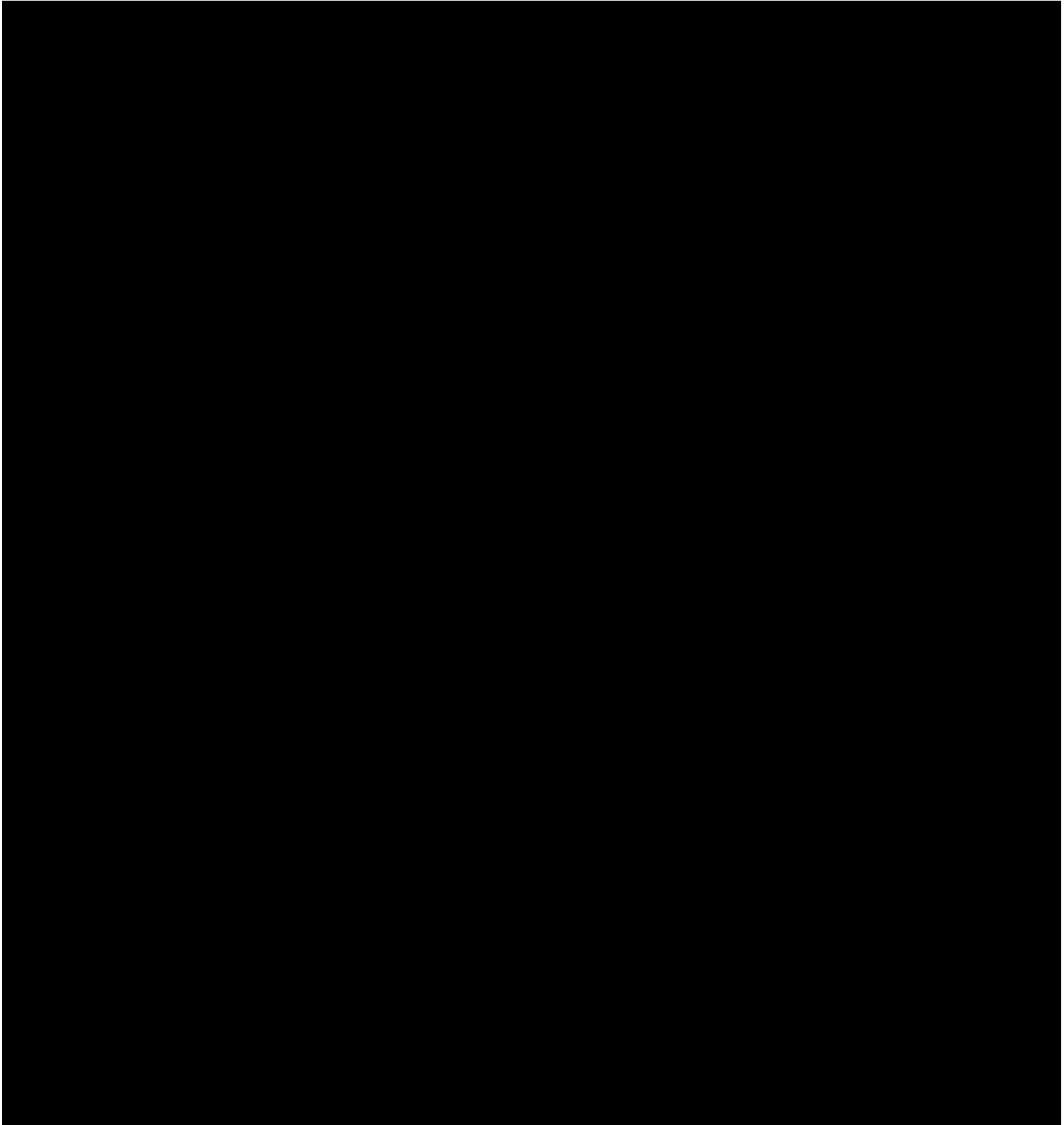
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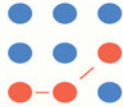
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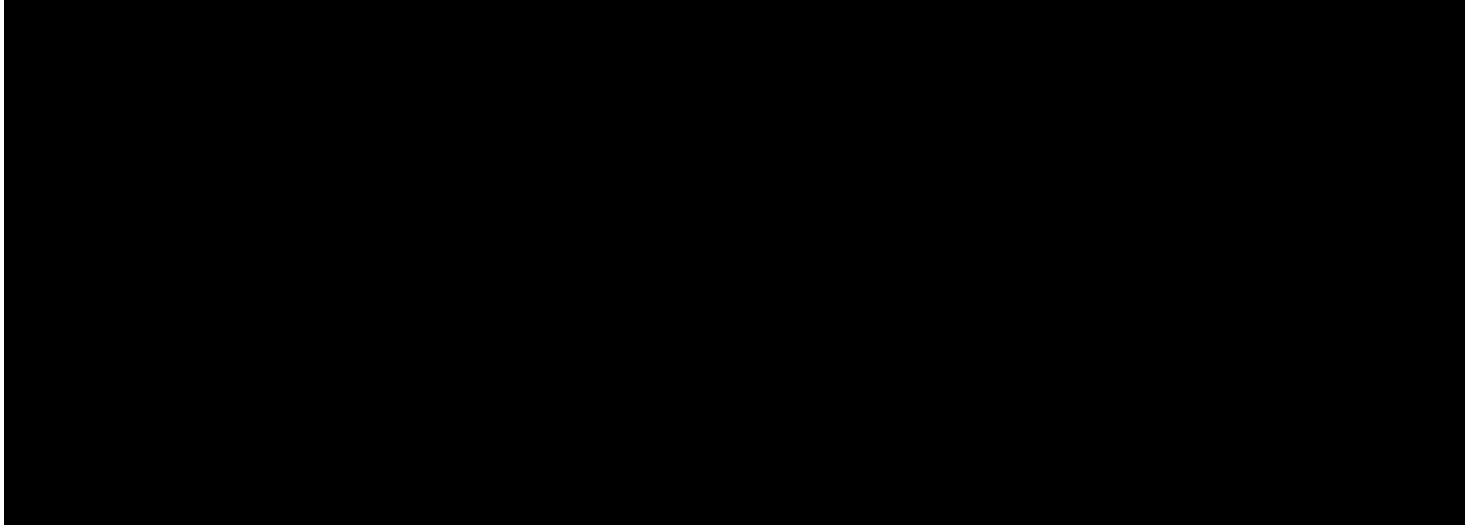
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Board Membership Program - Company Listing





Board Membership Program - Company Listing



WHITE, RONDA

MB

Expiry: 31-Jul-2024

Ms Ronda White, CPA-CA, CHE
Chief Audit Executive, Internal Audit and Enterprise Risk Manage
Alberta Health Services

Chapter: Edmonton
Member since: 10-Jul-2020

Business Address



Work Phone: [REDACTED]

Fax: [REDACTED]

Language: English

Email: [REDACTED]

Home Address



Home Phone: [REDACTED]

Cell Phone: [REDACTED]


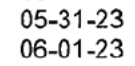


DELTA

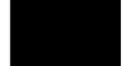
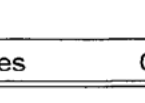
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
 Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services
 PO BOX 1600
 EDMONTON AB T5J 2N9
 Canada

Room: 
 Folio: 
 Cashier:
 Arrival: 05-31-23
 Departure: 06-01-23

White, Ronda

A/R Invoice: 
 A/R Account: 

Date	Description	Additional Information	Charges	Credits
05-31-23	Package Wrapper		165.00	
05-31-23	DMF		4.95	
05-31-23	Tourism Levy		6.79	
05-31-23	Rooms - GST		8.50	
06-02-23	GST Exempt- 120903		-8.50	

GST Summary	
Registration No:	895126332
Room	8.50
F&B	0.00
Other	11.74
Total	20.24

Total	176.74	0.00
Balance Due	176.74	CDN



Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.