

AHS Board and Executive Expense Report

Name Dr. Sandra Corbett
Title Zone Medical Director North Zone (Interim) Contractor
Location Fort McMurray
 Expenses submitted during the month of May 2018

			Travel (1)					Working Sessions Hosting and Hospitality		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
May-18	Expense Claim	Meetings		131		158	289			27
May-18	Direct Billing	Meetings	1,008				1,008			
Total			\$ 1,008	\$ 131	\$ -	\$ 158	\$ 1,297	\$ -	\$ -	\$ 27

Total for the Month \$ 1,324

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CORBETT, SANDRA	Zone Medical Director North Zone (Interim) Contractor	Fort McMurray	\$ 316.05								
Expense Date	Business reason	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendee	Attendee Name(s)	Trip Distance	
5/5/2018	Obstetrics Meeting in Grande Praire	Meals within Alberta - Receipts	\$ 23.50			Obstetrics Meeting in Grande Praire Dinner - less than per diem of \$24.00	1				
5/5/2018	Obstetrics Meeting in Grande Praire	Parking within Alberta	\$ 25.00			Parking at YEG airport	1				
5/8/2018	U of A Town Hall with undergrad Med Students Meeting	Parking with1in Alberta	\$ 16.00			U of A Town Hall with undergrad Med Students Meeting	1				
5/10/2018	Day to day administration at Northern Lights Regional Hospital in Fort McMurray	Meals in Zone - All Day per diem	\$ 47.50			Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1				
5/10/2018	Day to day administration at Northern Lights Regional Hospital in Fort McMurray	Parking within Alberta	\$ 7.50			Day to day administration at Northern Lights Regional Hospital in Fort	1				
5/12/2018	Day to day administration at Northern Lights Regional Hospital in Fort McMurray	Meals in Zone - All Day per diem	\$ 47.50			Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1				
5/12/2018	Day to day administration at Northern Lights Regional Hospital in Fort McMurray	Parking within Alberta	\$ 7.50			Day to day administration at Northern Lights Regional Hospital in Fort	1				
5/14/2018	Drivers Abstract	Travel in Alberta	\$ 26.55			Drivers Abstract					
5/17/2018	Quality and Safety Outcomes meeting at the RAH	Meals in Zone - Lunch per diem	\$ 13.00			Lunch \$13.00	1				
5/17/2018	Quality and Safety Outcomes meeting at the RAH	Taxi within Alberta	\$ 38.80			Taxi to YEG Airport	1				
5/17/2018	Quality and Safety Outcomes meeting at the RAH	Taxi within Alberta	\$ 63.20			Taxi from YEG Airport to Base	1				
Approver(s) for the claim		Approval Status	Date								
BELANGER, FRANCOIS		Approve	7/5/2018								

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

P3 North C 05/06/18 17:45
Receipt

Short-term parking tkt
DL - No. 002581
05/06/18 07:20
05/06/18 17:45
Period 1d0h0'
(Tax) **\$25.00**

Total \$25.00

Payment Received
VISA \$25.00

merch
Auth:
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

8427E8P - 1/1

RECEIPT

NLRH Parking
Ft. McMurray, Alberta

License Plate Number

Expiration Date/Time

05:15 PM
MAY 10, 2018

Purchase Date/Time: 06:15pm May 09, 2018
Total Due: \$7.50 Rate: \$7.50-Daily-24 hrs
Total Paid: \$7.50 Payment Type: Card
Ticket #
S/N #
Setting: NLRH
Mach Name: NO-NLRH-003

Visa

Auth #:

Parking Rates are
GST Exempt

RECEIPT

License Plate Number

Expiration Date/Time

06:00 AM
MAY 08, 2018

Purchase Date/Time: 06:28pm May 07, 2018
Total Due: \$16.00 Rate: \$16 valid until 6AM
Total Paid: \$16.00 Pmt Type: CC (Tap)
Ticket #
S/N #
Setting: Education Eth 4
Mach Name: ECP NE

Visa

Auth #

GST# R108102631

UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT

RECEIPT

NLRH Parking
Ft. McMurray, Alberta

License Plate Number

Expiration Date/Time

03:54 PM
MAY 12, 2018

Purchase Date/Time: 03:54pm May 11, 2018
Total Due: \$7.50 Rate: \$7.50-Daily-24 hrs
Total Paid: \$7.50 Payment Type: Card
Ticket #
S/N #
Setting: NLRH
Mach Name: NO-NLRH-003

Visa

Auth #

Parking Rates are
GST Exempt

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2018/05/17
TIME 0880 12:59:27
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL ✓
\$38.80

Visa Credit
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2018/05/17
TIME 4385 17:05:03
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$58.20
TIP \$5.00 ✓
TOTAL
\$63.20

Visa Credit
[REDACTED]

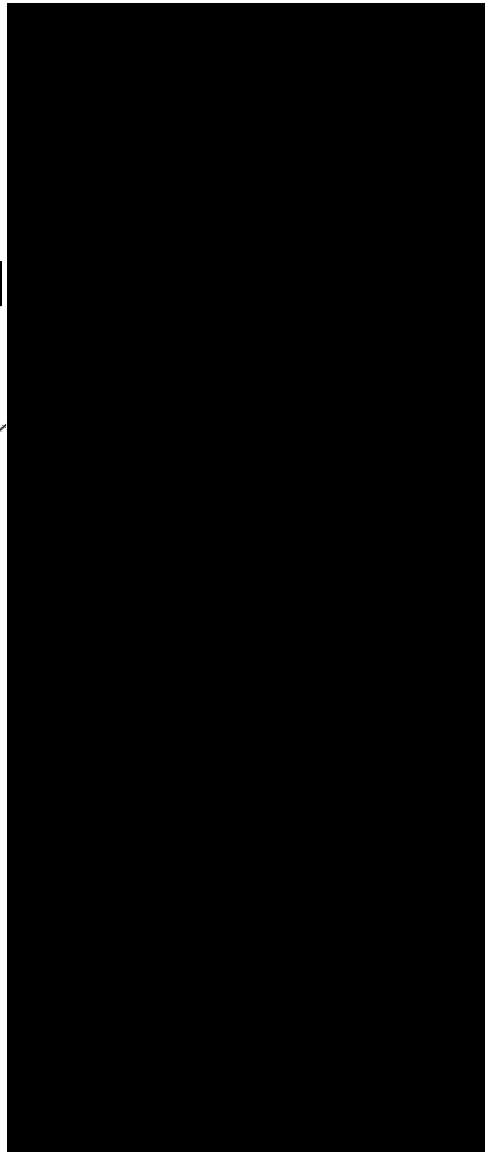
APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

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YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070



ALBERTA MOTOR
ASSOC. CTR#55
9938-170 STREET
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2018/05/14
TIME 0042 17:28:16
CLERK ID [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL 15.00

\$26.55

Visa Credit 12.10
[REDACTED] -1.10

[REDACTED] 26.00
[REDACTED] 0.55
[REDACTED] 26.55
[REDACTED] 26.55

APPROVED

AUTH# [REDACTED] *****
THANK YOU 0.00 *
0.00 *
0.00 *

CARDHOLDER COPY an spend *

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

0113091

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Dr. Sandra Corbett	Reporting Period for the Month of : May-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
2-May-18	Direct Billing	Airline Ticket	Air Canada flight from Edmonton to Calgary (return) to attend the PPEC meeting.	Vision Travel	\$492.26
17-May-18	Direct Billing	Airline Ticket	Air Canada flight from Edmonton to Fort McMurray	Vision Travel	\$285.48
21-May-18	Direct Billing	Airline Ticket	West Jet flight from Fort McMurray to Edmonton	Vision Travel	\$230.48
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
Total Paid in the Month					\$ 1,008.22



A DIRECT TRAVEL* COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 26 Apr 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: DR SANDRA CORBETT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	417.30	0.00	\$0.00	74.96	0.00	492.26 CAD
Total:	417.30	0.00	0.00	74.96	0.00	492.26 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	04/26/2018		[REDACTED]	492.26 CAD
Total Payment:					492.26 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL TEAM MEETING

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 26 Apr 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
SANDRA CORBETT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: SANDRA CORBETT

Booking Date: 26 Apr 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08133	EDMONTON INTL 02 May 18 6:55AM		CALGARY INTL 02 May 18 7:47AM	Q/	
AIR CANADA	08152	CALGARY INTL 02 May 18 4:40PM		EDMONTON INTL 02 May 18 5:30PM	Q/	

Traveler

Passenger Name:
CORBETT, SANDRA DR

e-Ticket Number:
[REDACTED]

Reservation Number:
[REDACTED]

Issue Date:
May 10, 2018

Agency Details

Agency Information:
VISION TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 MARLIN TRAVEL 60-87935-
0/-LEISA

**Fare Information**

Form Of Payment:
[REDACTED]

Fare: CAD 248.00

Taxes and Carrier-imposed fees:

CAD 7.48 CA
CAD EXEMPT XG
CAD 30.00 SQ

Total Airfare: CAD 285.48

Traveler

Passenger Name:
CORBETT, SANDRA DR

e-Ticket Number:
[REDACTED]

Reservation Number:
[REDACTED]

Issue Date:
May 10, 2018

Agency Details

Agency Information:
VISION TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 MARLIN TRAVEL 60-87935-
0/-LEISA

**Fare Information**

Form Of Payment:
[REDACTED]

Fare: CAD 171.00

Taxes and Carrier-imposed fees:



CAD 7.48 CA
CAD EXEMPT XG
CAD 52.00 XT

Total Airfare: CAD 230.48




My Trip

THU, MAY 17, 2018 - Edmonton (YEG) to Ft McMurray (YMM) - Confirmed 

 **Air Canada (AC) 8388***
Confirmation Number: XXXXXXXXXX

DEPART  **6:00**^{PM}_{YEG} NON STOP  **7:11**^{PM}_{YMM}
1H 11M

PASSENGERS

Name	eTicket Number	Seat	Special Services
CORBETT, SANDRA DR	XXXXXXXXXX	06C - Confirmed 	 

*Operated by AIR CANADA EXPRESS - JAZZ
Class Of Service: Economy

AIRPORT INFO


Edmonton Intl Arpt (YEG)
Edmonton, AB, CA


----- to -----



Ft McMurray Municipal Arpt (YMM)
Ft McMurray, AB, CA

FLIGHT INFO



DHC8 Dash 8-300

MON, MAY 21, 2018 - Ft McMurray (YMM) to Edmonton (YEG) - Confirmed 

 **WestJet (WS) 3362***
Confirmation Number: XXXXXXXXXX

DEPART  **4:10**^{PM}_{YMM} NON STOP  **5:15**^{PM}_{YEG}
1H 5M

PASSENGERS

Name	eTicket Number	Special Services
CORBETT, SANDRA DR	XXXXXXXXXX	 

*Operated by WESTJET ENCORE
Class Of Service: Economy

AIRPORT INFO

Ft McMurray Municipal Arpt (YMM)
Ft McMurray, AB, CA
Terminal M

----- to -----

Edmonton Intl Arpt (YEG)
Edmonton, AB, CA

FLIGHT INFO

DHC8 Dash 8-400

SAT, NOV 17, 2018 - Edmonton Intl Arpt (YEG)

Tour

PASSENGERS

CORBETT, SANDRA DR

INFO

1 Person

Vision Retention Line Internal Use Only

Agent Comments

AFTER HOURS EMERGENCY HELP DESK
WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292
OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147
PLEASE QUOTE ACCESS CODE 2EC0

PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU
FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE
DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS
MAY BE YOUR RESPONSIBILITY

FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST
ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS
SUCH AS A VALID CANADIAN PASSPORT OR TRAVEL VISA
AS DIRECTED BY EMBASSIES AND CONSULATES. PLEASE VISIT
HTTP://WWW.TRAVEL.GC.CA AND SELECT YOUR DESTINATION
FOR IMPORTANT INFORMATION ON IDENTIFICATION
REQUIRED FOR TRAVEL.

****PLEASE NOTE CHECKIN TIMES*****
**DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR
**DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR
-----WESTJET AIRLINE RULES-----
TICKET IS NON REFUNDABLE
CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME
CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY
TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR
OR NO CREDIT WILL APPLY