

## **AHS Board and Executive Expense Report**

Name Dr. Sandra Corbett

**Title** Zone Medical Director North Zone (Interim) Contractor

**Location** Spruce Grove

Expenses submitted during the month of June 2018

							Travel (1)						
ммм-үү	Source Document	Purpose	Aiı	fare	Me	eals	Accommodation			Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-18 Jun-18	Expense Claim Direct Billing	Meetings Meetings		625		122			70 40	192 765			
Total			\$	625	\$	122	\$ -	\$ 2	10 \$	957	\$ -	\$ -	\$ -

Total for the Month

\$ 957

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

## 2) Professional Development

Includes conference, seminar and course registration fees and material

## 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

## 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CORBETT, SANDRA	Zone Medical Director North Zone (Interim) Contractor	Spruce Grove	\$ 191.58									
Expense Date	Business reason		Expense Type	Amoun	nt	From Location	To Location	Justification	-	# of Attendee	Attendee Name(s)	Trip Distance
6/5/2018	Day to day administration in Fort N	1cMurray	Meals in Zone - Breakfast per	\$ 1	10.50				1			
6/6/2018	Day to day administration in Fort N	1cMurray	Meals in Zone - Lunch per diem	\$ 1	13.00				1			
6/11/2018	Fuel for Rental Car - Opening of OE FMM Recovery Centre Event	T Clinic at	Fuel for Car Rental	\$	8.47				1			
6/22/2018	Physician Orientation meeting at R Alexandrea Hospital	oyal	Meals in Zone - Lunch per diem	\$ 1	13.00				1			
6/23/2018	Physician Orientation meeting at F Alexandrea Hospital	Royal	Parking within Alberta	\$ 1	14.25				1			
6/25/2018	Sr. Leaders Meeting in Edmonton		Parking within Alberta	\$ 2	25.00				1			
6/25/2018	In FMM for Hospitalists Meeting		Meals in Zone - Dinner per diem	\$ 2	24.00				1			
6/26/2018	In FMM for Hospitalists Meeting		Meals in Zone - Breakfast per	\$ 1	10.50				1			
6/26/2018	In FMM for Hospitalists Meeting		Meals in Zone - Lunch per diem	\$ 1	13.00				1			
6/27/2018	Fuel for personal vehicle - Hinton F Meeting regarding recruitment in F	•	Fuel for Car Rental	\$ 4	16.86				1			
6/27/2018	Hinton Physicians Meeting regarding recruitment in Hinton	ng	Meals in Zone - Lunch per diem	\$ 1	13.00				1			
Approver(s) for the claim Approval 9			tatus	Date				•	•	-	•	-

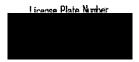
7/16/2018

Approve

BELANGER, FRANCOIS

## RECEIPT

RAH Parking Edmonton, Alberta



Expiration Date/Time

08:00 AM JUN 23, 2018

Purchase Date/Lime: 08:00am Jun 22, 2018
Total Due: \$14.25
Total Paid: \$14.25
Rate: \$14.26-Daily-24 hrs
Payment Type: Card
Ticke
Soft #
Setting: RAH
Mach Name: ED-RAH-117

Vis

Auth #

Parking Rates are GST Exempt For assistance call 1-855-535-1100 RENAISSANCE EDMONTON A 205 18423 1781H STREET EDMONTON. AB 155 1R5

Purchase

Visa Credit



Entry Method: Waved

Batch#:

Ref

Appr Code:

Total:

06/25/18

25.

Customer Copy



Want great rewards? Visit myHuskyRewards.ca

Husky Travel Centre
511 Gregg Avenue
Hinton AB
(788) 865-2881
GST# 836523894
Retailer ID 4589535
Retailer ID 4589535
Rct:36853 3988-4
6atch:5888-141

2018/06/27 14:44:20

Pump# 4
Eth Regular \$46.86
35.258 ( @ \$1.3297[
AMOUNT \$46.86
GST(Inc Pump) \$2.23

Pre Auth Completion

Visa Credit AID: EXP: Date: 06/27/2018

Time: 14:44:20 OUTHCODE:

Approved



WELCOME
291 SAKITAWAW TRAIL
T9H 5E7
FORT MCMURRAY
(780) 715-9093

\$16.055 \$18.399 \$8.47 \$4.47

VISA SALE VISA EUEL INCLUDE GST - FUEJ OVED THANK
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APPROVAL NO. 1 TERMINAL NO. 89216070 9216070 BY PIN INPORTANT CODY YOUR FECOLGS PURCHASE C

Tell us about your recent visit at www.shell.ca/opinion and you could win a Fuel For A year

1~800-661-1600 0RE: C21607



## **Expense Report Direct Bill Summary**

#### **Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

## **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

## **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period:

Name :	Sandra Corbett	Reporting Period for the Month of :	Jun-18

YES

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amo	unt Paid
10-Jun-2018			Opening of ODT Clinic at FMM Recovery Centre Event - Flight from			
10-Jun-2018	Direct Billing	Airline Ticket	Edmonton to Fort McMurray June 10 and return June 11, 2018	Vision Travel		\$278.40
			Opening of ODT Clinic at FMM Recovery Centre EventFlight from			
20 1 2010			Edmonton to Grande Prairie June 20 and return June 21, 2018 - Ticket			
20-Jun-2018			was cancelled and exchanged for the above flight to Fort McMurray on			
	Direct Billing	Airline Ticket	June 10, 2018	Vision Travel		\$346.98
10-Jun-2018			Opening of ODT Clinic at FMM Recovery Centre EventCar Rental in Fort			
10-Juli-2018	Direct Billing	Car Rental	McMurray from June 10 to June 11, 2018	Vision Travel		\$139.65
	Direct Billing	Airline Ticket		Vision Travel		
	Direct Billing	Airline Ticket		Vision Travel		
Total Paid in th	e Month				\$	765.03





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100 SNOWBIRD WAY FORT MCMURRAY, AB T9H0G3 Federal GST# :889365821 Rental Agreement #:
Bill Ref #:
Invoice Date:

Invoice Date: Account #:

06/12/2018

BILLING DETAIL			
Description	Qty/Per	Rate	Amount
TIME & DISTANCE	2 DAY	52.00	104.00
	Subtotal	<del></del>	104.00
CUSTOMER FACILITY CHARGE 8/DAY	2 DAY	8.00	16.00
CONCESSION FEE RECOVERY 16.28 PCT	PCT	16.28	17.31
VLF REC 1.17/DAY	2 DAY	1.17	2.34
Total Charges (CAD)			139.65
PAYMENTS			
Payment F	Payment		-139.65
Total Payments (CAD)			-139.65
Amount Due (CAD)			0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

CORBETT, SANDRA

RENTAL VEHICLES

Color License Model Unit 7QW3DK 4,721 4,821

VIN CLAIM INFORMATION

Claim# / PO# / RO#

Insured

Date of Loss

BILL TO

Alberta Health Services PO BOX 1600

Date/Time Out

Renter

06/10/2018 01:27 PM

EDMONTON, AB - T5T2N9

RENTAL INFORMATION

Type of Loss T

Type of Vehicle

Date/Time In 06/11/2018 07:08 PM

Repair Shop

For Billing Inquiries / Payment Terms:

Tel#:7807153655

AskARCanada@ehi.com

Payment Due within 30 days of invoice date Late payments are subject to a finance charge.

ADDITIONAL INFORMATION

COST CENTER#

101.0000.71110106047

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Remit To:

ENTERPRISE RENT A CAR CANADA COMPAN 709 MILNER AVE SCARBOROUGH, ON M1B6B6 Amount Due (CAD)

0.00

Paid By:

Alberta Health Services PO BOX 1600 EDMONTON, AB T5T2N9

Account #

Pontal Agreement

Amount 0.00

**GPBR**