

AHS Board and Executive Expense Report

Name Dr. Sandra Corbett
Title Zone Medical Director North Zone (Interim) Contractor
Location Spruce Grove
 Expenses submitted during the month of December 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-18	Expense Claim	Meetings		37		66	103			
Dec-18	Direct Billing	Meetings	622			175	797			
Total			\$ 622	\$ 37	\$ -	\$ 241	\$ 900	\$ -	\$ -	\$ -

Total for the Month \$ 900

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CORBETT, SANDRA	Zone Medical Director North Zone (Interim) Contractor	Spruce Grove	\$ 103.00								
Expense Date	Business reason	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendee	Attendee Name(s)	Trip Distance	
12/4/2018	Senior Leadership Program in Edmonton	Parking within Alberta	\$ 15.00				1				
12/5/2018	Physician Orientation in Edmonton	Parking within Alberta	\$ 15.00				1				
12/7/2018	NEAFAN Clinic in Fort McMurray	Meals in Zone - Lunch per diem	\$ 13.00				1				
12/7/2018	NEAFAN Clinic in Fort McMurray	Meals in Zone - Dinner per diem	\$ 24.00				1				
12/10/2018	Consensual Resolution Meeting in Edmonton	Parking within Alberta	\$ 24.00				1				
12/12/2018	Assessor Training TDM & OBS Assessment in Edmonton	Parking within Alberta	\$ 12.00				1				
Approver(s) for the claim		Approval Status	Date								
BELANGER, FRANCOIS		Approve	2/20/2019								

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

06:00 AM
DEC 04, 2018

Purchase Date/Time: 08:13am Dec 03, 2018

Total Due: \$15.00 Rate: \$15 valid until 6AM
Total Paid: \$15.00 Pmt Type: CC (Swipe)

Ticket S/N #:

Setting: U Lot
Mach Name: Lot U

Visa

Auth #:

GST# R108102831

ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF A

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

06:00 AM
DEC 05, 2018

Purchase Date/Time: 08:17am Dec 04, 2018

Total Due: \$15.00 Rate: \$15 valid until
Total Paid: \$15.00 Pmt Type: CC (Sv)

Ticket S/N #:

Setting: U Lot
Mach Name: Lot U

Visa

Auth #:

GST# R108102831

RECEIPT
Impark Lot 02-101

Stall # 14

04:58 PM

DEC 12, 2018

Purchase Date/Time: 02:58pm Dec 12, 2018

Total Parking: \$11.43

GST: \$0.57

Total Due: \$12.00

Total Paid: \$12.00

Rate: \$12 - 2 Hours
Payment Type: Card

Ticket #:

Setting: Lot 101

Mach Name: Meter 3

Visa

Auth #:

GST #887315638RT0006
NO IN AND OUT PRIVILEGES

RECEIPT
PARKING RECEIPT
REÇU DE STATIONNEMENT
PARKING RECEIPT
REÇU DE STATIONNEMENT

RECEIPT
Impark Lot 02-256

License Plate Number

Expiration Date/Time

05:23 PM

DEC 10, 20

Purchase Date/Time: 02:23pm Dec 10, 2018

Total Parking: \$22.86

Total GST: \$1.14

Total Due: \$24.00

Total Paid: \$24.00

Rate: \$24 -
Pmt Type: C

Ticket #:

S/N

Setting: Lot 256

Mach Name: Meter 1

isa

Auth

gst #887315638RT0006
NO IN AND OUT PRIVILEGES

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Dr. Sandra Corbett	Reporting Period for the Month of : Dec-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
1-Dec-2018	Direct Billing	Other	Monthly parking at the Edmonton Airport for the month of December 2018	Vision Travel	\$175.00
6-Dec-2018	Direct Billing	Airline Ticket	NEAFAN Clinic in Fort McMurray - Flight from Edmonton to Fort McMurray on Dec 6 and return on Dec 7, 2018. Rationale: due to flight availability and short notice resulting from a change in clinic day	Vision Travel	\$622.44
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
Total Paid in the Month					\$ 797.44

INVOICE

**EDMONTON
AIRPORTS**

Edmonton Regional Airports Authority
1, 1000 Airport Road
Edmonton International Airport, AB T9E 0V3
CAN
Tel: 780-890-8498 Fax: 780-890-8446
Website: www.flyeia.com Email: accounts@flyeia.com

Alberta Health Service
Attn: [REDACTED]
Stan Woloshyn Building
SPRUCE GROVE, AB T7X 3A8
CAN

Customer #: [REDACTED]
Invoice #: [REDACTED]
Invoice Date: December 1, 2018

Description	Quantity	Unit	Amount
RV-Parking/GTR P1-Reserved Monthly Stalls : 2018-16 : 01/12/18 - 31/12/18	1.00	ea	\$175.00

Invoice Subtotal **\$175.00**

GST **\$8.75**

Please pay this amount in Canadian funds \$183.75

GST#:R128599776

REMITTANCE FORM (include with all payments)

Please make cheques payable to: Edmonton Regional Airports Authority and mail to: Edmonton Regional Airports Authority 1, 1000 Airport Road Edmonton International Airport, AB T9E 0V3 CAN		Invoice #: [REDACTED] Invoice Date: December 1, 2018 Customer #: [REDACTED] Customer Name: Alberta Health Service	
Amount Due:	\$183.75	Amount Remitted:	[REDACTED]
Due Date:	December 31, 2018		



A DIRECT TRAVEL[®] COMPANY

Vision Travel DT Ontario-West Inc
9929 - 108 St.
Edmonton, AB
T5K 1G8
(780) 425-8611 1-866-425-8611

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 05 December 2018

Agency Ref: [REDACTED]
Sales Person: [REDACTED]

Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): CORBETT/SANDRA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Thursday, December 6 2018 [Add To Calendar](#)

WestJet Flight WS3127 Economy Class			
Depart	Edmonton, Alberta Edmonton International Airport 07:10 PM Thursday, December 6 2018	Arrive	Fort McMurray, Alberta Fort McMurray Airport 08:19 PM Thursday, December 6 2018
Duration:	1 hour(s) and 9 minute(s) Non-stop		
Status:	Confirmed - WestJet Booking Reference [REDACTED]		
Operated By:	WESTJET ENCORE		
Online Check In:	Available 24 hours prior - click here		
Remarks:	ARR TERMINALM PLEASE CHECK IN WITH WESTJET ENCORE		

AIR - Friday, December 7 2018 [Add To Calendar](#)

Air Canada Flight AC8389 Economy Class			
Depart	Fort McMurray, Alberta Fort McMurray Airport 07:40 PM Friday, December 7 2018	Arrive	Edmonton, Alberta Edmonton International Airport 08:55 PM Friday, December 7 2018
Duration:	1 hour(s) and 15 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	0 Piece(s)		

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Num Air Canada	[REDACTED]	264.00	47.12	15.56	0.00	326.68
					Billed to:	[REDACTED]
Invoice Num WestJet	[REDACTED]	246.28	49.48	0.00	0.00	295.76
					Billed to:	[REDACTED]
	Totals:	510.28	96.60	15.56	0.00	622.44
					Total Credit Card Billing:	622.44
					Balance Due:	0.00