

AHS Board and Executive Expense Report

Name: Dr Sarah Hall
Title: Assoc Chief Medical Officer
Location: Calgary
 Expenses approved during the month of December 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Dec-23	Expense Claim	Meetings	958	123	759	670	2,509	489		
Dec-23	Direct Bill	Meetings	35				35			
Total			<u>\$ 993</u>	<u>\$ 123</u>	<u>\$ 759</u>	<u>\$ 670</u>	<u>\$ 2,544</u>	<u>\$ 489</u>	<u>\$ -</u>	<u>\$ -</u>

**Total for
the Month** \$ 3,032

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 319
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HALL, SARAH	Assoc Chief Medical Officer	Calgary	\$ 2,434.07								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/14/2023	Canadian Conference on Physician Health 2023 in Montreal on November 3, 2023	AB - Other Zones	Conference Fees	\$ 488.64				1			
11/2/2023	Canadian Conference on Physician Health 2023 in Montreal		Mileage-Local-Home Zone	\$ 10.10	Residence	Calgary International Airport		1			20
10/6/2023	Canadian Conference on Physician Health 2023 in Montreal on November 3, 2023	AB - Other Zones	Airfare	\$ 957.51	AB - Other Zones	QC	Airfare was booked personally and not through AHS travel, as the cost was competitive. Please see attached quote from vision travel.	1			
11/2/2023	Canadian Conference on Physician Health 2023 in Montreal	QC	Taxi	\$ 11.00	Dorval airport	Fairmont The Queen Elizabeth		1			
11/2/2023	Canadian Conference on Physician Health 2023 in Montreal	QC	Meals Per Diem	\$ 71.50				3			
11/4/2023	Canadian Conference on Physician Health 2023 in Montreal on November 2 to 4, 2023	QC	Accommodations	\$ 759.22			Stayed at conference hotel to facilitate networking opportunities with colleagues from across Canada.	2			
11/5/2023	Canadian Conference on Physician Health 2023 in Montreal		Mileage-Local-Home Zone	\$ 10.10	Calgary International Airport	Residence		1			20
11/5/2023	Parking at Calgary airport to attend Canadian Conference on Physician Health 2023 November 2 to 5, 2023.	AB - Local	Parking - Lot or Parkade	\$ 126.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	28-Nov-23									

CONFÉRENCE CANADIENNE SUR LA SANTÉ DES MÉDECINS 2023

CANADIAN CONFERENCE ON PHYSICIAN HEALTH 2023



PROGRAMME D'AIDE
AUX MÉDECINS
DU QUÉBEC

ASSOCIATION
MÉDICALE
CANADIENNE



CANADIAN
MEDICAL
ASSOCIATION

Thursday, 14 September 2023

Sarah Hall
[REDACTED]

Canadian Medical Association
1410 Blair Towers Place, Suite 500
Gloucester, ON K1J 9B9

Selection	Quantity	Cost
Sarah Hall		
In-person - one day registration (Nov. 3 only)	1	\$CAD 425.00
	Net	\$CAD 425.00
	Sales Tax	\$CAD 63.64
	(14.975%)	
	Gross	\$CAD 488.64
	Paid	\$CAD 488.64
	Balance	\$CAD 0.00

The registration fee will be refunded less a \$150 (\$50 for virtual) administrative fee, plus applicable tax, if written notice of cancellation is received on or before **Oct. 27, 2023**. You may substitute another person without penalty by submitting that person's name in writing on or before **Oct. 27, 2023**. Please contact us at [REDACTED] to cancel your registration or to substitute with another person.

GST registration #121765705

QST registration #1006190444



eTicket Receipt

Prepared For
HALL/SARAH MRS

RESERVATION CODE	[REDACTED]
ISSUE DATE	06 Oct 23
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[REDACTED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
02 Nov 23	WESTJET WS [REDACTED]	CALGARY INTL AB, CANADA Time 9:10am	MONTREAL TRUDEAU, CANADA Time 3:19pm	Cabin ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 0 PIECES Booking Status OK TO FLY Fare Basis [REDACTED] Not Valid Before 02 NOV 23 Not Valid After 02 NOV 23
05 Nov 23	WESTJET WS [REDACTED]	TORONTO ON, CANADA Time 1:45pm Terminal TERMINAL 3	CALGARY INTL AB, CANADA Time 4:07pm	Cabin ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 0 PIECES Booking Status OK TO FLY Fare Basis [REDACTED] Not Valid Before 05 NOV 23 Not Valid After 05 NOV 23

Allowances

Baggage Allowance

YYC to YUL - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 40.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**
2. 60.00 CAD up to 50 pounds/23 kilograms and up to 45 linear inches/115 linear centimeters**

YYZ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 40.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**
2. 60.00 CAD up to 50 pounds/23 kilograms and up to 45 linear inches/115 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YUL , YYZ to YYC - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYC to YUL , YYZ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD [REDACTED]
Fare Calculation Line	YYC WS YMQ376.00/-YTO WS YYC389.00CAD765.00END
Fare	CAD 765.00
Taxes/Fees/Carrier-Imposed Charges	CAD 60.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES) CAD 41.96 XG8 (GOODS AND SERVICES TAX (GST)) CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE) CAD 70.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) CAD 4.55 RC2 (HARMONIZED SALES TAX (HST)) CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 957.51

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

**Checked baggage dimensions can be within 153 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

These are flex fares that I am quoting:

AC 328 Y 07DEC Calgary to Montreal 1250A 710A * E TH
490.48

WS 212 Y 07DEC Calgary to Montreal 910A 319P * E TH
805.48

AC 321 Y 10DEC Montreal to Calgary 750A 1035A * E SU
537.08

WS 213 Y 10DEC Montreal to Calgary 420P 711P * E SU
667.00

AC 327 Y 10DEC Montreal to Calgary 745P 1043P * E SU
729.08

WS 651 Y 10DEC Toronto to Calgary 900A 1130A * E SU
612.60

WS 657 Y 10DEC Toronto to Calgary 1100A 125P * E SU
690.57

AC 137 Y 10DEC Toronto to Calgary 1220P 245P * E SU
690.57

AC 149 S 10DEC Toronto to Calgary 430P 655P * E SU
690.57

Thank you







Fairmont The Queen Elizabeth


900 Boulevard René-Lévesque Ouest
Montréal, QC, Canada H3B 4A5
T 514 861 3511 F 514 954 2256
T.P.S. / G.S.T. Registration # 832520811
T.V.Q. / Q.S.T. # 1213720364

**Canadian Medical Association
Dr Sarah Hall**

Chambre / Room : 
N° Folio : 
N° Cassier / Cashier : 49
N° Page : 1 of 1

Groupe / Group Name CMA Cdn Conference on Physic

Arrivée / Arrival : 11-02-23
Départ / Departure : 11-04-23

Date	Description	Supplémentaire/Additional Information	Frais/Charges	Credits
11-02-23	Chambre / Room		319.00	
11-02-23	Taxe hébergement / Room Tax		11.17	
11-02-23	T.P.S. Chambre / Room G.S.T.		16.51	
11-02-23	T.V.Q. Chambre / Room P.S.T.		32.93	
11-03-23	Chambre / Room		319.00	
11-03-23	Taxe hébergement / Room Tax		11.17	
11-03-23	T.P.S. Chambre / Room G.S.T.		16.51	
11-03-23	T.V.Q. Chambre / Room P.S.T.		32.93	
11-04-23		XX/XX		759.22
Total			759.22	759.22

Solde/Balance 0.00

T.P.S. Sommaire / G.S.T. Summary

Chambre/Room	33.02
Restauration/F&B	0.00
Autres/Other	0.00
Total	33.02

T.V.Q. Sommaire / P.S.T. Summary

Chambre/Room	65.86
Restauration/F&B	0.00
Autres/Other	0.00
Total	65.86

Pour informations et réservations visitez notre site web au fairmont.com ou téléphonez aux Hôtels Fairmont: 1 800 441 1414 à partir des États-Unis ou du Canada. For information or reservations, visit us at fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada: 1 800 441 1414

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois. (19,56% par année)

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (19.56% per annum.)

**Merci d'avoir choisi les Hôtels Fairmont
Thank you for choosing to stay with Fairmont Hotels & Resorts**

Calgary Airport
Tel. 403-735-1500
TAX RECEIPT
GST No: R122556194
EXIT No.

IN: 11/02/23 08:36
OUT: 11/05/23 16:30
DUR: 007:54
PAID: \$ 126.00
(GST INCLUDED)

Nov 05
2023 16:30

TRANSACTION
RECORD
CREDIT

Card Number :

Card Type : VISA

Trans. Type :

PURCHASE

Card Entry :

CNLE

Amount:

\$CAD 126.00

PAYMENT_NETWORK:

VISA

Authorization

Mod: Issuer

APPROVAL :

TRANSACTION RECORD
STM AEROPORT MTL D1--02
975 ROMAS VACHON NORD
DORVAL, QC
HAY TH1
STM.INFO
514 786-4636
PURCHASE

ACCT: [REDACTED]
AMOUNT: \$11.00

DATE: 23/11/02 16:17:35

REF: [REDACTED]

AUTH# [REDACTED]

VISA CREDIT

01/027 APPROVED
-- IMPORTANT --
RETAIN THIS COPY
... CUSTOMER COPY ...
THANK YOU

SALES RECEIPT

2023-11-02 16h17

Transaction #

Credit card:

A 24h-0*

TOTAL

11,00\$

11,00\$

PRESTO

FOR USE ON:
Utilisation sur:



02 FEB/FÉV 2024

1-Ride/1 Trajet
EXPIRES/ÉPIRE

Ticket
Billet

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
HALL, SARAH	Assoc Chief Medical Officer	Calgary	\$ 563.42									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
9/13/2023	Anesthesia Congress in Edinburgh for recruitment event.	International	Meals Per Diem	\$ 51.00			Lunch omitted from claim submitted previously. Lunch was not available to personnel working in booth at recruitment event	3				
10/30/2023	Attended CMO Retreat:Sustainable Leadership in a Complex Environment Oct 30 Calgary Airport Marriott	AB - Local	Parking - Lot or Parkade	\$ 35.70				1				
11/16/2023	In-person meeting Cental Zone medical leadership in Red Deer		Mileage-Other	\$ 164.63	Calgary Southport	Red Deer & return		1			326	
11/28/2023	In-person meeting with Zone Medical Director in Edmonton		Mileage-Other	\$ 312.09	Calgary Southport	Edmonton & return		1			618	
Approver(s) for the claim	Approval Status	Approval Date										
JAMIESON, PETER	Approve	27-Dec-23										

MARRIOTT CALGARY AIRPORT
2008 AIRPORT ROAD NE
CALGARY, AB T2E3B9
4037170522

SALE

Clerk #: [REDACTED]
MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED]
10/30/23 08:27:45
APPR CODE: [REDACTED]
VISA Proximity
[REDACTED] 12/20

AMOUNT \$35.70

APPROVED

VISA CREDIT

AID: [REDACTED]
TVR [REDACTED]

! PLEASE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU / MERCI

[REDACTED]

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Sarah Hall	Reporting Period for the Month of : Dec-23
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
2-Nov-23	Direct Billing	Airline Ticket	Flight Calgary to Edmonton changed from November 29 to November 28 to accommodate in-person meeting with Zone Medical Director. Change fee incurred to make change in departure date	Vision Travel DT Ontario-West Inc	\$35.00
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 35.00

Vision Travel DT Ontario-West Inc
9929 - 108th Street
Edmonton AB T5K 1G8
833-692-4120

www.dt.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 02 November 2023
ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Agency Ref [REDACTED]
Sales Person [REDACTED]
Passenger(s):

Customer Number [REDACTED]
Customer Ref.: N/A
HALL/SARAH DR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Important Information Related To Your Travels:

For complete Canadian Government details for returning to or travelling to Canada – click [here](#)
Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

AIR - Tuesday, November 28 2023

[Add To Calendar](#)

Air Canada Flight [REDACTED] Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 08:20 AM Tuesday, November 28 2023	Arrive	Edmonton, Alberta Weather Edmonton International Airport 09:21 AM Tuesday, November 28 2023
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Duration: 1 hour(s) and 1 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)
Baggage Allowance: 1 Piece(s)

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Additional Collection:		35.00	0.00	0.00	0.00	35
	Totals:	35.00	0.00	0.00	0.00	35.00
				Balance Due:		0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
WITHIN NORTH AMERICA - CALL 1-888-700-6063
OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
PLEASE QUOTE ACCESS CODE [REDACTED]

RECOMMENDED CHECK-IN TIME IS AT LEAST 120 MINUTES
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
PLEASE ENSURE THAT YOU HAVE VALID GOVERNMENT ISSUED
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
PLEASE CHECK MONITORS AT THE AIRPORT.
PLEASE RECONFIRM ALL FLIGHTS
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGE
MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE.

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
WWW.CATSA.GC.CA

---AIRPORT SECURITY REVISIONS---

BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
EXACT BAGGAGE RESTRICTIONS AND FEES.

MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING
WWW.DT.CA/BAGGAGE/

--- AIRPORT ARRIVAL TIMES FOR DOMESTIC FLIGHTS ---

DUE TO COVID 19-RELATED TRAVEL REQUIREMENTS
AIRPORTS ARE MUCH BUSIER THAN USUAL
CUSTOMERS FLYING WITHIN CANADA MUST NOW ARRIVE AT THE
AIRPORT AT LEAST 120 MINUTES PRIOR TO THEIR FLIGHT
TO ENSURE A SMOOTH AIRPORT EXPERIENCE.
FAILURE TO DO SO MAY CAUSE THEM TO MISS THEIR FLIGHT.

*****BAGGAGE CHECK IN FOR FLIGHTS WITHIN CANADA