

AHS Board and Executive Expense Report

 Name:
 Dr Sarah Hall

 Title:
 Assoc Chief Medical Officer

 Location:
 Calgary

 Expenses posted during the month of March 2025

					Travel (1)					
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card I	Meetings					-			
Mar-25	Expense Claim			95	185	220	500			
Mar-25	•	Meetings	1,427				1,427			
		Total by category	\$ 1,427	\$ 95	\$ 185	\$ 220	\$ 1,927	\$-	\$ -	\$-
Total posted for the Month	\$ 1,927									
Maximum dail	ly single meal exp	pense posted in the month	\$ 24							
Maximum dail	v base hotel rate	posted in the month	\$ 165							

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Non economy air travel in the month

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

\$

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim								
HALL, SARAH	Assoc Chief Medical Officer	Calgary	Total \$ 397.67								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/21/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Local	Taxi	\$ 33.83	Home, Calgary	Calgary Airport		1			
2/21/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Other Zones	Taxi	\$ 39.67	Edmonton, Airport	Metterra Hotel on Whyte		1			
2/21/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Other Zones	Тахі	\$ 10.87	Metterra Hotel on Whyte	University of Alberta Hospital		1			
2/21/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Other Zones	Taxi	\$ 8.87	Earls Restaurant	Metterra Hotel on Whyte		1			
2/21/2025	Medical Staff Bylaws Townhall in Edmonton - Check in: Feb 21, check out: Feb 22	AB - Other Zones	Accommodations	\$ 185.25				2			
2/21/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Other Zones	Meals Per Diem	\$ 47.50				2			
2/22/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Other Zones	Тахі	\$ 36.91	Metterra Hotel Edmonton	Edmonton Airport		1			
2/22/2025	Medical Staff Bylaws Townhall in Edmonton	AB - Local	Taxi	\$ 34.77	Calgary Airport	Home, Calgary		1			
Approver(s) for the claim	Approval Status	Approval Date									
JAMIESON, PETER	Approve	17-Mar-25]								

Feb 21st – Home to Calgary Airport for Edmonton Medical Staff Bylaws Townhall at the University of Alberta Hospital

🔽 Ri

February 21, 2025

Total CA\$33.83

Trip fare	CA\$27.42
Subtotal	CA\$27.42
Booking Fee	CA\$0.15
TNC fee recovery surcharge	CA\$0.45
Airport Recovery Surcharge	CA\$4.00
Wait Time	CA\$0.20
GST	CA\$1.61

Payments

Visa •••• -2/21/25 10:08 PM

CA\$33.83

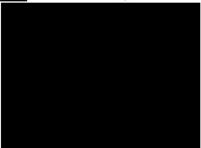
Visit the trip page for more information, including invoices (where available)

Switch Payment Method

Download PDF

You rode with

UberX 19.46 kilometers | 27 min



Feb 21st – Edmonton Airport to Hotel to check in and drop off bags

× Ri...

Total CA\$39.67 February 21, 2025

Total CA\$39.67

Trip fare	CA\$34.21
Subtotal	CA\$34.21
Wait Time 🗌	CA\$0.17
Booking Fee	CA\$0.15
Airport drop-off fee / Airport pick-up fee	CA\$3.25
GST	CA\$1.89

Visit the trip page for more information, including invoices (where available)

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This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with

UberX 27.38 kilometers | 28 min



Feb 21st – Hotel to University of Alberta Hospital for the Medical Staff В

ws Townhall	
X Ri	Total CA\$10.87 February 21, 2025
Total	CA\$10.87
Trip fare	CA\$7.69
Subtotal	CA\$7.69
Wait Time 🗌	CA\$1.34
Per-Trip Fee	CA\$0.30
Booking Fee	CA\$1.02

Payments

× Visa ••• 2/21/25 3:45 PM CA\$10.87

Visit the trip page for more information, including invoices (where available)

Switch Payment Method

Download PDF



UberX 1.90 kilometers | 4 min



Feb 21st – Restaurant to Hotel – Dr. Hall walked to a restaurant near the University Hospital after the townhall as the townhall went into the evening



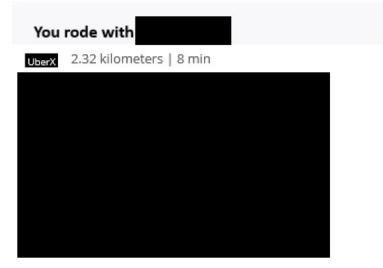
otal	CA\$8.8

Trip fare	CA\$7.12
Subtotal	CA\$7.12
Booking Fee	CA\$1.02
Wait Time	CA\$0.01
Per-Trip Fee	CA\$0.30
GST	CA\$0.42

Visit the trip page for more information, including invoices (where available)

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Hotel Receipt - Check in: Feb 21, Check out: Feb 22



Alberta Health Services Accounts Payable P.O. Box 1600 Edmonton AB T5K 1G8 Canada

Company Name

Group Name Guest Name 1

: Hall, Sarah

INFORMATION INVOICE

Room No.	:
Arrival	: 02-21-25
Departure	: 02-22-25
Page No.	
Folio No.	
Conf. No.	
Cashier No.	
Custom Ref.	

Date	Description		Charges	Credits
02-21-25	Room Revenue		165.00	
02-21-25	Destination Marketing Fee		4.95	
02-21-25	Room GST		8.50	
02-21-25	Tourism Levy		6.80	
02-22-25	Visa			185.2
	XXXXXXXXXXXXXX			
		Total Charges	185.25	
		Total Credits		185.2
		Balance		0.0

 Merchant ID
 Credit Card #
 XXXXXXXXXXX

 Transaction ID
 Credit Card Expiry
 XX/XX

 Approval Code
 Capture Method
 Swiped

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Metterra Hotel on Whyte I 10454 82 Ave I Edmonton, AB T6E 4Z7 Reservations: (866) 465 8150 I Telephone: (780) 465 8150 I Fax: (780) 465 8174 Email: info@metterra.com www.metterra.com

Feb 22 nd – Hotel to Edmonton Airport

Total CA\$36.91

February 22, 2025

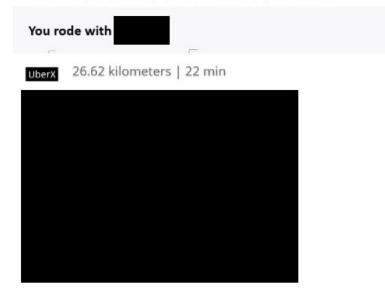
Total	CA\$36.91
Trip fare	CA\$31.41
Subtotal	CA\$31.41
Wait Time	CA\$0.04
Per-Trip Fee	CA\$0.30
Airport drop-off fee / Airport pick-up fee	CA\$3.25
Booking Fee	CA\$0.15
GST	CA\$1.76

Visit the trip page for more information, including invoices (where available)

Download PDF

Rightclick or...

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X Ri	Total CA\$34.77 February 22, 2025
Total	CA\$34.77
Trip fare	CA\$27.76
Subtotal	CA\$27.76
Airport Recovery Surcharge	CA\$4.75
Booking Fee	CA\$0.15
	CA\$0.45
TNC fee recovery surcharge	0.00.4

Payments

 Visa •••
 CA\$34.77

 2/22/25 8:06 AM
 CA\$34.77

Visit the trip page for more information, including invoices (where available)





AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim	1							
			Total								
HALL, SARAH	Assoc Chief Medical Officer	Calgary	\$ 102.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of	# of	Attendee	Trip
								days	Attendees	Name(s)	Distance
2/25/2025	Grande Prairie Medical Staff	AB - Local	Taxi	\$ 34.50	Home, Calgary	Airport, Calgary		1			
	Bylaws Townhall										
2/25/2025	Grande Prairie Medical Staff	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
	Bylaws Townhall										
2/25/2025	Grande Prairie Medical Staff	AB - Other Zones	Taxi	\$ 20.50	Grande Prairie, Airport	Grande Prairie		1			
	Bylaws Townhall					Regional Hospital					
Approver(s) for the claim	Approval Status	Approval Date									
JAMIESON, PETER	Approve	17-Mar-25									

Total **CA\$34.50** February 25. 2025

Total CA\$34.50

Trip fare	CA\$27.59
Subtotal	CA\$27.59
Airport Recovery Surcharge	CA\$4.00
TNC fee recovery surcharge	CA\$0.45
Booking Fee	CA\$0.15
Wait Time	CA\$0.67
GST	CA\$1.64

Visit the trip page for more information, including invoices (where available)

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Right click or

This is not a payment receipt, it is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with



19.40 kilometers | 28 min

Yellow cab

Right- citck or tap and	Right- click or tap and
Let Yellow cab kn experience	
۶ 20 .	50
Custom Amount	\$20.50
Total	\$20.50
Right-click or tap and hold here to download pic Outlook prevented automatic download of this p	
	cab
Yellow	udu
Yellow (<u>9819 97</u> <u>GRANDE PRAIRI</u>	Ave
9819 97	Ave
9819 97 GRANDE PRAIRIE	Ave E, AB T8V0M9 2025- 02-25-

Verified on Device



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: <u>Providing a Standard Business Reason(s)</u>
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period:

Name :	Dr Sarah Hall	Reporting Period for the Month of : Mar-25	

YES

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
7-Feb-2025	Direct Billing	Airline Ticket	Roundtrip flight from Calgary to Grande Prairie for the Medical Staff Bylaws Townhall.The flight was same day return - Feb 25, 2025	Vision Travel DT Ontario-West Inc	\$442.1
7-Feb-2025	Direct Billing	Airline Ticket	Roundtrip flight from Calgary to Fort McMurrary for the Medical Staff Bylaws Townhall. FLIGHT WAS CANCELLED as the townhall was moved to virtual and a flight credit was issued. The flight was supposed to be same day return - Feb 27, 2025	Vision Travel DT Ontario-West Inc	\$502.2
11-Feb-2025	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton on Feb 21 for the Medical Staff Bylaws Town Hall at the University of Alberta Hospital - The town hall took place on Feb 21 evening.	Vision Travel DT Ontario-West Inc	\$259.4
11-Feb-2025	Direct Billing	Airline Ticket	Flight from Edmonton to Calgary on Feb 22 early morning - Reason for travel was for the Staff Bylaws Town Hall that took place at the University of Alberta Hospital on Feb 21 evening.	Vision Travel DT Ontario-West Inc	\$222.8
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
otal Paid in th	e Month	-			\$ 1,426.72



DIRECT TRAVEL 9929-108TH STREET NW EDMONTON AB T5K 1G8 1-833-692-4120

Your Direct Itinerary

ALBERTA HEALTH SERVICES 10030 107 STREET EDMONTON AB Z/T5H3E4

Agency reference:	Agent name:
Traveler name	Client reference
SARAH HALL	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket,

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket,

Please <u>click here</u> upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinera	ry summa	ary					Quic	k links
	From / To	D	Flight / Provider		Departure / Arr	rival	D	Check-in Information
Flight		. 25, 2025 YYC) - Grande Prairie, AB(YQU)	Westjet OPERATED BY WESTJ	ET ENCORE	6:00 a.m 7:36 a.m.	Check in	D	Passport & Visa Requirements
Flight	Grande F	. 25, 2025 Prairie, AB(YQU) - Calgary(YYC)	Westjet OPERATED BY WESTJ	ET ENCORE	8:45 p.m 10:11 p.m.	<u>Check in</u>	Ø	Canadian Government Travel Advisories
		RAVEL INTELLI			LEARN MO	RE	D	Airport & Flight Status
		2					D	Weather
ব	ws	Calgary Calgary (YYC)				arande Prairie rie, AB (YQU)		and the second second
Depar	ture	Tue. Feb. 25, 2025 6:00 a.m.	Arrival	Tue. Feb. 25	5, 2025 7:36 a.m	n .		
Termi	nal		Terminal					DIRECT
Class		Economy/Coach Discounted(B)	Seat					TRAVEL
Status	1	Confirmed	Airline check-in	ID			C	ONE CLICK.
Specia reques			Frequent traveler				-	E QUESTION.
Equip	ment	DHC8 Dash 8-400	Duration/ Meal service	01:36/SF				AKE SURVEY
eTicke	ət							
Rema	rks	OPERATED BY WESTJET ENCOR						
Bagga	ige 🕨		+					

≺ ws	Grande Prairie Grande Prairie, AB (YQU)		Calgary Calgary (YYC)
Departure	Tue. Feb. 25, 2025 8:45 p.m.	Arrival	Tue. Feb. 25, 2025 10:11 p.m.
Terminal		Terminal	
Class	Economy/Coach Discounted(B)	Seat	
Status	Confirmed	Airline check-in	ID III
Special requests		Frequent traveler	
Equipment	DHC8 Dash 8-400	Duration/ Meal service	01:26/Snack
eTicket			
Remarks	OPERATED BY WESTJET ENCORE **CHECK IN WITH WESTJET ENCORE**		
Baggage 🕨		۱.	

Invoice/Ticket infe	ormation for SARAH HALL			
Ticket:	Westjet Invoice:			
Base:	CAD331.24			
Other tax:	CAD110.92			
GST/HST tax:	CAD0.00			
QST tax:	CAD0.00			
			Amount:	CAD442.16
Payment:	CA XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	07-Feb2025		
			Total invoiced amount:	CAD442.16
			Balance due:	CAD0.00

General remarks AIRFARES ARE NOT GUARANTEED UNTIL TICKETED AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT. THIS TICKET IS NON-REFUNDABLE. CHANGES/CANCELLATIONS MUST BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE AIRLINE CHANGE/CANCELLATION FEES MAY APPLY.

Agency registration TPS/GST-723782728 RT 0001



DIRECT TRAVEL 9929-108TH STREET NW EDMONTON AB T5K 1G8 1-833-692-4120

Your Direct Itinerary

ALBERTA HEALTH SERVICES 10030 107 STREET EDMONTON AB Z/T5H3E4

		17
Agency reference:	A	gent name:
Traveler name	Client reference	
SARAH HALL		

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket,

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Itinerary su	mmary					Quick	c links
	n / To	Flight / Provider	_	Departure / Arriv	val	D	Check-in Information
	Feb. 27, 2025 ary(YYC) - Fort McMurray, AB(YMM)	Westjet OPERATED BY WESTJ	ET ENCORE	9:50 a.m 11:34 a.m.	Check in	D	Passport & Visa Requirements
	Feb. 27, 2025 McMurray, AB(YMM) - Calgary(YYC)		ET ENCORE	8:50 p.m 10:30 p.m.	<u>Check in</u>	D	Canadian Government Travel Advisories
	TRAVEL INTELLI Get the latest information			LEARN MOR		٥	Airport & Fligh Status
						D	Weather
র ^{ws}	Calgary Calgary (YYC)			For Fort McMurray	t McMurray , AB (YMM)		and the second
Departure	Thu. Feb. 27, 2025 9:50 a.m.	Arrival	Thu. Feb. 27	, 2025 11:34 a.m			
Terminal		Terminal	м				DIRECT
Class	Economy/Coach Discounted(B)	Seat				1	TRAVEL
Status	Confirmed	Airline check-in	ID			C	NE CLICK.
Special		Airline check-in Frequent traveler	ID			ON	E QUESTIO
Special requests	Confirmed	Frequent	01:44/SF			ON	
Special requests Equipment	Confirmed	Frequent traveler Duration/				ON	E QUESTIO
Status Special requests Equipment eTicket Remarks	Confirmed	Frequent traveler Duration/ Meal service				ON	E QUESTION

₹ ^{ws}	Fort McMurray Fort McMurray, AB (YMM)		Calgary Calgary (YYC)
Departure	Thu. Feb. 27, 2025 8:50 p.m.	Arrival	Thu. Feb. 27, 2025 10:30 p.m.
Terminal	Μ	Terminal	
Class	Economy/Coach Discounted(B)	Seat	
Status	Confirmed	Airline check-in	ID.
Special requests		Frequent traveler	
Equipment	DHC8 Dash 8-400	Duration/ Meal service	01:40/SF
eTicket			
Remarks	OPERATED BY WESTJET ENCORE **CHECK IN WITH WESTJET ENCORE**		
Baggage ►		۱.	

Invoice/Ticket information for SARAH HALL					
Ticket:	Westjet	Invoice :		3	
Base:	CAD374.36	-			
Other tax:	CAD127.92				
GST/HST tax:	CAD0.00				
QST tax:	CAD0.00				
				Amount:	CAD502.28
Payment:	CA XXXXXXXXXXX	Issue date:	07-Feb2025		
				Total invoiced amount:	CAD502.28
				Balance due:	CAD0.00

General remarks AIRFARES ARE NOT GUARANTEED UNTIL TICKETED AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT. THIS TICKET IS NON-REFUNDABLE. CHANGES/CANCELLATIONS MUST BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE AIRLINE CHANGE/CANCELLATION FEES MAY APPLY.

Agency registration TPS/GST-723782728 RT 0001



DIRECT TRAVEL 9929-108TH STREET NW EDMONTON AB T5K 1G8 1-833-692-4120

Your Direct Itinerary

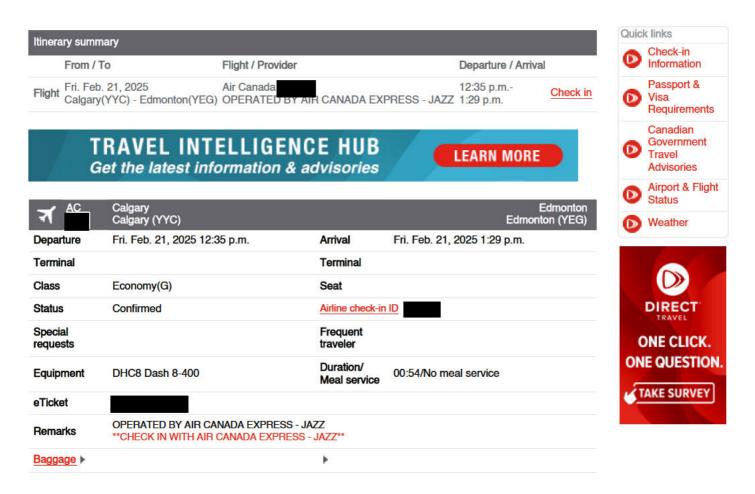
ALBERTA HEALTH SERVICES 10030 107 STREET EDMONTON AB Z/T5H3E4

Agency reference:	Agent name:
Traveler name	Client reference
SARAH HALL	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please <u>click here</u> upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.



Invoice/Ticket information for SARAH HALL					
Ticket:	Air Canada	Invoice:			
Base:	CAD186.00				
Other tax:	CAD73.46				
GST/HST tax:	CAD0.00				
QST tax:	CAD0.00				
				Amount:	CAD259.46
Payment:	CA XXXXXXXXXXXXX	Issue date:	11-Feb2025		
				Total invoiced amount:	CAD259.46
				Balance due:	CAD0.00

General remarks AIRFARES ARE NOT GUARANTEED UNTIL TICKETED AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT.

Agency registration TPS/GST-723782728 RT 0001



DIRECT TRAVEL 9929-108TH STREET NW EDMONTON AB T5K 1G8 1-833-692-4120

Your Direct Itinerary

ALBERTA HEALTH SERVICES 10030 107 STREET EDMONTON AB Z/T5H3E4

Agency reference:	Agent name:
Traveler name	Client reference
SARAH HALL	

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Itine	rary summary				Quick	(links
	From / To	Flight / Provider	Departure / Arrival			Check-in Information
					D.	Passport & Visa Requirements
Flig	Edmonton(TEG) - Caigary(TTC)	Westjet WS	6:30 a.m 7:34 a.m.	Check in	D	Canadian Government Travel Advisories
	Get the latest inform		LEARN MOR		D	Airport & Flight Status
10					D	Weather
					O ONI	DIRECT TRAVEL TRAVEL TRAVEL TRAVEL TRAVEL TRAVEL
				22		

S const	Educator	_	_		Coloran
ৰ্ব 📃	Edmonton Edmonton (YEG)				Calgary Calgary (YYC)
Departure	Sat. Feb. 22, 2025 6:30 a.m.		Arrival	Sat. Feb. 22, 2025 7:34	a.m.
Terminal			Terminal		
Class	Economy/Coach Discounted(E	5)	Seat		
Status	Confirmed		Airline check-in	ID	
Special requests			Frequent traveler		
Equipment	Boeing 737		Duration/ Meal service	01:04/Snack	
eTicket					
Baggage 🕨			•		
Invoice/Ticket	information for SARAH HALL				
Ticket:	Westiet	Invoice:			
Base:	CAD178.36				
Other tax:	CAD44.46				
GST/HST tax:	CAD0.00				
QST tax:	CAD0.00				
				Amount:	CAD222.82

Total invoiced amount:CAD222.82Balance due:CAD0.00

Issue date:

11-Feb.-2025

General remarks

Payment:

AIRFARES ARE NOT GUARANTEED UNTIL TICKETED AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT. THIS TICKET IS NON-REFUNDABLE. CHANGES/CANCELLATIONS MUST BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE AIRLINE CHANGE/CANCELLATION FEES MAY APPLY.

CA XXXXXXXXXXXXXX

Agency registration TPS/GST-723782728 RT 0001