Alberta Health Services

www.albertahealthservices.ca

AHS Board and Executive Expense Report

Name: Dr Sarah Hall
Title: Assoc Chief Medical Officer
Location: Calgary
Expenses posted during the month of June 2026

			Travel (1)							
Approved MMM-YY	**Source Document**	**Purpose**	**Airfare**	**Meals**	**Accommodation**	**Other Travel**	**Total Travel**	**Professional Development (2)**	**Working Sessions Hosting and Hospitality (3)**	**Other (4)**
	P-Card	Meetings					-			
	Expense Claim	Meetings					-			
Jun-26	Direct Bill	Meetings	255				255			
		Total by category	$ 255	$ -	$ -	$ -	$ 255	$ -	$ -	$ -

Total posted for the Month $ 255

Maximum daily single meal expense posted in the month	$ -
Maximum daily base hotel rate posted in the month	$ -
Non economy air travel in the month	$ -

1) Travel expenses
Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development
Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses
Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

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Expense Report Direct Bill Summary

Purpose of This Form:
The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor.
The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:
AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.
Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.
It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds $600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: Providing a Standard Business Reason(s)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Dr. Sarah Hall	**Reporting Period for the Month of :**	Jun-26

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
11-May-2026	**Direct Billing**	**Airline Ticket**	WestJet flight from Calgary to Edmonton (and return) on May 4, 2026 to attend and present the Alberta Medical Staff Bylaws and Rules work to the Chief Medical Officer Integration Council meeting	**Vision Travel DT Ontario-West Inc**	$254.80
	Direct Billing	**Choose from Drop-down List**		**Choose from Drop-down List**	
	Direct Billing	**Choose from Drop-down List**		**Choose from Drop-down List**	
	Direct Billing	**Choose from Drop-down List**		**Choose from Drop-down List**	
	Direct Billing	**Choose from Drop-down List**		**Choose from Drop-down List**	
Total Paid in the Month					$ 254.80

DIRECT TRAVEL

Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [redacted]

Agent name: [redacted]

Traveler name	Client reference
SARAH HALL	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please click here upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

ORIGINAL TRAVELER NAME - HALL/SARAH

Itinerary summary

	From / To	Flight / Provider	Departure / Arrival	
Flight	Mon May 04, 2026 Calgary(YYC) - Edmonton(YEG)	Westjet [redacted] OPERATED BY WESTJET ENCORE	7:00 a.m.- 8:00 a.m.	Check in
Flight	Mon May 04, 2026 Edmonton(YEG) - Calgary(YYC)	Westjet [redacted]	3:00 p.m.- 4:00 p.m.	Check in

Quick links

- Check-in Information
- Passport & Visa Requirements
- Canadian Government Travel Advisories
- Airport & Flight Status
- Weather

[redacted]	Calgary Calgary (YYC)		Edmonton Edmonton (YEG)
Departure	Mon May 04, 2026 7:00 a.m.	**Arrival**	Mon May 04, 2026 8:00 a.m.
Departure terminal		**Arrival terminal**	
Class	Economy/Coach Discounted(B)	**Seat**	
Status	Confirmed	Airline check-in ID	[redacted]
Special requests		**Frequent traveler**	[redacted]
Equipment	DHC8 Dash 8-400	**Duration/ Meal service**	01:00/No meal service
eTicket	[redacted]		
Remarks	OPERATED BY WESTJET ENCORE **CHECK IN WITH WESTJET ENCORE**		

Baggage ▸

[redacted]	Edmonton Edmonton (YEG)		Calgary Calgary (YYC)
Departure	Mon May 04, 2026 3:00 p.m.	**Arrival**	Mon May 04, 2026 4:00 p.m.
Departure terminal		**Arrival terminal**	
Class	Economy/Coach Discounted(B)	**Seat**	
Status	Confirmed	Airline check-in ID	[redacted]
Special requests		**Frequent traveler**	[redacted]
Equipment	Boeing 737-700	**Duration/ Meal service**	01:00/No meal service
eTicket	[redacted]		
Baggage ▸			

Invoice/Ticket information for SARAH HALL

Ticket:	Westjet [redacted]	Invoice:	[redacted]
		Amount:	CAD722.19
Exch ticket:	Westjet [redacted]	Amount:	CAD-467.39
Penalty:			CAD0.00
Total charge:			CAD254.80
Payment:	CAXXXXXXXXXXX[redacted]	Issue date:	29-Apr-2026

[redacted]

Balance due:	CAD0.00

General remarks
AIRFARES ARE NOT GUARANTEED UNTIL TICKETED
AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT.
THIS TICKET IS NON-REFUNDABLE. CHANGES/CANCELLATIONS MUST
BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE
AIRLINE CHANGE/CANCELLATION FEES MAY APPLY.

Agency registration
TPS/GST-723782728 RT 0001