

Official Administrator and Executive Expense Report

Name Sean Chilton
Title Chief Zone Officer, South Zone
Location Lethbridge
 Expenses submitted during the month of February 2015

Travel (1)										
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-15	P-Card	Meetings				400	400			80
Total			\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ -	\$ -	\$ 80

Total for the Month \$ 480

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>CHILTON, SEAN</u> Cardholder's Name	<u>CHIEF ZONE OFFICER</u> Cardholder's Position/Title	Billing Reporting Period:	<u>20/02/2015</u>
<u>SOUTH ZONE</u> Cardholder's Dept	<u>CHINOOK REGIONAL HOSPITAL</u> Cardholder's Site/Location	Total Statement Amount:	<u>\$479.47</u>
<u>SEAN.CHILTON@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card # XXXXXXXXXX	

Statement of Transactions								
Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
20/01/2015	377907041	SHELL, FUEL DISPENSER, AUTOMATED	26.91	CAD	26.91	.00		MH MLA Mtg & Dr. Wardell Meeting
29/01/2015	378676706	SHELL, FUEL DISPENSER, AUTOMATED	43.22	CAD	43.22	.00		Long Range Planning Provincial Engagement Session - Red Deer
04/02/2015	379269714	TOWN OF BASSANO, GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	80.00	CAD	80.00	3.81		Bassano External Stakeholder Service Planning
04/02/2015	379486509	SHELL, FUEL DISPENSER, AUTOMATED	22.29	CAD	22.29	.00		DUMO Course in MH
11/02/2015	380043485	GAS KING #150, GAS / SERVICE STATIONS	40.07	CAD	40.07	1.91		Zone Exec Leaders Meeting in Calgar
11/02/2015	380256449	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	28.35	CAD	28.35	1.36	.00	Zone Exec Leaders WG - Parking
12/02/2015	380256448	HERTZ CANADA, HERTZ CORPORATION	100.28	CAD	100.28	.00	.00	Rental to Calgary RE Zone Leadership WG
16/02/2015	380955956	Enterprise (403)328-35, ENTERPRISE RENT-A-CAR	95.17	CAD	95.17	4.53		Brooks Rural Review - Rental Vehicle
19/02/2015	380955957	SHELL, FUEL DISPENSER, AUTOMATED	43.18	CAD	43.18	.00		Fuel for Rental - Brooks Rural Review

1
2
4
3
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6
7
8
9

Signatures
Cardholder Designate (if Applicable)

By signing this statement

- I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.

Name of Cardholder Designate

Cardholder Designate Position/Title

Signature of Cardholder Designate

Date of Signature

Cardholder

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

CHILTON, SEAN

CHIEF ZONE OFFICER

 Name: _____


Cardholder Position/Title

Signature of Cardholder

March 4, 2015

Date of Signature

Approver Designate (if Applicable)

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Name of Approver Designate

Approver Designate Position/Title

Signature of Approver Designate

Date of Signature

Approver

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Name of Approver

VP-CHCO Central & Southern AB

Signature of Approver

Date of Signature

Submit approved statement with attachments to Accounts Payable
Attach:

- Original (or scanned) itemized receipts with documented business reasons including names of participants where required
- Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable.
- Copies of pre-approvals for travel
- Personal cheque payable to "Alberta Health Services"
- Return, refund and/or credit receipts
- Disputes letter

Address:

 Alberta Health Services
Accounts Payable
7th Street Plaza
10th Floor, North Tower, 10030-107 Street
Edmonton, AB T5J 3E4

Medicine Hat
M&A meeting
Dr. Wardell meeting
WELCOME Sean & Vanessa

①

Shell Canada Rental
110 W. HILL BLVD S
T1J 4T4
LETHBRIDGE AB
403-380-3002

MASTERCARD
PURCHASE C

INV No. [REDACTED]
2015/01/20 19:49
MasterCard
AID A0000000041010
TVR 0000008000
TST F800
AM [REDACTED]

Bronze
PUMP No. 07
LITRES 34.105
PRICE/L \$0.789
TOTAL FUEL \$26.91
01 APPROVED - THANK
YOU 001
APPROVAL No. [REDACTED]
TERMINAL No. [REDACTED]

VERIFIED BY PIN
IMPORTANT
retain this copy for
your records

FUEL INCLUDES
GST - Fuel \$1.28
No. 137400032RT

TOTAL SALE \$26.91

STORE: [REDACTED]
TRAN: [REDACTED]
2015/01/20 19:50:43

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
\$100 Shell Gift Card
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

3

Monique
Medicine Hat
4 Feb 2015

WELCOME

Shell Canada
110 WT HILL BLVD S
T1J 4T4
LETHBRIDGE AB
403-380-3002

MASTERCARD PURCHASE C

INV No. [REDACTED]
2015/02/04 18:48
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800
AM [REDACTED]

Bronze
PUMP No. 06
LITRES 26.892
PRICE/L \$0.829
TOTAL FUEL \$22.29
01 APPROVED - THANK YOU 001

APPROVAL No. [REDACTED]
TERMINAL No. [REDACTED]

VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

FUEL INCLUDES
GST - Fuel \$1.06
No. 137400032RT

TOTAL SALE \$22.29

STORE: [REDACTED]
TRAN: [REDACTED]
2015/02/04 18:50:27

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2

Medicine Hat
+ Red Deer
Penny
Session

WELCOME

Shell Canada
210 SCENIC DRIVE
T1J 4L3
Lethbridge AB
403-320-8000

MASTERCARD PURCHASE C

INV No. [REDACTED]
2015/01/29 19:11
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800
AM [REDACTED]

Bronze
PUMP No. 01
LITRES 56.947
PRICE/L \$0.759
TOTAL FUEL \$43.22
01 APPROVED - THANK YOU 001

APPROVAL No. [REDACTED]
TERMINAL No. [REDACTED]

VERIFIED BY PIN

IMPORTANT
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your records

FUEL INCLUDES
GST - Fuel \$2.06
No. 137400032RT

TOTAL SALE \$43.22

STORE: [REDACTED]
TRAN: [REDACTED]
2015/01/29 19:14:48

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1-800-661-1600

4



TOWN OF BASSANO
BOX 299
BASSANO AB T0J 0B0
(403) 641-3788
OFFICIAL RECEIPT

Page 1 of 1
RECEIPT # [REDACTED]
DATE OF ISSUE
04/02/2015
10:51:10AM

CHILTON, SEAN



CANADA

ACCOUNT #	DESCRIPTION	PREV BAL	PAYMENT	BALANCE	GST
[REDACTED]	HALL - RENTAL REVENUE - JAN 29, 2015		80.00		
MASTER CARD	80.00				
GST REG. # R10812 4900			0.00		
LEVY			0.00		
TOTAL AMOUNT RECEIVED			80.00		

Received By
SS
Batch # [REDACTED]

TOWN OF BASSANO
502 2ND AVENUE
BASSANO AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2015/02/04
TIME 2423 10:50:40
RECEIPT NUMBER
[REDACTED]

PURCHASE
TOTAL

\$80.00

APPROVED

AUTH# [REDACTED] 01-027
THANK [REDACTED]

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5

Calgary
Zone Exec Leaders
Sean + Vanessa



Eastside Gas King #150
213 N Mayor Magrath Dr
Lethbridge, AB
T1H 3P7

Feb-11-15 06:44 PM Trans [REDACTED]

TRANSACTION RECORD

Card: MASTERCARD
Card Number: [REDACTED]
Exp: [REDACTED]
AID: A0000000041010

Card Entry: [REDACTED]
Trans Type: [REDACTED]

AMOUNT: CAD\$ 40.07

ACI/ISO: 001/00
Auth #: [REDACTED]
Seq #: [REDACTED]
Terminal ID: [REDACTED]
Date: 02/11/2015
Time: 18:44:40
APPROVED

CUSTOMER COPY

Calgary
Zone exec leader
Sean + Vanessa



Eastside Gas King #150
213 N Mayor Magrath Dr
Lethbridge, AB
T1H 3P7
Tel (403) 320-6686
GST R101957306

SALE RECEIPT # [REDACTED]
Customer: Cash Sale
Cashier: Wade (R3/T2/S3)
11-Feb-2015 at 06:44 PM

Description	Quantity	Price	Amount
Reg(87) Pump-4	44.572L	\$0.899/L	\$40.07
Sub Total			40.07
Total			40.07
GST (5.0%) included in \$40.07			1.91
Credit Card			40.07
Total Tendered			40.07

www.mykingcard.com

RECEIPT
GST NO. R122556194
Zac exec
leader Calgary Airport
Delta
Sen-Lucena

IN: 02/11/15 08:03
OUT: 02/11/15 12:48
DURATION: 04:45
PAID: \$ 28.35
(GST INCLUDED)
MASTERCARD



THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

Rural Review
Bracks / FT Macleod
[Signature]

WELCOME

Shell Canada
110 WT HILL BLVD S
T1J 4T4
LETHBRIDGE AB

MASTERCARD
PURCHASE

INV No. [REDACTED]
2015/02/19 17:40
MasterCard
AID A0000000041010
TVR 0000008000
TSI F800
AM [REDACTED]

BRONZE
PUMP No. [REDACTED]
LITRES 49.690
PRICE/L \$0.869
TOTAL FUEL \$43.18
01 APPROVED - THANK
YOU 001

APPROVAL No. [REDACTED]
TERMINAL No. [REDACTED]

PAID BY PIN

IMPORTANT
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your records

FUEL INCLUDES
GST - Fuel \$2.06
No. 137400032RT

TOTAL SALE \$43.18

STORE: [REDACTED]
TRAN: [REDACTED]
2015/02/19 17:42:56

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*Receipt Required

THANK YOU
Questions?
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RENTAL RECORD

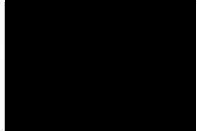


HERTZ CANADA LIMITED AS AGENT FOR
HERTZ CANADA VEHICLES PARTNERSHIP

RENTAL RECORD:
FORM#

SEAN CHILTON

RENTAL: 02-10-16 1705 LETHBRIDGE D/T
RETURN: 02-12-15 0800 LETHBRIDGE D/T



OWN/VEH	MODEL: 14 ALTIMA 4 DR
VIN#: 1N4AL3AP5EN357862 PO#:	VEH CLASS: YF
CDP:	FT: LIC: [REDACTED]

LDW	DECLINED	MILEAGE IN:	32583	INITIAL CHARGES	
P&P	DECLINED	MILEAGE OUT:	32078	DAYS	\$ 51.00/DAY @ 2 DAYS (G) \$ 102.00
N/A	DECLINED	MILES DRIVEN:	505	EXTRA KM	\$ /KM \$ 0.00
PPO	DECLINED - FUEL & SVC APPLIED	TR-X MILES DRIVEN:		DISCOUNT	10% \$ -10.20
	\$ 1.99 Litre TK CAP: 76.0	MILES ALLOWED:	505	SUBTOTAL LESS DISCOUNTS	\$ 91.80
	FUEL OUT: 8/8 FUEL IN: 8/8	MILES CHARGED:		SERVICE CHARGES/TAXES	
PLAN IN: REZ-D	\$12.75 / EX HOUR			VLOR	\$.41/DAY (G) \$ 0.82
PLAN OUT: REZ-D	\$51.00 / DAY			ENERGY SRG	\$.88/ITEM (G) \$ 0.88
RATE CLASS: F				ACSRG	\$ 1.00/DAY (G) \$ 2.00
	\$51.00 / EX DAY			GST 5.000%	
	\$0.00 / KM			ON TAXABLE TD	\$95.50 (N) \$ 4.78
				TOTAL AMOUNT DUE	\$ 100.28
				CHARGED ON MC	(100.28) \$ 100.28

RENTAL FORM OF PAYMENT: MC
RETURN FORM OF PAYMENT: MC

AUTH :

I REPRESENT THAT I AM SPECIFICALLY AUTHORIZED TO RECEIVE THE BENEFITS
EXTENDED TO EMPLOYEES/MEMBERS OF ALBERTA MOTOR ASSOCIATION

Save up to \$25
on your next rental
by taking a brief survey:

hertzsurvey.ca

or 1-800-408-4116

Enter access code: 08128

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.CA/CHARGEEXPLAINED

RESERVATION INFORMATION: [REDACTED]
PREPARED BY: A0542 COMPLETED BY: A0542
STATEMENT OF CHARGES - NOT VALID FOR RENTAL

GST REGISTRANT NUMBER R102337847

Printed by: 02-04-15 1103 A0542 812824

THANK YOU FOR RENTING FROM HERTZ

CUSTOMER SERVICE: 1-800-654-4173

RENTAL LOCATION: 403-382-3470



From: [Sean Chilton](#)
To: [Brenda Case](#)
Subject: Fwd: Enterprise Rental Agreement 9J5GPN
Date: Thursday, February 19, 2015 6:16:42 PM

Here you go
 Sent from my iPhone
 Begin forwarded message:

From: Customerservice@enterprise.com
Date: February 19, 2015 at 5:51:59 PM MST
To: seanchil@me.com
Subject: Enterprise Rental Agreement [REDACTED]

ENTERPRISE RENT A CAR, 1106 - 3 AVENUE SOUTH, LETHBRIDGE, AB T1J0J6 (403) 328-3517

RENTAL AGREEMENT	REF#	SUMMARY OF CHARGES				
[REDACTED]	[REDACTED]	Charge Description	Date	Quantity	Per	Rate Total
RENTER		TIME & DISTANCE	18/02 - 19/02	2	DAY	\$36.53 \$73.06
CHILTON, SEAN		DW	18/02 - 19/02	2	DAY	\$8.00 \$16.00
DATE & TIME OUT		REFUELING CHARGE	18/02 - 19/02			\$0.00
18/02/2015 08:00 AM		Subtotal:				\$89.06
DATE & TIME IN		Taxes & Surcharges				
19/02/2015 05:50 PM		GST	18/02 - 19/02			5% \$4.53
BILLING CYCLE		VLF	18/02 - 19/02	2	DAY	\$0.79 \$1.58
24-HOUR		Total Charges:				\$95.17
VEH		Total Amount Due				\$0.00
#1 2015 KIA SORE LXAW		PAYMENT INFORMATION				
VIN# 5XYKTC67FG599356		AMOUNT PAID	TYPE	CREDIT CARD NUMBER		
LIC# [REDACTED]		\$95.17	Mastercard	[REDACTED]		
KM DRIVEN 308						