

AHS Board and Executive Expense Report

Name Sean Chilton

Title VP Collaborative Practice, Nursing & Health Professions

Location Edmonton

Expenses submitted during the month of December 2017

							Travel (1)					
MMM-YY	Source Document	Purpose	Airfare		Meals	Acc	commodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
										ν-/	(-)	(- /
Dec-17	P-Card	Meetings					352	98	450			
Dec-17	Expense Claim	Meetings			50			305	355			
Dec-17	Direct Billing	Meetings	80	59					869			
Total			\$ 80	59 5	\$ 50	\$	352	\$ 403	\$ 1,674	\$ -	\$ -	\$ -

Total for

the Month \$ 1,674

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ 161 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
•	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 450.29								
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification		Attendee Name(s)	Trip Distance
	Quality, Safety and Outcomes In Executive Committee	nprovement	AB - Other Zones	Accommodations	\$ 171.44			Overnight stay in YYC prior to day of meetings for QSO	1		
	Quality, Safety and Outcomes In Executive Committee	nprovement	AB - Local	Parking - Lot or Parkade	\$ 29.50			Airport parking for trip to YYC for QSO	1		
	Quality, Safety and Outcomes In Executive Committee	nprovement	AB - Other Zones	Parking - Lot or Parkade	\$ 14.25			Parking at Rockyview for QSO meeting	1		
	Presentation to Faculty of Nursi Calgary	ng Council, U	AB - Other Zones	Accommodations	\$ 180.75			Overnight stay in YYC prior to Faculty of Nursing meeting at U Calgary	1		
	Faculty of Nursing Council Meet Calgary	ing at U	AB - Other Zones	Parking - Lot or Parkade	\$ 29.35			Parking at YYC airport between picking up rental car and going to U of C	1		
	Faculty of Nursing Council Meet Calgary	ing at U	AB - Local	Parking - Lot or Parkade	\$ 25.00			Airport parking for trip to YYC for Faculty of Nursing meeting	1		
Approver(s) for	the claim	Approval St	atus	Approval Date			•	•			-

Approver(s) for the claim	Approval Status	Approval Date
YIU, VERNA	Approve	4-Jan-18

Page: 1 of 1



PCARD

CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5 Telephone: 403-278-5050 Fax: 403-225-5834

Ab Health Services Mr Sean Chilton

Room:

Folio: Cashier:

Arrival:

11-28-17

Departure:

11-29-17

Date	Description	Additional Information	Charges	Credits
11-28-17	Room Charge		154.00	
11-28-17	DMF		4.02	
11-28-17	Tourism Levy		5.52	
11-28-17	Rooms - GST		7.90	
GST Sun	nmary	Total	171.44	0.00
Registrat Room	ion No: 895126332 7.90	Balance Due	171.44 CE	N
F&B	0.00			•
Other	9.54			
Total	17.44			

Guest Signature:

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton Tax Code CA5%

Exit Lane 29/11/17 19:25 Receipt

Short-term parking tkt DL - No. 071837 28/11/17 19:00 29/11/17 19:25 Period 1d0h30' (Tax) \$29.

Total

\$29.50 \$29.50

Payment Received

\$29.50

Merch Auth Type: Swiped

Sub Total Tax 5%

\$28.10 \$1.40

Alberta Health Services RGH Lot 1

RECEIPT

****** ENTRY DATE/TIME:

29/11/17 11:09

PAY DATE/TIME:

29/11/17 15:57

PARK-DUR .: HRS:MIN

0:04:48

****** ALLOWED EXIT TO:

30.11.17

PAID:

\$ 14.25

MASTER CARD

REF.

Parking Rates *

* Are GST Exempt *

Please Exit

Site Within

15 Minutes

After Payment *

Is Made ***********

No In/Out

Privileges

Managed by

Alberta

* HealthServices *

Have Questions *

Or Concerns?

Call Us

403-943-3725



CALGARY AIRPORT

PCARD

2001 Airport Road NE, Calgary, Alberta T2E 6Z8 Tel: 403-291-2600 Fax: 403-250-8722

Mr Sean Chilton

Total

8.29

Room: Folio:

Cashier: Arrival:

12-10-17

Departure:

12-11-17

Date	Description	Additional Information	Charges	Credits
12-10-17	Room Charge		161.00	
12-10-17	Rooms Destination Marketing Fe	e	4.83	
12-10-17	Rooms Tourism Levy		6.63	
12-10-17	Rooms GST		8.29	
12-11-17	Master Card			180.75
GST Sun	nmary	Total	180.75	180.75
Registrat	on No:740990726 8.29	Balance D	Due 0.00 CD	N
F&B	0.00	<u> </u>		
Other	0.00			-

Guest Signature:

RECEIPT GST NO. R122556194

TKT NO:

EXIT NO.

IN: 12/11/17 07:20

OUT: 12/11/17 10:33

DURATION: 0 03: 13

PAID: \$ 29.35

(GST INCLUDED)

MASTERCARD

REF.

THANK YOU FOR
YOUR VISIT

O Flyvyc



AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 354.98									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location		Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/20/2017	CoACT Team Days meeting			Mileage-Local- Home Zone	\$ 32.3	SSP	Best Western Leduc	Travel to and from Leduc to the CoACT Team Days meeting	1			64
11/28/2017	Quality Safety and Outcomes Improvement meeting			Mileage-Local- Home Zone	\$ 32.3	SSP	YEG Airport	Travel to and from YEG Airport for trip to YYC for QSO	1			64
11/29/2017	Quality Safety and Outcomes Improvement meeting		AB - Other Zones	Car Rental	\$ 72.9	95		Rental car is less expensive than taxis from airport to hotel to meeting to airport again.	1			
11/29/2017	Quality Safety and Outcomes Improvement meeting		AB - Other Zones	Meals Per Diem	\$ 37.0	00		Arrived after dinner the night before, had breakfast included at the hotel, but bought lunch and dinner on the 29th - arrived back in Edmonton at 7:15 PM Lunch \$13.00 Dinner \$24.00	1			
11/30/2017	College of Chiropractors Stak Reception	eholder		Mileage-Local- Home Zone	\$ 3.0	3 SSP	Royal Mayfair Golf Club		1			6
12/4/2017	Alberta Clinician Professional Council	Practice	AB - Local	Parking - Lot or Parkade	\$ 14.2	.5		Parking at UAH for Alberta Clinician Professional Practice Council	1			
12/4/2017	EZ Joint Portfolio Presentatio	n	AB - Local	Parking - Lot or Parkade	\$ 9.0	0		Parking at RAH for presentation to the EZ Joint Portfolio group	1			
12/5/2017	Joint AH/AHS Executive Team	n Meeting	AB - Local	Parking - Lot or Parkade	\$ 20.0	00		Joint AH/AHS Executive Team Meeting	1			
12/7/2017	Exec Sponsor SPRINT meeting	S	AB - Local	Parking - Lot or Parkade	\$ 14.2	25		Parking at RAH for Exec Sponsor SPRINT meeting	1			
12/7/2017	Community Rehab Program N	Meeting	AB - Local	Parking - Lot or Parkade	\$ 15.0	00			1			
12/10/2017	Presentation to Faculty of Nu Calgary	rsing at U		Mileage-Local- Home Zone	\$ 20.2	10 Home	YEG Airport	Presentation to Faculty of Nursing at U Calgary	1			40

AHS Public Disclosure Expense Claims

Claimant Name		Claimant Location	Expense Claim Total									
*	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 354.98									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification		# of Attendees	Attendee Name(s)	Trip Distance
	Presentation to Faculty of Nu Calgary	ırsing at U	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch \$13.00	1			
	Presentation to Faculty of Nu Council, U Calgary	ursing	AB - Other Zones	Car Rental	\$ 61.66			Rental car for Faculty of Nursing meeting in Calgary - less expensive than taxis from airport to meeting and back to airport	1			
12/11/2017	Presentation to Faculty of Nu Council, U Calgary	ırsing	AB - Other Zones	Fuel	\$ 10.00	YYC Airport	University of Calgary	Fuel for rental car in YYC	1			
Approver(s) for	the claim	Approval St	atus	Approval Date		•						
YIU, VERNA		Approve		4-Jan-18	1							



AHS RAH PARKADE SE
PARKADE SE 10240 T5H3V9
EDMONTON AB
23406355
QC2340635501

SALE



00 APPROVED-THANK YOU

Retain this copy for your records
Customer copy

RA BIL 0 Rental 26-NOV-2017 08:55 PM CALGARY INTL ARPT Return 29-NOV-2017 04:63 PM CALGARY INTL ARPT

SEAN CHILTON
Vehicle # Management
Model FORTE
Crass priven ICAN
License# State/Province AB
M/Kms Driven B7
M/Kms Unt 13719
M/Kms In 13000

ALBERTA HEALTH SERVICES Contract ID Billing Baf Charges REFUEL ING T & M Amount 9.31* 1.55 6 Litre 45,00* 45,00 1 Days CONCESSION FEE RECOVERY 8.57* 6.00* AIRPORT FACILITY CHARGE VLF REC 0.60* 3.47 GST @5.000 % CAD 72.95 Total Charges

Voucher BUSINESS ACCOUNT-APPLICANT
Amount Due CAD 72.95

* Taxable items
oubject to Audit
Your loyalty number is
For Reservatons: 1-800-RENT-A-CAR

TRANSACTION RECORD

AHS UAH PARKADE EASTI 8440-112 STREET T6G2B7 EDMONTON AB 20733436

**** PURCHASE

12-04-2017 17:55:35
Acct #
Account Cheening Card Type DP Interac

Trace #
Auth #

Total \$14.25

(00) APPROVED-THANK YOU

Retain this copy for your records Customer copy AHS RAH PARKADE SE PARKADE SE 10240 T5H3V9 EDMONTON AB 23406355 QC2340635501

SALE



ATB PLACE GST:887315638RT001 RECEIPT C1

IN: 05.12.17 07:23 PAY: 05.12.17 10:29 AMOUNT: \$ 20.00

Dec 05 2017 10:29 am

TRANSACTION RECORD

Card Number

Card Entry : CHIP

Trans Type : PURCHASE

Amount

; \$20.00

Auth #

Sequence #

Term ID

Date

: 17/12/05

Time

: 10:28:50

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH

CARDHOLDER

Application Label:



*** CUSTOMER
COPY ***

ATB PLACE GST:887315638RT001 RECEIPT C1

IN: 07.12.17 07:16 PAY: 07.12.17 09:35 AMOUNT: \$ 15.00

Dec 07 2017 09:35 am

TRANSACTION RECORD

<u>Card Number</u>

Card Entry : CHIP

Trans Type : PURCHASE

Amount

; \$15.00

Auth #

Sequence #

Term ID

: 17/12/07

Date Time

: 09:35:09

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH

CARDHOLDER

Application Label:

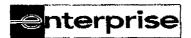


*** CUSTOMER

COPY ***

Thank you for Visiting!

Thank you for Visiting!



RA BII 0
Rental 11-DEC-2017 12:11 AM
CALGARY INTL ARPT
Return 11-DEC-2017 03:52 PM
CALGARY INTL ARPT

SEAN CHILTON
Vehicle #
Model ELANIHA
Class Driven 1CAP
License#
License#
M/Kms Dut 13971
M/Kms In 14059

ALBERTA HEALTH SERVICES Contract ID Billing Ref Price Charges T & M No Unit Amount 1 Days 0 M/Kms 45.00 45.00* UNLIM M/KM 0 M/Kms CONCESSION FEE RECOVERY AIRPORT FACILITY CHARGE 7.12* 6.00* 0.60* VLF REC GST 65.000 % 2.94

Total Charges CAD 61.66

Voucher BUSINESS ACCOUNT-APPLICANT

Amount Due

CAD 61.66

* Taxable Items
Subject to Audit
Your loyalty number is
For Reservatons: 1-800-HENI-A-LAR

MORTHUIEW ESSO 37805 4823 Centre St Nu Calbary, ad 722 226

ESSO EXPRESS PAY

2017-12-11 15:36:22

TRANS #: STATION#:

00302334

GST #: R119835453

PUMP 3

REGLR \$ 10.00 10.215L AT \$0.979/L

GST INCLUDED \$ 0.48

TOTAL

\$ 10.00

TYPE: PURCHASE

AMEX

INVOICE NO:

AUTH:

AMERICAN EXPRESS



UERIFIED BY PIN

LOYALTY: NO

YOU COULD HAVE
EARNED 10 ESSO EXTRA
POINTS. YOUR FIRST
REWARD STARTS AT 150
POINTS.
PICK ONE UP IN STORE
OR UISIT
ESSOEXTRA.COM

RECONCILIATION ID:

-- IMPORTANT --RETAIN THIS COPY FOR YOUR RECORDS

- CUSTOMER'S COPY -



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

 Indicate whether you have expenses to report in this section for this reporting period:

• Indicate whether	you have expenses to report in this section	of to this reporting period.	123	
Name :	Sean Chilton	Reporting Period for the	e Month of : Dec-17	

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid		
23-Nov-2017	Direct Billing		WestJet from Edmonton to Calgary return, for a Quality, Safety and Outcomes Improvement meeting on Nov. 29.	Marlin Travel	414.40		
7-Dec-2017	Direct Billing	Airline Ticket	Air Canada from Edmonton to Calgary return, for a Faculty of Nursing council meeting and tours at U of C on Dec. 11.	Marlin Travel	454.26		
Total Paid in the Month							



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 23 Nov 17

Client:
Agent:

File Locator:

PASSENGERS: MR SEAN CHILTON

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAI	L
WESTJET Ticket #	# *			315.44	0.00	\$0.00	98.96	0.00	414.40	CAD
			Total:	315.44	0.00	0.00	98.96	0.00	414.40	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Payment			Amount	
		11/23/2017							414.40	CAD
		11/23/2017							0.00	CAD
							Total Pa	ayment:	414.40	CAD
					Ва	alance Du	e CAD Cu	rrency	0.00	CAD

•

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL SZ LEADERSHIP MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY



MY ITINERARY

Passengers Citizenship Required Travel Documents

SEAN CHILTON Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



Passengers:	SEAN CHILTON		Booking Date: File Locator/Ticket #:	23 Nov 17	
Airline WESTJET	Flight 00906	Terminal	To CALGARY INTL 28 Nov 17 8:51PM	Class/Seat L/	Stops





Passengers:	SEAN CHILTON			Booking Date: File Locator/Ticket #:	23 Nov 17	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
WESTJET	03229	CALGARY INTL 29 Nov 17 6:15PM		EDMONTON INTL 29 Nov 17 7:10PM	V/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 07 Dec 17

Client:
Agent:

File Locator:

PASSENGERS: MR SEAN CHILTON

REFERENCE/ DESCRIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	
AIR CANADA Ticket #				379.30	0.00	\$0.00	74.96	0.00	454.26 CAD
			Total:	379.30	0.00	0.00	74.96	0.00	454.26 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		12/07/2017					Ī		0.00 CAD 454.26 CAD
							Total Pa	ayment:	454.26 CAD
					Ba	alance Du	Due CAD Currency		0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL FACULTY COUNCIL MEETING

------AIR CANADA RULES------ TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

Trip #:

Booking Date: 07 Dec 17

Client:
Agent:

File Locator:

Booking Date:



07 Dec 17

MY ITINERARY

Passengers Citizenship Required Travel Documents

SEAN CHILTON Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



Passengers:	SEAN CHILT	ON			File Locator/Ticket #:	07 500 17	
Airline AIR CANADA		Flight 08161	From EDMONTON INTL 10 Dec 17 9:50PM	Terminal	To CALGARY INTL 10 Dec 17 10:51PM	Class/Seat W/	Stops

Trip #:

Booking Date: 07 Dec 17

Client:
Agent:

File Locator:



Passengers:	SEAN CHILTON	Booking Date: File Locator/Ticket #:	07 Dec 17			
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08150	CALGARY INTL		EDMONTON INTL	W/	
		11 Dec 17 5:00PM		11 Dec 17 5:52PM		