

## AHS Board and Executive Expense Report

**Name** Sean Chilton  
**Title** VP Collaborative Practice, Nursing & Health Professions  
**Location** Edmonton  
 Expenses submitted during the month of March 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-18	P-Card	Meetings			388	161	549			
Mar-18	Expense Claim	Meetings		120		138	258			
Mar-18	Direct Billing	Meetings	1,213				1,213			
<b>Total</b>			\$ 1,213	\$ 120	\$ 388	\$ 299	\$ 2,020	\$ -	\$ -	\$ -

**Total for the Month**      \$      2,020

Maximum daily single meal expense claimed in the month      \$      24  
 Maximum daily base hotel rate claimed in the month      \$      175  
 Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

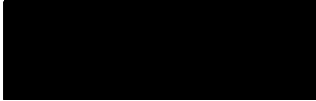
Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 548.93								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/21/2018	Senior Consultant Interviews - Clinical Ethics	AB - Other Zones	Accommodations	\$ 197.57			room rate is \$175 plus taxes and fees and parking	1			
2/21/2018	Senior Consultant Interviews - Clinical Ethics	AB - Other Zones	Parking - Lot or Parkade	\$ 22.00				1			
2/21/2018	Airport parking for trip to YYC for Senior Consultant Interviews	AB - Local	Parking - Lot or Parkade	\$ 25.00				1			
2/21/2018	Parking for Senior Consultant interviews at ACH	AB - Local	Parking - Lot or Parkade	\$ 14.25			Sean paid for parking in the wrong lot. This is that first charge. He had to pay again a few minutes later to park in the correct lot.	1			
2/21/2018	Parking for Senior Consultant interviews at ACH	AB - Local	Parking - Lot or Parkade	\$ 14.25			Sean first paid for parking in the wrong lot. He had to pay again a few minutes later to park in the correct lot - this is that second charge.	1			
3/2/2018	Health Providers Professional Development Conference	AB - Other Zones	Accommodations	\$ 190.86				1			
3/2/2018	Airport parking for trip to YYC for Health Providers Conference	AB - Local	Parking - Lot or Parkade	\$ 25.00				1			
3/13/2018	Parking at Shaw for Direction Setting Sessions	AB - Local	Parking - Lot or Parkade	\$ 20.00				1			
3/14/2018	Parking at Shaw for Direction Setting Sessions	AB - Local	Parking - Lot or Parkade	\$ 20.00				1			
3/15/2018	Parking at Shaw for Direction Setting Sessions	AB - Local	Parking - Lot or Parkade	\$ 20.00				1			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
YIU, VERNA		Approve		28-Mar-18							


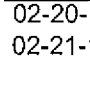

  
**DELTA**  
 HOTELS  
 MARRIOTT

CALGARY DOWNTOWN

209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6  
 Tel: 403-266-1980 Fax: 403-205-5460

GOVT AB  
Mr Sean Chilton



Room:   
 Folio:   
 Cashier:  
 Arrival: 02-20-18  
 Departure: 02-21-18

Date	Description	Additional Information	Charges	Credits
02-20-18	Room Charge		175.00	
02-20-18	Destination Marketing Fee (DMF)		5.25	
02-20-18	Rooms - Federal Tax - GST		9.01	
02-20-18	Tourism Levy		7.21	
02-20-18	Self Parking		22.00	
02-20-18	Parking GST		1.10	
02-21-18	Master Card			219.57

GST Summary	
Registration No:	826085417
Room	9.01
F&B	0.00
Other	1.10
<b>Total</b>	<b>10.11</b>

<b>Total</b>	219.57	219.57
<b>Balance Due</b>	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

Exit Lane 21/02/18 19:21  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. 077261  
20/02/18 20:21  
21/02/18 19:21  
Period 1d0h0'  
(Tax) \$25.00

Total \$25.00

Payment Received  
MC \$25.00

Type: Swiped

Sub Total \$23.81  
Tax 5% \$1.19

10697ECA - 3/1

Alberta Health  
Services  
ACH Lot 1

RECEIPT

\*\*\*\*\*

ENTRY DATE/TIME:

21/02/18 07:27

PAY DATE/TIME:

21/02/18 12:25

PARK-DUR.: HRS:MIN

0:04:58

\*\*\*\*\*

ALLOWED EXIT TO:

22.02.18 07:42

\*\*\*\*\*

PAID: \$ 14.25

MASTER CARD

[REDACTED]

REF. [REDACTED]

\*\*\*\*\*

\* Parking Rates \*

\* Are GST Exempt \*

\*\*\*\*\*

\* Please Exit \*

\* Site Within \*

\* 15 Minutes \*

\* After Payment \*

\* Is Made \*

\*\*\*\*\*

\* No In/Out \*

\* Privileges \*

\*\*\*\*\*

\* Managed by \*

\* Alberta \*

\* HealthServices \*

\*\*\*\*\*

\* Have Questions \*

\* Or Concerns? \*

\* Call Us \*

\* 403-955-7947 \*

\*\*\*\*\*

RECEIPT  
Alberta

Children's Hospital

License Plate Number

[REDACTED]

Expiration Date/Time

07:45 AM  
FEB 22, 2018

Purchase Date/Time: 07:45am Feb 21, 2018

Total Due: \$14.25

Rate: \$14.25 - 24 Hours

Total Paid: \$14.25

Pmt Type: CC (Swipe)

Ticket

S/N #: 32001500420

Setting: ACH Network

Mach Name: CA-ACH-004

[REDACTED] MasterCard

Auth # [REDACTED]

www.ahs.ca

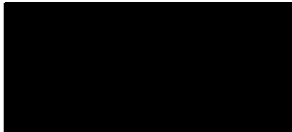
Do Not Place On Dash

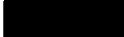
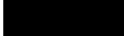



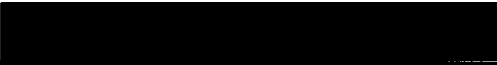
CALGARY AIRPORT  
IN-TERMINAL

**2001 Airport Road NE, Calgary, Alberta T2E 6Z8**  
**Tel: 403-291-2600 Fax: 403-250-8722**

Mr Sean Chilton



Room:   
 Folio:   
 Cashier:   
 Arrival: 03-01-18  
 Departure: 03-02-18

Date	Description	Additional Information	Charges	Credits
03-01-18	Room Charge		170.00	
03-01-18	Rooms Destination Marketing Fee		5.10	
03-01-18	Rooms Tourism Levy		7.00	
03-01-18	Rooms GST		8.76	
03-02-18	Master Card			190.86

GST Summary	
Registration No:	740990726
Room	8.76
F&B	0.00
Other	0.00
<b>Total</b>	<b>8.76</b>

Total	190.86	190.86
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

R128599776

Edmonton Airports

155 2T2 Edmonton  
Tax Code CA5%

Exit Lane 02/03/18 15:25  
Receipt

Short-term parking tkt  
No. 000265  
3/18 16:00  
3/18 15:25  
1d0h0

\$25.00

\$25.00

Amount Received

\$25.00

Total \$23.81  
5% \$1.19

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

### CITY OF EDMONTON

Terminal: 7020p

Zone: 7020

Plate: [Redacted]  
Canada Place - P2S West

Valid through:  
**TUESDAY 13 MAR 18**  
**6:00 PM**

Amount Paid: \$20.00 (GST incl.)  
Start Time: 3/13/2018 12:52 PM  
Trn: [Redacted]

Auth No: [Redacted]  
Receipt No: [Redacted]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

### CITY OF EDMONTON

Terminal: 7020p

Zone: 7020

Plate: [Redacted]  
Canada Place - P2S West

Valid through:  
**WEDNESDAY 14 MAR 18**  
**6:00 PM**

Amount Paid: \$20.00 (GST incl.)  
Start Time: 3/14/2018 7:22 AM  
Trn: [Redacted]

Auth No: [Redacted]  
Receipt No: [Redacted]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

### CITY OF EDMONTON

Terminal: 7020p

Zone: 7020

Plate: [Redacted]  
Canada Place - P2S West

Valid through:  
**THURSDAY 15 MAR 18**  
**6:00 PM**

Amount Paid: \$20.00 (GST incl.)  
Start Time: 3/15/2018 7:28 AM  
Trn: [Redacted]

Auth No: [Redacted]  
Receipt No: [Redacted]

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## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 257.88								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/21/2018	Clinical Ethics Senior Consultant Interviews	AB - Other Zones	Meals Per Diem	\$ 47.50			Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
2/21/2018	Return drive to airport for flight to Calgary for interviews		Mileage-Local-Home Zone	\$ 30.30	SSP	YEG Airport		1			60
3/1/2018	Health Providers Professional Development	AB - Other Zones	Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
3/1/2018	Return drive to 16615 109 Ave for Health Providers Conference		Mileage-Local-Home Zone	\$ 8.59	SSP	DoubleTree Hilton		1			17
3/2/2018	Return drive to airport for Calgary trip for Health Providers Conference		Mileage-Local-Home Zone	\$ 30.30	SSP	YEG Airport		1			60
3/7/2018	Return drive to 16615 109 Ave for CARNA AGM		Mileage-Local-Home Zone	\$ 8.59	SSP	Hilton DoubleTree		1			17
3/8/2018	NP Strategic Workforce Planning Day		Mileage-Local-Home Zone	\$ 30.30	SSP	Executive Royal Leduc		1			60
3/19/2018	Return drive to airport for Senior Leaders meeting		Mileage-Local-Home Zone	\$ 30.30	SSP	YEG Airport		1			60
3/19/2018	Senior Leaders meeting	AB - Other Zones	Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
3/20/2018	Senior Leaders meeting	AB - Other Zones	Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
YIU, VERNA		Approve		28-Mar-18							

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Sean Chilton	<b>Reporting Period for the Month of :</b> Mar-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
16-Feb-2018	Direct Billing	Airline Ticket	WestJet Feb. 20 return trip Edmonton to Calgary for Senior Consultant Clinical Ethics interviews	Marlin Travel	492.96
22-Feb-2018	Direct Billing	Airline Ticket	Air Canada March 1 return trip Edmonton to Calgary for Health Providers Professional Development conference	Marlin Travel	460.96
27-Feb-2018	Direct Billing	Airline Ticket	WestJet April 19 return trip Edmonton to Kelowna for meetings with Interior Health - Cross-Province Nursing Collaborative	Marlin Travel	259.27
<b>Total Paid in the Month</b>					<b>\$ 1,213.19</b>



**Traveler****Passenger Name:**

CHILTON, SEAN MR

**e-Ticket Number:**

[REDACTED]

**Reservation Number:**

[REDACTED]

**Issue Date:**

February 16, 2018

**Agency Details****Agency Information:**

VISION TRAVEL

9929 - 108Th.Street Government Centre

Edmonton, AB T5K 1G8

Canada

**Agency Phone:**

780 425-8611 MARLIN TRAVEL 60-87935-

0/

[REDACTED]

**Fare Information****Form Of Payment:**

[REDACTED]

**Fare:**

CAD 394.00

**Taxes and Carrier-imposed fees:**

CAD 14.96 CA

CAD EXEMPT XG

CAD 84.00 XT

**Total Airfare:**

CAD 492.96

**Amount Charged:**

CAD 492.96



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 25 Feb 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: MR SEAN CHILTON

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Row 1: AIR CANADA Ticket # [REDACTED], 386.00, 0.00, \$0.00, 74.96, 0.00, 460.96 CAD. Row 2: Total: 386.00, 0.00, 0.00, 74.96, 0.00, 460.96 CAD.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Row 1: [REDACTED], 02/22/2018, [REDACTED], [REDACTED], 460.96 CAD. Row 2: [REDACTED], 02/22/2018, [REDACTED], [REDACTED], 0.00 CAD. Row 3: Total Payment: 460.96 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL HEALTH PROVIDERS PROFESSIONAL DEVELOPMENT

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\* PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 25 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
SEAN CHILTON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada

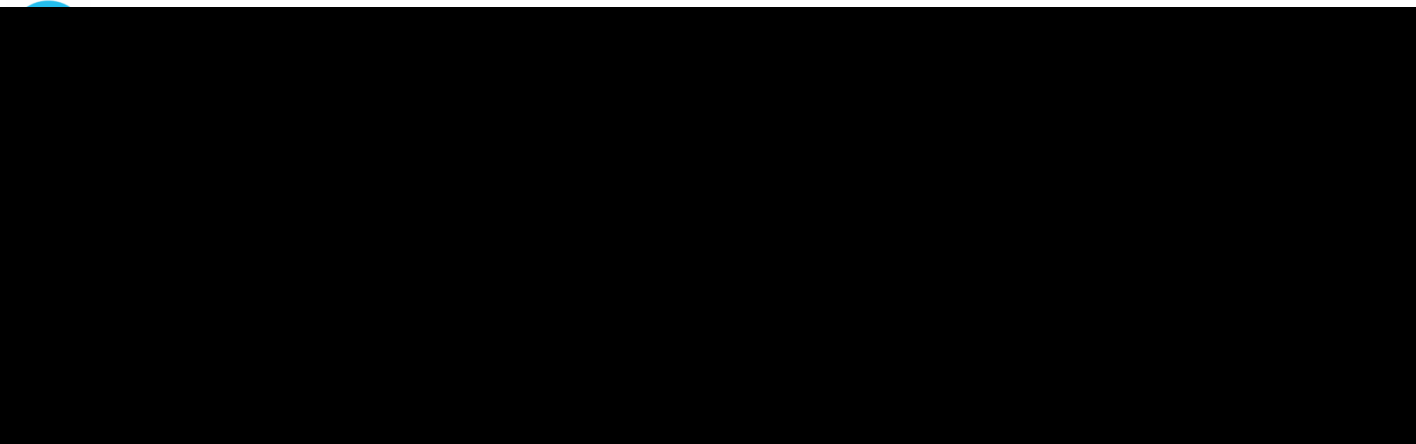
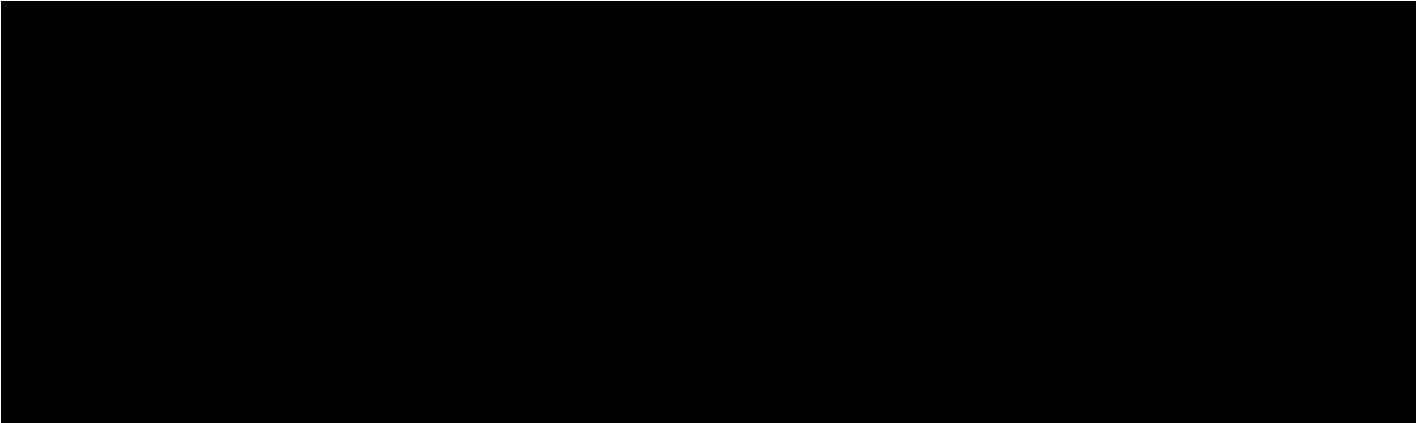


AIR

Passengers: SEAN CHILTON

Booking Date: 22 Feb 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08153	EDMONTON INTL 01 Mar 18 4:45PM		CALGARY INTL 01 Mar 18 5:39PM	M/	



ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 25 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]



AIR

Passengers: SEAN CHILTON

Booking Date: 22 Feb 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08140	CALGARY INTL 02 Mar 18 12:15PM		EDMONTON INTL 02 Mar 18 1:13PM	V/	

**Traveler**

**Passenger Name:**  
CHILTON, SEAN MR

**e-Ticket Number:**  
[REDACTED]

**Reservation Number:**  
[REDACTED]

**Issue Date:**  
February 27, 2018

**Agency Details**

**Agency Information:**  
VISION TRAVEL  
9929 - 108Th.Street Government Centre  
Edmonton, AB T5K 1G8  
Canada

**Agency Phone:**  
780 425-8611 MARLIN TRAVEL 60-87935-  
0/-CARLEY

**Fare Information**

**Form Of Payment:**  
[REDACTED]

**Fare:** CAD 175.31

**Taxes and Carrier-imposed fees:**  
CAD 14.96 CA  
CAD EXEMPT XG  
CAD 69.00 XT

**Total Airfare:** CAD 259.27

**Amount Charged:** CAD 259.27