

# **AHS Board and Executive Expense Report**

Name Sean Chilton

**Title** VP Collaborative Practice, Nursing & Health Professions

**Location** Edmonton

Expenses submitted during the month of April 2018

							-	Travel (1)								
MMM-YY	Source Document	Purpose	Air	fare	N	1eals	Acc	ommodation	Otl Tra		Total Travel		Professional Development (2)	Working Sessions Hosting and Hospitality (3)	O	Other (4)
Apr-18	P-Card	Meetings		26				670		213	909	)				
Apr-18	Expense Claim	Meetings				61				26	87	7				
Apr-18	Direct Billing	Meetings		928							928	3				
Total			\$	954	\$	61	\$	670	\$	239	\$ 1,924	l \$	; -	\$ -	\$	

Total for

the Month \$ 1,924

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ 199 Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

#### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure P-Card**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 909.01									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification		# of Attendees	Attendee Name(s)	Trip Distance
3/20/2018	Senior Leaders meeting in YYC		AB - Other Zones	Accommodations	\$ 223.42			stayed at the venue hotel to avoid taxi fare	1			
3/20/2018	Airport parking for trip to YYC for	or SLT	AB - Local	Parking - Lot or Parkade	\$ 50.00			Airport parking for trip to YYC for SLT	1			
4/4/2018	Parking at Glenrose for Leader	Rounding	AB - Local	Parking - Lot or Parkade	\$ 11.25			Parking at Glenrose for Leader Rounding	1			
4/10/2018	Baggage fee for trip to YYC for of setting	direction	AB - Local	Airfare	\$ 26.25	AB - Local	AB - Other Zones	Baggage fee for trip to YYC for direction setting	1			
4/11/2018	Parking at Exhibition grounds for Setting	or Direction	AB - Other Zones	Parking - Lot or Parkade	\$ 15.00			Parking at Exhibition grounds for Direction Setting	1			
4/12/2018	Fuel for rental car for appointm Calgary	ents in	AB - Other Zones	Fuel	\$ 12.80			Fuel for rental car for appointments in Calgary	1			
4/12/2018	Stay in YYC for Direction Setting	S	AB - Other Zones	Accommodations	\$ 446.84			2 nights stay	2			
4/12/2018	Stay in YYC for Direction Setting	5	AB - Other Zones	Parking - Lot or Parkade	\$ 46.20			2 nights stay	2			
4/12/2018	Airport parking for trip to YYC for Setting	or Direction	AB - Local	Parking - Lot or Parkade	\$ 54.50			Airport parking for trip to YYC for Direction Setting	1			
4/12/2018	Parking at Veterans Place for m McDonald	eeting with D	AB - Other Zones	Parking - Lot or Parkade	\$ 7.75			Parking at Veterans Place for meeting with D McDonald	1			
4/12/2018	Parking at Exhibition grounds for Setting	or Direction	AB - Other Zones	Parking - Lot or Parkade	\$ 15.00			Parking at Exhibition grounds for Direction Setting	1			
Approver(s) fo	or the claim	Approval St	atus	Approval Date				•		•		

Approver(s) for the claim	Approval Status	Approval Date
YIU, VERNA	Approve	31-May-18

Page: 1 of 1



# Calgary Airport Marriott In-Terminal Hotel 2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9 Telephone: (403) 717-0522 Fax: (587) 232-0600

Mr Sean Chilton

Room: Folio:

:

Cashier: Arrival:

03-19-18

Departure:

03-20-18

Date	Description	Additional Information	Charges	Credits
03-19-18	Room Charge		199.00	
03-19-18	Rooms Destination Market Fee	•	5.97	
03-19-18	Rooms Tourism Levy		8.20	
03-19-18	Room GST		10.25	
03-20-18	Master Card			223.42
GST Sun	nmary	Total	223.42	223.42
	741907497 RT0001 10.25	Balance Due	0.00 CE	ON
F&B	0.00			
Other	0.00			
Total	10,25			

Guest Signature:

GST# R128599776

**Edmonton Airports** 

Can-TSJ 2T2 Edmonton Tax Code CA5%

Exit Lame 20/03/18 19:48 Receipt

Short-term parking tkt UL - No. 039905 19/03/18 08:07 20/03/18 19:48 Period 2d0h0'

(Tax)

Total \$50,00

Payment Received

Auth: Type: Swiped

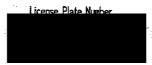
Sub Total Tax

\$47.62 \$2.38

\$50 no

\$50.00

**GRH** Parking Edmonton, Alberta



Expiration Date/Time

12:00 PM APR 04, 2018

Purchase Date/Time: 09:30am Apr 04, 2018

Total Due: \$11.25 Total Paid \$11 2

Rate: Hourly-up to 3 hrs Payment Type: Card

Auth #

Ticket S/N #: Setting: GRH

Mach Name: ED-GRH-202

asterCard

Parking Rates are GST Exempt For assistance call 1-855-535-1100

WELCOME TO CALGARY EXHIBITION & STAMPEDE LTD.

Station Cashier Trans# Ticket : 11/04/2018 07:35:12 Time in : 11/04/2018 23:59:59 Paid to : 16:24:46 Duration Plate 14.29 BMOC : \$ Subtotal : \$ 14.29 0.71 \*GST : \$ : \$ 15.00 Total CC/DB 15.00 : PURCHASE TYPE DATE/TIME

CARD NUMBER : ACCOUNT REFERENCE # AUTH # MasterCard

11 Apr 2018 07:35:20

01 APPROVED - THANK YOU 027

IMPORTANT - retain this copy for your record



ENJOY YOUR STAY GST#R118823467 ONE ENTRY ONLY



# PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom CHILTON/SEAN			PNR	Date 10APR18	Time/Heure 3:08PM
Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)	Total (CAD) CHILTON/SEAN \$25.00	\$1.25
FIRST BAG	\$25.00	1.25	26.25	<b>42</b> 0.00	
	\$25.00	1.25	26.25		

# CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE

SEAN CHILTON

MC AUTH

GST/TPS No. 866112535 QST/TVQ No. 1202807956 TQ0001

# WELCOME TO CALGARY EXHIBITION & STAMPEDE LTD.

Station Cashier Trans# Ticket Time in Paid to Duration Plate	12/04/2018 07:36:02 12/04/2018 23:59:59 16:23:56
BMOC Subtotal *GST Total CC/DB	: \$ 14.29 : \$ 14.29 : \$ 0.71 : \$ 15.00 : \$ 15.00
TYPE DATE/TIME CARD NUMBER ACCOUNT REFERENCE # AUTH # MasterCard	: PURCHASE 12 Apr 2018 07:36:11

01 APPROVED - THANK YOU 027

 $\begin{tabular}{ll} {\bf IMPORTANT - retain this copy for your records} \\ \hline \end{tabular}$ 



ENJOY YOUR STAY GST#R118823467 ONE ENTRY ONLY

### WELCOME

WELGOIL
Shell Canada 4645 YARSITY OR NW 13A 027 Calsary AB (403) 247-8652
Bronze PUMP No. LITRES 10.767 PRICE/L \$1.189 TOTAL FUEL \$12.80
TOTAL SALE \$12.80 MASTERCARD \$12.80
FUEL INCLUDES GST - Fuel \$0.61 No. 137400032RT
01 APPROVED - THANK
APPROVÁL NO TERMINAL NO 89018850 VERIFIED BY PIN
IMPORTANT retain this copy for your records
MASTERCARU PURCHASE C
INV No. 2018/04/12 13.24 MasterCard
A I D T V R T S I
YOUR OPINION COUNTS Tell us about your

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
FUEL FOR A YEAR
\*Receipt Required

THANK YOU Questions? 1-800-661-1600

STORE: C01885 TRAN: 1874346 4/12/2018 3:25:30



# CALGARY DOWNTOWN

### 209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6 Tel: 403-266-1980 Fax: 403-205-5460

AB HEALTH SERVICES Mr Sean Chilton

Room:

Folio:

04-10-18 04-12-18

Cashier: Arrival:

Departure:

Date	Description	Additional Information	Charges	Credits
04-10-18	Room Charge	The second secon	199.00	
04-10-18	Destination Marketing Fee (DMF)		5.97	
04-10-18	Rooms - Federal Tax - GST		10.25	
04-10-18	Tourism Levy		8.20	
04-10-18	Self Parking		22.00	
04-10 <b>-</b> 18	Parking GST		1.10	
04-11-18	Room Charge		199.00	
04-11-18	Destination Marketing Fee (DMF)		5.97	
04-11-18	Rooms - Federal Tax - GST	•	10.25	
04-11-18	Tourism Levy		8.20	
04-11-18	Self Parking		22.00	
04-11-18	Parking GST		1.10	
04-12-18	Master Card			530.84
GST Sun	nmary	Total	530.84	530.84
Registrati Room	on No: 826085417 20.50	Balance Due	0.00 CD	N

Claiming only	\$493.04
Accommodations	\$446.84
Parking	46.20

Guest	Signature:
-------	------------

Other

Total

2.20 24.50

GST# R128599776 Edmonton Airports Can-T5J 2T2 Edmonton Tax Code CA5% Exit Lane 12/04/18 19:51 Receipt Short-term parking tkt DL - No. 000731 10/04/18 19:26 12/04/18 19:51 Period 2d0h30' (Tax) \$54 \$54.50 Total \$54.50 Payment Received \$54.50 merc Auth Type Sub Total Tax 5%

\$51.90 \$2.60

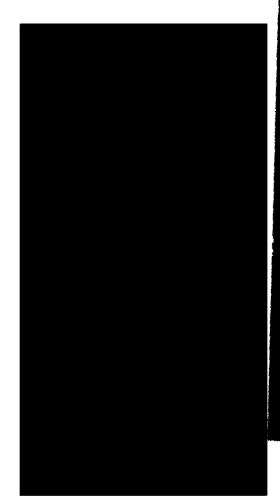
AMOUNT PAID DETACH RECEIPT FROM TICKET DISPLAY THIS SIDE UP ON DASHBOARD CHARGES ARE FOR THE USE OF THE PARKIN WE WILL NOT BE RESPONSIBLE FOR LOSS I CAR OR CONTENTS, HOWEVER CAUSED, INC. LIMITED TO FIRE, THEFT OR COLLISION NON TRANSFERABLE

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 86.65								
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	Attendee Name(s)	Trip Distance
2/21/2018	Parking at Bow Valley for Meet and Gre	et	AB - Other Zones	Parking - Lot or Parkade	\$ 5.00			Parking at Bow Valley for Meet and Greet	1		
3/22/2018	Parking at Coast Edmonton for Seniors	Planning Day	AB - Local	Parking - Lot or Parkade	\$ 18.00			Parking at Coast Edmonton for Seniors Planning Day	1		
4/11/2018	Parking for dinner in YYC		AB - Other Zones	Parking - Lot or Parkade	\$ 3.15			Parking for dinner in YYC	1		
4/19/2018	Trip to Kelowna for meetings with Inter	ior Health	ВС	Meals Per Diem	\$ 37.00			Trip to Kelowna for meetings with Interior Health Lunch \$13.00 Dinner \$24.00	1		
4/20/2018	Trip to Kelowna for meetings with Inter	ior Health	ВС	Meals Per Diem	\$ 23.50			Trip to Kelowna for meetings with Interior Health Bfast \$10.50 Lunch \$13.00	1		
Approver(s)	for the claim	Approval St	atus	Approval Date				•	1		
YIU, VERNA		Approve		31-May-18	1						







RECEIPT Indigo Park Lot #804 AG

License Plate Number

11:00 PM APR 11, 2018

rchase Date/Time: 05:28pm Apr 11, 2018 tal Due: \$3.15 Rate: \$3 to Tipm Payment Type: Card

tal Lue; \$3.15
tal Paid. \$3.16
cket

N #:
tting: Kensington AG
ich Name: Kensington AG

MasterCard

Auth #:

GST # 12099-6095 NONTHLY PARKING AVAILABLE Call 403 269 7275 From:

Sean Chilton

Sent:

Thursday, March 22, 2018 3:11 PM

To:

Subject:

Fwd: hangTag Parking Purchased

For expenses please and thx.

Sent from my iPhone

Begin forwarded message:

From: hangTag Support < support@hangtag.io > Date: March 22, 2018 at 11:41:35 AM MDT

To:

Subject: hangTag Parking Purchased



# hangTag<sup>TM</sup> Parking Session Started

Purchase Number

Account:

Parking session details:

Start: 22-Mar-18 11:44 AM Expires: 22-Mar-18 4:44 PM

Lot: Coast Edmonton

Address: 10155 - 105th Street NW, Edmonton, AB, T5J 1E2

Vehicle Card:

Total cost: \$18.00

Pro Tip #1 - You can extend parking directly from your app.

Pro Tip #2 - Forget where you parked? Click the address above in your mobile phone and it will take you to a map.



# **Expense Report Direct Bill Summary**

#### **Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

#### **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

Indicate whether	you have expenses to report in this section	on for this reporting period:	TES	
Name :	Sean Chilton	Reporting Period for the Month	<b>of</b> : Apr-18	

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
15-Mar-2018	Direct Billing		Air Canada March 19 trip from Edmonton to Calgary return for Senior Leaders Meeting, seat selection	Marlin Travel	21.00
15-Mar-2018	Direct Billing		Air Canada March 19 trip from Edmonton to Calgary return for Senior Leaders Meeting, airfare	Marlin Travel	509.96
12-Mar-2018	Direct Billing		WestJet May 3 trip from Edmonton to Toronto return for National Nursing Data Standards Symposium	Marlin Travel	396.96
Total Paid in the Month					



#### Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 27 Mar 18

Client:
Agent:

File Locator:

Ref: SENIOUR LEA

PASSENGERS: MR SEAN CHILTON

REFERENCE/ DESC	FARE	HST/GST	<b>PST</b> \$0.00	OTHER TAXES	PENALTY 0.00	TOTAL			
AIR CANADA Ticket #						435.00	0.00	509.96 CAD	
PRE PAID SEATS CAD Confirmation #			2	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
			Total:	456.00	0.00	0.00	74.96	0.00	530.96 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Payment			Amount
		05/01/2018							21.00 CAD

PAYMENTS	Invoice #	Payment Date Card Holder	Form of Payment	Amount
		05/01/2018		21.00 CAD
		03/15/2018		509.96 CAD
				0.00 CAD
			Total Payment:	530.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REFERENCE # SENIOUR LEADERS MEETING

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4



15 Mar 18

### **MY ITINERARY**

**Required Travel Documents Passengers** Citizenship

SEAN CHILTON Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

**Booking Date:** 01 May 18 SEAN CHILTON File Locator/Ticket #: Passengers:

**EDMONTON INTL** 19 Mar 18 From: Departing on:

CALGARY INTL 20 Mar 18 To: Returning on:



v14

SEAN CHILTON File Locator/Ticket #: Passengers:

**Airline** Flight Terminal То Class/Seat Stops AIR CANADA EDMONTON INTL CALGARY INTL H/ 08137

**Booking Date:** 

19 Mar 18 9:25AM 19 Mar 18 10:19AM ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4





AIR

Passengers: S	EAN CHILTON		Booking Date: File Locator/Ticket #:	15 Mar 18		
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 20 Mar 18 6:20PM		EDMONTON INTL 20 Mar 18 7:12PM	M/	



#### Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



PASSENGERS: MR SEAN CHILTON

REFERENCE/ DESCRIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	
WESTJET Ticket #				281.00	0.00	\$0.00	115.96	0.00	396.96 CAD
			Total:	281.00	0.00	0.00	115.96	0.00	396.96 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount
		03/12/2018							396.96 CAD
							Total Pa	ayment:	396.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL NATIONAL NURSING DATA SYMPOSIUM

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



### **MY ITINERARY**

Passengers Citizenship Required Travel Documents

SEAN CHILTON Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



**AIR** 

Passengers: SEAN CHILTON Booking Date: 12 Mar 18
File Locator/Ticket #:

AirlineFlightFromTerminalToClass/SeatStopsWESTJET00444EDMONTON INTLTORONTO PEARSONI/

03 May 18 6:15PM 03 May 18 11:57PM





AIR

Passengers: SEAN CHILTON Booking Date: 12 Mar 18
File Locator/Ticket #:

Airline Flight From Terminal To Class/Seat Stops

WESTJET 00441 TORONTO PEARSON EDMONTON INTL 1/

05 May 18 6:00PM 05 May 18 8:05PM