

AHS Board and Executive Expense Report

Name Sean Chilton
Title VP Health Professions & Practice
Location Edmonton

Expenses submitted during the month of January 2019

			Travel (1)					Working Sessions Hosting and Hospitality		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	(3)	Other (4)
Jan-19	P-Card	Meetings			171	140	311			149
Jan-19	Direct Billing	Meetings	528				528			
Total			\$ 528	\$ -	\$ 171	\$ 140	\$ 839	\$ -	\$ 149	\$ -

Total for the Month \$ 988

Maximum daily single meal expense claimed in the month \$ -
Maximum daily base hotel rate claimed in the month \$ 154
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHILTON, SEAN A	VP Health Professions & Practice	Edmonton	\$ 460.10								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/19/2018	Travel to Calgary for HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.	AB - Other Zones	Accommodations	\$ 171.44			Travel to Calgary for HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.	1			
12/19/2018	Associated Cab, Calgary. Travel from SPT to Calgary airport from HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.	AB - Other Zones	Taxi	\$ 67.16	SPT	Calgary Airport	Associated Cab, Calgary. Travel from SPT to Calgary airport from HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.	1			
12/19/2018	Edmonton Airport Parking. Return from Calgary from HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.	AB - Local	Parking - Lot or Parkade	\$ 50.00			Edmonton Airport Parking. Return from Calgary from HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.	1			
12/20/2018	Travel to ATB Building for Connect Care Update with the Deputy Minister	AB - Local	Parking - Lot or Parkade	\$ 12.00			Travel to ATB Building for Connect Care Update with the Deputy Minister	1			
1/10/2019	Catering at SSP for the Connect Care Stakeholders Advisory Group	AB - Local	Hospitality	\$ 148.50			Catering for the Connect Care Stakeholders Advisory Group	1	34	List of attendees kept on file	
1/17/2019	AHS Care Everywhere Meeting @ OIPC Office	AB - Local	Parking - Lot or Parkade	\$ 11.00			AHS Care Everywhere Meeting @ OIPC Office	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	21-Feb-19								

Line 1

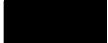
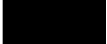
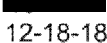



DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Ab Health Services
Mr Sean Chilton



Room: 
Folio: 
Cashier: 
Arrival: 12-18-18
Departure: 12-19-18

Date	Description	Additional Information	Charges	Credits
12-18-18	Room Charge		154.00	
12-18-18	DMF		4.02	
12-18-18	Tourism Levy		5.52	
12-18-18	Rooms - GST		7.90	
12-19-18	Master Card			171.44

GST Summary	
Registration No:	895126332
Room	7.90
F&B	0.00
Other	9.54
Total	17.44

Total	171.44	171.44
Balance Due	0.00	CDN

Check in Dec 18
out Dec 19

Travel to Calgary for
HSP 1:1's, Team meeting
Touchbase & Belanger

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Attestation for Lost Receipts

February 7th, 2019

On my P-card report for Dec 13, 2018 – Jan 20, 2019, I have 3 charges for which I am missing the receipts and one charge that was made in error (to be corrected on February report).

These expenses have not been claimed previously, and the charges were incurred in relation to AHS business.

Missing Receipts

December 19, 2018 Associated Cab, Calgary - \$67.16

██████████ Travel from SPT to Calgary airport from HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.

The receipt is for a cab, so it is not available for reprinting.

December 19, 2018 Edmonton Airport Parking - \$50

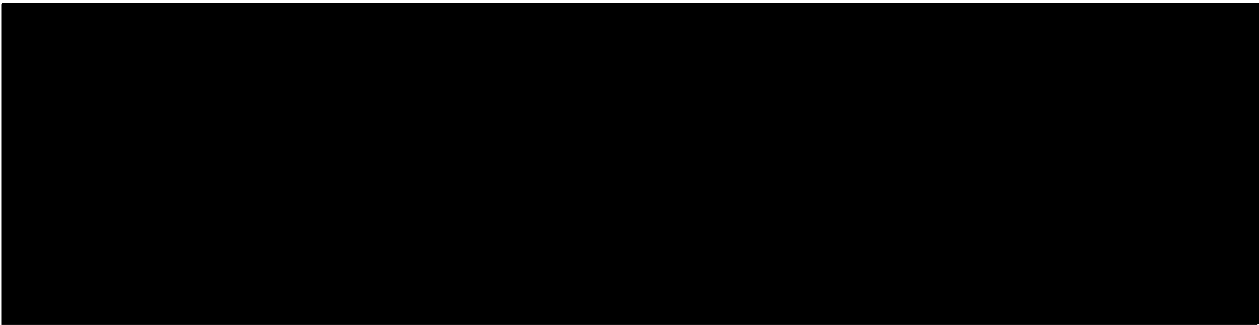
██████████ Return from Calgary from HPSP 1:1s, HPSP Team Meeting and Touchbase with Dr F Belanger.

The receipt is for a parking lot, so it is not available for reprinting.

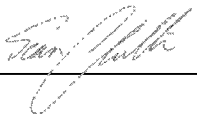
December 20, 2018 ATB Building in Edmonton, AB - \$12.00

██████████ Connect Care Update with the Deputy Minister.

The receipt is for a parking lot, so it is not available for reprinting.



Signed,



Sean Chilton, Vice President Health Professions & Practice



Line 5

Invoice [REDACTED]

Olly Fresco`s 7th ST Plaza 1966935 Alberta Inc

#101 - 10030 - 107 ST NW South Tower
Edmonton, Alberta T5J-3E4
780-428-9696

BILL TO

Sean Chilton Contact: [REDACTED]
[REDACTED]

FOR

Delivery Jan 10th at 8:50am
14th Floor north tower

Details

Column1

Coffee for 18	\$27.00
Fruit for 18	\$81.00
Muffin for 18	\$40.50

SUBTOTAL \$148.50

TAX RATE

Delivery

TOTAL \$148.50

*Catering for
CCSA*

See attached agenda and membership listing for
Catering - expected 32 - 26 attended

Payment information:

If you have any questions concerning this invoice, use the following contact information:

780 428 9696, 7THSTPLAZA@ollyfrescos.ca

Line 7

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

02:12 PM
JAN 17, 2019

Purchase Date/Time: 12:12pm Jan 17, 2019
Total Due: \$11.00 Rate: Hr Increment @ \$5.50
Total Paid: \$11.00 Pmt Type: CC (Swipe)
Ticket # [Redacted]
S/N # [Redacted]
Setting: Lot L
Mach Name: Lot C South 2

[Redacted] MasterCard Auth #: [Redacted]

GST# R108102631

RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT

Jan 17 \$11
AHS Care Everywhere
OIPC meeting

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Sean Chilton	Reporting Period for the Month of : Jan-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Dec-2018	Direct Billing	Airline Ticket	13DEC18 -WESTJET ██████████ Cal to Edm Joint Presentations on Improving the Effectiveness of the Grievance Process	Marlin Travel	226.20
10-Dec-2018	Direct Billing	Airline Ticket	16DEC18 - AIR CAN ██████████ Edm to Cal Flights changed from Dec 16 to 18 for SLT 1:1 Meetings \$120.11 + 50 Change fee	Marlin Travel	170.11
10-Dec-2018	Direct Billing	Airline Ticket	16DEC18 - AIR CAN ██████████ Flights changed from Dec 16 to 18 for SLT 1:1 Meetings \$50+ 31 Change fees	Marlin Travel	81.95
14-Dec-2018	Direct Billing	Airline Ticket	18DEC18 AIR CAN ██████████ Cal to Edm SLT 1:1 Meetings Change fee	Marlin Travel	50.00
Total Paid in the Month					\$ 528.26



Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca

GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
 Issued: 11 December 2019 Sales Person: [REDACTED] Customer Ref.: [REDACTED]
ALBERTA HEALTH SERVICES Passenger(s): **CHILTON/SEAN MR**
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.
AIR - Thursday, December 13 2018 (Flown) [Add To Calendar](#)

WestJet Flight WS347 Economy Class

Depart	Calgary, Alberta Weather	Arrive	Edmonton, Alberta Weather
	Calgary International Airport		Edmonton International Airport
	11:00 PM Thursday, December 13 2018		11:53 PM Thursday, December 13 2018

Duration: 0 hour(s) and 53 minute(s) Non-stop
Status: Confirmed - WestJet Booking Reference: [REDACTED]
Online Check In: Available 24 hours prior - [click here](#)
Baggage Allowance: 0 Piece(s)

Remarks: PLEASE CHECK IN WITH WESTJET

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
WestJet	[REDACTED]	176.72	49.48	0.00	0.00	226.20
Totals:		176.72	49.48	0.00	0.00	226.20
Balance Due:						0.00

Invoice Number: [REDACTED]

Billed to: [REDACTED]



Vision Travel DT Ontario-West Inc
9929 - 108 St.
Edmonton, AB
T5K 1G8
(780) 425-8611 1-866-425-8611

www.visiontravel.ca

GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
Issued: 14 December 2019 Sales Person: [REDACTED] Customer Ref.:

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): **CHILTON/SEAN MR**

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, December 18 2018 (Flown)		Add To Calendar
Air Canada Flight AC8155 Economy Class		
Depart	Edmonton, Alberta Weather Edmonton International Airport 05:25 PM Tuesday, December 18 2018	Arrive Calgary, Alberta Weather Calgary International Airport 06:20 PM Tuesday, December 18 2018
Duration:	0 hour(s) and 55 minute(s) Non-stop	
Status:	Confirmed	
FF Number:	[REDACTED] - CHILTON/SEAN MR - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
E Upgrade:	For Eligible Flight - Aeroplan Members click here	
Remarks:	AIR CANADA CONFIRMATION [REDACTED] TICKET NUMBER [REDACTED] SEAT 11C	

AIR - Wednesday, December 19 2018 (Flown)[Add To Calendar](#)**Air Canada Flight AC8160 Economy Class**

Depart	Calgary, Alberta Weather	Arrive	Edmonton, Alberta Weather
	Calgary International Airport		Edmonton International Airport
	08:30 PM Wednesday, December 19 2018		09:26 PM Wednesday, December 19 2018

Duration: 0 hour(s) and 56 minute(s) Non-stop
Status: Confirmed
FF Number: ██████████ - CHILTON/SEAN MR - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 6D
 AIR CANADA CONFIRMATION ██████████

Excursion / Tour - Saturday, June 1 2019

Depart: Edmonton
Status: Confirmed

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	██████████					
Vendor AC Air Canada	██████████	120.11	0.00	0.00	0.00	120.11
Vendor AC Air Canada	██████████	50.00	0.00	0.00	0.00	50.00
Vendor AC Air Canada	██████████	50.00	0.00	0.00	0.00	50.00
Vendor AC Air Canada	██████████	31.95	0.00	0.00	0.00	31.95
Vendor AC Air Canada	██████████	50.00	0.00	0.00	0.00	50.00
Totals:		302.06	0.00	0.00	0.00	302.06