

AHS Board and Executive Expense Report

Name Sharon Lehr
Title Chief Program Officer Operational Best Practices
Location Edmonton
 Expenses submitted during the month of October 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-17	Expense Claim	Meetings		132	342	188	662			
Oct-17	Direct Billing	Meetings	1,208				1,208			
Total			\$ 1,208	\$ 132	\$ 342	\$ 188	\$ 1,870	\$ -	\$ -	\$ -

Total for the Month \$ 1,870

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 164
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
LEHR, SHARON	Chief Program Officer, Operational Best Practices	Edmonton	\$ 661.80								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/19/2017	Meeting at Rockyview General Hospital - CIS workshop	AB - Local	Parking - Lot or Parkade	\$ 14.25			Parking at RGH to attend Benefits Realization Workshop - CIS	1			
9/25/2017	Meeting at Rockyview General Hospital - CZ Oversight Committee	AB - Local	Parking - Lot or Parkade	\$ 6.75			Parking at RGH to attend CZ Oversight Committee	1			
10/2/2017	Meetings - U of A Hospital OBP/ABB Refresher Session	AB - North Zone	Meals Per Diem	\$ 47.50			Meals (B L D) while in Edmonton to attend OBP/ABB Refresher Session at U of A Hospital. Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
10/2/2017	Meetings - U of A Hospital and Senior Leaders	AB - North Zone	Taxi	\$ 30.80	U of A Hospital	River Cree Marriott	Taxi from U of A Hospital to River Cree Marriott to attend Senior Leaders meeting	1			
10/3/2017	Meetings at U of A Hospital and Senior Leaders	AB - North Zone	Accommodations	\$ 156.06			Accommodation for Oct. 2nd to attend meetings at U of A Hospital and Senior Leaders Meeting on Oct. 3.	1			
10/13/2017	Meeting at Rockyview General Hospital	AB - Local	Parking - Lot or Parkade	\$ 14.25			Parking at RGH to attend CZ System Change/Budget meeting	1			
10/18/2017	Meeting at Rockyview General Hospital	AB - Local	Parking - Lot or Parkade	\$ 9.00			Parking at RGH to attend meeting with Executive Directors	1			
10/19/2017	Meeting - Sturgeon Hospital - OBP Presentation	AB - North Zone	Parking - Lot or Parkade	\$ 6.25			Parking at Sturgeon Hospital - OBP/ABB Presentation	1			
10/19/2017	Meeting at Sturgeon Hospital - OBP Presentation	AB - Local	Taxi	\$ 39.80	Home	Calgary Airport	Taxi from home to Calgary Airport for flight to Edmonton to attend meeting at Sturgeon Hospital - OBP/ABB Presentation	1			
10/19/2017	Meetings - Sturgeon Hospital and Seventh Street Plaza	AB - North Zone	Meals Per Diem	\$ 37.00			Meals while in Edmonton (L & D) OBP meetings at Sturgeon Hospital Lunch \$13.00 Dinner \$24.00	1			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
LEHR, SHARON	Chief Program Officer, Operational Best Practices	Edmonton	\$ 661.80									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/19/2017	Meetings -OBP Mapping Review at Seventh Street Plaza		AB - North Zone	Parking - Lot or Parkade	\$ 28.00			Parking at Seventh Street Plaza to attend meetings	1			
10/19/2017	Meetings - Sturgeon Hospital and Royal Alex Hospital		AB - North Zone	Accommodations	\$ 186.18			Accommodation for one night - attended OBP meetings at Sturgeon Hospital and Royal Alex Hospital	1			
10/19/2017	Meetings - Sturgeon Hospital and Royal Alex Hospital		AB - North Zone	Parking - Lot or Parkade	\$ 30.00			Accommodation for one night - attended OBP meetings at Sturgeon Hospital and Royal Alex Hospital	1			
10/20/2017	Meetings - Royal Alex Hospital		AB - North Zone	Meals Per Diem	\$ 47.50			Meals while in Edmonton (B L D) OBP meetings at Royal Alex Hospital Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
10/20/2017	Meetings in Edmonton		AB - North Zone	Fuel	\$ 8.46	Royal Alex Hospital	Edmonton Airport	Fuel for rental Car (Enterprise Rent a Car billed directly to AHS) Oct. 19 & 20	1			
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		31-Oct-17								

Alberta Health
Services
RGN Lot 1

RECEIPT

ENTRY DATE/TIME:
20/09/17 15:11
PAY DATE/TIME:
20/09/17 15:17
PARK-DUR.: HRS:MIN
00:01:26

PAID: \$ 6.75
VISA

* Parking Rates *
* Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943 3725 *

Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

Terminal
Driver
17/10/02 17:34:40

VISA
Card :
Visa Credit
CHIP CARD

Ref
Auth

PURCHASE
FARE : \$ 27.80
TIP : \$ 3.00
TOTAL : \$ 30.80

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

Customer Copy

Thank you for choosing
Co-op taxi

Alberta Health
Services
RGN Lot 1

RECEIPT

ENTRY DATE/TIME:
13/10/17 07:59
PAY DATE/TIME:
13/10/17 12:37
PARK-DUR.: HRS:MIN
0:04:38

ALLOWED EXIT TO:
14.10.17 00:14
PAID: \$ 14.25
VISA

REF.

* Parking Rates *
* Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

Alberta Health
Services
RGN Lot 1

RECEIPT

ENTRY DATE/TIME:
19/09/17 07:48
PAY DATE/TIME:
19/09/17 11:37
PARK-DUR.: HRS:MIN
0:03:49

ALLOWED EXIT TO:
20.09.17 08:03
PAID: \$ 14.25
VISA

* Parking Rates *
* Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

Edmonton Marriott at River Cree Resort • 300 East Lapotac Blvd., Enoch, AB T7X 3Y3 Canada • 780.484.2121 • Marriott.com/YEGMC



LEHR/S
Name
Type
211

139.00	10/03/17	11:00
Rate	Depart	Time
	10/02/17	17:40
	Arrive	Time

ACCT# GROUP

RWD# :

Room Clrk	Address	Payment	RWD#:
DATE	REFERENCE	CHARGES	CREDITS BALANCEDUE
10/02	GP ROOM	1	139.00
10/02	GST	1	7.16
10/02	TRSMLEVY	1	5.73
10/02	DMF FEE	1	4.17
10/03	VS CARD		
			\$156.06

TO BE SETTLED TO: VISA

CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT,
PLEASE CALL THE FRONT DESK, OR PRESS "MENU" ON YOUR
TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

SUMMARY TAXES & FEES

SUMMARY TAXES & FEES	
DESCRIPTION	TAXED AMOUNT
A ROOM GST	
B TOURISM LEVY	7.16
D 5% GST TAX	5.73
E 5% GST TAX	.00
F 5% GST TAX-30	.00
G 5% GST TAX-70	.00
H 5% GST TAX-10	.00
I 5% GST INCLUSIVE TAX	.00
J WFB TAX	.00
K TOURISM LEVY	.00

NET CHARGES
143.17

TAX
12.89

CREDITS
.00

FOLIO
156.06

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
MXXXXXXXXX@MARLINTRAVEL.CA
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

[illegible][illegible]

To secure your next stay, go to marriott.com

Alberta Health Services
RGH Lot 1
RECEIPT
ENTRY DATE/TIME:
18/10/17 14:57
PAY DATE/TIME:
18/10/17 16:35
PARK DUE: HRS:MIN
0:01:30
ALLOWED EXIT TO:
18.10.17 17:12
PAID: \$ 9.00
VISA

REF.

* Parking Rates *
* Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1009

SALE
MID: [REDACTED]
TID: [REDACTED] REF: [REDACTED]
Batch # [REDACTED] SEQ [REDACTED]
10/19/17 06:47:17
APPR CODE [REDACTED]
VISA
AMOUNT \$34.80
TIP \$5.00
TOTAL \$39.80

00 - APPROVED - 001
Visa Credit
THANK YOU
CUSTOMER COPY

RECEIPT
SCH Parking
St. Albert, Alberta

License Plate Number
[REDACTED]
Expiration Date/Time
12:10 PM
OCT 19, 2017
Purchase Date/Time: 09:40am Oct 19, 2017
Total Due: \$6.25 Rate: Hourly up to 3 hrs
Total Paid: \$6.25 Payment Type: Card
Ticket [REDACTED]
S/N #: [REDACTED]
Setting: SCH
Mach Name: ED-SCH-334

Visa
Parking Rates are
GST Exempt
For assistance call
1-855-535-1100

PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PA
RECEIPT
Impark Lot 256
License Plate Number
[REDACTED]
Expiration Date/Time
04:25 PM
OCT 19, 2017
Purchase Date/Time: 12:25pm Oct 19, 2017
Total Parking: \$26.67
Total GST: \$1.33
Total Due: \$28.00
Total Paid: \$28.00
Ticket [REDACTED]
S/N #: [REDACTED]
Setting: Lot 256
Mach Name: Meter 1
Rate: \$28 - 4 Hours
Payment Type: Card
Auth #: 05179J
gst #68734538FT0006
NO IN AND OUT PRIVILEGES



Want great rewards? Visit myHuskyRewards.ca

61 St Rue Husky Macs
10845 - 61 Avenue
Edmonton AB
T6H 1L9
(780) 432-5689
GST# 104855408RT
Retailer ID 12345678
Rct: 81534 7248-4
Batch: 2155-38

2017/10/20 14:47:33

Pump# 4
Eth Regular \$8.46
7.917 L @ \$1.069/L
AMOUNT \$8.46
GST (Inc Pump) \$0.40

Pre Auth Completion
Visa Credit

AID: [REDACTED]
*****6041 C
EXP: [REDACTED]
Date: 10/20/2017
Time: 14:47:33
AUTHCODE: 091721
S155001001012 0
TUR: 0080008000

Approved

PLEASE TELL US
HOW WE DID?

myHusky.ca/feedback

10

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Sharon Lehr

Page Number : 1 Invoice Nbr :
Guest Number :
Folio ID :
Arrive Date : 19-OCT-17 16:37
Depart Date : 20-OCT-17 06:34
No. Of Guest : 1
Room Number :
Club Account :

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton OCT-20-2017 06:40

Date	Reference	Description	Charges (CAD)	Credits (CAD)
19-OCT-17		Room Charge	164.00	
19-OCT-17		GST	8.45	
19-OCT-17		Destination Marketing Fee	4.92	
19-OCT-17		Tourism Levy	6.76	
19-OCT-17		Parking	\$30.00	
19-OCT-17		GST	2.05	
20-OCT-17		Visa		-227.18

Approve EMV Receipt for VI PIN Verified

Application Label: Visa Credit

Parking	\$30.00	** Total	227.18	-227.18
Accommodations	\$186.18	*** Balance	-0.00	

Continued on the next page

Self-Parking cost was \$30.00 — < 11.00 >
adjustment made to reduce
parking to the self parking
rate. \$ 216.18

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Sharon Lehr	Reporting Period for the Month of :	October
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
18-Jun-2017	Direct Billing	Airline Ticket	Flight - Calgary to Edmonton - Operational Best Practice Meetings at SSP on June 19 and attended Seniors Leaders Meeting on June 20.	Marlin Travel	219.53
13-Sep-2017	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton (one way) to attend meetings (Invoice# [REDACTED] Flight was cancelled and credit used for Nov.3rd flight Invoice# [REDACTED])	Marlin Travel	161.08
19-Oct-2017	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton and return to attend OBP presentation meetings at Sturgeon Hospital (Invoice# [REDACTED])	Marlin Travel	444.76
3-Nov-2017	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton and return to attend OBP meetings and presentation on SharePoint at Royal Alex Hospital (Invoice# [REDACTED] Flight was cancelled and credit will be used for a later flight.	Marlin Travel	307.97
3-Nov-2017	Direct Billing	Airline Ticket	Change Fee of \$75.00 was to use the credit from Sept.13 for the Nov. 3rd. 2017 flight.	Marlin Travel	75.00
Total Paid in the Month					\$ 1,208.34



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 14 Jun 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: MS SHARON LEHR

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	182.05	0.00	\$0.00	37.48	0.00	219.53 CAD
Total:	182.05	0.00	0.00	37.48	0.00	219.53 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	06/14/2017		[REDACTED]	219.53 CAD
				Total Payment:	219.53 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL TO ATTEND THE SENIOR LEADERS MEETING IN EDMONTON

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT
TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO
CHECK IN AND PRINT YOUR BOARDING PASS. ----- ****PLEASE NOTE CHECKIN
TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45
MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 14 Jun 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers
SHARON LEHR

Citizenship
Not Specified

Required Travel Documents
Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: SHARON LEHR

Booking Date: 06/14/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08152	CALGARY INTL		EDMONTON INTL	Q		
		06/18/2017 5:05PM		06/18/2017 5:55PM			



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 13 Sep 17
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: MS SHARON LEHR

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	123.60	0.00	\$0.00	37.48	0.00	161.08 CAD
Total:	123.60	0.00	0.00	37.48	0.00	161.08 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	09/13/2017			0.00 CAD
		09/13/2017		[REDACTED]	161.08 CAD
Total Payment:					161.08 CAD
Balance Due CAD Currency					0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
COST CENTRE 101.0000.71110100104
REASON FOR TRAVEL SENIOR LEADERS MEETING

***** FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW [HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML](http://www.aircanada.com/en/travelinfo/before/travel.doc.html) FOR IMPORTANT INFORMATION ON IDENTIFICATION REQUIRED FOR TRAVEL. *****PLEASE NOTE CHECKIN TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél.: 780 425 8611
GST REG# 885101915

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 13 Sep 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers
SHARON LEHR

Citizenship
Not Specified

Required Travel Documents
Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: SHARON LEHR

Booking Date: 09/13/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08134	CALGARY INTL		EDMONTON INTL	G		
		10/02/2017 8:00AM		10/02/2017 8:50AM			

GOVERNMENT CENTRE

MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8

Tél.: 780 425 8611

GST REG# 885101915



Invoice

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 13 Oct 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: MS SHARON LEHR

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER		TOTAL
				TAXES	PENALTY	
AIR CANADA Ticket # [REDACTED]	369.80	0.00	\$0.00	74.96	0.00	444.76 CAD
Total:	369.80	0.00	0.00	74.96	0.00	444.76 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	10/12/2017		[REDACTED]	444.76 CAD
Total Payment:					444.76 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101

REASON FOR TRAVEL OBP PRESENTATION AND REVIEW OBP DATA

-----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*** PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél.: 780 425 8611
GST REG# 885101915

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 13 Oct 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
SHARON LEHR	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: SHARON LEHR

Booking Date: 10/12/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08134	CALGARY INTL		EDMONTON INTL	W		
		10/19/2017 8:00AM		10/19/2017 8:50AM			



AIR

Passengers: SHARON LEHR

Booking Date: 10/12/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08169	EDMONTON INTL		CALGARY INTL	W		
		10/20/2017 5:05PM		10/20/2017 5:58PM			



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 26 Oct 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: MS SHARON LEHR

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER		PENALTY	TOTAL
				TAXES			
AIR CANADA Ticket # [REDACTED]	307.97	0.00	\$0.00	0.00		0.00	307.97 CAD
AIR CANADA Ticket # [REDACTED]	75.00	0.00	\$0.00	0.00		0.00	75.00 CAD
Total:		382.97	0.00	0.00	0.00	0.00	382.97 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	10/26/2017		[REDACTED]	307.97 CAD
		10/26/2017		[REDACTED]	75.00 CAD
Total Payment:					382.97 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL OBP SHAREPOINT SITE

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél.: 780 425 8611
GST REG# 885101915

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 26 Oct 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
SHARON LEHR	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: SHARON LEHR

Booking Date: 10/26/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08130	CALGARY INTL		EDMONTON INTL	G		
		11/03/2017 7:15AM		11/03/2017 8:13AM			
AIR CANADA	08153	EDMONTON INTL		CALGARY INTL	H		
		11/03/2017 4:45PM		11/03/2017 5:39PM			

Passengers: SHARON LEHR

Booking Date: 10/26/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08130	CALGARY INTL		EDMONTON INTL	G		
		11/03/2017 7:15AM		11/03/2017 8:13AM			
AIR CANADA	08153	EDMONTON INTL		CALGARY INTL	H		
		11/03/2017 4:45PM		11/03/2017 5:39PM			