

## AHS Board and Executive Expense Report

**Name** Sharon Lehr  
**Title** Chief Program Officer Operational Best Practices  
**Location** Edmonton  
 Expenses submitted during the month of October 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-18	Expense Claim	Meetings			492	528	1,020			
Oct-18	Direct Billing	Meetings	1,639				1,639			
<b>Total</b>			\$ 1,639	\$ -	\$ 492	\$ 528	\$ 2,659	\$ -	\$ -	\$ -

**Total for the Month** \$ 2,659

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ 159  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
LEHR, SHARON	Chief Program Officer, Operational Best Practices	Edmonton	\$ 1,039.88								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/2/2018	OBP Phase IV Meetings	AB - North Zone	Taxi	\$ 44.10	YYC	Home	Taxi: YYC to Home - Return Flight to Calgary from Edmonton: OBP Phase IV meetings on Oct 1 & 2 at UAH, Stollery & WMC	1			
10/3/2018	OBP Refresh Meeting at SHC	AB - Local	Parking - Lot or Parkade	\$ 9.00			Parking at South Health Campus: OBP Refresh Meeting	1			
10/4/2018	OBP Meeting at RGH	AB - Local	Parking - Lot or Parkade	\$ 9.00			Parking at Rockyview General Hospital: OBP Session-Lunch & Learn	1			
10/9/2018	OBP Meeting at RGH	AB - Local	Parking - Lot or Parkade	\$ 6.75			Parking at RGH: OBP meeting for Surgical Portfolio	1			
10/10/2018	OBP Meetings in Edmonton	AB - North Zone	Taxi	\$ 36.96	Home	YYC	Taxi to YYC for flight to Edmonton: OBP Workbook meetings at WMC & KEC	1			
10/10/2018	OBP Meetings in Edmonton	AB - North Zone	Taxi	\$ 55.00	YEG	U of A Hospital	Taxi from YEG to UAH: OBP Workbook meetings at WMC & KEC	1			
10/10/2018	OBP Meetings in Edmonton	AB - North Zone	Taxi	\$ 40.48	UAH	YEG	Taxi from UAH to YEG: Return flight to Calgary- OBP meetings at WMC and KEC	1			
10/10/2018	OBP Meetings in Edmonton	AB - Local	Taxi	\$ 41.91	YYC	Home	Taxi from YYC to Home: OBP meetings in Edmonton, WMC & KEC	1			
10/14/2018	OBP Meetings in Edmonton	AB - North Zone	Accommodations	\$ 360.64			Accommodations for 2 nights (Oct. 14 & 15) OBP Phase IV Site Visits at Sturgeon Hospital, RAH & AMH 108 Street Bldg.	2			
10/15/2018	OBP Meetings in Edmonton	AB - North Zone	Parking - Lot or Parkade	\$ 14.25			Parking at RAH: OBP Phase IV Site Visits	1			
10/15/2018	OBP Meetings in Edmonton	AB - North Zone	Parking - Lot or Parkade	\$ 7.50			Parking at Sturgeon Community Hospital: OBP Phase IV Site Visit	1			
10/16/2018	OBP Meetings in Edmonton	AB - North Zone	Fuel-Travel and Car Rental	\$ 3.73			Fuel for rental car (Enterprise Rental Oct. 14 & 15 direct billing to AHS)	1			

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
LEHR, SHARON	Chief Program Officer, Operational Best Practices	Edmonton	\$ 1,039.88									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/16/2018	OBP Meetings in Edmonton		AB - North Zone	Parking - Lot or Parkade	\$ 16.00			Parking: OBP Phase IV meeting at Addiction and Mental Health (108 Street Bldg.)	1			
10/16/2018	OBP Meetings in Edmonton		AB - North Zone	Parking - Lot or Parkade	\$ 14.25			Parking at RAH: OBP Phase IV Site Visits	1			
10/17/2018	OBP Meeting at Northern Lights Regional Hospital		AB - North Zone	Parking - Lot or Parkade	\$ 7.50			Parking - Northern Lights Regional Hospital: - OBP Phase IV Orientation and Workbook Discussion- (Enterprise Rental Oct. 16 direct billing to AHS)	1			
10/17/2018	OBP Meetings in Fort McMurray		AB - North Zone	Accommodations	\$ 151.51			Accommodation for one night (Oct. 16) in Fort McMurray - OBP Phase IV Site Visit Orientation	1			
10/17/2018	OBP Meetings at Northern Lights Hospital		AB - Local	Taxi	\$ 43.10	YYC	Home	Taxi from YYC to Home- Return flight from Fort McMurray	1			
10/22/2018	OBP Phase IV Meeting in Red Deer		AB - Other Zones	Parking - Lot or Parkade	\$ 8.50			Parking at Red Deer Regional Hospital - OVP Phase IV Orientation and Workbook Session	1			
10/22/2018	OBP Phase IV Orientation and Workbook Session			Mileage-Local-Home Zone	\$ 146.45	Home	Red Deer Regional Hospital	Drove from Home to Red Deer Regional Hospital for OBP Phase IV Orientation and Workbook Session	1			290
10/24/2018	OBP Meeting at AB Children's Hospital		AB - Local	Parking - Lot or Parkade	\$ 9.00			Parking at ACH - OBP Presentation	1			
10/31/2018	OBP Meeting at Peter Lougheed Centre		AB - Local	Parking - Lot or Parkade	\$ 14.25			Parking at PLC - OBP Refresh Workbook meeting	1			
Approver(s) for the claim		Approval Status		Approval Date								
GORDON, DEBORAH A		Approve		28-Jan-19								

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1558

SALE

MID: [REDACTED]  
TID: [REDACTED] REF# [REDACTED]  
Batch # [REDACTED] SEQ. [REDACTED]  
10/02/18 2139:56  
APPR CODE: [REDACTED]  
VISA [REDACTED]

AMOUNT \$39.10  
TIP \$5.00  
TOTAL \$44.10

00 - APPROVED - 001

Visa Credit

THANK YOU

CUSTOMER COPY

Alberta Health  
Services  
South Campus

RECEIPT  
\*\*\*\*\*  
ENTRY DATE/TIME:  
03/10/13 14:27  
PAY DATE/TIME:  
03/10/13 16:09  
PARK-DUR.: HRS:MIN  
0:01:42  
\*\*\*\*\*  
ALLOWED EXIT TO:  
03.10.13 16:42  
\*\*\*\*\*  
PAID: \$ 9.00  
VISA [REDACTED]

REF. [REDACTED]  
\*\*\*\*\*  
\* Parking Rates \*  
\* Are GST Exempt \*  
\*\*\*\*\*  
\* Please Exit \*  
\* Site Within \*  
\* 15 Minutes \*  
\* After Payment \*  
\* Is Made \*  
\*\*\*\*\*  
\* No In/Out \*  
\* Privileges \*  
\*\*\*\*\*  
\* Managed by \*  
\* Alberta \*  
\* HealthServices \*  
\*\*\*\*\*  
\* Have Questions \*  
\* Or Concerns? \*  
\* Call Us \*  
\* 403-956 1090 \*  
\*\*\*\*\*

Alberta Health  
Services  
RGH Lot 1

RECEIPT  
\*\*\*\*\*  
ENTRY DATE/TIME:  
04/10/13 11:14  
PAY DATE/TIME:  
04/10/13 13:13  
PARK-DUR.: HRS:MIN  
0:01:59  
\*\*\*\*\*  
ALLOWED EXIT TO:  
04.10.13 13:29  
\*\*\*\*\*  
PAID: \$ 9.00  
VISA [REDACTED]

REF. [REDACTED]  
\*\*\*\*\*  
\* Parking Rates \*  
\* Are GST Exempt \*  
\*\*\*\*\*  
\* Please Exit \*  
\* Site Within \*  
\* 15 Minutes \*  
\* After Payment \*  
\* Is Made \*  
\*\*\*\*\*  
\* No In/Out \*  
\* Privileges \*  
\*\*\*\*\*  
\* Managed by \*  
\* Alberta \*  
\* HealthServices \*  
\*\*\*\*\*  
\* Have Questions \*  
\* Or Concerns? \*  
\* Call Us \*  
\* 403-943-3725 \*  
\*\*\*\*\*

Alberta Health  
Services  
RGH Lot 1

RECEIPT

\*\*\*\*\*  
ENTRY DATE/TIME:  
09/10/13 10:52  
PAY DATE/TIME:  
09/10/13 12:22  
PARK-DUR.: HRS:MIN  
0:01:30  
\*\*\*\*\*  
ALLOWED EXIT TO:  
09.10.13 12:37  
\*\*\*\*\*  
PAID: \$ 6.75  
VISA [REDACTED]

REF. [REDACTED]  
\*\*\*\*\*  
\* Parking Rates \*  
\* Are GST Exempt \*  
\*\*\*\*\*  
\* Please Exit \*  
\* Site Within \*  
\* 15 Minutes \*  
\* After Payment \*  
\* Is Made \*  
\*\*\*\*\*  
\* No In/Out \*  
\* Privileges \*  
\*\*\*\*\*  
\* Managed by \*  
\* Alberta \*  
\* HealthServices \*  
\*\*\*\*\*  
\* Have Questions \*  
\* Or Concerns? \*  
\* Call Us \*  
\* 403-943-3725 \*  
\*\*\*\*\*

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#568

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2018/10/10  
TIME 4206 09:16:03  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

SALE

MID. [REDACTED]  
TID. [REDACTED] REF# [REDACTED]  
Batch # [REDACTED] SEQ. [REDACTED]  
10/10/18 05:45:54  
APPR CODE [REDACTED]  
VISA

PURCHASE  
TOTAL

\$55.00

AMOUNT \$33.60  
TIP \$3.36  
TOTAL \$36.96

00 - APPROVED - 001

Visa Credit

Visa Credit

THANK YOU

CUSTOMER COPY

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST 81911 9678 RT0001

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#343

SALE

MID. [REDACTED]  
TID. [REDACTED] REF# [REDACTED]  
Batch # [REDACTED] SEQ. [REDACTED]  
10/10/18 19:32:18  
APPR CODE [REDACTED]  
VISA

AMOUNT \$38.10  
TIP \$3.81  
TOTAL \$41.91

00 - APPROVED - 001

Visa Credit

THANK YOU

CUSTOMER COPY

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 100403070

# MATRIX

HOTEL

24

MS Sharon Lehr

Room No. [REDACTED]  
Arrival : 10-14-18  
Departure Date : 10-16-18  
Folio No. [REDACTED]  
Conf. No. [REDACTED]  
P.O. No. [REDACTED]

Company Name: AHS - Vision/Marlin Travel

Group Name:

## INVOICE

Date	Description	Charges	Credits
10-14-18	Room Revenue	159.00	
10-14-18	Destination Marketing Fee	4.77	
10-14-18	Tourism Levy	6.55	
10-15-18	Room Revenue	159.00	
10-15-18	Destination Marketing Fee	4.77	
10-15-18	Tourism Levy	6.55	
10-16-18	Visa		340.64
		<b>Total Charges</b>	340.64
		<b>Total Credits</b>	340.64
		<b>Balance</b>	<b>0.00</b>

Page No. 1 of 1

#25

## RECEIPT

#26

SCH Parking  
St. Albert, Alberta

License Plate Number

Expiration Date/Time

09:58 AM  
OCT 15, 2018

Purchase Date/Time: 06:58am Oct 15, 2018

Total Due: \$7.50

Rate: Hourly up to 3 hrs

Total Paid: \$7.50

Pmt Type: CC (Swipe)

Ticket #

S/N

Setting: SCH

Mach Name: ED-SCH-314

/isa

Auth #

Parking Rates are  
GST Exempt  
For assistance call  
1-855-535-1100ROYAL ALEXANDRA HOSPITAL  
ST PARKADE - PUBLIC PARKING

Machine

Rept#

10/15/18 16:12 In 10/15/18 16:12 Out

10/15/18 09:46 In 10/15/18 16:12 Out

TRF# 222699

RAH SF Park \$14.25

Total Fee \$14.25

VISA

Reference No

Change Due \$0.00

Parking Rates are GST Exempt

Comments? - email us:

parkingedmonton@ahs.ca

#28

## RECEIPT

Impark Lot 02-237

License Plate Number

Expiration Date/Time

02:43 PM  
OCT 16, 2018

Purchase Date/Time: 12:43pm Oct 16, 2018

Total Parking: \$15.24

Total gst: \$0.76

Total Due: \$16.00

Rate: \$16 - 2 Hours

Total Paid: \$16.00

Pmt Type: CC (Swipe)

Ticket #

S/N #

Setting: Lot 237

Mach Name: Meter 1

/isa

Auth #

gst #887315638RT0006  
NO IN AND OUT PRIVILEGES

Parking at Glenrose Hosp

#27

Husky



Want great rewards? Visit myHuskyRewards.ca

61 St Ave Husky Macs

10845 - 61 Avenue

Edmonton AB

T6H 1L9

(780) 432-5609

GST# 104855408RT

Retailer ID 12345678

Act:45274 7248-2

Batch:2517-76

2018/10/16 15:31:09

Pump# 2

Eth Regular \$3.73

3.137 L @ \$1.189/L

AMOUNT \$3.73

GST(Inc Pump) \$0.18

Gas for Rental car

Pre Auth Completion

VISA

EXP:

Date: 10/16/2018

Time: 15:31:09

AUTHCODE

Approved

PLEASE TELL US

HOW WE DID?

myHusky.ca/Feedback

RECEIPT

RAH Parking  
Edmonton, Alberta

License Plate Number

Expiration Date/Time

07:14 AM  
OCT 17, 2018

Purchase Date/Time: 07:14am Oct 16, 2018  
Total Due: \$14.25 Rate: \$14.25-Daily-24 hrs  
Total Paid: \$14.25 Pmt Type: CC (Swipe)  
Ticket # [REDACTED]  
S/N #: [REDACTED]  
Setting: RAH  
Mach Name: ED-RAH-107

Visa

Auth: [REDACTED]

Parking Rates are  
GST Exempt  
For assistance call  
1-855-535-1100

RECEIPT

License Plate Number

Expiration Date/Time

08:53 AM  
OCT 18, 2018

Purchase Date/Time: 08:53am Oct 17, 2018  
Total Due: \$7.50 Rate: \$7.50-Daily-24hrs  
Total Paid: \$7.50 Payment Type: Card  
Ticket [REDACTED]  
S/N #: [REDACTED]  
Setting: RAH  
Mach Name: NO-NLRH-003

sa

Auth: [REDACTED]

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1482

SALE

MID: [REDACTED]

TID: [REDACTED]

Batch: [REDACTED]

10/17/18

APPR COL [REDACTED]

VISA

REF: [REDACTED]

SEQ: [REDACTED]

19.06.20

AMOUNT \$38.10  
TIP \$5.00  
TOTAL \$43.10

00 - APPROVED - 001

Visa Credit

THANK YOU

CUSTOMER COPY

RECEIPT

RED DEER  
REGIONAL HOSPITAL  
PARKING

License Plate Number

Expiration Date/Time

07:50 AM  
OCT 23, 2018

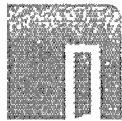
Purchase Date/Time: 07:51am Oct 22, 2018  
Total Due: \$8.50 Rate: 24 HRS - \$8.50  
Total Paid: \$8.50 Pmt Type: CC (Swipe)  
Ticket [REDACTED]  
S/N #: [REDACTED]  
Setting: Red Deer  
Mach Name: CE-RDRH-014

Visa

Auth: [REDACTED]

THANK YOU  
DRIVE SAFELY





Merit  
Hotel & Suites

322

MS Sharon Lehr

Guest Name:  
Company Name: Alberta Health Services  
Group Name:  
G.S.T: 84970 2444 RT0014  
**INVOICE**

Room No. :   
Arrival : 10-16-18  
Departure : 10-17-18  
Folio No.   
Conf. No.   
Cashier No.   
PO# :   
Job# :   
Cost Center# :

Date	Description	Charges	Credits
10-16-18	Room Charge	139.00	
10-16-18	Room GST 5%	6.95	
10-16-18	Tourism Levy 4%	5.56	
10-17-18	Visa		151.51
		<b>Total Charges</b>	151.51
		<b>Total Credits</b>	151.51
		<b>Balance</b>	<b>0.00</b>

Page No. 1 of 1

**Guest Signature**

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Thank you for staying with us !

Alberta Health  
Services  
ASH Lot 1

RECEIPT

ENTRY DATE/TIME:

24/10/18 10:20

PAY DATE/TIME:

24/10/18 12:22

PARK DUE.: HRS: 1 H

0:02:02

ALLOWED EXIT TO:

24.10.18 12:37

PAID: \$ 9.00

REF.

\*\*\*\*\*  
\* Parking Rates \*  
\* Are GST Exempt \*  
\*\*\*\*\*  
\* Please Exit \*  
\* Site Within \*  
\* 15 Minutes \*  
\* After Payment \*  
\* Is Made \*  
\*\*\*\*\*  
\* No In/Out \*  
\* Privileges \*  
\*\*\*\*\*  
\* Managed by \*  
\* Alberta \*  
\* HealthServices \*  
\*\*\*\*\*  
\* Have Questions \*  
\* Or Concerns? \*  
\* Call Us \*  
\* 403-955 7947 \*  
\*\*\*\*\*

AHS PLC PARKING BOOTH  
ROOM 0322B 3500-2 T1Y6J4  
CALGARY AB  
20344846  
QC2034484601

SALE

10-31-2018 15:52:08  
Acct # RF  
Exp Date Card Type VI

Visa Credit

Trace # Operator 3  
Inv #  
Auth # RRN

Sale \$14.25  
TOTAL \$14.25

++++++  
00 APPROVED-THANK YOU  
++++++

Retain this copy for your  
records  
Customer copy

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b>	Sharon Lehr	<b>Reporting Period for the Month of :</b>	Oct-18
---------------	-------------	--	--------

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
2-Oct-2018	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton and return to attend OBP Phase IV workshops at UAH & Stollery.	Marlin Travel	236.54
10-Oct-2018	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton and return to attend OBP Phase IV workshops at KEC & WMC.	Marlin Travel	488.46
14-Oct-2018	Direct Billing	Airline Ticket	Flights from Calgary to Edmonton to Fort McMurray and return. Attended OBP Phase IV workshops at Sturgeon Community Hospital, RAH, AMH & Northern Lights Regional Hospital.	Marlin Travel	913.81
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
<b>Total Paid in the Month</b>					<b>\$ 1,638.81</b>

**From:** [REDACTED] <[REDACTED]@visiontravel.ca>  
**Sent:** Friday, February 01, 2019 12:55 PM  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for LEHR/SHARON MS - 02October18 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]  
Issued: 02 October 2019 Sales Person: [REDACTED] Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): LEHR/SHARON MS

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

**AIR - Tuesday, October 2 2018 (Flown)**

[Add To Calendar](#)

**WestJet Flight WS3140 Economy Class**

<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a>	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a>
	Edmonton International Airport		Calgary International Airport
	06:00 PM Tuesday, October 2 2018		06:55 PM Tuesday, October 2 2018

**Duration:** 0 hour(s) and 55 minute(s) Non-stop

**Status:** Confirmed - WestJet Booking Reference: [REDACTED]

**Online Check In:** Available 24 hours prior - [click here](#)

**Baggage Allowance:** 0 Piece(s)

**Remarks:** PLEASE CHECK IN WITH WESTJET ENCORE

**Excursion / Tour - Thursday, May 2 2019****Depart:** New York**Status:** Confirmed**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number						
WestJet		187.06	49.48	0.00	0.00	236.54
Billed to:						
Totals:		187.06	49.48	0.00	0.00	236.54
Balance Due:						0.00

**From:** [REDACTED]@visiontravel.ca>  
**Sent:** Friday, February 01, 2019 12:54 PM  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for LEHR/SHARON MS - 10October18 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED] Agency Ref. [REDACTED] Customer Number: [REDACTED]  
Issued: 03 October 2019 Sales Person [REDACTED] Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): LEHR/SHARON MS

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

**AIR - Wednesday, October 10 2018 (Flown)** [Add To Calendar](#)

**Air Canada Flight AC8130 Economy Class**

<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a>	<b>Arrive</b>	Edmonton, Alberta <a href="#">Weather</a>
	Calgary International Airport		Edmonton International Airport
	07:00 AM Wednesday, October 10 2018		07:50 AM Wednesday, October 10 2018

**Duration:** 0 hour(s) and 50 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference [REDACTED]  
**FF Number:** [REDACTED] - LEHR/SHARON MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 46  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ



**Air Canada Flight AC8153 Economy Class**

<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a>	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a>
	Edmonton International Airport		Calgary International Airport
	06:00 PM Wednesday, October 10 2018		06:53 PM Wednesday, October 10 2018

**Duration:** 0 hour(s) and 53 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference [REDACTED]  
**FF Number:** [REDACTED] LEHR/SHARON MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 6C  
 PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC AIR CANADA		413.50	74.96	0.00	0.00	488.46
<b>Totals:</b>		<b>413.50</b>	<b>74.96</b>	<b>0.00</b>	<b>0.00</b>	<b>488.46</b>
<b>Balance Due:</b>						<b>0.00</b>

**From:** Tiffany Aske  
**Sent:** Friday, February 01, 2019 12:55 PM  
**To:**  
**Subject:** Invoice and Itinerary for LEHR/SHARON MS - 14October18 - Vision Travel Locator: MGVS5D8



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: Agency Ref.: Customer Number:  
Issued: 05 October 2019 Sales Person: Customer Ref.:

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): LEHR/SHARON MS

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

**AIR - Sunday, October 14 2018 (Flown)**

[Add To Calendar](#)

**Air Canada Flight AC8225 Economy Class**

<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 07:30 PM Sunday, October 14 2018	<b>Arrive</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 08:20 PM Sunday, October 14 2018
---------------	--	---------------	--

**Duration:** 0 hour(s) and 50 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference  
**FF Number:** LEHR/SHARON MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 5C - LEHR/SHARON MS  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ



AIR - Tuesday, October 16 2018 (Flown)

[Add To Calendar](#)

**Air Canada Flight AC8388 Economy Class**

<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a>	<b>Arrive</b>	Fort McMurray, Alberta <a href="#">Weather</a>
	Edmonton International Airport		Fort McMurray Airport
	06:00 PM Tuesday, October 16 2018		07:12 PM Tuesday, October 16 2018

**Duration:** 1 hour(s) and 12 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**FF Number:** [REDACTED] LEHR/SHARON MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 4C - LEHR/SHARON MS  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Wednesday, October 17 2018 (Flown)

[Add To Calendar](#)

**Air Canada Flight AC8376 Economy Class**

Depart	Fort McMurray, Alberta <a href="#">Weather</a>	Arrive	Calgary, Alberta <a href="#">Weather</a>
	Fort McMurray Airport		Calgary International Airport
	04:55 PM Wednesday, October 17 2018		07:02 PM Wednesday, October 17 2018

Duration: 2 hour(s) and 7 minute(s) Non-stop  
Status: Confirmed - Air Canada Booking Reference: [REDACTED]  
FF Number: [REDACTED] LEHR/SHARON MS - please reconfirm at check-in  
Online Check In: Available 24 hours prior - [click here](#)  
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 3C - LEHR/SHARON MS  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:		798.85	114.96	0.00	0.00	913.81
	Totals:	798.85	114.96	0.00	0.00	913.81
	Balance Due:					0.00

**Remarks**

\*\*\*\*\*

AFTER HOURS EMERGENCY HELP DESK  
WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292  
OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147  
PLEASE QUOTE ACCESS CODE 2EC0

\*\*\*\*\*

\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU  
FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE  
DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS  
MAY BE YOUR RESPONSIBILITY  
AC BOOKING NUMBER IS: KJ4FDR  
RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES  
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE  
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES  
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.  
PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED  
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE  
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.  
PLEASE CHECK MONITORS AT THE AIRPORT.  
PLEASE RECONFIRM ALL FLIGHTS  
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH  
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE  
CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY  
TIME WITHOUT NOTICE BY THE AIRLINE

-----  
ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS  
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO  
[WWW.CATSA.GC.CA](http://WWW.CATSA.GC.CA)

---AIRPORT SECURITY REVISIONS---  
BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT  
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES  
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE  
EXACT BAGGAGE RESTRICTIONS AND FEES.  
MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING  
[WWW.VISIONTRAVEL.CA/BAGGAGE/](http://WWW.VISIONTRAVEL.CA/BAGGAGE/)

\*\*\*\*\*CHECK-IN AND BAGGAGE ACCEPTANCE FOR \*\*\*\*\*  
FLIGHTS WITHIN CANADA WILL CLOSE 45 MINUTES PRIOR  
DEPARTURE. WITH THE EXCEPTION OF FLIGHTS LEAVING  
FROM TORONTO CITY AIRPORT YTZ-WHERE CHECK-IN  
AND BAG DROP-OFF WILL REMAIN AVAILABLE UNTIL  
20 MINUTES BEFORE DEPARTURE.  
THIS IS AN ELECTRONIC TICKET VALID ONLY ON ISSUING AIRLINE  
PHOTO ID REQUIRED FOR CHECK IN.  
BOARDING PASS REQUIRED PRIOR TO ENTERING SECURITY.

.....:-----:.....