

# **AHS Board and Executive Expense Report**

Name Dr. Stafford Dean
Title Chief Analytics Officer

**Location** Calgary

Expenses submitted during the month of November 2017

						Tra	vel (1)								
	Source							Oth		Total		Professional evelopment	Working Sessions Hosting and Hospitality	Otl	her
MMM-YY	Document	Purpose	Airfare	9	Meals	Accom	modation	Trav	el	Travel		(2)	(3)	(4	4)
Nov-17 Nov-17	Expense Claim Direct Billing	Meetings Meetings							260 122	260 122					
Total			\$	- 9	<u> </u>	- \$	-	\$	382	\$ 382	2 \$	-	\$ -	\$	

Total for

the Month \$ 382

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

## 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
DEAN, STAFFORD	Chief Analytics Officer	Calgary	\$ 154.91									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/4/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.5	8 NWII- 4520 16 Avenue NW	C70 - Suite 200, 7015 MacLeod Trail SW	1:1with Deb Katz (Our Director)	1			14
8/1/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.5	8 C70 - Suite 200, 7015 MacLeod Trail SW	NWII- 4520 16 Avenue NW	SUDP call with AH	1			14
8/2/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 7.9	9 NWII- 4520 16 Avenue NW	SPT - Southport Tower	IMIT Executive Session	1			17
8/2/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 2.3	5 SPT - Southport Tower	RGH- Rockyview General Hospital	Heart Failure Outcomes Team Meeting	1			5
8/3/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 4.2	3 NWII- 4520 16 Avenue NW	C15 - 1509, Centre Street SW	meeting with Peter Faris (new to our team)	1			9
8/16/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.3	1 RGH- Rockyview General Hospital	NWII- 4520 16 Avenue NW	Heart Failure Outcomes Team Meeting	1			13
9/19/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.3	1 RGH- Rockyview General Hospital	NWII- 4520 16 Avenue NW	Strategic Planning Meeting (and rest of the pm)	1			13
9/27/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.3	1 RGH- Rockyview General Hospital	NWII- 4520 16 Avenue NW	Working Session/Resource Mapping Exercise	1			13
9/27/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.3	1 NWII- 4520 16 Avenue NW	RGH- Rockyview General Hospital	Heart Failure Outcomes Team Meeting	1			13
10/11/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 16.7	NWII- 4520 16 Avenue NW	2927 Kingsview Blvd. SE, Airdrie	Airdrie Health Coop Data Governance Kickoff meeting	1			35.6
10/11/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 18.8	0 2927 Kingsview Blvd. SE, Airdrie	SPT - Southport Tower	IMIT Executive session	1			40
10/13/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 6.3	1 RGH- Rockyview General Hospital	NWII- 4520 16 Avenue NW	RIA Team Meeting	1			13
10/16/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 12.2	2 SPT - Southport Tower	ACC - Airport Corporate Center (2000 Airport Rd NE)	Meeting with the BC Ministry Of Health	1			26
10/18/2017	AHS Meetings			Mileage-Local- Home Zone	\$ 12.2	2 ACC - Airport Corporate Center (2000 Airport Rd NE)	SPT - Southport Tower	Working at SPT after return from Ministry Sessions	1			26

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
DEAN, STAFFORD	Chief Analytics Officer	Calgary	\$ 154.91									
Expense Date	Business reason		Expense Location	Expense Type	Amou	int	From Location	To Location	Justification		# of Attendees	Trip Distance
10/25/2017	AHS Meetings			Mileage-Local- Home Zone	\$	6.11	NWII- 4520 16 Avenue NW	RGH- Rockyview General Hospital	Heart Failure Outcomes Team Meeting	1		13
11/3/2017	AHS Meetings			Mileage-Local- Home Zone	\$	7.99	SPT - Southport Tower	NWII- 4520 16 Avenue NW	session regarding Addition of SIS To the EDW	1		17
11/8/2017	AHS Meetings			Mileage-Local- Home Zone	\$	7.99	NWII	SPT - Southport Tower	IMIT Executive Meeting	1		17
11/14/2017	AHS Meetings			Mileage-Local- Home Zone	\$	6.58	C70 - Suite 200, 7015 MacLeod Trail SW	NWII- 4520 16 Avenue NW	Meeting with Ian Fish from IBM	1		14
11/22/2017	AHS Meetings			Mileage-Local- Home Zone	\$	7.99	NWII- 4520 16 Avenue NW	SPT - Southport Tower	Presenting to the Quality & Safety Committee	1		17
Approver(s) fo	Approver(s) for the claim Approval Status		Status	Approval Date				•	•		•	•
TODD, KATHRY	ΥN	Approve		4-Dec-17	1							

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
•	Chief Analytics Officer	Calgary	\$ 105.28								
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location		# of days	# of Attendees	Trip Distance
11/15/2017	APERSU End Use	r Meeting		Mileage-Other	\$ 105.28	Southport	Coast Canmore Hotel	APERSU Meeting in Canmore AB	2		112
Approver(s) fo	r the claim	Approval S	itatus	Approval Date							
TODD, KATHRY	'N	Approve		4-Dec-17	1						



# **Expense Report Direct Bill Summary**

## Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

## **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

# **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

• Indicate wheth	er you have expenses to report in this section	on for this reporting period:	YES	
Name :	Stafford Dean	Reporting Period for the	Month of: Oct-17	

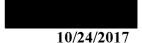
VEC

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid		
24-10-2017	Direct Billing	Car Rental	Car Rental / Executive Meeting in Red Deer for Insights Session. Carpooled with Matthew Kealey, Allan Ryan, Kevin Gerrits, Peter Faris and Richard Schorn.	Marlin Travel	121.80		
	Direct Billing	Choose from Drop-down List		Marlin Travel	-		
	Direct Billing	Choose from Drop-down List		Marlin Travel	-		
	Direct Billing	Choose from Drop-down List		Marlin Travel	-		
	Direct Billing	Choose from Drop-down List		Marlin Travel	-		
Total Paid in the Month							



4603 - 16 AVENUE NW CALGARY, AB T3B0M7 Federal GST#:889365821 **Rental Agreement #:** Bill Ref #:

**Invoice Date:** Account #:



**BILLING DETAIL** Description

Qty/Per Rate 72.00 1 DAY

Amount 72.00

TIME & DISTANCE

Subtotal

72.00

VEHICLE LICENSE FEE RECOVERY

1 DAY

0.60

0.60

Amount Due (CAD)

72.60

Date/Time Out

BILL TO

PO BOX 1600

10/23/2017 07:15 AM

Alberta Health Services

EDMONTON, AB - T5T2N9

RENTAL INFORMATION

Date/Time In 10/23/2017 05:25 PM Individual line item charges such as rental rates for Time and Distance, percent (e.g., sales taxes and fees or surcharges), and charges divided between multi rounded up or down a whole cent to ensure that the charges equal the actual and/or to avoid fractional cents.

Renter

DEAN, STAFFORD

RENTAL VEHICLES

Color <u>License</u> **SILVER** VIN:

Unit Model **EXEL** 

Miles/Kms Out 44,843

45,158

CLAIM INFORMATION

Claim# / PO# / RO#

Insured

Date of Loss

Type of Loss

Type of Vehicle

Repair Shop

## For Billing Inquiries / Payment Terms:

Tel#:+1 9184016000

AskARCanada@ehi.com

Payment Due within 30 days of invoice date Late payments are subject to a finance charge.

## ADDITIONAL INFORMATION

COST CENTER#

101000071110100089

## Thank You For Choosing Enterprise

## **Please Return This Portion With Remittance**

Remit To:

ENTERPRISE RENT A CAR CANADA COMPAN 709 MILNER AVE SCARBOROUGH, ON M1B6B6

**Amount Due (CAD)** 

72.6

Paid By:

Alberta Health Services PO BOX 1600 EDMONTON, AB T5T2N9

Account#

**Rental Agreement** 

**Amount** 72.6

**GPBR** 

