

AHS Board and Executive Expense Report

Name Steve Rees
Title Chief Program Officer, Capital Management
Location Edmonton
 Expenses submitted during the month of September 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-19	P-Card	Meetings					-	527		
Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 527	\$ -	\$ -

Total for the Month \$ 527

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
REES, STEPHEN P	Chief Program Officer, Capital Management	Edmonton	\$ 526.99									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
9/18/2019	IFMA (International Facility Management Association) annual membership dues	AB - Local	Membership Dues	\$ 526.99				1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		26-Sep-19								

(~/)

Home (/) / My Account (/activities/) / Membership Invoices (/activities/myinvoices/) / Invoice Details

Invoice Details



Bill To:

Stephen P. Rees






Invoice:

Invoice #

Bill Date:

Member



Description	Amount Billed	Amount Adjusted	Amount Paid	Balance	Remove
FMJ Magazine Print Subscription	\$48.00	\$0.00	\$48.00	\$0.00	
Northern Alberta (Edmonton) Chapter (AB2)	\$120.00	\$0.00	\$120.00	\$0.00	
Professional	\$219.00	\$0.00	\$219.00	\$0.00	

Total:US\$387.00

Total Adjustments:\$0.00

Paid:\$387.00

Balance:\$0.00

Pay Invoice

 Print

Export to PDF





(~/)

Dues

Your transaction was approved. The Authorization Code is 042934.

Online Payment

Stephen P. Rees

- *Online Payment Receipt*

Payment Date	9/18/2019
Credit Card	MasterCard
Number	[REDACTED]
Amount	\$387.00
Reference	[REDACTED]

Membership Survey

(https://ifma.co1.qualtrics.com/SE/?SID=SV_87jPMZ375QMOyFL)

Join Additional Groups

(</activities/myinvoices/chapterjoin/>)

ifma.org

(<http://www.ifma.org>)