

AHS Board and Executive Expense Report

Name: Susan McGillivray
Title: VP, People and Health Professions (Interim)
Location: Edmonton
 Expenses approved during the month of November 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Nov-23	Expense Claim	Meetings		13	185	110	308			
	Direct Bill	Meetings					-			
Total			\$ -	\$ 13	\$ 185	\$ 110	\$ 308	\$ -	\$ -	\$ -

**Total for
the Month** \$ 308

Maximum daily single meal expense claimed in the month \$ 13
 Maximum daily base hotel rate claimed in the month \$ 165
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses


Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MCGILLIVRAY, SUSAN	VP, People and Health Professions (Interim)	Edmonton	\$ 308.03								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/15/2023	Attend in person Executive Leadership Team Meeting in Calgary Nov 16, 2023	AB - Other Zones	Accommodations	\$ 185.25			Same day room cancellation for Nov 15 stay. Intended to stay overnight in order to attend all day Nov 16 ELT Meeting in Calgary. Changed last minute so that Susan could attend GOA Town Hall in person in Edmonton Nov 15 night.	1			
11/16/2023	Attend in person Executive Leadership Team Meeting on Nov 16, 2023		Mileage-Local-Home Zone	\$ 26.26	Home	Edmonton International Airport		1			52
11/16/2023	Attending in person Executive Leadership Team Meeting Nov 16, 2023	AB - Other Zones	Meals Per Diem	\$ 13.00				1			
11/16/2023	Attend in person Executive Leadership Team Meeting in Calgary Nov 16, 2023	AB - Other Zones	Taxi	\$ 54.52	Calgary International Airport	10333 Southport Road SW, Calgary		1			
11/16/2023	Attend in person Executive Leadership Team Meeting in Calgary Nov 16, 2023	AB - Local	Parking - Lot or Parkade	\$ 29.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	27-Nov-23									




DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Ms Susan McGillivray
Canada

Room: 
Folio:
Cashier:
Arrival: 11-15-23
Departure: 11-16-23

Date	Description	Additional Information	Charges	Credits
11-15-23	Cancellation Fee-Rooms	Same day cancellation	165.00	
11-15-23	DMF		4.95	
11-15-23	Tourism Levy		6.80	
11-15-23	Rooms - GST		8.50	
11-15-23	Visa			185.25

<u>GST Summary</u>	
Registration No: 895126332	
Room	8.50
F&B	0.00
Other	11.75
Total	20.25

Total	185.25	185.25
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.



Total CA\$54.52
November 16, 2023

Thanks for tipping, Susan

Here's your updated
Thursday morning ride
receipt.



Total **CA\$54.52**

Trip fare CA\$37.17

Subtotal CA\$37.17

Booking Fee CA\$3.00

Wait Time CA\$0.04

TNC fee recovery surcharge	CA\$0.45
Airport Recovery Surcharge	CA\$4.50
Tips	CA\$7.10
GST	CA\$2.26

Payments



CA\$54.52

11/16/23 9:24 AM

[Visit the trip page](#) for more information, including invoices (where available)

Switch Payment Method

Download PDF

You rode with



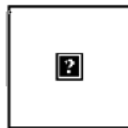
4.95 Rating



Has passed a multi-step safety screen

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns

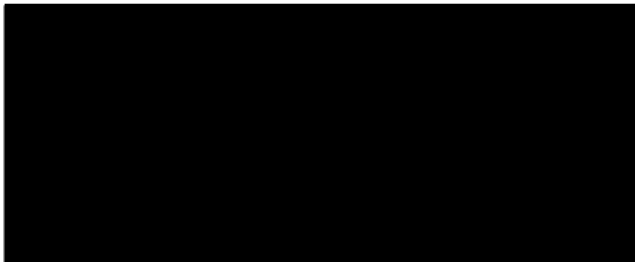


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UberX

29.28 kilometers | 53 min



GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

8062068

POF 1st Fl 16/11/23 18:01
Receipt: [REDACTED]

Short-term parking tkt

HL - No. [REDACTED]

16/11/23 05:45

16/11/23 18:01

Period 0d12h17'

(Tax) \$29.00

Total \$29.00

Payment Received 3

TOTAL CAD\$29.00

APPROVED

Sub Total \$27.62

Tax 5% \$1.38

VOID PRINTING

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