

## AHS Board and Executive Expense Report

**Name** Tina Giesbrecht  
**Title** General Counsel Legal & Privacy (Acting)  
**Location** Calgary  
 Expenses submitted during the month of June 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-16	Direct Billing	Meetings	1,238				1,238			
<b>Total</b>			\$ 1,238	\$ -	\$ -	\$ -	\$ 1,238	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,238

Maximum daily single meal expense claimed in the month      \$      -  
 Maximum daily base hotel rate claimed in the month      \$      -  
 Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **Choose from Drop-down List**

<b>Name :</b> Tina Giesbrecht	<b>Reporting Period for the Month of :</b> May-16
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-May-16	Direct Billing	Airline Ticket	Travel to Edmonton to attend an arbitration hearing.	Marlin Travel	215.36
10-May-16	Direct Billing	Airline Ticket	Trip cancelled - this is a credit Ticket [REDACTED]	Marlin Travel	215.36
31-May-16	Direct Billing	Airline Ticket	Travel to Edmonton to interview a candidate and to attend the Audit and Risk Committee meeting.	Marlin Travel	352.26
02-Jun-16	Direct Billing	Airline Ticket	Travel to Edmonton to attend AHS Engagement on 2017-2020 Health Plan.	Marlin Travel	325.88
16-May-2016	Direct Billing	Airline Ticket	Ticket exchange to return earlier from arbitration hearing.	Marlin Travel	129.04
<b>Total Paid in the Month</b>					<b>\$ 1,237.90</b>

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: N61107  
Agent: TRINA MACAULEY Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: May 10, 2016  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

### For

MS KATHARINA GIESBRECHT

Thursday, May 12, 2016

### Air

WESTJET AIRLINES **Flight:** 3394 D CLASS  
**From:** CALGARY AB 07:00 AM **Equipment:** DH4  
**To:** EDMONTON INTL AB 07:53 AM **Mile(s) Flown:** 163  
**Stops:** 0 **Arrival:** 12May16  
WESTJET ENCO

Friday, May 13, 2016

### Air

WESTJET AIRLINES **Flight:** 3142 L CLASS  
**From:** EDMONTON INTL AB 05:15 PM **Equipment:** DH4  
**To:** CALGARY AB 06:10 PM **Mile(s) Flown:** 163  
**Stops:** 0 **Arrival:** 13May16  
WESTJET ENCO  
SEAT SELECTION IS AVAILABLE ONLINE 24 HOURS PRIOR TO DEPARTURE

### Air

WESTJET AIRLINES **Flight:** 348 D CLASS  
**From:** EDMONTON INTL AB 06:25 PM **Equipment:** 73H  
**To:** CALGARY AB 07:15 PM **Mile(s) Flown:** 163  
**Stops:** 0 **Arrival:** 13May16

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: May 10, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

**Cost:**

TKT- [REDACTED] [REDACTED]	[REDACTED]	116.40
	<b>Tax:</b>	98.96
	<b>Ticket Total:</b>	<b>215.36</b>

**Total:**

	<b>Grand Total:</b>	215.36
	<b>Less Credit Card Payments:</b>	215.36
	<b>Credit / Balance Due To This Invoice:</b>	0.00
	<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: N61107  
Agent: TRINA MACAULEY Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
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Invoice Number: [REDACTED]  
Date: May 10, 2016  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

### For

MS KATHARINA GIESBRECHT

Tuesday, May 17, 2016

### Air

WESTJET AIRLINES  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 17May16  
WESTJET ENCO

Flight: 3394 D CLASS  
07:00 AM Equipment: DH4  
07:53 AM

Mile(s) Flown: 163

### Air

WESTJET AIRLINES  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 17May16

Flight: 348 D CLASS  
06:25 PM Equipment: 73H  
07:15 PM

Mile(s) Flown: 163

### Cost:

TKT-	[REDACTED]	[REDACTED]	116.40
		Tax:	98.96
		<b>Ticket Total:</b>	<b>215.36</b>

### Total:

	<b>Grand Total:</b>	215.36
	<b>Less Credit Card Payments:</b>	215.36
	<b>Credit / Balance Due To This Invoice:</b>	0.00
	<b>Total Balance Due:</b>	0.00

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
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CA T5J 3E4

Invoice Number: [REDACTED]  
Date: May 10, 2016  
Page: 2/2  
Our Reference: [REDACTED]

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Branch: N61107  
Agent: ASHLEY QUACH Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES  
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10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: May 31, 2016  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

### For

MS KATHARINA GIESBRECHT

Thursday, June 2, 2016

### Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 02Jun16  
AIR CANADA E  
TICKET NUMBER [REDACTED]

Flight: 8134 G CLASS  
08:05 AM Equipment: DH4  
08:55 AM

Mile(s) Flown: 163

### Air

WESTJET AIRLINES  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 02Jun16  
WESTJET ENCO

Flight: 3397 Q CLASS  
02:25 PM Equipment: DH4  
03:21 PM

Mile(s) Flown: 163

### Cost:

AIR CANADA WEB [REDACTED]	[REDACTED]	125.46
	<b>Tax:</b>	37.48
	<b>Ticket Total:</b>	<b>162.94</b>
TKT- [REDACTED] E-TKT	[REDACTED]	139.84
	<b>Tax:</b>	49.48
	<b>Ticket Total:</b>	<b>189.32</b>

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: May 31, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

**Total:**

<b>Grand Total:</b>	352.26
<b>Less Credit Card Payments:</b>	352.26
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

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24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
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MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: N61107  
Agent: MEA MOORE Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: June 2, 2016  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

### For

MS KATHARINA GIESBRECHT

Monday, June 6, 2016

### Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 06Jun16  
Flight: 8134 G CLASS  
08:05 AM Equipment: DH4  
08:55 AM  
Mile(s) Flown: 163  
AIR CANADA E  
AIR CANADA CON [REDACTED] R  
TICKET NUMBER [REDACTED]  
SEAT 8D

### Air

AIR CANADA  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 06Jun16  
Flight: 8153 G CLASS  
06:00 PM Equipment: D8 (300 SERIES)  
06:55 PM  
Mile(s) Flown: 163  
AIR CANADA E  
AIR CANADA CON [REDACTED] R  
TICKET NUMBER [REDACTED]  
SEAT 5D

### Cost:

AIR CANADA WEB [REDACTED]	[REDACTED]	250.92
	Tax:	74.96
	<b>Ticket Total:</b>	<b>325.88</b>

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
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EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: June 2, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

**Total:**

<b>Grand Total:</b>	325.88
<b>Less Credit Card Payments:</b>	325.88
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

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**Agent:** TRINA MACAULEY Tel: 780-425-8611

**To: ALBERTA HEALTH SERVICES**  
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**CA T5J 3E4**

**Invoice Number:** [REDACTED]  
**Date:** May 16, 2016  
**Page:** 1/2  
**Our Reference:** [REDACTED]

# INVOICE

**For**  
 MS KATHARINA GIESBRECHT

**Cost:**  
 TKT- [REDACTED] E-TKT EXCHANGED [REDACTED] 129.04  
**Total:**

<b>Grand Total:</b>	129.04
<b>Less Credit Card Payments:</b>	129.04
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Previous Payments:</b>	215.36
<b>Total Charges Previous Invoices:</b>	215.36
<b>Total Balance Due:</b>	0.00

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**Page:** 2/2  
**Our Reference:** [REDACTED]

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