

AHS Board and Executive Expense Report

Name Todd Gilchrist
Title VP Human Resources
Location Edmonton

Expenses submitted during the month of December 2015

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-15	Expense Claim	Membership Dues					-	263		
Total			\$ -	\$ -	\$ -	\$ -	\$ -	263	\$ -	\$ -

Total for the Month \$ 263

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
GILCHRIST, TODD	VP, Human Resources	Edmonton	262.50

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/22/2015	Certification Renewal	AB - Local	Membership Dues	262.50			Board of Canadian Registered Safety Professionals - Certification Renewal	1			
Approver(s) for the claim		Approval Status	Approval Date								
KAMINSKI, VICTORIA		Approve	9-Jan-16								

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Board of Canadian Registered Safety Professionals:

6700 Century Ave, Ste. 100
Mississauga, ON L5N 6A4
Canada

HT Number:

R100304195

Status	Paid
Renewal Year	2016

Title	Unit price	Quantity	Total
Certification Renewal (member-fee-renewal)	250.00 CAD	1	250.00 CAD

Order Submitted:

December 22, 2015 - 10:32am

Subtotal	250.00 CAD
GST	12.50 CAD
Order total	262.50 CAD

Shipping information:

Canada

Select a billing address:

Home Address

Billing information:

Todd R. Gilchrist

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