

## AHS Board and Executive Expense Report

**Name** Todd Gilchrist  
**Title** VP Human Resources  
**Location** Edmonton

Expenses submitted during the month of May 2016

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-16	Expense Claim	Meetings		425	1,380	1,474	3,279	35		
May-16	Direct Billing	Meetings	1,443				1,443			
<b>Total</b>			\$ 1,443	\$ 425	\$ 1,380	\$ 1,474	\$ 4,722	\$ 35	\$ -	\$ -

**Total for the Month** \$ 4,757

Maximum daily single meal expense claimed in the month \$ 21  
 Maximum daily base hotel rate claimed in the month \$ 159  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
GILCHRIST, TODD	VP, Human Resources	Edmonton	3314.30

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/11/2016	Attending Institute of Corporate Directors Course	AB - Local	Taxi	47.63				1			
4/11/2016	Attending Institute of Corporate Directors course in Calgary.		Meals Per Diem	50.70			<b>11-Apr-16- Dinner</b> <b>12-Apr-16- B/Fast &amp; Dinner</b>	2			
4/11/2016	Attending Institute of Corporate Directors course	AB - Local	Parking - Lot or Parkade	41.00			Parking at Edm Int'l airport while travelling to Calgary for Institute of Corporate Directors course.	1			
4/11/2016	Drive to Edm Int'l airport for travel to Calgary. Intstitute of Corporate Directors course.		Mileage	15.15	Seventh Street Plaza	Edm Int'l Airport		1			30
4/12/2016	Attending Institute of Corporate Directors course	AB - Local	Accommodations	178.51				1			
4/12/2016	Taxi to airport	AB - Local	Taxi	45.00			Attending Institute of Corporate Directors course	1			
4/14/2016	North Zone Meet & Greet		Meals Per Diem	11.60			Travelling to Grande Prairie for North Zone Meet & Greet. <b>14-Apr-16- Lunch</b>	1			
4/14/2016	Travel to Grande Prairie for North Zone Meet & Greet	AB - Local	Parking - Lot or Parkade	25.00			Parking at airport to travel to Grande Prairie for North Zone Meet & Greet	1			
4/18/2016	Travel to Calgary for Institute of Corporate Directors course and meetings.		Mileage	15.15	Seventh Street Plaza	Edmonton Int'l Airport	Drive to Edm Int'l airport for travel to Calgary. Institute of Corporate Directors course and meetings in Calgary.	1			30
4/18/2016	Registration fee for professional seminar	AB - Local	Courses and Professional Development	35.00			Registration fee to attend "Leading from the Edge" seminar.	1			
4/18/2016	Edmonton Zone Meet & Greet	AB - Local	Parking - Street Meter	8.00			Parking at street meter at RAH for Edm Zone Meet & Greet	1			
4/18/2016	Attending Institute of Corporate Directors course and meetings in Calgary.		Meals Per Diem	103.85			<b>18-Apr-16- Dinner</b> <b>19-Apr-16- B/Fast, Lunch, Dinner</b> <b>20-Apr-16- B/Fast+, Lunch, Dinner</b>	3			
4/18/2016	Institute of Corporate Directors course and meetings in Calgary.	AB - Local	Taxi	46.75			Taxi to hotel in Calgary - Institute of Corporate Directors course and meetings in Calgary.	1			
4/19/2016	Meetings in Calgary	AB - Local	Taxi	34.49			Taxi from U of C to Delta Calgary South - meetings in Calgary	1			

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/19/2016	Attending Institute of Corporate Directors course and meetings in	AB - Local	Accommodations	178.51				1			
4/20/2016	Meetings in Calgary	AB - Local	Taxi	58.20			Taxi to airport - meetings in Calgary	1			
4/20/2016	Meetings in Calgary	AB - Local	Taxi	11.50			Travel from Rockyview to Southport office - meetings	1			
4/20/2016	Learning Council Meeting	AB - Local	Taxi	15.10			Taxi to Rockyview Hospital - Learning Council Meeting	1			
4/20/2016	Meetings in Calgary - April 20	AB - Local	Accommodations	171.52			Meetings in Calgary - April 20	1			
4/20/2016	Parking at Edm Int'l airport while travelling to Calgary.	AB - Local	Parking - Lot or Parkade	73.00			Parking at Edm Int'l airport while travelling to Calgary for Institute of Corporate Directors course (April 19) and meetings in Calgary (April 20)	1			
4/21/2016	Human Resources Institute of Alberta meeting.		Mileage	303.00	Seventh Street Plaza	Hotel Arts, Calgary	Travel to Calgary and return for Human Resources Institute of Alberta meeting.	1			600
4/21/2016	Attending Human Resources Institute of Alberta Meeting	AB - Local	Parking - Lot or Parkade	5.00			Attending Human Resources Institute of Alberta Meeting	1			
4/26/2016	Drive to Edm Int'l airport for travel to Calgary for Board meetings.		Mileage	15.15	Seventh Street Plaza	Edmonton Int'l Airport	Drive to Edm Int'l airport for travel to Calgary for Board meetings.	1			30
4/26/2016	Attending Board meetings in Calgary		Meals Per Diem	83.10			<b>26-Apr-16- Dinner</b> <b>27-Apr-16- B/Fast, Lunch &amp; Dinner</b> <b>28-Apr-16- B/Fast/ Lunch</b>	3			
4/26/2016	Attending Board meetings in Calgary	AB - Local	Accommodations	341.98			Attending Board meetings in Calgary.	2			
4/26/2016	Board meetings in Calgary (Apr 27 & 28)	AB - Local	Taxi	55.77			Taxi from airport to Delta Calgary South. Board meetings in Calgary (Apr 27 & 28)	1			
4/28/2016	Parking at Edmonton Int'l airport while travelling to Calgary for Board	AB - Local	Parking - Lot or Parkade	50.00			Parking at Edmonton Int'l airport while travelling to Calgary for Board meetings.	1			
4/28/2016	Board meetings in Calgary	AB - Local	Taxi	50.40			Taxi to airport - Board meetings in Calgary	1			
4/28/2016	Board meetings in Calgary	AB - Local	Taxi	8.00			Board meetings in Calgary	1			
5/1/2016	Drive to Edmonton Int'l Airport for travel to Calgary for Calgary Zone Meet & Greet and staff PA		Mileage	15.15	Seventh Street Plaza	Edmonton Int'l Airport	Drive to Edmonton Int'l Airport for travel to Calgary for Calgary Zone Meet & Greet and staff PA	1			30
5/1/2016	Calgary Zone Meet & Greet and staff PA	AB - Local	Taxi	55.11			Travel to Calgary for Calg. Zone Meet & Greet and staff PA.	1			
5/1/2016	Accommodations in Calgary - Calg. Zone Meet & Greet and staff PA.	AB - Local	Accommodations	169.99			Accommodations in Calgary - Calg. Zone Meet & Greet and staff PA.	1			

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/1/2016	Calgary Meet & Greet and staff PA		Meals Per Diem	62.30			<b>01-May-16- Dinner</b> <b>02-May-16- B/Fast/ Lunch /Dinner</b>	2			
5/2/2016	Parking at Edm Int'l airport while travelling to Calgary for meetings.	AB - Local	Parking - Lot or Parkade	48.00			Parking at Edm Int'l airport while travelling to Calgary for meetings.	1			
5/2/2016	Taxi to Calgary Int'l airport	AB - Local	Taxi	54.80			Calgary Zone Meet & Greet and staff PA	1			
5/4/2016	Drive to Edmonton Int'l Airport for travel to Calgary for Calgary Zone Meet & Greet and staff PA's.		Mileage	15.15	Seventh Street Plaza	Edmonton Int'l Airport	Drive to Edmonton Int'l Airport for travel to Calgary for Calgary Zone Meet & Greet and staff PA's.	1			30
5/4/2016	Calgary Zone Meet & Greet and staff PA's.		Meals Per Diem	62.30			<b>04-May-16- Dinner</b> <b>05-May-16- B/Fast/ Lunch/ Dinner</b>	2			
5/4/2016	Calgary Zone Meet & Greet and staff PA's.	AB - Local	Accommodations	169.99			Calgary Zone Meet & Greet and staff PA's.	1			
5/4/2016	Calgary Zone Meet & Greet and staff PA's	AB - Local	Taxi	54.23			Meetings in Calgary (Calg. Zone Meet & Greet and staff PA's)	1			
5/5/2016	Parking at Edm Int'l airport while travelling to Calgary for meetings.	AB - Local	Parking - Lot or Parkade	50.00			Parking at Edm Int'l airport while travelling to Calgary for meetings.	1			
5/5/2016	Calgary Zone Meet & Greet and staff PA's	AB - Local	Taxi	53.90			Calgary Zone Meet & Greet and staff PA's	1			
5/9/2016	Exec Ed ELT Session and meetings in Calgary	AB - Local	Taxi	55.00			Exec Ed ELT Session and meetings - Calgary	1			
5/9/2016	Attend Exec Ed ELT Session and meetings in Calgary.	AB - Local	Accommodations	169.99			Attend Exec Ed ELT Session and meetings in Calgary.	1			
5/9/2016	Drive to Edm Int'l Airport for travel to Calgary - Exec Ed ELT Session and meetings in Calgary.		Mileage	15.15	Seventh Street Plaza	Edm Int'l Airport	Drive to Edm Int'l Airport for travel to Calgary - Exec Ed ELT Session and meetings in Calgary.	1			30
5/9/2016	Travel to Calgary - Exec Ed ELT Session and meetings in Calgary.		Meals Per Diem	50.70			<b>09-May-16- Dinner</b> <b>10-May-2016- B/Fast &amp; Dinner</b>	2			
5/10/2016	Exec Ed ELT Session and meetings in Calgary	AB - Local	Taxi	52.58			Exec Ed ELT Session and meetings in Calgary	1			
5/10/2016	Travel to Alberta Children's Hospital for Joint AH/AHS Executive Meeting	AB - Local	Taxi	31.90			Travel to Alberta Children's Hospital for Joint AH/AHS Executive Meeting	1			
5/10/2016	Parking at Edmonton Int'l airport while travelling to Calgary for	AB - Local	Parking - Lot or Parkade	50.00			Parking at Edmonton Int'l airport while travelling to Calgary for meetings.	1			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
YIU, VERNA		Approve		12-May-16							

①

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

MID: 4189233  
TID: DY189233 REF# [REDACTED]  
Batch # 145 SEQ [REDACTED]  
04/11/16  
APPR CODE: 0876bZ  
MASTERCARD  
[REDACTED]

AMOUNT \$43.30  
TIP \$4.33  
TOTAL \$47.63

00 - APPROVED - 001

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

THANK YOU  
CUSTOMER COPY

②

GG# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 12/04/16 19:17  
Receipt [REDACTED]

Short-term parking ckt  
HL - No. C02678  
12/04/16 17:43  
12/04/16 19:47  
Period 1d2h5'  
(Tax) \$41.00  
Total \$41.00

Payment Received  
[REDACTED] \$41.00

REF: 018232  
Type: Swiped

Sub Total \$39.05  
Tax 5% \$1.95

③

516 MERIDIAN ROAD SE  
CALGARY, AB T2E 1X2

TERMINAL ID: 14-633-027  
MERCHANT ID: 452/6508  
VEHICLE ID: 0623  
DRIVER ID: 7100  
GST ACCOUNT #: 841841356  
TRIP NUMBER: 6929338  
PASSENGER3: 1

04/12/2016  
START: 16:56 END: 17:27  
DISTANCE: 203.00 RATE: 1

FARE AMOUNT: \$ 39.05

TAX AMOUNT: \$ 1.95  
TIP AMOUNT: \$45.00 \$ 4.00

TOTAL : \$ 45.00

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : [REDACTED]

PASSENGER COPY

THANK YOU  
(403) 299-9999  
WWW.THECHECKERGROUP.COM



⑦

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

GG# R128599776  
Edmonton Airports  
Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 14/04/16 16:15  
Receipt [REDACTED]

Short-term parking ckt  
HL - No. C02678  
14/04/16 07:46  
14/04/16 07:45  
Period 1dCh0'  
(Tax) \$25.00  
Total \$25.00

Payment Received  
[REDACTED] \$25.00

Type: Swiped  
Sub Total \$23.91  
Tax 5% \$1.19

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MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

THANK YOU  
CUSTOMER COPY

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CALGARY UNITED CABS  
5660 10TH ST NE  
SUITE 8  
CALGARY AB T2E 8W7  
(403) 777-1111

**SALE**

MID: 6367788 GST: 794386326RT0001  
TID: A6367788 REF# [REDACTED]  
Batch #: 014 SEQ: 014001001009  
04/19/16 [REDACTED] 16:50:43  
APPR CODE [REDACTED]  
MASTERCARD  
[REDACTED]

AMOUNT \$31.36  
TIP \$ 14  
TOTAL \$31.49

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\$34.49

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

CUSTOMER COPY

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4



**RAMADA**  
PLAZA

Ramada Plaza Downtown Calgary  
 708 8th Avenue SW  
 Calgary, Alberta Canada T2P 1H2  
 Tel: (403) 263-7600 Fax: (403) 237-6127  
 GST Reg. #R808732705

04-12-16

<b>Richard Todd Gilchrist</b> [Redacted]	Folio No. :	Room No. :	[Redacted]
	A/R Number :	Arrival :	04-11-16
	Group Code :	Departure :	04-12-16
	Company :	Conf. No. :	[Redacted]
	Wyndham Rewards :	Rate Code :	[Redacted]
	Invoice No. :	Page No. :	1 of 1

Date	Description	Charges	Credits
04-11-16	Room Charge	159.00	
04-11-16	DMF 3%	4.77	
04-11-16	Tourism Levy 4%	6.55	
04-11-16	GST 5%	8.19	
04-12-16	Master Card		178.51
<b>As a Wyndham Rewards member you could have earned 1590 points for this stay.</b>			
<b>Total</b>		<b>178.51</b>	<b>178.51</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

This property is privately owned and the management reserves the right to refuse service to anyone and will not be responsible for accidents, injury to guest, loss of money, jewelry or valuables of any kind.

**Thank you for staying with us.  
It was our pleasure to serve you.**

6

**Written Attestation for Lost Receipt**

**Date of Receipt:** April 18, 2016  
**Description:** Parking at RAH for HR Edmonton Zone Meet & Greet  
**Amount:** \$8.00

- A receipt was not issued for the parking as it was at a meter
- The expense was incurred and related to AHS business
- The expense has not been previously claimed



\_\_\_\_\_  
Employee Signature



\_\_\_\_\_  
Claim Approver Signature

Date Signed: April 21, 2016

Date Signed: April 22/16



**Sandman Calgary City Centre**

888 - 7th Avenue SW  
Calgary, AB T2P 3J3 CA  
403-237-8626 Fax: 403-290-1238  
www.sandmanhotels.com



**Name:** **Richard Todd Gilchrist**



**Guest Name:** Richard Todd Gilchrist  
**Company:**

**Arrival**  
April 18, 2016

**Departure**  
April 19, 2016

**Group:** \_\_\_\_\_ **Room** \_\_\_\_\_

**Bill To:** Gilchrist, Richard Todd

**Attn:**

**Property Code:** \_\_\_\_\_

**Res. # 793649**

Date	Description	Voucher	Amount
18/4/16	Room Revenue		159.00
18/4/16	Destination Marketing Fee		4.77
18/4/16	GST		8.19
18/4/16	Provincial Tourism Levy		6.55
19/4/16	Master Card		-178.51
		<b>Balance:</b>	<b>0.00</b>

GST/HST #: 12176 7065 RT 001

	Total Tax
Destination Marketing Fee	\$4.77
GST	\$8.19
Provincial Tourism Levy	\$6.55
<b>Total</b>	<b>\$19.51</b>



110

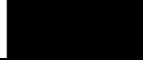




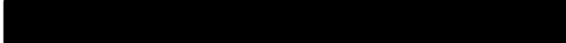
**DELTA**  
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services  
Todd Gilchrist



Room:   
Folio:   
Cashier:   
Arrival: 04-19-16  
Departure: 04-20-16

Date	Description	Additional Information	Charges	Credits
04-19-16	Room Charge		154.00	
04-19-16	DMF		4.05	
04-19-16	Tourism Levy		5.56	
04-19-16	Rooms - GST		7.91	
04-20-16	Master Card			171.52

GST Summary	
Registration No: 895126332	
Room	7.91
F&B	0.00
Other	9.61
<b>Total</b>	<b>17.52</b>

Total	171.52	171.52
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

11

516 MERIDIAN ROAD SE  
CALGARY, AB T2E 1A2

CALGARY UNITED CABS  
5660 10TH ST NE  
SUITE 8  
CALGARY AB T2E 8W7  
(403) 777-1111

516 MERIDIAN ROAD SE  
CALGARY, AB T2E 1A2

TERMINAL ID: 514-661-991  
MERCHANT ID: 432164P  
VEHICLE ID: 1705  
DRIVER ID: 5577  
GST ACCOUNT #: 886765100  
TRIP NUMBER: 1310705  
PASSENGERS: 1

04/20/2016  
START: 07:29 END: 07:43  
DISTANCE: 06.00 RATE: 1

FARE AMOUNT: \$ 12.05

TAX AMOUNT: \$ 0.65  
TIP AMOUNT: \$ 1.50

TOTAL : \$ 15.10 **\$15.10**

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : [REDACTED]

THE CHECKER PASSENGER COPY

THANK YOU  
(403) 299-9999  
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12

SALE

MID: 6367788 GST: 794386326RT0001  
TID: 16367788 REF#: [REDACTED]  
Batch #: 004 SEQ: 004001001014  
04/20/16 10:47:54  
APPR CODE: [REDACTED]  
MASTERCARD

AMOUNT \$10.45  
TIP \$1.05  
TOTAL \$11.50

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MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSE: E8 00

CUSTOMER COPY

13

TERMINAL ID: 214-651-427  
MERCHANT ID: 4327651L  
VEHICLE ID: 0736  
DRIVER ID: 0931  
GST ACCOUNT #: [REDACTED]  
TRIP NUMBER: [REDACTED]  
PASSENGERS: 1

04/20/2016  
START: 16:27 END: 17:22  
DISTANCE: 295.00 RATE: 1

FARE AMOUNT: \$ 50.67

TAX AMOUNT: \$ 1.53  
TIP AMOUNT: \$ 5.00

TOTAL : \$ 58.20

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : [REDACTED]

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14

GST# R128599776  
Edmonton Airports  
Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 20/04/16 20:02  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. 002679  
18/04/16 17:08  
20/04/16 20:07  
Period 2d3h0'  
(Tax) \$73.00

Total \$73.00

Payment Received  
MC [REDACTED] \$73.00

Type: Swiped

Sub Total \$69.32  
Tax 5% \$3.48

147 - SERVICE

15

DE UP - ON DASH THIS SIDE UP - ON DASH  
WESTPARK INC.  
C-244  
EVENING PARKING  
THIS IS YOUR RECEIPT  
Master # 103003502-6172  
Trans: 188834  
Purchase Time:  
5:01 PM APR 21 16  
GST # 120998035RT0004  
Pr: [REDACTED]  
Card: [REDACTED]  
Auth: [REDACTED]  
Exp: [REDACTED]  
**\$5.00**  
E: 00 AM FRI  
APR 22 16  
DISPLAY RECEIPT ON  
DASHBOARD OF VEHICLE  
THANK YOU!

16

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

SALE

MID: 4189233  
TID: M2189233 REF#: [REDACTED]  
Batch #: 108 SEQ: 108001001004  
04/26/16 19:32:34  
APPR CODE: [REDACTED]  
MASTERCARD

AMOUNT \$50.70  
TIP \$5.07  
TOTAL \$55.77

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MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSE: E8 00

THANK YOU

CUSTOMER COPY

(17)


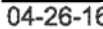
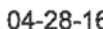



**DELTA**  
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services  
Todd Gilchrist



Room:   
Folio:   
Cashier:   
Arrival: 04-26-16  
Departure: 04-28-16

Date	Description	Additional Information	Charges	Credits
04-26-16	Room Charge		154.00	
04-26-16	DMF		3.42	
04-26-16	Tourism Levy		4.70	
04-26-16	Rooms - GST		7.87	
04-27-16	ATRIUM CAFE		2.00	
04-27-16	Room Charge		154.00	
04-27-16	DMF		3.42	
04-27-16	Tourism Levy		4.70	
04-27-16	Rooms - GST		7.87	

GST Summary	
Registration No:	895126332
Room	15.74
F&B	0.00
Other	16.24
<b>Total</b>	<b>31.98</b>

Total	341.98	0.00
Balance Due	341.98	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

21

**CONROY ROSS PARTNERS**

Invoice Number:  
Invoice/Due Date:  
Amount Due:  
Terms:

April 18, 2016  
\$35.00

Currency:

CAN

Todd Gilchrist  
Vice President, Human Resources

# INVOICE

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Leading from the Edge – Leading in difficult times

\$35.00

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**INVOICE TOTAL**

**\$35.00**

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138227137 RT  
1221707202 TQ

CHEQUE TO BE MADE PAYABLE TO/  
PAYABLE A L'ORDRE DE:

Conroy Ross Partners Limited  
3800 Bow Valley Square 2  
205 - 5 Avenue SW  
Calgary, Alberta T2P 2V7

18

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: 014-632-972  
MERCHANT ID: 43216SCH  
VEHICLE ID: 0475  
DRIVER ID: 10741  
GST ACCOUNT #: 31376162  
TRIP NUMBER: 7091840  
PASSENGERS: 1

04/28/2016  
START: 07:37  
DISTANCE: 8.00  
END: 07:42  
RATE: 1

FARE AMOUNT: \$ 5.71

TAX AMOUNT: \$ 0.23  
TIP AMOUNT: \$ 2.00

TOTAL : \$ 8.00

MASTER CARD SALE : [REDACTED]  
APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-3999  
WWW.THECHECKERGROUP.COM



19

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: 014-662-138  
MERCHANT ID: 43276151  
VEHICLE ID: 0454  
DRIVER ID: 2634  
GST ACCOUNT #: 153892079  
TRIP NUMBER: 7099370  
PASSENGERS: 1

04/28/2016  
START: 10:17  
DISTANCE: 294.00  
END: 10:40  
RATE: 1

FARE AMOUNT: \$ 44.19

TAX AMOUNT: \$ 2.21  
TIP AMOUNT: \$ 4.00

TOTAL : \$ 50.40

MASTER CARD SALE : [REDACTED]  
APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-3999  
WWW.THECHECKERGROUP.COM



20

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 28/04/16 13:04  
Receipt [REDACTED]

Short-term parking tkt  
DL - No. 002569  
26/04/16 17:06  
28/04/16 17:05  
Period 2d0h0'  
(Tax) \$50.00

Total \$50.00

Payment Received  
MC [REDACTED] \$50.00

Type: Swiped

Sub Total \$47.32  
Tax 5% \$2.38

1/1  
648959520

22

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

SALE

MID: 4189233  
TID: NT189233 REF#: [REDACTED]  
Batch #: 124 SEQ: 124001001015  
05/01/16 19:45:33  
APPR CODE: [REDACTED]  
MASTERCARD [REDACTED]

AMOUNT \$50.10  
TIP \$5.01  
TOTAL \$55.11

00 - APPROVED - 001

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSE: E8 00

THANK YOU  
CUSTOMER COPY

23

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: 014-657-139  
MERCHANT ID: 43276151  
VEHICLE ID: 1611  
DRIVER ID: 0454  
GST ACCOUNT #: [REDACTED]  
TRIP NUMBER: [REDACTED]  
PASSENGERS: [REDACTED]

05/01/2016  
START: 16:00  
DISTANCE: 207.00  
END: 16:07  
RATE: 1

FARE AMOUNT: \$ 44.19

TAX AMOUNT: \$ 2.21  
TIP AMOUNT: \$ 4.00

TOTAL : \$ 54.80

MASTER CARD SALE : [REDACTED]  
APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-3999  
WWW.THECHECKERGROUP.COM



24

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 02/05/16 20:00  
Receipt [REDACTED]

Short-term parking tkt  
DL - No. 019954  
01/05/16 17:05  
02/05/16 20:04  
Period 1d3h0'  
(Tax) \$48.00

Total \$48.00

Payment Received  
MC [REDACTED] \$48.00

Type: Swiped

Sub Total \$45.71  
Tax 5% \$2.29

1/1  
64895954F

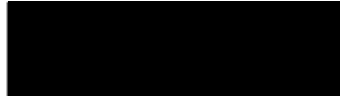
25

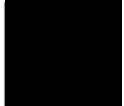

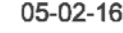
# DELTA


CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services  
Todd Gilchrist



Room:   
Folio:   
Cashier:   
Arrival: 05-01-16  
Departure: 05-02-16

Date	Description	Additional Information	Charges	Credits
05-01-16	Room Charge		154.00	
05-01-16	DMF		3.42	
05-01-16	Tourism Levy		4.70	
05-01-16	Rooms - GST		7.87	
05-02-16	Master Card			169.99

<b>GST Summary</b>	
Registration No: 895126332	
Room	7.87
F&B	0.00
Other	8.12
<b>Total</b>	<b>15.99</b>

Total	169.99	169.99
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

27

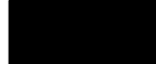
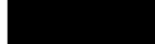

# DELTA


CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services  
Todd Gilchrist



Room:   
Folio:   
Cashier:   
Arrival: 05-04-16  
Departure: 05-05-16

Date	Description	Additional Information	Charges	Credits
05-04-16	Room Charge		154.00	
05-04-16	DMF		3.42	
05-04-16	Tourism Levy		4.70	
05-04-16	Rooms - GST		7.87	
05-05-16	Master Card			169.99

<b>GST Summary</b>	
Registration No: 895126332	
Room	7.87
F&B	0.00
Other	8.12
<b>Total</b>	<b>15.99</b>

Total	169.99	169.99
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

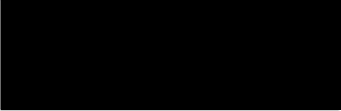
I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.


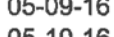
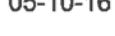



**DELTA**  
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services  
Todd Gilchrist



Room:   
Folio:   
Cashier:   
Arrival: 05-09-16  
Departure: 05-10-16

Date	Description	Additional Information	Charges	Credits
05-09-16	Room Charge		154.00	
05-09-16	DMF		3.42	
05-09-16	Tourism Levy		4.70	
05-09-16	Rooms - GST		7.87	
05-10-16	Master Card			169.99

<b>GST Summary</b>	
Registration No: <b>895126332</b>	
Room	7.87
F&B	0.00
Other	8.12
<b>Total</b>	<b>15.99</b>

Total	169.99	169.99
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.



26

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

MID: 4189233  
TID: BV189233 REF#: [REDACTED]  
Batch #: 227 SEQ: 227001001004  
05/04/16 19:58:21  
APPR CODE: [REDACTED]  
MASTERCARD  
[REDACTED]

AMOUNT \$49.30  
TIP \$4.93  
TOTAL \$54.23

00 - APPROVED - 001

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSE: E8 00

THANK YOU  
CUSTOMER COPY

28

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

MID: 4189233  
TID: UK189233 REF#: [REDACTED]  
Batch #: 115 SEQ: 115001001007  
05/05/16 17:25:14  
APPR CODE: [REDACTED]  
MASTERCARD  
[REDACTED]

AMOUNT \$49.00  
TIP \$4.90  
TOTAL \$53.90

00 - APPROVED - 001

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSE: E8 00

THANK YOU  
CUSTOMER COPY

29

GST# R128599776  
Edmonton Airports  
Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 05/05/16 20:12  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. 026912  
04/05/16 16:31  
06/05/16 16:30  
Period 2d0h0'  
(Tax) \$50.00  
Total \$50.00

Payment Received  
MC \$50.00  
[REDACTED]

Type: Swiped  
Sub Total \$47.52  
Tax 5% \$2.38

4877E - 1/1

33

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

MID: 4189233  
TID: GE189233 REF#: [REDACTED]  
Batch #: 162 SEQ: 162001001003  
05/10/16 17:13:45  
APPR CODE: 00322S  
MASTERCARD  
[REDACTED]

AMOUNT \$47.80  
TIP \$4.78  
TOTAL \$52.58

00 - APPROVED - 001

MASTERCARD  
AID: A0000000041010  
IT# R128599776  
Edmonton Airports  
Can-T5J 2T2 Edmonton  
Tax CodeCA5%

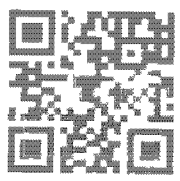
Exit Lane 10/01/16 20:16  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. 040966  
10/05/16 16:58  
10/05/16 16:57  
Period 2d0h0'  
(Tax) \$50.00  
Total \$50.00

Payment Received  
MC \$50.00  
[REDACTED]

ith:087475  
Type: Swiped  
Sub Total \$47.52  
Tax 5% \$2.38

31



alliedblack.com



**ALLIED  
BLACK  
LINK & TAXI**

Try our ON-DEMAND Taxi app  
Connecting you Directly with your Driver

Driver 6217 Date 05-05-16  
Car # 1061 Amount 55.00  
GST Included # 830252949

32

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

MID: 4189233  
TID: GS189233 REF#: [REDACTED]  
Batch #: 154 SEQ: 154001001001  
05/10/16 09:42:21  
APPR CODE: 06612S  
MASTERCARD  
[REDACTED]

AMOUNT \$29.00  
TIP \$2.90  
TOTAL \$31.90

00 - APPROVED - 001

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSE: E8 00

THANK YOU

CUSTOMER COPY

34

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Todd Gilchrist	<b>Reporting Period for the Month of :</b> April/May 2016
------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
12-Apr-2016	Direct Billing	Airline Ticket	Invoice ██████ - Airline ticket to Calgary for AHS Board Meetings	Marlin Travel	240.58
20-Apr-2016	Direct Billing	Airline Ticket	Invoice # ██████ - change to airline ticket return date	Marlin Travel	119.62
12-Apr-2016	Direct Billing	Airline Ticket	Invoice ██████ - Flight to Calgary for Meet & Greet and staff performance appraisals	Marlin Travel	263.86
15-Apr-2016	Direct Billing	Airline Ticket	Invoice ██████ - change to airline ticket	Marlin Travel	75.00
15-Apr-2016	Direct Billing	Airline Ticket	Invoice ██████ - Airline ticket to Calgary for Executive Education ALP Presentations and Vancouver for Chief HR Officer Summit	Marlin Travel	456.27
20-Apr-2016	Direct Billing	Airline Ticket	Airline ticket to Calgary for Exec. Education ELT Panel	Marlin Travel	287.83
<b>Total Paid in the Month</b>					<b>\$ 1,443.16</b>

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

April 12, 2016

1/2

## INVOICE

For

MR RICHARD TODD GILCHRIST

Tuesday, April 26, 2016

 Air

WESTJET AIRLINES

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 26Apr16

Flight: 348 D CLASS

06:25 PM Equipment: 736

07:14 PM

Mile(s) Flown: 163



Fri

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 12, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Friday, April 29, 2016

 Air

WESTJET AIRLINES  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 29Apr16  
WESTJET ENCO

Flight: 3243 P CLASS  
03:10 PM Equipment: DH4  
04:02 PM

Mile(s) Flown: 163

**Cost:**

TKT-	[REDACTED]	E-TKT	[REDACTED]	141.62
			Tax:	98.96
			<b>Ticket Total:</b>	<b>240.58</b>

**Total:**

	<b>Grand Total:</b>	240.58
	<b>Less Credit Card Payments:</b>	240.58
	<b>Credit / Balance Due To This Invoice:</b>	0.00
	<b>Total Balance Due:</b>	<b>0.00</b>

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

April 20, 2016

1/2

## INVOICE

For

MR RICHARD TODD GILCHRIST

Tuesday, April 26, 2016

 Air

WESTJET AIRLINES

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 26Apr16

TICKET NUMBER

Flight: 348 D CLASS

06:25 PM Equipment: 736

07:14 PM

Mile(s) Flown: 163



Thu



MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 12, 2016  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

**For**  
MR RICHARD TODD GILCHRIST

Thursday, May 5, 2016

 **Air**

WESTJET AIRLINES **Flight:** 238 X FARE  
**From:** EDMONTON INTL AB 06:45 AM **Equipment:** 736  
**To:** CALGARY AB 07:35 AM **Mile(s) Flown:** 163  
**Stops:** 0 **Arrival:** 05May16

 **Air**

WESTJET AIRLINES **Flight:** 3291 P CLASS  
**From:** CALGARY AB 07:00 PM **Equipment:** DH4  
**To:** EDMONTON INTL AB 07:53 PM **Mile(s) Flown:** 163  
**Stops:** 0 **Arrival:** 05May16  
WESTJET ENCO

**Cost:**

TKT- [REDACTED] E-TKT [REDACTED]	164.90
<b>Tax:</b>	98.96
<b>Ticket Total:</b>	<b>263.86</b>

**Total:**

<b>Grand Total:</b>	263.86
<b>Less Credit Card Payments:</b>	263.86
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8

GST Reg#: [REDACTED]

Branch: [REDACTED]

Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]

Date:

April 15, 2016

Page:

1/2

Our Reference: [REDACTED]

## INVOICE

### For

MR RICHARD TODD GILCHRIST

Wednesday, May 4, 2016

 Air

WESTJET AIRLINES

Flight: 348 X FARE

From: EDMONTON INTL AB

06:25 PM Equipment: 73H

To: CALGARY AB

07:15 PM

Mile(s) Flown: 163

Stops: 0 Arrival: 04May16



Thursday, May 5, 2016



To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 15, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Thursday, May 5, 2016

 Air

WESTJET AIRLINES  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 05May16  
WESTJET ENCO  
TICKET NUMBER [REDACTED]

Flight: 3291 P CLASS  
07:00 PM Equipment: DH4  
07:53 PM  
Mile(s) Flown: 163

Cost:			
TKT- [REDACTED]	E-TKT EXCHANGED	[REDACTED]	75.00
Total:			

<b>Grand Total:</b>	75.00
<b>Less Credit Card Payments:</b>	75.00
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT..VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

April 15, 2016

1/3

## INVOICE

For

MR RICHARD TODD GILCHRIST

Tuesday, June 7, 2016

 Air

WESTJET AIRLINES

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 07Jun16

Flight: 348 X FARE

06:25 PM Equipment: 736

07:15 PM

Mile(s) Flown: 163



Wednesday, June 8, 2016

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 15, 2016  
Page: 2/3  
Our Reference: [REDACTED]

# INVOICE

Wednesday, June 8, 2016

 Air

WESTJET AIRLINES  
From: CALGARY AB  
To: VANCOUVER BC  
Stops: 0 Arrival: 08Jun16

Flight: 661 P CLASS  
03:00 PM Equipment: 73W  
03:26 PM

Mile(s) Flown: 427

Thursday, June 9, 2016

 Air

WESTJET AIRLINES  
From: VANCOUVER BC  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 09Jun16

Flight: 170 X FARE  
07:30 PM Equipment: 73H  
09:58 PM

Mile(s) Flown: 509

## Cost:

TKT- [REDACTED] E-TKT [REDACTED]	313.31
	Tax: 142.96
	<b>Ticket Total: 456.27</b>

## Total:

<b>Grand Total:</b>	456.27
<b>Less Credit Card Payments:</b>	456.27
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

April 20, 2016

1/2

## INVOICE

**For**

MR RICHARD TODD GILCHRIST

**Monday, May 9, 2016**

 **Air**

WESTJET AIRLINES

**From:** EDMONTON INTL AB

**To:** CALGARY AB

**Stops:** 0 **Arrival:** 09May16

**Flight:** 348 **X FARE**

06:25 PM **Equipment:** 736

07:15 PM

**Mile(s) Flown:** 163

**Tuesday, May 10, 2016**

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 20, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Tuesday, May 10, 2016

 Air

WESTJET AIRLINES  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 10May16  
WESTJET ENCO

Flight: 3291 L CLASS  
07:00 PM Equipment: DH4  
07:53 PM

Mile(s) Flown: 163

## Cost:

[REDACTED]	E-TKT	[REDACTED]	188.87
		Tax:	98.96
		<b>Ticket Total:</b>	<b>287.83</b>

## Total:

	<b>Grand Total:</b>	287.83
	<b>Less Credit Card Payments:</b>	287.83
	<b>Credit / Balance Due To This Invoice:</b>	0.00
	<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
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1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.