

AHS Board and Executive Expense Report

Name Todd Gilchrist
Title VP People, Legal & Privacy
Location Edmonton

Expenses submitted during the month of November 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-16	Expense Claim	Meetings		190	657	439	1,286			
Nov-16	Direct Billing	Meetings	948				948			
Total			\$ 948	\$ 190	\$ 657	\$ 439	\$ 2,234	\$ -	\$ -	\$ -

Total for the Month \$ 2,234

Maximum daily single meal expense claimed in the month \$ 24
Maximum daily base hotel rate claimed in the month \$ 249
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP People, Legal & Privacy	Edmonton	\$ 1,286.21								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/6/2016	Meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 71.50			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports Bfast 1 * 10.50 = \$10.50 Lunch 1 * 13.00 = \$13.00 Dinner 2 * 24.00 = \$48.00	3			
11/6/2016	Meetings in Calgary		Mileage-Local-Home Zone	\$ 23.74			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports	1			47
11/6/2016	Meetings in Calgary	AB - Other Zones	Taxi	\$ 54.45			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports	1			
11/7/2016	Meetings in Calgary	AB - Local	Parking - Lot or Parkade	\$ 50.00			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports	1			
11/7/2016	Meetings in Calgary	AB - Other Zones	Taxi	\$ 51.60			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports	1			
11/7/2016	Meetings in Calgary	AB - Other Zones	Accommodations	\$ 171.44			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports	1			
11/7/2016	Meetings in Calgary		Mileage-Local-Home Zone	\$ 23.74			Travel to Calgary to attend meetings on Nov. 7 with Direct Reports	1			47
11/14/2016	HR Executives Council meeting - Calgary	AB - Other Zones	Meals Per Diem	\$ 47.50			Attendance at HR Executives Council - Conference Board of Canada meeting on Nov. 14-15 in Calgary Bfast 1 * 10.50 = \$10.50 Lunch 1 * 13.00 = \$13.00 Dinner 1 * 24.00 = \$24.00	3			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP People, Legal & Privacy	Edmonton	\$ 1,286.21								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/14/2016	HR Executive Council meeting - Calgary		Mileage-Local-Home Zone	\$ 23.74			Attendance at HR Executives Council - Conference Board of Canada meeting on Nov. 14-15 in Calgary	1			47
11/15/2016	HR Executive Councils Meeting	AB - Local	Parking - Lot or Parkade	\$ 50.00			Attendance at HR Executives Council - Conference Board of Canada meeting on Nov. 14-15 in Calgary	1			
11/15/2016	HR Executives Council meeting - Calgary		Mileage-Local-Home Zone	\$ 23.74			Attendance at HR Executives Council - Conference Board of Canada meeting on Nov. 14-15 in Calgary	1			47
11/15/2016	HR Executives Council Meeting - Calgary	AB - Other Zones	Accommodations	\$ 279.55			Attended HR Executives Council meeting on Nov. 14-15 in Calgary as part of his role as VP PLP. The conference was held at the Sheraton Suites where conference members stayed. The conference provided supper on the 14th and lunch on 15th.	1			
11/17/2016	Meetings in Fort McMurray	AB - North Zone	Meals Per Diem	\$ 71.50			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting Bfast 1 * 10.50 = \$10.50 Lunch 1 * 13.00 = \$13.00 Dinner 2 * 24.00 = \$48.00	3			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP People, Legal & Privacy	Edmonton	\$ 1,286.21									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/17/2016	Meetings in Fort McMurray		AB - North Zone	Taxi	\$ 27.72			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting	1			
11/18/2016	Meetings in Fort McMurray		AB - North Zone	Accommodations	\$ 206.01			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting	1			
11/18/2016	Meetings in Fort McMurray			Mileage-Local-Home Zone	\$ 23.74			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting	1			47
11/18/2016	Meetings in Fort McMurray		AB - North Zone	Taxi	\$ 12.50			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting	1			
11/19/2016	Meetings in Form McMurray			Mileage-Local-Home Zone	\$ 23.74			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting	1			47
11/19/2016	Meetings in Fort McMurray		AB - Local	Parking - Lot or Parkade	\$ 50.00			Travel to Fort McMurray to attend a site visit at the Northern Lights Regional Health Centre and to host Todd Talks live meeting	1			
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		2-Dec-16								

Calgary - Various meetings (Nov 7) With Direct Reports

Taxi from Calgary
Airport to Delta

Taxi from Southport
to Calgary Airport

Parking at
Edmonton Airport

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111
CAR#1496

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED]
11/06/16
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT	\$49.50
TIP	\$4.95
TOTAL	\$54.45

00 - APPROVED - 001

MASTERCARD

THANK YOU

CUSTOMER COPY

TERMINAL ID:
MERCHANT ID:
VEHICLE ID:
DRIVER ID:
GST ACCOUNT #:
TRIP NUMBER:
PASSENGERS:

843261298

1

11/07/2016
START: 16:30
DISTANCE: 294.00

END: 17:03
RATE: 1

FARE AMOUNT: \$ 45.33

TAX AMOUNT: \$ 2.2
TIP AMOUNT: \$ 4.00

TOTAL : \$ 51.60

MASTER CARD SALE :

APPROVAL NUMBER :

PASSENGER COPY

THANK YOU
(403) 299-9999
WWW.THECHECKERGROUP.COM

CHECKER
YELLOW

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 07/11/16 20:00
Receipt [REDACTED]

Short-term parking tkt
HL - No. 011630
06/11/16 16:15
07/11/16 20:00
Period 2d0h0'
(Tax) \$50.00

Total \$50.00

Payment Received
MC \$50.00

Merch: [REDACTED]
Auth: [REDACTED]
Type: Swiped

Sub Total \$47.62
Tax 5% \$2.38

Mileage

Nov. 6 - Home to Airport = 47Km


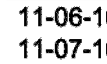

Nov. 7 - Airport to Home = 47Km




135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Calgary - Various meetings

Xxx
Richard Gilchrist

Room: 
Folio: 
Cashier: 
Arrival: 11-06-16
Departure: 11-07-16

Date	Description	Additional Information	Charges	Credits
11-06-16	Room Charge		154.00	
11-06-16	DMF		4.02	
11-06-16	Tourism Levy		5.52	
11-06-16	Rooms - GST	5X5	7.90	
11-07-16	Master Card			171.44

GST Summary

Registration No: 895126332

Room 7.90

F&B 0.00

Other 9.54

Total 17.44

Total	171.44	171.44
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Calgary - Attendance at HR Executives Council -
Conference Board of Canada (Nov. 14-15/16)

Edmonton Airport Parking

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 15/11/16 20:10
Receipt [REDACTED]

Short-term parking tkt
HL - No. 030887
14/11/16 09:21
15/11/16 20:10
Period 2d0h0⁺
(Tax) \$50.00

Total \$50.00

Payment Received
[REDACTED] \$50.00

Merch: [REDACTED]
Auth: [REDACTED]
Type: Swiped

Sub Total \$47.62
Tax 5% \$2.38

BEAD2157 - 1/1

Sheraton Suites Calgary Eau Claire
255 Barclay Parade SW
Calgary, AB T2P 5C2
Canada
Tel: 403 266 7200 Fax: 403 266 1300



Accommodations

Sheraton

Richard Gilchrist

Email : [REDACTED]

CK13AB - Conference Board
of Canada Att

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 14-NOV-16 12:14
Depart Date : 15-NOV-16 13:00
No. Of Guest : 2
Room Number : [REDACTED]
Room Rate : 249.00
Club Account : [REDACTED]

Information Invoice

Tax ID : 846543619 RT0002

Sheraton Eau Claire 15-NOV-16 03:39 NAT

Date	Reference	Description	Charges	Credits
14-NOV-16	[REDACTED]	DMF (3%)	7.47	
14-NOV-16	[REDACTED]	Group Provincial A	249.00	
14-NOV-16	[REDACTED]	Alberta Tourism Le	10.26	
14-NOV-16	[REDACTED]	GST (5%)	12.82	
15-NOV-16	[REDACTED]	Master Card	-279.55	
** Total			279.55	-279.55
*** Balance			0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

Accommodations exceed \$200.00 per night
Rationale: Attended HR Executives
Council meeting on Nov. 14-15 in
Calgary as part of his role as VP PLP.
The conference was held at the Sheraton
Suites where conference members stayed.
The conference provided supper on the
14th and lunch on 15th.

Sheraton Suites Calgary Eau Claire
255 Barclay Parade SW
Calgary, AB T2P 5C2
Canada
Tel: 403 266 7200 Fax: 403 266 1300



Sheraton

Richard Gilchrist

Email :

CK13AB - Conference Board
of Canada Att

Page Number : 2 Invoice Nbr :
Guest Number :
Folio ID :
Arrive Date : 14-NOV-16 12:14
Depart Date : 15-NOV-16 13:00
No. Of Guest : 2
Room Number :
Room Rate : 249.00
Club Account :

Information Invoice
Amount CAD

GST Summary

GST Room Revenue	12.82
GST Food and Beverage	0.00
GST Telephone	0.00
GST Other Revenue	0.00
Total GST	12.82

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As a Starwood Preferred Guest you have earned at least Starpoints for this visit

Tell us about your stay. www.sheraton.com/reviews

Fort Mc Murray

- Site Visit at Northern Lights Reg. Health Centre (18th)
- Todd Talks Live meeting (18th)

Fort McMurray Airport
to Hotel

Hotel to Northern
Lights Reg. Health Centre

SUN TAXI
116-261 SILTSTONE PLACE
FORT MCMURRAYAB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2016/11/17
TIME 4185 18:24:15
RECEIPT NUMBER
[REDACTED]

PURCHASE
AMOUNT \$25.20
TIP \$2.52
TOTAL

\$27.72

MASTERCARD
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Sun Taxi
780-743-5050

140 Mackenzie King Road * Fort McMurray, Alberta, T9H 4L2
TAP TAP TAP use the SUN TAXI APP

CHARGE SLIP

Date 11-18-16 Time 7:30 A.M.
Customer/Company _____ P.M.

Acc# _____ PO# _____

Authorized by _____ Ride I.D.# _____

From Raddison To Hospital

Passenger(s) 1. _____

2. _____

3. _____

Driver [REDACTED] Car # 65

Fare \$ 12.50 G.S.T. _____

PLEASE DON'T DRINK & DRIVE !

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 19/11/16 00:26
Receipt [REDACTED]

Short-term parking tkt

HL - No. [REDACTED]

17/11/16 15:57

19/11/16 00:26

Period 2d0h0'

(Tax) \$50.00

Total \$50.00

Payment Received
MC [REDACTED] \$50.00

Merch [REDACTED]

Auth: [REDACTED]

Type: Swiped

Sub Total \$47.62


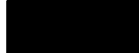
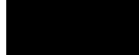

Tax 5% \$2.38

Edmonton
Airport Parking



Accommodations


Mr. Richard Gilchrist
Canada

Room No. : 
Arrival : 11/17/16
Departure : 11/18/16
Page No. : 1 of 1
Folio No. : 
Conf. No. : 
Cashier No. : 

INVOICE

Membership No. :
A/R Number :
Group Code :
Company Name :

11/18/16 08:28:42 AM MST

Date	Text	Charges	Credits
11/17/16	Room Charge	189.00	
11/17/16	5% GST	9.45	
11/17/16	4% TOURISM LEVY	7.56	
11/18/16	Mastercard 		206.01
Room GST	9.45		
Net Amount	189.00 CAD		
Total		206.01	206.01
Balance			0.00

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Enroll and learn more at the front desk or at clubcarlson.com

Thank You For Staying With Us

Independently owned by Temple Real Estate Investment Trust & managed by Atlific Hotels Inc.

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

GST # 84970 2444 RT0020

Radisson Hotel & Suites Fort McMurray
435 Gregoire Drive
Fort McMurray, Alberta T9H 4K7
Telephone: (780) 743-2400 Fax: (780) 743-2448
Email: info@radissonfortmcmurray.com

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Todd Gilchrist	Reporting Period for the Month of :	Nov-16
---------------	----------------	--	--------

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
6-Nov-2016	Direct Billing	Airline Ticket	Calgary - Various meetings with Direct Reports at Southport Tower (Nov. 6-7)	Marlin Travel	273.56
14-Nov-2016	Direct Billing	Airline Ticket	Calgary - attendance at HR Executive Council - Conference Board of Canada (Nov. 14-15)	Marlin Travel	336.60
18-Nov-2016	Direct Billing	Airline Ticket	Fort McMurray - site visit at Northern Lights Regional Health Centre and host "Todd Talks" live session	Marlin Travel	337.66
Total Paid in the Month					\$ 947.82



Calgary - Various meet
with Direct Reports

Invoice

MARLIN TRAVEL GOVT CENTER
9929 - 108TH STREET
EDMONTON AB
T5K1G8

Invoice No: [REDACTED]
Invoice Date: 7 Oct 2016
Client No: [REDACTED]
Agent: TIFFANY ASKE
PNR: [REDACTED]

Passenger(s) GILCHRIST/RICHARD TODD
GILCHRIST/RICHARD TODD MR

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
WS	03142	06Nov16 05:30 pm	06Nov16 06:30 pm	EDMONTON INTL - CALGARY INTL
WS	03291	07Nov16 07:00 pm	07Nov16 07:56 pm	CALGARY INTL - EDMONTON INTL

Please review your itinerary to ensure that all information is correct. Check-in 2-3 hours prior to departures.
Re-confirm flight times at least 24hrs prior to departures as they are subject to change. Failing to check-in in time could be a cause to lose the entire value of your ticket. Tickets fully non-refundable unless otherwise stated.

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
Ticket # [REDACTED] for GILCHRIST/RICHARD TODD MR	174.60	0.00	98.96	273.56
Total Fares:	174.60			
Total Taxes:	98.96			
Invoice Total:	273.56			
Payment(s): 07 Oct 16 Credit Card C/ [REDACTED]	273.56			
Total Payments:	273.56			
Balance Due (CAD):	0.00			





Invoice

MARLIN TRAVEL GOVT CENTER
9929 - 108TH STREET
EDMONTON AB
T5K1G8

Invoice No: [REDACTED]
Invoice Date: 7 Oct 2016
Client No: [REDACTED]
Agent: TIFFANY ASKE
PNR: [REDACTED]

Passenger(s) GILCHRIST/RICHARD TODD
GILCHRIST/RICHARD TODD MR

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO
OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP
POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

AFTER HOURS EMERGENCY HELP DESK
WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292
OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147
PLEASE QUOTE ACCESS CODE 2EC0

PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU
FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE
DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS
MAY BE YOUR RESPONSIBILITY

-----WESTJET AIRLINE RULES-----

TICKET IS NON REFUNDABLE
CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME
CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY
TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR
OR NO CREDIT WILL APPLY
24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM
TO CHECK IN AND PRINT YOUR BOARDING PASS.

**Thank you for booking with Marlin.
We wish you a safe and enjoyable trip.**



Calgary- Attendance at HR Executive Council-
Conference Board of Canada



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Oct 16
Client: [REDACTED]
Client Phone #: [REDACTED]
Client Email: [REDACTED]
Agent: TIFFANY ASKE

File Locator: [REDACTED]

PASSENGERS: MR RICHARD TODD GILCHRIST

INSURANCE

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	112.24	0.00	\$0.00	49.48	0.00	161.72 CAD
AIR CANADA Ticket # [REDACTED]	137.40	0.00	\$0.00	37.48	0.00	174.88 CAD
Total:	249.64	0.00	0.00	86.96	0.00	336.60 CAD

PAYMENTS

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
[REDACTED]	10/19/2016	[REDACTED]	[REDACTED]	161.72 CAD
[REDACTED]	10/19/2016	[REDACTED]	[REDACTED]	174.88 CAD
Total Payment:				336.60 CAD

Balance Due CAD Currency 0.00 CAD

FLIGHT PASS TYPE 179.68
CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Oct 16
Client: [REDACTED]
Client Phone #: [REDACTED]
Client Email: [REDACTED]
Agent: TIFFANY ASKE

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:		RICHARD TODD GILCHRIST		Booking Date:		19 Oct 16	
				File Locator/Ticket #:		[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
AIR CANADA	08139	EDMONTON INTL		CALGARY INTL	G/		
		14 Nov 16 10:35AM		14 Nov 16 11:27AM			

Passengers:		RICHARD TODD GILCHRIST		Booking Date:		19 Oct 16	
				File Locator/Ticket #:		[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
WESTJET	03291	CALGARY INTL		EDMONTON INTL	L/		
		15 Nov 16 7:00PM		15 Nov 16 7:56PM			

Passengers:		RICHARD TODD GILCHRIST		Booking Date:		19 Oct 16	
				File Locator/Ticket #:		[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
WESTJET	03291	CALGARY INTL		EDMONTON INTL	L/		
		15 Nov 16 7:00PM		15 Nov 16 7:56PM			

Fort McMurray - Site Visit at NLRHC and Todd
Talks Live meeting



This flight was
delayed to a
later time

Invoice

ALBERTA HEALTH SERVICES
"SUITE 800, NORTH TOWER"
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 19 Oct 16
Client: [REDACTED]
Client Phone #: [REDACTED]
Client Email: [REDACTED]
Agent: TIFFANY ASKE

File Locator: [REDACTED]

INSURANCE

PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	81.00	0.00	\$0.00	49.48	0.00	130.48 CAD
AIR CANADA Ticket # [REDACTED]	169.70	0.00	\$0.00	37.48	0.00	207.18 CAD
Total:	250.70	0.00	0.00	86.96	0.00	337.66 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	10/19/2016		[REDACTED]	130.48 CAD
		10/19/2016			207.18 CAD
Total Payment:					337.66 CAD

Balance Due CAD Currency 0.00 CAD

CORPORATE UNIT 101
REASON FOR TRAVEL FORT MAC SITE VISIT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
-----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO
FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS
PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR
BOARDING PASS. -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2
HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO
WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
"SUITE 800, NORTH TOWER"
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 19 Oct 16
Client: [REDACTED]
Client Phone #: [REDACTED]
Client Email: [REDACTED]
Agent: TIFFANY ASKE

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:		RICHARD TODD GILCHRIST		Booking Date:		19 Oct 16	
				File Locator/Ticket #:		[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
WESTJET	03217	EDMONTON INTL		FT. MCMURRAY	I/		
		17 Nov 16 5:00PM		17 Nov 16 6:10PM			

Passengers:		RICHARD TODD GILCHRIST		Booking Date:		19 Oct 16	
				File Locator/Ticket #:		[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
AIR CANADA	08385	FT. MCMURRAY		EDMONTON INTL	G/		
		18 Nov 16 4:05PM		18 Nov 16 5:18PM			