

AHS Board and Executive Expense Report

Name Todd Gilchrist
Title VP People, Legal & Privacy
Location Edmonton

Expenses submitted during the month of July 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-17	Expense Claim	Meetings		94	427	755	1,276	116		
Jul-17	Direct Billing	Meetings	806				806			
Total			\$ 806	\$ 94	\$ 427	\$ 755	\$ 2,082	\$ 116	\$ -	\$ -

Total for the Month \$ 2,198

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 229
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,392.32									
7/10/2017	TAXI - Delta South Calgary Hotel to the National Reserve Forces Committee Congress	AB - Other Zones	Taxi	\$ 24.70	Delta South Calgary	The Military Museum - 4520 Crowchild	TAXI - Delta South Calgary Hotel to the National Reserve Forces Committee Congress. Todd Provided AHS Representation at this event.	1				
7/10/2017	TAXI - Calgary Airport to Southport Tower for Various Meetings	AB - Other Zones	Taxi	\$ 56.65	Calgary Airport	Southport Tower	TAXI - From Calgary Airport to Southport Tower for Various Meetings	1				
7/10/2017	TAXI - National Reserve Forces Committee Congress to Delta South Calgary Hotel	AB - Other Zones	Taxi	\$ 21.34	The Military Museum - 4520 Crowchild	Delta South Calgary Hotel	TAXI - National Reserve Forces Committee Congress to Delta South Calgary Hotel. Todd provided AHS Representation at this event.	1				
7/10/2017	Travel from Home to the Edmonton International Airport for the National Reserve Force Committee Congress & various meetings in Calgary		Mileage-Local-Home Zone	\$ 21.01	Home	Edmonton International Airport	Travel from Home to the Edmonton International Airport for the National Reserve Force Committee Congress & various meetings in Calgary	1			41.6	
7/10/2017	Travel to Calgary for the National Reserve Forces Committee Congress & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 23.50			Travel to Calgary for the National Reserve Forces Committee Congress & various meetings in Calgary Bfast \$10.50 Lunch \$13.00	1				
7/11/2017	TAXI from Southport Tower to the Calgary Airport	AB - Other Zones	Taxi	\$ 53.82	Southport Tower, Calgary	Calgary Airport	TAXI from Southport Tower to the Calgary Airport - Various Meetings took place at Southport Tower on July 11	1				
7/11/2017	Travel to Calgary for the National Reserve Forces Committee Congress & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 23.50			Travel to Calgary for the National Reserve Forces Committee Congress & various meetings in Calgary Bfast \$10.50 Lunch \$13.00	1				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,392.32									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
7/11/2017	Travel from Edmonton International Airport to Home (various meetings held in Calgary)		Mileage-Local-Home Zone	\$ 21.01	Edmonton International Airport	Home	Travel from Edmonton International Airport to Home (various meetings held in Calgary)	1			41.6	
7/11/2017	HOTEL for the National Reserve Force Committee Congress Event and various meetings in Calgary	AB - Other Zones	Accommodations	\$ 255.64			HOTEL for the National Reserve Force Committee Congress Event and various meetings in Calgary. exceeded the allowable amount. Hotel rates were higher across Calgary during this time due to the Calgary Stampede.	1				
7/11/2017	TAXI - Delta South Calgary Hotel to Southport Tower for Various Meetings on July 11	AB - Other Zones	Taxi	\$ 6.72	Delta South Calgary Hotel	Southport Tower, Calgary	TAXI - Delta South Calgary Hotel to Southport Tower for Various Meetings on July 11 - Only Claiming \$6.72 out of \$7.60 as the tip exceeded allowable amount.	1				
7/11/2017	PARKING at the Edmonton International Airport for the National Reserve Force Committee Congress Event and various meetings in Calgary	AB - Local	Parking - Lot or Parkade	\$ 50.00			PARKING at the Edmonton International Airport for the National Reserve Force Committee Congress Event and various meetings in Calgary	1				
7/12/2017	Travel from Home to Cold Lake Health Center for Change Day site visit		Mileage-Other	\$ 150.49	Home	Cold Lake Health Center	Travel from Home to Cold Lake Health Center for Change Day site visit	1			298	
7/12/2017	Travel from Cold Lake Health Center to Home (Change Day site visit)		Mileage-Other	\$ 150.49	Cold Lake Health Center	Home	Travel from Cold Lake Health Center to Home (Change Day site visit)	1			298	
7/13/2017	PARKING for the PLP Retreat (DAY 1) held at Union Bank Inn	AB - Local	Parking - Lot or Parkade	\$ 19.00			PARKING for the PLP Retreat (DAY 1) held at Union Bank Inn	1				
7/14/2017	PARKING for the PLP Retreat (DAY 2) held at Union Bank Inn	AB - Local	Parking - Lot or Parkade	\$ 19.00			PARKING for the PLP Retreat (DAY 2) held at Union Bank Inn	1				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,392.32									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
7/13/2017	PARKING for the PLP Retreat (DAY 1) held at Union Bank Inn	AB - Local	Parking - Lot or Parkade	\$ 19.00			PARKING for the PLP Retreat (DAY 1) held at Union Bank Inn	1				
7/14/2017	PARKING for the PLP Retreat (DAY 2) held at Union Bank Inn	AB - Local	Parking - Lot or Parkade	\$ 19.00			PARKING for the PLP Retreat (DAY 2) held at Union Bank Inn	1				
7/26/2017	TAXI from SSP to Edmonton International Airport for various meetings in Calgary	AB - Local	Taxi	\$ 53.00	SSP Edmonton	Edmonton International Airport	TAXI from SSP to Edmonton International Airport for various meetings in Calgary	1				
7/26/2017	TAXI - Calgary Airport to Delta South Calgary Hotel for Various Meetings	AB - Other Zones	Taxi	\$ 55.11	Calgary Airport	Delta South Calgary Hotel	TAXI - Calgary Airport to Delta South Calgary Hotel for Various Meetings	1				
7/26/2017	Travel to Calgary for various meetings	AB - Other Zones	Meals Per Diem	\$ 24.00			Travel to Calgary for various meetings Dinner \$24.00	1				
7/27/2017	TAXI - Southport Tower to Calgary Airport	AB - Other Zones	Taxi	\$ 52.40	Southport Tower, Calgary	Calgary Airport	TAXI - Southport Tower to Calgary Airport. Various Meetings were held at Southport Tower on July 27	1				
7/27/2017	Travel to Calgary for various meetings	AB - Other Zones	Meals Per Diem	\$ 23.50			Travel to Calgary for various meetings Bfast \$10.50 Lunch \$13.00	1				
7/27/2017	HOTEL for various meetings in Calgary	AB - Other Zones	Accommodations	\$ 171.44			HOTEL for various meetings in Calgary	1				
7/31/2017	Application Fee for the Royal Roads Executive Coaching Certification	AB - Local	Courses and Professional Development	\$ 116.00			Application Fee for the Royal Roads Executive Coaching Certification	1				
Approver(s) for the claim		Approval Status		Approval Date								
Verna Yiu		Approve		23-Aug-17								

ASSOCIATED CAB
 ALLIED LIMOUSIN
 307-41 AVENUE NE
 CALGARY AB T2E 2N4
 (403) 299-1111
 CAR#559

**SALE
 DUPLICATE**

MID: [REDACTED]
 TID: [REDACTED] REF#: [REDACTED]
 Batch #: [REDACTED] SEQ: [REDACTED] 1974300
 07/10/17 [REDACTED]
 APPR CODE: [REDACTED]
 MASTERCARD [REDACTED]

AMOUNT \$19.40
 TIP \$1.94
 TOTAL \$21.34

00 - APPROVED - 001

MASTERCARD



THANK YOU
 CUSTOMER COPY

316 BERKSHIRE ROAD SE
 CALGARY, AB T2E 1A2

LEASING ID:
 RENTAL ID:
 VEHICLE ID:
 DRIVER ID:
 GST ACCOUNT #:
 TRIP NUMBER:
 PASSENGERS:



07/10/2017
 START: 17:43 LNO: 18.00
 DISTANCE: 106.00 RATE: 1
 FARE AMOUNT: \$ 21.34
 GST AMOUNT: \$ 1.96
 TIP AMOUNT: \$ 2.50
 TOTAL: \$ 24.76

MASTERCARD SALE:
 APPROVAL NUMBER:



PASSENGER COPY

THANK YOU
 (403) 299-9999
 WWW.THECABPFLGROUP.COM



ASSOCIATED CAB
 ALLIED LIMOUSIN
 307-41 AVENUE NE
 CALGARY AB T2E 2N4
 (403) 299-1111
 CAR#357

SALE

MID: [REDACTED]
 TID: [REDACTED] REF#: [REDACTED]
 Batch #: [REDACTED] SEQ: [REDACTED] 08:25:43
 07/10/17 [REDACTED]
 APPR CODE: [REDACTED]
 MASTERCARD [REDACTED]

AMOUNT \$51.50
 TIP \$5.15
 TOTAL \$56.65

00 - APPROVED - 001

MASTERCARD



THANK YOU
 CUSTOMER COPY

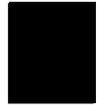


THANK YOU
 (403) 299-9999
 WWW.THECHECKERGROUP.COM

LEASING ID:
 RENTAL ID:
 VEHICLE ID:
 DRIVER ID:
 GST ACCOUNT #:
 TRIP NUMBER:
 PASSENGERS:

07/11/2017
 START: 07:41 LNO: 07:36
 DISTANCE: 8.00 RATE: 1
 FARE AMOUNT: \$ 8.36
 GST AMOUNT: \$ 0.41
 TIP AMOUNT: \$ 2.80
 TOTAL: \$ 11.57

MASTERCARD SALE:
 APPROVAL NUMBER:



PASSENGER COPY

316 BERKSHIRE ROAD SE
 CALGARY, AB T2E 1A2

315 MERIDIAN ROAD SE
CALGARY, AB T2A 1A2

ASSOCIATED CAB
ALLIED LIMOUSIN
307-11 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111
CAR#1302

315 MERIDIAN ROAD SE
CALGARY, AB T2A 1A2

TERMINAL ID:
MERCHANT ID:
VEHICLE ID:
DRIVER ID:
GST ACCOUNT #:
TRIP NUMBER:
PASSENGERS:

TERMINAL ID:
MERCHANT ID:
VEHICLE ID:
DRIVER ID:
GST ACCOUNT #:
TRIP NUMBER:
PASSENGERS:

07-27-2017
START: 15:30
DISTANCE: 291.00

END: 16:03
RATE: 1

FARE AMOUNT:

\$ 45.14

TAX AMOUNT:
TIP AMOUNT:

\$ 2.25
\$ 5.00

TOTAL : \$ 52.40

MASTER CARD SALE :

APPROVAL NUMBER :

PASSENGER COPY

THANK YOU
14031299-9399
WWW.THECHECKERGROUP.COM



SALE

MID: [REDACTED] REF: [REDACTED]

TID: [REDACTED] SEQ: [REDACTED] 184155

Batch: [REDACTED]

07/26/17
APPR CODE [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$50.10
TIP \$5.01
TOTAL \$55.11

00 - APPROVED - 001

07-27-2017
START: 14:54
DISTANCE: 295.00

END: 15:19
RATE: 1

FARE AMOUNT:

\$ 44.57

TAX AMOUNT:
TIP AMOUNT:

\$ 2.23
\$ 7.02

TOTAL : \$ 53.82

MASTER CARD SALE :

APPROVAL NUMBER :

PASSENGER COPY

THANK YOU
14031299-9399
WWW.THECHECKERGROUP.COM



CUSTOMER COPY

Ref [REDACTED]
Auth [REDACTED]
FARE : \$ 48.00 PURCHASE
TIP : \$ 5.00
TOTAL : \$ 53.00

Terminal [REDACTED]
Driver [REDACTED] 15:28:25
17/07/26
MASTERCARD [REDACTED]
Card : [REDACTED]
MASTERCARD [REDACTED]

Co-op Taxi Line
(780) 425-2525
www.co-optaxi.com

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records
Customer Copy
Thank you for choosing
Co-op taxi



DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Richard Gilchrist
[REDACTED]

Room: [REDACTED]
Folio: [REDACTED]
Cashier: 11
Arrival: 07-10-17
Departure: 07-11-17

Date	Description	Additional Information	Charges	Credits
07-10-17	Room Charge		229.00	
07-10-17	DMF		6.27	
07-10-17	Tourism Levy		8.61	
07-10-17	Rooms - GST		11.76	
07-11-17	Master Card	[REDACTED]		255.64

Total	255.64	255.64
Balance Due	0.00	CDN

GST Summary	
Registration No:	895126332
Room	11.76
F&B	0.00
Other	14.88
Total	26.64

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

RECEIPT
Transportation Services
GST R 107448219
Ph # 780 497 5875

License Plate Number



Expiration Date/Time

07:00 PM
JUL 14, 2017

Purchase Date/Time: 07:17am Jul 14, 2017
Total Due: \$19.00 Rate: \$19 Valid until 7PM
Prt Type: CC (Swipe)

Ticket # [Redacted]
S/N # [Redacted]
Setting: Alberta College 1
Mach Name: Alberta College 1

MasterCard

Auth # [Redacted]

RECEIPT PARKING RECEIPT

RECEIPT
Transportation Services
GST R 107448219
Ph # 780 497 5875

License Plate Number



Expiration Date/Time

07:00 PM
JUL 13, 2017

Purchase Date/Time: 07:30am Jul 13, 2017
Total Due: \$19.00 Rate: \$19 Valid until 7PM
Prt Type: CC (Swipe)

Ticket # [Redacted]
S/N # [Redacted]
Setting: Alberta College 1
Mach Name: Alberta College 1

Visa

Auth # [Redacted]

RECEIPT PARKING RECEIPT

GST# R128599776
Edmonton Airports
Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 11/07/17 18:00
Receipt [Redacted]

Short-term parking tkt
HL - No. 099987
10/07/17 05:42
11/07/17 18:00
Period 2d0h0'
(Tax) \$50.00

Total \$50.00

Payment Received \$50.00

Auth: [Redacted]
Type: Swiped

Sub Total \$47.62
Tax 5% \$2.38

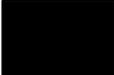
00060464



DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Richard Gilchrist

Room: 
Folio: 
Cashier: 11
Arrival: 07-26-17
Departure: 07-27-17

Date	Description	Additional Information	Charges	Credits
07-26-17	Room Charge		154.00	
07-26-17	DMF		4.02	
07-26-17	Tourism Levy		5.52	
07-26-17	Rooms - GST		7.90	
07-27-17	Master Card			171.44

GST Summary	
Registration No: 895126332	
Room	7.90
F&B	0.00
Other	9.54
Total	17.44

Total	171.44	171.44
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Subject:

FW: Royal Roads University - Online Application Confirmation

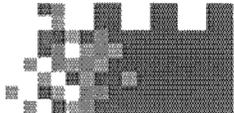
From: admissions@royalroads.ca [mailto:admissions@royalroads.ca]

Sent: July 31, 2017 1:48 PM

To:

Subject: Royal Roads University - Online Application Confirmation

*Start & End Date:
January 2, 2018 - August 3, 2018*



Royal Roads
UNIVERSITY

Online Application

Richard Gilchrist,

Thank you for your interest in Royal Roads University. Your application for the Executive Coaching - Cert has been submitted successfully and you may view the status of your application at any time by accessing this link:

<https://myadmin.royalroads.ca/secure/applicant/Pages/MyApplication.aspx>

Please retain this e-mail for your records and future reference. This document serves as an official receipt of your transaction.

Payment Information:

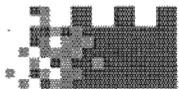
Application Fee: \$116.00

Credential Evaluation Fee: N/A

Confirmation Number:

Invoice Number:

To complete your application, please submit all supporting documents to Admissions and Enrolment Services according to the instructions on our website at: www.royalroads.ca/prospective-students/supporting-documents. If you have any questions regarding the application requirements or submission process, please contact our office.



Royal Roads
UNIVERSITY

Royal Roads University
2005 Sooke Road Victoria, BC V9B 5Y2
General Inquiries: T 1.250.391.2511
Toll-Free 1.800.788.8028
royalroads.ca

Admissions: 1.877.778.6227
Fax: 1.250.391.2500
Technical Support:
Web: computerservices.royalroads.ca
E-mail: computerservices@royalroads.ca

LIFE.CHANGING

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Todd Gilchrist	Reporting Period for the Month of : Jul-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Jul-2017	Direct Billing	Airline Ticket	Calgary - Various Meetings in Calgary including the National Serve Forces Committee Congress	Marlin Travel	389.42
26-Jul-2017	Direct Billing	Airline Ticket	Calgary - Various Meetings in Calgary including a face-to-face HR Matter meeting.	Marlin Travel	416.68
Total Paid in the Month					\$ 806.10



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 05 Jul 17 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	290.46	0.00	\$0.00	98.96	0.00	389.42 CAD
Total:	290.46	0.00	0.00	98.96	0.00	389.42 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	07/04/2017	[REDACTED]	[REDACTED]	389.42 CAD
Total Payment:					389.42 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY
 ***** FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW
[HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML](http://www.aircanada.com/en/travelinfo/before/travel.doc.html) FOR IMPORTANT INFORMATION ON IDENTIFICATION REQUIRED FOR TRAVEL. ***** PLEASE NOTE CHECKIN TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ----- FEES WILL BE COLLECTED AT AIRPORT CHECK IN -----WESTJET BAGGAGE POLICY----- 1ST CHECKED BAG 25.00 PER PASSENGER UP TO 50LBS 2ND CHECKED BAG 25.00 PER PASSENGER UP TO 50LBS -----WESTJET BAGGAGE POLICY----- FLEX FARE OR PLUS FARE 1ST CHECKED BAG 0.00 PER PASSENGER UP TO 50LBS 2ND CHECKED BAG 25.00 PER PASSENGER UP TO 50LBS

GOVERNMENT CENTRE
 MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
 Tél.: 780 425 8611
 GST REG# 88510191

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 05 Jul 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 05 Jul 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: RICHARD TODD GILCHRIST

Booking Date: 07/04/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	00238	EDMONTON INTL 07/10/2017 6:30AM		CALGARY INTL 07/10/2017 7:20AM	Q		



AIR

Passengers: RICHARD TODD GILCHRIST

Booking Date: 07/04/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03145	CALGARY INTL 07/11/2017 5:00PM		EDMONTON INTL 07/11/2017 5:51PM	L		

Traveler**Passenger Name:**

GILCHRIST, RICHARD TODD MR

e-Ticket Number:

[REDACTED]

Reservation Number:

[REDACTED]

Ticket Issue Date:

July 19, 2017

Tour Code:

[REDACTED]

Agency Details**Agency Information:**

MARLIN TRAVEL

9929 - 108Th.Street Government Centre

Edmonton, AB T5K 1G8

Canada

Agency Phone:

780 425-8611 MARLIN TRAVEL 60-87935-

0/-TIFFANY

**Flight - WestJet (WS) - 3142 July 26, 2017****Confirmation Number:**

[REDACTED]

Status:

Confirmed

Fare Basis:

BAH

***Operated by:** WESTJET ENCORE**Depart:**

Edmonton Intl Arpt (YEG)

Edmonton

Terminal Not Available

5:15 PM

Arrive:

Calgary Intl Arpt (YYC)

Calgary

Terminal Not Available

6:10 PM

Class Of Service:

Economy

Not Valid Before:

July 26, 2017

Not Valid After:

July 26, 2017

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

1 Piece Plan

Bag 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YEA - YYC

Flight - WestJet (WS) - 3899 July 27, 2017**Confirmation Number:**

[REDACTED]

Status:

Confirmed

Fare Basis:

LA07H

***Operated by:** WESTJET ENCORE**Depart:**

Calgary Intl Arpt (YYC)

Calgary

Terminal Not Available

5:30 PM

Arrive:

Edmonton Intl Arpt (YEG)

Edmonton

Terminal Not Available

6:21 PM

Class Of Service:

Economy

Not Valid Before:

July 27, 2017

Not Valid After:

July 27, 2017

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

0 Piece Plan

Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YYC - YEA

Fare Information

Form Of Payment:



Fare: CAD 317.72

Taxes and Carrier-imposed fees:

CAD 14.96 CA
CAD EXEMPT XG
CAD 84.00 XT

Total: CAD 416.68

Endorsement Information:

NONREF - FEE FOR CHG-CXLAB HEALTH SERVICES COF

Fare Calculation:

26JUL YEA WS YYC 177.66WS YEA 140.06CAD317.72END XT 60.00SQ 24.00YQ

Notes

Baggage discounts may apply based on frequent flyer status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.