

## AHS Board and Executive Expense Report

**Name** Todd Gilchrist  
**Title** VP People, Legal & Privacy  
**Location** Edmonton

Expenses submitted during the month of September 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-17	Expense Claim	Meetings		154	721	310	1,185			
<b>Total</b>			\$ -	\$ 154	\$ 721	\$ 310	\$ 1,185	\$ -	\$ -	\$ -

**Total for the Month** \$ 1,185

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 184  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,184.79								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/18/2017	PARKING for a Meeting at the Royal Alex Hospital with CB	AB - Local	Parking - Lot or Parkade	\$ 9.00			PARKING for a Meeting at the Royal Alex Hospital with CB	1			
9/5/2017	MEALS - PPEC Meeting in Calgary	AB - Other Zones	Meals Per Diem	\$ 24.00			PPEC Meeting in Calgary Dinner \$24.00	1			
9/5/2017	MILEAGE from SSP to the Edmonton Airport - PPEC Meeting at the Delta Calgary Airport		Mileage-Local-Home Zone	\$ 14.95	SSP	Edmonton International Airport	MILEAGE from SSP to the Edmonton Airport - PPEC Meeting at the Delta Calgary Airport	1			29.6
9/6/2017	PARKING at the Edmonton Airport for the PPEC Meeting in Calgary on September 6	AB - Local	Parking - Lot or Parkade	\$ 25.00				1			
9/6/2017	HOTEL for PPEC Meeting in Calgary on Sept 6	AB - Other Zones	Accommodations	\$ 206.58			The hotel charge exceeds the maximum allowable rate of \$200/nt, however, this was the most cost effective option as the meeting was held at this airport hotel. Therefore money was saved on Taxi's/ a rental car.	1			
9/6/2017	MILEAGE from Edmonton Airport to Home - PPEC Meeting at the Delta Calgary Airport		Mileage-Local-Home Zone	\$ 21.01	Edmonton International Airport	Home	MILEAGE from Edmonton Airport to Home - PPEC Meeting at the Delta Calgary Airport	1			41.6
9/26/2017	MILEAGE from SSP to Edmonton Airport for Various Mtg in Calgary including Qtrly Dv Mtgs with direct reports & Wisdom Council Mtg & Round Dance		Mileage-Local-Home Zone	\$ 14.07	SSP	Edmonton International Airport	MILEAGE from SSP to Edmonton Airport for Various Mtg in Calgary including Qtrly Development Mtgs with direct reports & Wisdom Council Mtg & Round Dance	1			29.6
9/26/2017	TAXI from Calgary Airport to Delta Calgary South - Various Meetings in Calgary including Qtrly Dv Mtgs and Wisdom Council Mtg & Round Dance	AB - Other Zones	Taxi	\$ 56.21	Calgary Airport	Delta Calgary South Hotel	TAXI from Calgary Airport to Delta Calgary South - Various Meetings in Calgary including Qtrly Dv Mtgs and Wisdom Council Mtg & Round Dance	1			

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Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,184.79									
9/26/2017	HOTEL - Various Meetings in Calgary including Quaterly Development sessions with direct reports and the Wisdom Council Meeting & Round Dance	AB - Other Zones	Accommodations	\$ 514.32			HOTEL - Various Meetings in Calgary including Quarterly Development sessions with direct reports and the Wisdom Council Meeting & Round Dance	3				
9/26/2017	MEALS - Various Meetings in Calgary including the Wisdom Council Meeting & Round Dance	AB - Other Zones	Meals Per Diem	\$ 24.00			MEALS - Various Meetings in Calgary including Quarterly Development Meetings with Direct Reports and Wisdom Council Meeting & Round Dance Dinner \$24.00	1				
9/27/2017	MEALS - Various Meetings in Calgary including the Wisdom Council Meeting & Round Dance	AB - Other Zones	Meals Per Diem	\$ 47.50			MEALS - Various Meetings in Calgary including Quarterly Development Meetings with Direct Reports and Wisdom Council Meeting & Round Dance Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1				
9/28/2017	MEALS - Various Meetings in Calgary including the Wisdom Council Meeting & Round Dance	AB - Other Zones	Meals Per Diem	\$ 47.50			MEALS - Various Meetings in Calgary including Quarterly Development Meetings with Direct Reports and Wisdom Council Meeting & Round Dance Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1				

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,184.79								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/29/2017	MEALS - Various Meetings in Calgary including the Wisdom Council Meeting & Round Dance	AB - Other Zones	Meals Per Diem	\$ 10.50			MEALS - Various Meetings in Calgary including Quarterly Development Meetings with Direct Reports and Wisdom Council Meeting & Round Dance Bfast \$10.50	1			
9/29/2017	TAXI from Carriage House Inn Hotel to Calgary Airport - Various Meetings in Calgary including Qrtly Dv Mtgs and Wisdom Council Mtg & Round Dance	AB - Other Zones	Taxi	\$ 50.60	Carriage House Inn Hotel	Calgary Airport	TAXI from Carriage House Inn Hotel to Calgary Airport - Various Meetings in Calgary including Qrtly Dv Mtgs and Wisdom Council Mtg & Round Dance	1			
9/29/2017	MILEAGE from Edmonton Airport to Home - Various Mtgs in Calgary including Qrtly Dv & Wisdom Council & Round Dance		Mileage-Local-Home Zone	\$ 19.55	Edmonton International Airport	Home	MILEAGE from Edmonton Airport to Home - Various Mtgs in Calgary including Qrtly Dv & Wisdom Council & Round Dance	1			41.6
9/29/2017	PARKING at the Edmonton Airport for Various Meetings in Calgary including Qrtly Dv Mtgs and Wisdom Council Mtg & Round Dance	AB - Local	Parking - Lot or Parkade	\$ 100.00			PARKING at the Edmonton Airport for Various Meetings in Calgary including Qrtly Dv Mtgs and Wisdom Council Mtg & Round Dance	1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		18-Oct-17							

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: 881575526  
TRIP NUMBER: [REDACTED]  
PASSENGERS: 1

09/29/2017 END: 18:46  
START: 18:21 RATE: 1  
DISTANCE: 279.00

FARE AMOUNT: \$ 43.81

TAX AMOUNT: \$ 2.19  
TIP AMOUNT: \$ 4.60

TOTAL : \$ 50.60

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403) 299-9999  
WWW.THECHECKERGROUP.COM



ROYAL ALEXANDRA HOSPITAL  
SE PARKADE - PUBLIC PARKING  
Machine ID #1502

Rcpt# [REDACTED]  
08/18/17 08:42 L# 2 A# 1 Txn# [REDACTED]  
08/18/17 06:59 In 08/18/17 08:42 Out  
Tkt# [REDACTED]

RAH SE Park \$9.00  
Total Fee \$9.00  
VISA \$9.00-

Change Due \$0.00

Parking Rates are GST Exempt

Comments? - email us :

parkingedmonton@ahs.ca

031# R120399770

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

Exit Lane 06/09/17 16:10  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. 064591  
05/09/17 16:27  
06/09/17 16:10  
Period 1d0h0'  
(Tax) \$25.00

Total \$25.00

Payment Received  
MC [REDACTED] \$25.00

Merch: [REDACTED]  
Auth: [REDACTED]  
Type: Swiped

Sub Total \$23.81  
Tax 5% \$1.19

171  
86090182 - 171

GL # R128599776

Edmonton Airports

an-T5J 2T2 Edmonton  
Tax Code CA5%

Exit Lane 29/09/17 20:55  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. 016138  
26 09/17 15:33  
29 09/17 20:55  
Period 4d0h0'  
(x) \$100.00

Total \$100.00

Payment Received  
MC [REDACTED] \$100.00

Merch: [REDACTED]  
Auth: [REDACTED]  
Type: Swiped

Sub Total \$95.24  
Tax 5% \$4.76

171  
86090182 - 171



00 - APPROVED - 001

AMOUNT \$51.10  
TIP \$5.11  
TOTAL \$56.21

MID: [REDACTED] REF#: [REDACTED]  
TID: [REDACTED] SEQ: [REDACTED]  
Batch #: 010 183441  
09/26/17  
APPR CODE: [REDACTED]  
MASTERCARD [REDACTED]

SALE

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299 1111  
Car#1718

D  
**DELTA**  
 HOTELS  
 MARRIOTT


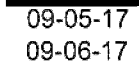
*PPEC meeting*


CALGARY AIRPORT  
 IN-TERMINAL

2001 Airport Road NE, Calgary, Alberta T2E 6Z8  
 Tel: 403-291-2600 Fax: 403-250-8722

Richard Gilchrist



Room: 701  
 Folio:   
 Cashier:   
 Arrival: 09-05-17  
 Departure: 09-06-17

Date	Description	Additional information	Charges	Credits
09-05-17	Room Charge		184.00	
09-05-17	Rooms Destination Marketing Fee		5.52	
09-05-17	Rooms Tourism Levy		7.58	
09-05-17	Rooms GST		9.48	
09-06-17	Master Card			206.58

GST Summary	
Registration No:	740990726
Room	9.48
F&B	0.00
Other	0.00
<b>Total</b>	<b>9.48</b>

Total	206.58	206.58
Balance Due	0.00	CDN

Rationale: (Delta Calgary Airport)

The hotel charge exceeds the maximum allowable rate of \$200/nt, however, this was the most cost effective option as the PPEC meeting was held at the hotel. Therefore taxis/rental car was not required.

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.


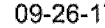
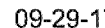



**DELTA**  
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
Telephone: 403-278-5050 Fax: 403-225-5834

*Sept 26-29*  
*- Various meetings incl*  
*Quarterly development*  
*& Wisdom Council*  
*meeting & Round*  
*Dance*

Ab Health Services  
Richard Gilchrist

Room:   
Folio:   
Cashier:   
Arrival: 09-26-17  
Departure: 09-29-17

Date	Description	Additional Information	Charges	Credits
09-26-17	Room Charge		154.00	
09-26-17	DMF		4.02	
09-26-17	Tourism Levy		5.52	
09-26-17	Rooms - GST		7.90	
09-27-17	Room Charge		154.00	
09-27-17	DMF		4.02	
09-27-17	Tourism Levy		5.52	
09-27-17	Rooms - GST		7.90	
09-28-17	Room Charge		154.00	
09-28-17	DMF		4.02	
09-28-17	Tourism Levy		5.52	
09-28-17	Rooms - GST		7.90	
09-29-17	Master Card			514.32

GST Summary	
Registration No:	895126332
Room	23.70
F&B	0.00
Other	28.62
<b>Total</b>	<b>52.32</b>

Total	514.32	514.32
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.