

AHS Board and Executive Expense Report

Name Todd Gilchrist
Title VP People, Legal & Privacy
Location Edmonton

Expenses submitted during the month of December 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-17	Expense Claim	Meetings					-	413		
Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413	\$ -	\$ -

Total for the Month \$ 413

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 413.44								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/15/2017	Employee Development - Books	AB - Local	Courses and Professional Development	\$ 413.44			Employee Development - Books	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	5-Jan-18								

DESCRIPTION: Employee Development

Royal Roads University
2005 Sooke Road
Victoria, British Columbia V9B 5Y2

**Missing
200
Books*

Order Information

Order Number: [REDACTED]
Order Date: 15-Dec-2017 16:46
Order Status: Pending

Customer Information

Bill To

Full Name: Todd Gilchrist
Address: [REDACTED]
City: [REDACTED]
State/Region: [REDACTED]
Postal or Zip Code: [REDACTED]
Country: [REDACTED]
Phone: [REDACTED]
Email: [REDACTED]

Ship To

Full Name: Todd Gilchrist
Address: [REDACTED]
City: [REDACTED]
State/Region: [REDACTED]
Postal or Zip Code: [REDACTED]
Country: [REDACTED]
Phone: [REDACTED]

Shipping Information

Shipping Method	Delivery Time	Fee
Canada Regular	8 Business Days	15.75

Order Items

Seller ID	Author Name	Title	Price	Quantity	Subtotal
09780470290354	Hargrove	Masterful Coaching 3rd Edition	59.95	1	59.95
09780787986391	O'Neill	Executive Coaching with Backbone and Heart: A Systems Approach to Engaging Leaders with Their Challenges 2nd Edition	63.95	1	63.95
00000000050020	Coaching Out of the Box	Personal Groundwork for Coaching Workbook and 365 Coaching Questions Booklet Combo	59.95	1	59.95
00000000050010	Essential Impact	Excelerator Essentials Program 3rd Edition	125.00	1	125.00

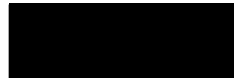
09780385517256 Senge	The Fifth Discipline: The Art & Practice of The Learning Organization, Revised Edition	27.95	1	27.95
09780385472562 Senge	The Fifth Discipline Fieldbook	41.95	1	41.95

SubTotal: 378.75
Shipping: 15.75
Sales Tax: 18.94
Total: 413.44 CAD

Payment Information

MasterCard

Account Number:



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