

AHS Board and Executive Expense Report

Name Todd Gilchrist
Title VP People, Legal & Privacy
Location Edmonton

Expenses submitted during the month of June 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-18	Expense Claim	Meetings		188	1,135	716	2,039			
Jun-18	Direct Billing	Meetings	1,194				1,194			
Total			\$ 1,194	\$ 188	\$ 1,135	\$ 716	\$ 3,233	\$ -	\$ -	\$ -

Total for the Month \$ 3,233

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 309
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 174.55								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/11/2018	MILEAGE - from SSP to UAH for Confidential HR Meeting		Mileage-Local-Home Zone	\$ 1.57	Seventh Street Plaza	UAH	MILEAGE - from SSP to UAH for Confidential HR Meeting	1			3.1
5/11/2018	MILEAGE - from UAH to SSP for Confidential HR Meeting		Mileage-Local-Home Zone	\$ 1.57	UAH	Seventh Street Plaza	MILEAGE - from UAH to SSP for Confidential HR Meeting	1			3.1
5/11/2018	PARKING - Confidential HR Meeting at the UAH	AB - Local	Parking - Lot or Parkade	\$ 11.00			Confidential HR Meeting at the UAH	1			
6/1/2018	TAXI from the Calgary Airport to the Jubilations Theatre for the Calgary President Excellence Awards	AB - Other Zones	Taxi	\$ 49.17	Calgary Airport	Calgary Jubilations Theatre	TAXI from the Calgary Airport to the Jubilations Theatre for the Calgary President Excellence Awards	1			
6/1/2018	PARKING at the Edmonton Airport for the President Excellence Awards in Calgary	AB - Local	Parking - Lot or Parkade	\$ 25.00			PARKING at the Edmonton Airport for the President Excellence Awards in Calgary	1			
6/1/2018	MILEAGE - Edmonton Airport to Home (President Excellence Awards in Calgary)		Mileage-Local-Home Zone	\$ 21.01	Edmonton International Airport	Home	MILEAGE - Edmonton Airport to Home (President Excellence Awards in Calgary)	1			41.6
6/1/2018	TAXI from the Jubilations Theatre to Calgary Airport (Calgary President Excellence Awards)	AB - Other Zones	Taxi	\$ 44.22	Calgary Jubilations Theatre	Calgary Airport	TAXI from the Jubilations Theatre to Calgary Airport (Calgary President Excellence Awards)	1			
6/1/2018	MILEAGE - Home to Edmonton Airport for the President Excellence Awards in Calgary		Mileage-Local-Home Zone	\$ 21.01	Home	Edmonton International Airport	MILEAGE - Home to Edmonton Airport for the President Excellence Awards in Calgary	1			41.6
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		8-Jun-18							

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1024

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111

RECEIPT

License Plate Number



Expiration Date/Time

04:47 PM MAY 11, 2018

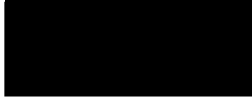
SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED]
06/01/18 10:40:23
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$44.70
TIP \$4.47
TOTAL \$49.17

00 - APPROVED - 001

MASTERCARD



Thank You

CUSTOMER COPY

SALE

MID: [REDACTED] REF#: [REDACTED]
TID: [REDACTED] SEQ: [REDACTED]
Batch #: [REDACTED] 14:35:42
06/01/18
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$40.20
TIP \$4.02
TOTAL \$44.22

00 - APPROVED - 001

MASTERCARD



THANK YOU

CUSTOMER COPY

Purchase Date/Time: 02:47pm May 11, 2018
Total Due: \$11.00 Rate: Hr Increment @ \$5.50
Total Paid: \$11.00 Pmt Type: CC (Swipe)
Ticket [REDACTED]
S/N #: [REDACTED]
Setting: Lot C
Mach Name: Lot C South

[REDACTED] asterCard

Auth # [REDACTED]

GST# R108102831

Edmonton Airports
Can-T5J 2T2 Edmonton
Tax Code CAS%
Exit Lane 01/06/18 16:16
Receipt [REDACTED]
Short-term parking tkt
HL No: 002760
01/06/18 07:47
01/06/18 16:16
Period 1doh0'
(Tax) \$25.00
Total \$25.00
Payment Received \$25.00
Merch [REDACTED]
Auth [REDACTED]
Type: SWIPE
Sub Total \$23.81
Tax 5% \$1.19

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,864.68								
6/5/2018	TAXI - from Home to Edmonton Airport (Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN)	AB - Local	Taxi	\$ 90.00	Home	Edmonton Airport	TAXI - from Home to Edmonton Airport (Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN)	1			
6/5/2018	MEALS - Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Meals Per Diem	\$ 34.50			MEALS - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN Bfast \$10.50 Dinner \$24.00	1			
6/5/2018	HOTEL - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Accommodations	\$ 262.52			HOTEL - PART 1 of 2, Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN (NOTE: Hotel Bill was split up due to an error with the booking). **Todd is only claiming his hotel for June 5-8. Rest of stay was personal	2			
6/6/2018	MEALS - Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Meals Per Diem	\$ 34.50			MEALS - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN Bfast \$10.50 Dinner \$24.00	1			
6/6/2018	HOTEL - PART 2 of 2, Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Accommodations	\$ 509.32			HOTEL - PART 2 of 2, Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN (NOTE: Hotel Bill was split up due to an error with the booking). **Todd is only claiming his hotel for June 5-8. Rest of stay was personal	3			
6/7/2018	MEALS - Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Meals Per Diem	\$ 24.00			MEALS - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN Dinner \$24.00	1			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,864.68								
6/8/2018	MEALS - Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Meals Per Diem	\$ 24.00			MEALS - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN Dinner \$24.00	1			
6/11/2018	FUEL - Car Rental for Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Fuel-Travel and Car Rental	\$ 18.18			FUEL - Car Rental for Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	1			
6/11/2018	TAXI - from Edmonton Airport to Home (Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN)	AB - Local	Taxi	\$ 64.80	Edmonton Airport	Home	TAXI - from Edmonton Airport to Home (Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN)	1			
6/11/2018	CAR RENTAL - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN	NL	Car Rental	\$ 211.16			CAR RENTAL - Newfoundland Joint Meeting of Councils of HR Executives - EASTERN & WESTERN **Todd is only claiming the 4 days that the car was used for business.	1			
6/13/2018	MEALS - Vancouver CHRO Leadership Summit	BC	Meals Per Diem	\$ 47.50			MEALS - Vancouver CHRO Leadership Summit Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
6/13/2018	MILEAGE from Home to Edmonton Airport for the Vancouver CHRO Leadership Summit		Mileage-Local-Home Zone	\$ 21.01	Home	Edmonton International Airport	MILEAGE from Home to Edmonton Airport for the Vancouver CHRO Leadership Summit	1			41.6
6/13/2018	TAXI from Vancouver Airport to Vancouver Marriott Hotel (CHRO Leadership Summit)	BC	Taxi	\$ 34.10	Vancouver Airport	Vancouver Marriott Pinnacle Hotel	TAXI from Vancouver Airport to Vancouver Marriott Hotel (CHRO Leadership Summit)	1			
6/13/2018	HOTEL - Vancouver CHRO Leadership Summit	BC	Accommodations	\$ 363.08			HOTEL - Vancouver CHRO Leadership Summit. This was the discounted hotel rate that the summit offered.	2			

AHS Public Disclosure Expense Claims

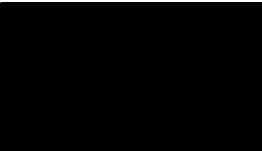
Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 1,864.68								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/14/2018	MEALS - Vancouver CHRO Leadership Summit	BC	Meals Per Diem	\$ 24.00			MEALS - Vancouver CHRO Leadership Summit Dinner \$24.00	1			
6/14/2018	PARKING at the Edmonton Airport for Vancouver CHRO Leadership Summit	AB - Local	Parking - Lot or Parkade	\$ 50.00			PARKING at the Edmonton Airport for Vancouver CHRO Leadership Summit	1			
6/14/2018	MILEAGE from Edmonton Airport to Home for the Vancouver CHRO Leadership Summit		Mileage-Local-Home Zone	\$ 21.01	Edmonton International Airport	Home	MILEAGE from Edmonton Airport to Home for the Vancouver CHRO Leadership Summit	1			41.6
6/25/2018	MILEAGE from Home to Renaissance Edmonton Airport for the SLT Meeting		Mileage-Local-Home Zone	\$ 15.50	Home	Renaissance Edmonton Airport	MILEAGE from Home to Renaissance Edmonton Airport for the SLT Meeting (NOTE: Only claiming the portion of mileage over Todd's normal commute)	1			30.7
6/25/2018	MILEAGE from Renaissance Edmonton Airport to Home for the SLT Meeting		Mileage-Local-Home Zone	\$ 15.50	Renaissance Edmonton Airport	Home	MILEAGE from Renaissance Edmonton Airport to Home for the SLT Meeting (NOTE: Only claiming the portion of mileage over Todd's normal commute)	1			30.7
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		12-Jul-18							

NORTH SHORE TAXI 1966 LTD
264 PEMBERTON AVE
NORTH VANCOUVBC

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/06/13
TIME 7056 09:10:51
CLERK ID [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE AMOUNT \$31.00
TIP \$3.10
TOTAL \$34.10

MASTERCARD



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

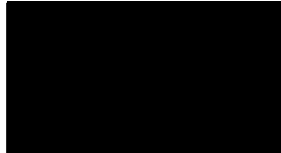
GREATER EDMONTON TAXI SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/06/11
TIME 7771 19:26:48
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE TOTAL

\$64.80

MASTERCARD



APPROVED

AUTH# [REDACTED]
THANK YOU

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IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

CAPITAL 780.423.2425
24.7 TAXI 780.442.4444
EDMTAXI.COM
GST 1004030

airport taxi service

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/06/05
TIME 0529 08:24:35
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE TOTAL

\$90.00

flat rate

MASTERCARD



Home to EIA

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

GST# R178599776
Edmonton Airports
Can-T53 2T2 Edmonton
Tax Code CA5%
Exit Lane 14/06/18 21:42
Receipt [REDACTED]
Short-term parking tkt
HL No: 002760
13/06/18 07:01
14/06/18 21:42
Period 2d0h0'
(Tax) \$50.00
Total \$50.00
Payment Received \$50.00
Merch [REDACTED]
Auth: [REDACTED]
Type: Swiped
Sub Total \$47.62
Tax 5% \$2.38

June 5th night

Sheraton Hotel Newfoundland
115 Cavendish Square
St. John's, NL A1C 3K2
Canada
Tel: 709 726 4980 Fax: 709 726 2025



Sheraton

Richard Todd Gilchrist
[Redacted]

Page Number : 1 Invoice Nbr : [Redacted]
Guest Number : [Redacted]
Folio ID : [Redacted]
Arrive Date : 05-JUN-18 22:36
Depart Date : 06-JUN-18 12:44
No. Of Guest : 1
Room Number : [Redacted]
Club Account : [Redacted]

Copy Tax Invoice

Tax ID : 806928321RT0001
Sheraton Hotel Nfld JUN-11-2018 09:06 [Redacted]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
05-JUN-18	[Redacted]	Room Charge - Retail Rates	319.00	
05-JUN-18	[Redacted]	Sustainability Fee	9.57	
05-JUN-18	[Redacted]	HST	49.29	
05-JUN-18	[Redacted]	Tourism Levy	12.76	
06-JUN-18	[Redacted]	Adj Room Chrg Retail		-105.00
06-JUN-18	[Redacted]	Adj Sustainability Fee		-3.15
06-JUN-18	[Redacted]	-ADJ HST		-15.75
06-JUN-18	[Redacted]	-ADJ Tourism Levy		-4.20
06-JUN-18	[Redacted]	MasterCard [Redacted]		-262.52
** Total			390.62	-390.62
*** Balance			0.00	

I agreed to pay all room & incidental charges.

[Handwritten signature]

Continued on the next page

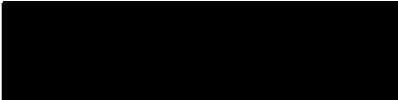
June 6th - 7th
nights

Sheraton Hotel Newfoundland
115 Cavendish Square
St. John's, NL A1C 3K2
Canada
Tel: 709 726 4980 Fax: 709 726 2025



Sheraton

Richard Todd Gilchrist
CONFERENCE BOARD OF CANADA



Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 06-JUN-18 12:32
Depart Date : 11-JUN-18
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 806928321RT0001 [REDACTED]
Sheraton Hotel Nfld JUN-11-2018 09:00 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
06-JUN-18	[REDACTED]	Room Charge - Group Government	214.00	
06-JUN-18	[REDACTED]	HST	32.10	
06-JUN-18	[REDACTED]	Tourism Levy	8.56	
07-JUN-18	[REDACTED]	Room Charge - Group Government	214.00	
07-JUN-18	[REDACTED]	HST	32.10	
07-JUN-18	[REDACTED]	Tourism Levy	8.56	
11-JUN-18	[REDACTED]	MasterCard [REDACTED]		-509.32
		** Total	509.32	
		*** Balance	0.00	

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

Continued on the next page

Enterprise Rent a Car

RA [REDACTED]

Bill Ref# [REDACTED]

Renter Name RICHARD GILCHRIST

[REDACTED]

Rental Location
ST JOHNS ARPT
80 CRAIG DOBBINS WAY (AIRPORT)
ST. JOHN'S NL A1A5T2

05-JUN-2018 09:55 PM

ALBERTA HEALTH SERVICES
Contract ID [REDACTED]
Billing Reference# [REDACTED]

Phone (709)7383900

Return Location
ST JOHNS ARPT

11-JUN-2018 09:34 AM

Charges
TIME & DISTANCE
UNLIMITED MILES/KM - TIME & DIST
PREMIUM LOCATION CHARGE
VLF REC
HARMONIZED SALES TAX @15.000 %

No	Unit	Price/Unit	Amount
1	Weeks	270.00	270.00 *
	M/Kms		0.00 *
		278.28	43.05 *
6	Days	1.38	8.28 *
		321.33	48.20

Vehicle # [REDACTED]
Model EDGE
Class Driven SFAR
Class Charge ICAR
License# [REDACTED]
State/Province NEW BRUNSWICK
M/Kms Driven 124
M/Kms Out 2300
M/Kms In 2424

Rate Info

CANADIAN TYRE HIRE
46 TORBAY ROAD
ST. JOHN'S, NF
A1A 2G4 PH:754-4877
709-754-4877

PAYPOINT : [REDACTED]
HST #: 868604166
TRANS #: [REDACTED]
HOST TIME :
2018-06-11 09:16:07
LOCAL TIME:
2018-06-11 07:45:12

PUMP 02
REGULAR
13.784L AT \$1.319/L
FUEL SALES \$ 18.18
HST INCLUDED \$ 2.37
TOTAL \$ 18.18

PURCHASE
MASTERCARD
REFERENCE #: [REDACTED]
INVOICE # [REDACTED]
SEQUENCE #: [REDACTED]
AUTH# [REDACTED]

MASTERCARD
VERIFIED BY PIN
01/027 APPROVED
THANK YOU

Messages

* Taxable Items
Subject to Audit
Your loyalty number is [REDACTED]

Total Charges

CAD 369.53

Payments
Master Card
AUTH: [REDACTED] 06-JUN-2018 443.44

Payment -369.53

$\$369.53 / 7 \text{ days} = \52.79 per day
 $\$52.79 \times 4 \text{ days} = \211.16

For Reservations: 1-800-RENT-A-CAR

Reverse Auth: 06-JUN-2018 -73.91

Amount Due

CAD 0.00



VANCOUVER MARRIOTT PINNACLE

GUEST FOLIO

[REDACTED] GILCHRIST/RICHARD 309.00 06/14/18 11:20 [REDACTED]
 ROOM NAME RATE DEPART TIME ACCT# GROUP
 NKNV [REDACTED] 06/13/18 09:34
 TYPE [REDACTED] ARRIVE TIME
 5 [REDACTED]
 ROOM [REDACTED] MRW#: [REDACTED]
 CLERK ADDRESS PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
06/13	ROOM	309.00		
06/13	DMF	4.00	A	
06/13	HRM TAX	25.04	B	
06/13	MRDT	9.39	C	
06/13	GST	15.65	L	
06/14	CCARD-MC			363.08
				.00

===== SUMMARY OF TAXES =====		TAXED AMOUNT	TAX
DESCRIPTION			
DMF (NET 1.293% RM) (A)			4.00
HRT (NET 8% RM&DMF) (B)			25.04
MRDT (NET 3% RM&DMF) (C)			9.39
GST MISC (DE)			.00
PST MISC (FG)			.00
GST (NET 5% RM&DMF) (L)			15.65
NET CHARGES			FOLIO
309.00	TAX	54.08	363.08
	CREDITS		.00

See our "Privacy & Cookie Statement" on Marriott.com

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.



VANCOUVER MARRIOTT PINNACLE
 1128 WEST HASTINGS S
 VANCOUVER, BC V6E 4R5
 604-684-1128 GST REG # 886275940

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount if you are direct billed. In the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Todd Gilchrist	Reporting Period for the Month of : May-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
1-Jun-2018	Direct Billing	Airline Ticket	Edmonton to Calgary for the President Excellence Awards	Marlin Travel	388.82
31-Jul-2018	Direct Billing	Airline Ticket	Edmonton to Victoria, BC for Executive Coaching Course	Marlin Travel	309.36
13-Jun-2018	Direct Billing	Airline Ticket	Edmonton to Vancouver for CHRO Leadership Summit	Marlin Travel	136.22
4-Jun-2018	Direct Billing	Airline Ticket	Edmonton to Calgary for the Alberta Clinician Council - This flight was cancelled due to a schedule change. Todd was given a credit on file which has since been used.	Marlin Travel	359.72
Total Paid in the Month					\$ 1,194.12



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 28 May 18
Client:
Agent:
Agents email: @MARLINTRAVEL.CA
File Locator:

PASSENGERS: MR RICHARD TODD GILCHRIST

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Rows include WESTJET Ticket # and a Total row.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Includes Total Payment: 388.82 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL PRESIDENT EXCELLENCE AWARDS

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
-----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 28 May 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:		RICHARD TODD GILCHRIST		Booking Date:	25 May 18	
				File Locator/Ticket #:	[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03346	EDMONTON INTL 01 Jun 18 9:15AM		CALGARY INTL 01 Jun 18 10:10AM	M/	
WESTJET	03145	CALGARY INTL 01 Jun 18 4:15PM		EDMONTON INTL 01 Jun 18 5:07PM	M/	

Passengers:		RICHARD TODD GILCHRIST		Booking Date:	25 May 18	
				File Locator/Ticket #:	[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03346	EDMONTON INTL 01 Jun 18 9:15AM		CALGARY INTL 01 Jun 18 10:10AM	M/	
WESTJET	03145	CALGARY INTL 01 Jun 18 4:15PM		EDMONTON INTL 01 Jun 18 5:07PM	M/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 07 Jun 18 Client: [REDACTED] Agent: [REDACTED] Agents email: [REDACTED]@MARLINTRAVEL.CA File Locator: [REDACTED]
--	--

PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	184.00	0.00	\$0.00	95.96	0.00	279.96 CAD
WESTJET Ticket # [REDACTED]	29.40	0.00	\$0.00	0.00	0.00	29.40 CAD
Total:	213.40	0.00	0.00	95.96	0.00	309.36 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	06/05/2018	[REDACTED]	[REDACTED]	279.96 CAD
	[REDACTED]	06/07/2018	[REDACTED]	[REDACTED]	29.40 CAD
				Total Payment:	309.36 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE COACHING TRAINING

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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 07 Jun 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	05 Jun 18
		File Locator/Ticket #:	[REDACTED]

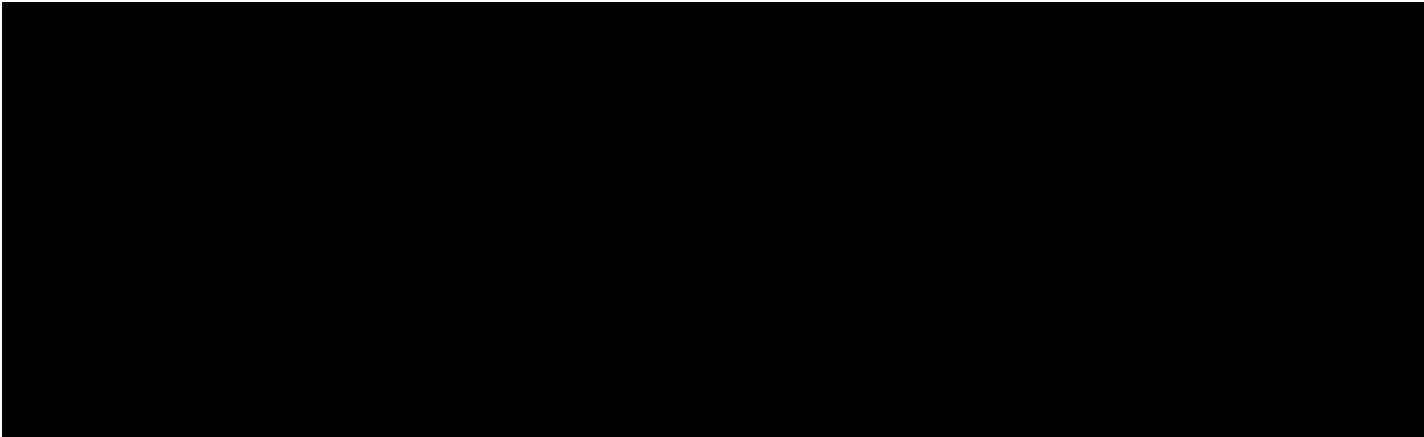
Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	00413	EDMONTON INTL 31 Jul 18 8:40AM		VICTORIA INTL 31 Jul 18 9:18AM	C/	

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	07 Jun 18
		File Locator/Ticket #:	[REDACTED]



ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 07 Jun 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]



AIR

Passengers: RICHARD TODD GILCHRIST
Booking Date: 05 Jun 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	00416	VICTORIA INTL 04 Aug 18 10:05AM		EDMONTON INTL 04 Aug 18 12:37PM	C/	

Passengers: RICHARD TODD GILCHRIST
Booking Date: 07 Jun 18
File Locator/Ticket #: [REDACTED]



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 04 Jun 18 Client: [REDACTED] Agent: [REDACTED] Agents email: [REDACTED]@MARLINTRAVEL.CA File Locator: [REDACTED]
--	--

PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	15.22	0.00	\$0.00	0.00	100.00	115.22 CAD
WESTJET Ticket # [REDACTED]	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
Total:	36.22	0.00	0.00	0.00	100.00	136.22 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	05/31/2018	[REDACTED]	[REDACTED]	136.22 CAD
				Total Payment:	136.22 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL CHRO SUMMIT

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 04 Jun 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: RICHARD TODD GILCHRIST
Booking Date: 31 May 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	00159	EDMONTON INTL 13 Jun 18 8:00AM		VANCOUVER INTL 13 Jun 18 8:35AM	X/	

Passengers: RICHARD TODD GILCHRIST
Booking Date: 31 May 18
File Locator/Ticket #: [REDACTED]



AIR

Passengers: RICHARD TODD GILCHRIST
Booking Date: 31 May 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	00186	VANCOUVER INTL 14 Jun 18 7:00PM		EDMONTON INTL 14 Jun 18 9:30PM	X/	

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 04 Jun 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

Passengers: RICHARD TODD GILCHRIST

Booking Date: 31 May 18
File Locator/Ticket #: [REDACTED]



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 28 May 18
Client:
Agent:
Agents email: @MARLINTRAVEL.CA
File Locator:

PASSENGERS: MR RICHARD TODD GILCHRIST

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Rows include WESTJET Ticket # and a Total row.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Includes Total Payment: 359.72 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ALBERTA CLINICAN COUNCIL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*** PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY ----- WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 28 May 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	25 May 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03348	EDMONTON INTL 04 Jun 18 11:30AM		CALGARY INTL 04 Jun 18 12:25PM	P/	
WESTJET	03145	CALGARY INTL 04 Jun 18 4:15PM		EDMONTON INTL 04 Jun 18 5:07PM	P/	

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	25 May 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03348	EDMONTON INTL 04 Jun 18 11:30AM		CALGARY INTL 04 Jun 18 12:25PM	P/	
WESTJET	03145	CALGARY INTL 04 Jun 18 4:15PM		EDMONTON INTL 04 Jun 18 5:07PM	P/	