

## **Official Administrator and Executive Expense Report**

Name Dr. Vanessa Maclean
Title ZMD, South Zone
Location Lethbridge

Expenses submitted during the month of August 2015

					Travel (1)					
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-15	Expense Claim	Meetings				339	339			
Total			\$ -	\$ -	- \$ -	\$ 339	\$ 339	\$ -	\$ -	\$ -

**Total for** 

the Month \$ 339

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

# **AHS Public Disclosure Expense Claims**

Approve 11-Sep-15

Claimant Name		Claimant Title		Expense Claim Total		
	MACLEAN, VANESSA	ZMD, South Zone	Lethbridge	339.36		

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Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location		Justificati on		# of Attendees	Trip Distance
8/4/2015	ZMD Weekly Site Visit		Mileage	169.68	Lethbridge	Medicine Hat		1		336
						Regional				
						Hospital				
8/25/2015	8/25/2015 ZMD Weekly Site Visit		Mileage	169.68	Lethbridge	Medicine Hat		1		336
						Regional				
						Hospital				
Approver(s) for the claim	Approval Status	1	Approval Date							