

AHS Board and Executive Expense Report

Name Dr. Verna Yiu

Title President & Chief Executive Officer

Location Edmonton

Expenses submitted during the month of November 2016

							Travel (1)				<u> </u>		
MMM-YY	Source Document	Purpose	Air	fare	M	eals	Accommodation	Othe Trav		Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
•													_
Nov-16	P-Cards	Meetings							91	91			
Nov-16	Expense Claim	Meetings							118	118			
Nov-16	Direct Billing	Meetings		964						964			
Total			\$	964	\$	-	\$ -	\$	209	\$ 1,173	\$ -	\$ -	\$ -

Total for

the Month \$ 1,173

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.



 Cardholder AND Approver's signat 	ures required where indicated below		
YIU, VERNA	PRESIDENT AND CEO	· · · · · · · · · · · · · · · · · · ·	
Cardholder's Name	Cardholder's Position/Title	Billing Reporting Period:	20/11/2016
OFFICE OF THE PRESIDENT AND	SEVENTH STREET PLAZA		
Cardholder's Dept	Cardholder's Site/Location	Total Statement Amount:	\$91,00
VERNA.YIU@AHS.CA			
Cardholder's e-mail address		Last 6 digits of the P-Card #	±

	Statement o	f Transactio	ons						
	Transaction Date	Trans IO	Merchant Name & Description	Trans Original Amount	Currency	Tran	s Amount	GST	FreighDescription
ĺ	25/10/2016		ASSOCIATED CAB/ALLIED, LIMOUSINES AND TAXICABS	50.00	CAD		50.00	2.38	Taxi: Calgary International Airport to MacEwan Conference Centre - attended/speaker at Quality Summit 2016
)[25/10/2016		EDMONTON INTERNATION, AUTOMOBILE PARKING LOTS AND GARAGES	25.00	CAD	7	25.00	1.19	.00Short Term Parking: EIA - Attended/speaker at Quality Summit 2016 in Calgary
]	26/10/2016		UA U-PARK LOT M, AUTOMOBILE PARKING LOTS AND GARAGES	8.00	ÇAD	V	8.00	.38	.00Parking: Speaker at the Surgical Professional Day, Lister Centre, UofA
)[27/10/2016		MACEWAN PARKING SERVIC, COLLEGES, UNIVERSITIES, PROFESSIONAL	8.00	ÇAD	√	8.00	.38	Parking: RAH Foundation: Alumni Dinner

(1) (2) (3)

قدم \$الله

RUN DATE: 11/29/2016

Signatures

P-Card details Online ® Cardholder Statement Report

Cardholder Designate (if Applicable) By signing this statement		
I hereby certify that I have reviewed and reconciled this statement Program User Guide and Training. I have allocated the transaction	in BMO Online to the best of my ability in (s) to the proper cost centre.	accordance to AHS Corporate Policies.
Audrey Majone Name of Cardbelder Designate	Exec Admin (Cardholder Designate Position/Title	ood.
av Paroue	NOV. 29, 2016	
Signature of Cardholder Designate	Date of Signature	
Cardholder By signing this statement State of the large and and understood the "Travel Heavitelity are	Utiliarhian Canalan European Deline (1400	NP of Alberta Hanks Consistent and account
 I attest that I have read and understand the "Travel, Hospitality and expenses being claimed are in compliance with such policy. Lattest the expenses enclosed in this claim are for valid business remains an expense. 		
 I attest the expenses enclosed in this claim are for valid business p claimed by me or on my behalf from Alberta Health Services or any charged is attached. 	other Organization. A personal cheque	that this claim has not been previously for any personal expenses inadvertently
 I attest that expenses submitted in this claim have been incurred by provided. 	y using a cost effective method, otherwis	e rationale and supporting analysis is
YIU, VERNA Name of Cardholds	PRESIDENT AND CEO Cardholder Position/Title	
, Marie Constitution of the constitution of th	Nov 29, 2016	
Signature of Cardholder	Date of Signature	
Approver Designate (If Applicable) By signing this statement		
 I attest that I have read and understand the "Travel, Hospitality and expenses being claimed are in compliance with such policy. 	Working Session Expense Policy (1122	")" of Alberta Health Services and confirm
 I attest the expenses enclosed in this claim are for valid business p claimed by the claimant or on their behalf from Alberta Health Serv charged has been obtained. 	ices or any other Organization. A person	al cheque for personal expenses inadvertently
l attest that expenses submitted in this claim have been incurred by provided.	· -	
Deborah Khades VPC	Approver Designate Position/Title	LFO 1
Debonah Dhadas Signature of Approver Designate	Nov - 30/16 Date of Signature	plo
Approver By signing this statement		
 I attest that I have read and understand the "Travel, Hospitality and expenses being claimed are in compliance with such policy. 	Working Session Expense Policy (1122	")" of Alberta Health Services and confirm
 I attest the expenses enclosed in this claim are for valid business p claimed by the claimant or on their behalf from Alberta Health Serv 		
 charged has been obtained. I attest that expenses submitted in this claim have been incurred by provided. 	y using a cost effective method, otherwis	e rationale and supporting analysis is
Linda Hughes	Board Chair	-
Name of Approver	Approver Position/Title	
Linda Atzlo		
Signature of Approver	Date of Signature	
Submit approved statement with attachments to Accounts Payable:		
Attach: Original (or scanned) itemized receipts with documented business resewhere required	asons including names of participants	Address: Alberta Health Services
 Signed Cardholder Statement Report (or copies of electronic signatur And where applicable; Copies of pre-approvals for travel 	es if signatures are not on report)	Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street
 Personal cheque payable to "Alberta Health Services" Return, refund and/or credit receipts 		Edmonton, AB T5J 3E4
Disputes letter		
 Business reasons for travel require detailed descriptions include wh meal), why travel was necessary and detailed explanation of reason. 	ere travelled to, who attended (if	
Accounts Payable only:		· · · · · · · · · · · · · · · · · · ·
Reference #: Reviewed by:		Date:

ASSOCIATED CAB 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#611

SALE

MID: TID: REF#: Batch #: SEQ: 07:42:21 10/25/16 APPR CODE: **MASTERCARD**

AMOUNT

\$50.00

00 - APPROVED - 001

SIGNATURE NOT REQUIRED

MasterCard



CARONOLDER ACKNOWLEDGES RECEIPT OF GOODS AND/OR SERVICES IN THE ANOUNT OF THE TOTAL SHOWN ABOVE

Thank You

MERCHANT COPY

U-Park Receipt



Expiration Date/Time

10:01 AM OCT 26, 2016

Purchase Date/Time: 08:01am Oct 26, 2016

CCT #Binoingagi

Total Que: \$8,00 Total Paid: \$8.00 Ticket #:

Rate: 1 Hour @ \$4.00 Payment Type: Card

S/N #: Setting: Lot M Mach Name: Lot M

MasterCard Auth #:

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton Tax Code CA5%

POF 1st F1 25/10/16 19:23 Receipt Short-term nac HL - No. 25/10/16 04:57 25/10/16 19:23 Period 1d0h0 (Tax) \$25.00 Total \$25.00

Payment Received

\$25.00 Merch: Auth: Type: Swiped

Short term s Parking: EIA

, pe: Swi Sub Total Tax 5* \$23.81 \$1.19

Altended | speaker -Quality Sumit 2016 in Calgary

(4)

RECEIPT Transportation Services GST R 107448219

License Plate Number

Ph # 780 497 5875

Expiration Date/Time

06:00 AM OCT 28, 2016

Purchase Date/Time: 06:15pm Oct 27, 2016 Total Due: \$8.00 Rate: \$8 Evening Rate Payment Type: Card

Ticket #: S/N # Setting: Alberta College 3 Mach Name: Alberta College 3

Parking: Speaker at the Surgical Professional Day, Lister Centre, UZA

Taxi: Attended

Calgary

Speaker - Quality Summit 2016 in

MasterCard

Parking: RAH Foundation-Alumni Dinner

AHS Public Disclosure Expense Claims

Name		Location	Expense Claim Total									
YIU, VERNA	President & CEO		\$ 118.17									
Expense Date	Business reaso		Expense Location	Expense Type	Amount	_	To Location	Justification	# of days	# of Attendees		Trip Distance
10/25/2016		peaker - Quality 2016 in Calgary		Mileage-Local- Home Zone				Travel to EIA: Attended/speaker - Quality Summit 2016 in Calgary				58
11/7/2016	•	HealthAchieve t Safety Session in Toronto		Mileage-Local- Home Zone				Travel to EIA: Speaker: HealthAchieve 2016: Patient Safety Session in Toronto				58
11/21/2016	President's F	ersity of Calgary Round table and eting in Calgary		Mileage-Local- Home Zone				Travel to EIA: Attend University of Calgary President's Round table and ELT meeting in Calgary				60
11/30/2016	Planning Zone as well	ded Long Range session, Calgary as several other etings in Calgary		Mileage-Local- Home Zone				Travel to EIA: Attended Long Range Planning session, Calgary Zone as well as several other meetings in Calgary				58
Approver(s) for	the claim	Approval Statu	II .	pproval ate	1		1	ı		ı	1	1

RHODES, DEBORAH

Approve

9-Dec-16



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

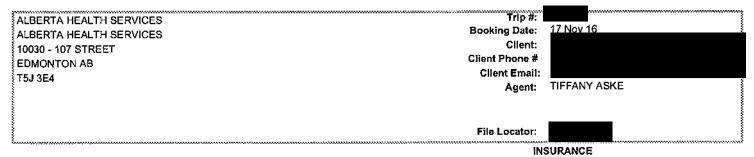
- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

Indicate whet	iner you have expenses to report in this se	ection for this reporting period:	TES	
Name ·	Dr. Verna Yiu	Reporting Period for the	Month of : Nov-16	

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
21-Nov-2016	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Calgary (return) on Nov 21 - attend University of Calgary President's Round Table as well as ELT meeting in Calgary	Marlin Travel	439.06
30-Nov-2016	Direct Billing	Airline Ticket	Airfare: Edmonton to Calgary (return) - attend Board meetings	Marlin Travel	345.01
14-Sep-2016	Direct Billing	LAITIINE LICKET	Airfare: Edmonton to Calgary (return) - attend/MC an announcement in Airdrie	Marlin Travel	180.12
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the	Month				\$ 964.19



Invoice



PASSENGERS: DR VERNA YIU

REFERENCE! DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket #	***********			364.10	0.00	\$0.00	74.96	0.00	439.06 CAD
		<u> </u>	Total:	364.10	0.00	0.00	74.96	0.00	439.06 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Payment			Amount
		11/16/2016 11/16/2016							0.00 CAD 439.06 CAD
							Total Pa	yment:	439.06 CAD
			<u> </u>		В	alance Du	e CAD Cui	rency	0.00 CAD

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE MEETING IN CALGARY

ALBERTA HEALTH SERVICES

ALBERTA HEALTH SERVICES

Booking Date:

17 Nov 16

Client:

Client Phone #

Client Email:

Agent:

Tip#:

17 Nov 16

Trip#:

17 Nov 16

Trip#:

17 Nov 16

Trip#:

17 Nov 16

Trip#:

18 Agent:

Trip#:

18 Agent:

Trip#:

Trip#:

18 Agent:

Trip#:

Trip#:

Trip#:

Trip#:

Alberta Health Services

To Nov 16

Trip#:

Trip#:

Trip#:

Trip#:

Trip#:

Trip#:

Agent:

Trip#:

Tr

MY ITINERARY

Passengers CitIzenship Regulred Travel Documents

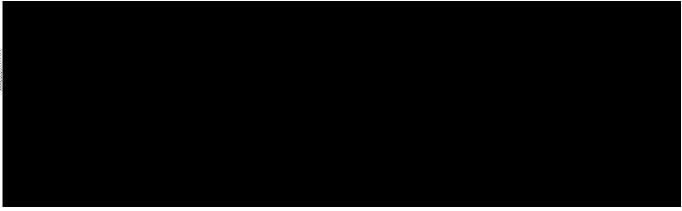
VERNA YIU Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: VERNA YIU				Booking Date: File Locator/Ticket#.	16 Nov 16	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08169	EDMONTON INTL		CALGARY INTL	G/	
		21 Nov 16 4:55PM		21 Nov 16 5:47PM		





AIR

Passengers: VERNA	YIU			Booking Date: File Locator/Ticke	16 Nov 16 t#:
Airline	Flight	From	Terminal	То	Class/Seat Stops
AIR CANADA	08154	CALGARY II	NTL	EDMONTON INTL	M/
		22 Nov 16	5:00PM	22 Nov 16 5:50PM	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 23 Nov 16

Client:
Client Phone #
Client Email:
Agent: TIFFANY ASKE

File Locator:

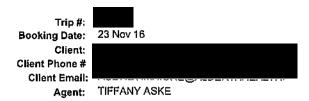
INSURANCE

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	<u> </u>
AIR CANADA Ticket				270.05	0.00	\$0.00	74.96	0.00	345.01	CAL
		•	Total:	270.05	0.00	0.00	74.96	0.00	345.01	CAE
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount	
		11/22/2016						•	0.00	CAD
		11/22/2016							345.01	CAD
							Total Pa	yment:	345.01	CAD
					Ba	alance Du	e CAD Cui	rency	0.00	CAE

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE LEADERS MEETING

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



File Locator:

MY ITINERARY

PassengersCitizenshipVERNA YIUNot Specified

Required Travel Documents

Not Specified

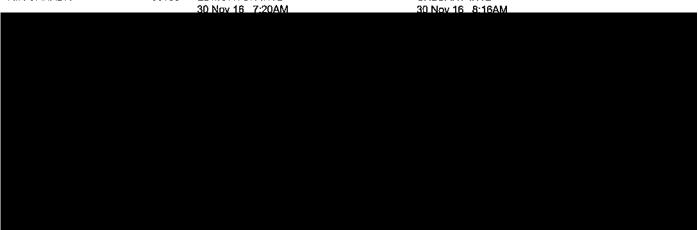
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: VERNA YIU Booking Date: 17 Nov 16
File Locator/Ticket #:

Airline Flight From Terminal To Class/Seat Stops
AIR CANADA 08133 EDMONTON INTL CALGARY INTL G/





Passengers: VERNA YIU Booking Date: 17 Nov 16
File Locator/Ticket #:

Air/line Flight From Terminal To Class/Seat Stops
AIR CANADA 08130 CALGARY INTL EDMONTON INTL G/



Invoice

CANADA

v14

ALBERTA HEALTH SERVICES "SUITE 800, NORTH TOWER" 10030-107 ST EDMONTON, AB T5J 3E4

Trip #: 14 Sep 16 Booking Date:

Client: Agent:

MEA MOORE

File Locator:

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIP	PTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket #				130.64	0.00	\$0.00	49.48	0.00	180.12 CAD
			Total:	130.64	0.00	0.00	49.48	0.00	180.12 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		09/09/2016							180.12 CAD
							Total Pa	ayment:	180.12 CAD

0.00 CAD **Balance Due CAD Currency**

0.00

Total GST

\$0.00 Total HST

CORPORATE UNIT 101 REASON FOR TRAVEL ANNOUNCEMENT IN AIRDRIE

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE

NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW

HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML FOR IMPORTANT INFORMATION ON MINUTES PRIOR -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE

CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES "SUITE 800, NORTH TOWER" 10030-107 ST EDMONTON, AB T5J 3E4 CANADA Trip #:

Booking Date: 14 Sep 16

Client: H
Agent: MEA MOORE

File Locator:



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Passengers Citizenship Required Travel Documents

VERNA YIU Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	VERNA YIU				Booking Date: File Locator/Ticket #:	09 Sep 16	
Airline		Flight	From	Terminal	То	Class/Seat	Stops
WESTJET		00104	EDMONTON INTL 14 Sep 16 8:05AM		CALGARY INTL 14 Sep 16 8:55AM	Q/	