

AHS Board and Executive Expense Report

Name Dr. Verna Yiu
Title President & Chief Executive Officer
Location Edmonton

Expenses submitted during the month of December 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-16	P-Card	Meetings			674	470	1,144			
Dec-16	Direct Billing	Meetings	561				561			
Total			\$ 561	\$ -	\$ 674	\$ 470	\$ 1,705	\$ -	\$ -	\$ -

Total for the Month \$ 1,705

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 200
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>YIU, VERNA</u> Cardholder's Name	<u>PRESIDENT AND CEO</u> Cardholder's Position/Title	Billing Reporting Period: <u>20/12/2016</u>
<u>OFFICE OF THE PRESIDENT AND</u> Cardholder's Dept	<u>SEVENTH STREET PLAZA</u> Cardholder's Site/Location	Total Statement Amount: ██████████ \$1,144.25
<u>VERNA.YIU@AHS.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card # ██████████

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
21/11/2016		ASSOCIATED CAB/ALLIED, LIMOUSINES AND TAXICABS	41.91	CAD	41.91	2.00		Taxi: Calgary airport to Ranchman's Club - attended University of Calgary President's Round Table in Calgary
21/11/2016		CHECKER CABS LTD., LIMOUSINES AND TAXICABS	6.00	CAD	6.00	.29		Taxi: Ranchman's Club to hotel: attended University of Calgary President's Roundtable in Calgary
22/11/2016		DELTA CABS LTD, LIMOUSINES AND TAXICABS	26.40	CAD	26.40	1.28		Taxi: Hotel to Southport Tower - attended Exec Leadership meeting in Calgary
22/11/2016		DELTA CABS LTD, LIMOUSINES AND TAXICABS	61.00	CAD	61.00	2.90		Taxi: Southport Tower to Calgary airport - attended Exec Leaders meeting in Calgary
22/11/2016		EDMONTON INTERNATIONAL, AUTOMOBILE PARKING LOTS AND GARAGES	50.00	CAD	50.00	2.38	.00	Short Term Parking: EIA - attended UofC President's Roundtable and Exec Leaders meeting in Calgary
22/11/2016		HOTEL LE GERMAIN CALGA, LODGING HOTELS, MOTELS, RESORTS	313.23 \$224.70	CAD	313.23	.00		Accommodation: attended the UofC President's Roundtable and Exec Leaders mtgs in Calgary
30/11/2016		DELTA CABS LTD, LIMOUSINES AND TAXICABS	26.40	CAD	26.40	1.28		Taxi: hotel to Alberta Children's Hospital - meeting with ACH Foundation
30/11/2016		ASSOCIATED CAB/ALLIED, LIMOUSINES AND TAXICABS	42.55	CAD	42.55	2.03		Taxi: International airport to hotel - attended meeting with ACH Foundation; Long Range Planning session, Calgary Zone; other mtgs
30/11/2016		CALGARY UNITED CABS, LIMOUSINES AND TAXICABS	26.74	CAD	26.74	1.27	.00	Taxi: Della Hotel to LeGermain hotel - attended Long Range Planning Session, Calgary Zone
01/12/2016		CHECKER CABS LTD., LIMOUSINES AND TAXICABS	22.54	CAD	22.54	1.07		Taxi: hotel to Peter Lougheed Centre for meeting
01/12/2016		CHECKER CABS LTD., LIMOUSINES AND TAXICABS	12.00	CAD	12.00	.57		Taxi: hotel to Stampede Park - attend ACH Foundation Candy Cane Gala, Calgary
01/12/2016		CHECKER CABS LTD., LIMOUSINES AND TAXICABS	41.53	CAD	41.53	1.98		Taxi: Peter Lougheed Centre to Southport Tower - attended several meetings
02/12/2016		ASSOCIATED CAB/ALLIED, LIMOUSINES AND TAXICABS	34.98	CAD	34.98	1.67		Taxi: hotel to Calgary airport - attended several meetings in Calgary
02/12/2016		HOTEL LE GERMAIN CALGA, LODGING HOTELS, MOTELS, RESORTS	584.04 \$449.40	CAD	584.04	.00		Accommodation: attended several meetings in Calgary - Nov 30-Dec 2
02/12/2016		EDMONTON INTERNATIONAL, AUTOMOBILE PARKING LOTS AND GARAGES	68.00	CAD	68.00	3.24	.00	Short Term Parking: EIA - attended several meetings in Calgary Nov 30-Dec 2
02/12/2016		EDM EPARK PAY MACHINE, GOVERNMENT SERVICES NOT	10.00	CAD	10.00	.48		Parking: information meeting with City Council and Mayor Iveson

#6 - Accommodation - reimbursed AHS \$88.53 by personal cheque attached ✓

#14 - Accommodation - reimbursed AHS \$134.64 by personal cheque attached ✓

Signatures		
<p>Cardholder Designate (If Applicable) By signing this statement</p> <ul style="list-style-type: none"> • I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. 		
<p><u>Audrey Malone</u> Name of Cardholder Designate</p> <p><u>[Signature]</u> Signature of Cardholder Designate</p>	<p><u>Exec Admin Coord.</u> Cardholder Designate Position/Title</p> <p><u>Dec. 22, 2016</u> Date of Signature</p>	
<p>Cardholder By signing this statement</p> <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
<p><u>YIU, VERNA</u> Name of Cardholder</p> <p><u>[Signature]</u> Signature of Cardholder</p>	<p><u>PRESIDENT AND CEO</u> Cardholder Position/Title</p> <p><u>Dec 27, 2016</u> Date of Signature</p>	
<p>Approver Designate (If Applicable) By signing this statement</p> <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
<p><u>Deborah Rhodes</u> Name of Approver Designate</p> <p><u>[Signature]</u> Signature of Approver Designate</p>	<p><u>VP Corp Serv. & CFO</u> Approver Designate Position/Title</p> <p><u>Jan 4, 2017</u> Date of Signature</p>	
<p>Approver By signing this statement</p> <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
<p><u>Linda Hughes</u> Name of Approver</p> <p><u>[Signature]</u> Signature of Approver</p>	<p><u>Board Chair</u> Approver Position/Title</p> <p><u>Jan 5/17</u> Date of Signature</p>	
<p>Submit approved statement with attachments to Accounts Payable:</p>		
<p>Attach:</p> <ul style="list-style-type: none"> • Original (or scanned) itemized receipts with documented business reasons including names of participants where required • Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable: • Copies of pre-approvals for travel • Personal cheque payable to "Alberta Health Services" • Return, refund and/or credit receipts • Disputes letter • Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason. 	<p>Address:</p> <p>Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4</p>	
<p>Accounts Payable only:</p>		
Reference #: _____	Reviewed by: _____	Date: _____

VPB

①

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#9007

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED]
11/21/16 18:38:02
APPR CODE: [REDACTED]
MASTERCARD

AMOUNT \$38.10
TIP \$3.81
TOTAL \$41.91

00 - APPROVED - 001

MasterCard

Thank You

CUSTOMER COPY

*Taxi - Calgary airport to
Ranchman's Club - ClogC
President's Round table*

②

316 MERRIFIELD ROAD SE
CALGARY, AB T2A 1X2

TERMINAL ID: 314-651-416
MERCHANT ID: 432765X0
VEHICLE ID: 0726
DRIVER ID: 5751
GST ACCOUNT # 362119508
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

11/21/2016
START: 20:25
DISTANCE: 11.60
END: 20:39
RATE: 1

FARE AMOUNT: \$ 5.71

TAX AMOUNT: \$ 0.29

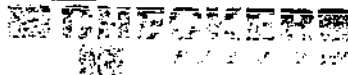
TOTAL \$ 6.00

MASTERCARD SALE:

APPROVAL NUMBER:

PASSENGER COPY

THANK YOU
403-299-9999
WWW.THECHECKERGROUP.COM



*Taxi: Ranchman's Club
to hotel*

③

VELIA LPM LTD.
Calgary
403-278-9999

Terminal 83/66251009
Driver 9075
16/11/22 08:01:15

MASTERCARD

Card: [REDACTED]

CHIP CARD

MasterCard

VERIFIED BY PIN

Ref # [REDACTED]
Auth # [REDACTED]

PURCHASE
FARE : \$ 23.40
TIP : \$ 3.00
TOTAL : \$ 26.40

GST/HST #: 1234567890
APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

*Taxi: hotel to Southport
Tower - attended several
meetings in Calgary*

④

Calgary
403-278-9999

Terminal 83/66251009
Driver 9075
16/11/22 15:46:34

MASTERCARD

Card: [REDACTED]
9076BDF3C16F7E75

CHIP CARD

MasterCard

VERIFIED BY PIN

Ref # [REDACTED]
Auth # [REDACTED]

PURCHASE
FARE : \$ 55.00
TIP : \$ 6.00
TOTAL : \$ 61.00

*Taxi: Southport Tower
to international airport
- attended several
meetings in Calgary*

*Short term
Parking: EIA
attended
meetings
in Calgary.*

⑤

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st E1 22/11/16 18:27
Receipt [REDACTED]

Short-term parking tkt
HL - No. 049404
21/11/16 15:18
22/11/16 18:27
Period 2d0h0'
(Tax) \$50.00

Total \$50.00

Payment Received
MC [REDACTED] \$50.00

Merch: [REDACTED]
Auth: [REDACTED]
Type: Swiped

Sub Total \$47.62
Tax 5% \$2.38

10MECT44 - 1/1

⑥



Mr Verna Yiu
Alberta Health Services

Date : 22-11-16
Time : 07:41 AM
Room No. :
Arrival : 21-11-16
Departure : 22-11-16
Conf. No. :
Page No. : 1 of 1
Invoice :
PO :

CANADA

Guest Name :
Company Name :
A/R Number :
Group Name :

INFORMATION INVOICE

DATE	DESCRIPTION	RÉFÉRENCE	DÉBIT	CRÉDIT
11-21-16	Room Charge		279.00	\$200
11-21-16	DMF - Destination Marketing Fee		(3%) 8.37	6.00
11-21-16	Alberta Tourism Tax		(4%) 11.49	8.00
11-21-16	GST		(5%) 14.37	10.70
11-22-16	MASTERCARD			313.23
DMF			8.37	
GST: 848120796			14.37	
ATT			11.49	
TOTAL			313.23	313.23 ✓
SOLDE			0.00	CAD

\$ 224.70

* AHS policy = \$200/day base rate

* Reimbursed AHS \$88.53 by personal cheque ✓

Accommodation: attended several meetings in Calgary

Like you, we know it's the little things that mean a lot. So, if you enjoyed your stay with us, please visit www.tripadvisor.com and share your Germain experience.

899 Centre Street SW Calgary (Alberta) T2G 1B8
TEL 403.264.8990 FAX 403.264.8991 1.877.362.8990
www.germaincalgary.com reservations@germaincalgary.com

7

DELTA CAB LTD
Calgary
403-278-9999

Terminal 471/06250984
Driver 594
16/11/30 18:58:34

MASTERCARD
Card # [REDACTED]

CHIP CARD

MasterCard

Ref # [REDACTED]
Auth # [REDACTED]

FARE : \$ 23.40
TIP : \$ 3.00
TOTAL : \$ 26.40

GST/HST #: 1234567896
APPROVED - THANK YOU
(81-827)

IMPORTANT: Retain this
copy for your records

Customer Copy

Taxi: Hotel to ACH
Meeting with ACH
Foundation

8

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#555

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED]
11/30/16 09:09:22
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$37.00
TIP \$5.55
TOTAL \$42.55

00 - APPROVED - 001

MasterCard
[REDACTED]

THANK YOU

CUSTOMER COPY

Taxi: airport to
hotel - attended several
meetings in Calgary

9

CALGARY UNITED CABS
5660 10TH ST NE
SUITE 8
CALGARY AB T2E 0W7
(403) 777-1111

SALE

MID: [REDACTED] GST: 794386326RT0001
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED]
11/30/16 16:50:05
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$23.25
TIP \$3.49
TOTAL \$26.74

00 - APPROVED - 001

MasterCard
[REDACTED]

CUSTOMER COPY

Taxi: Delta Hotel to
Legermain Hotel: attended
Long Range Planning
session Calgary Zone

10

TERMINAL ID: 314 651 025
MERCHANT ID: 43276800
VEHICLE ID: 0899
DRIVER ID: 10263
GST ACCOUNT #: 896399000
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

12/01/2016
START: 06:26
DISTANCE: 102.00

FARE AMOUNT: \$ 18.67

TAX AMOUNT: \$ 0.23
TIP AMOUNT: \$ 2.39

TOTAL: \$ 22.54

MASTERCARD SALE: [REDACTED]

APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM

Taxi - hotel to PLE

11

TERMINAL ID: 314 651 428
MERCHANT ID: 43276800
VEHICLE ID: 0899
DRIVER ID: 1966
GST ACCOUNT #: 896399000
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

12/01/2016
START: 17:43
DISTANCE: 10.00

FARE AMOUNT: \$ 9.92

TAX AMOUNT: \$ 0.48
TIP AMOUNT: \$ 2.00

TOTAL: \$ 12.00

MASTERCARD SALE: [REDACTED]

APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM

Taxi: hotel to Stampede
Park

12

TERMINAL ID: 314 651 458
MERCHANT ID: 43276800
VEHICLE ID: 0734
DRIVER ID: 6646
GST ACCOUNT #: 89714703
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

12/01/2016
START: 09:21
DISTANCE: 215.00

FARE AMOUNT: \$ 34.48

TAX AMOUNT: \$ 1.12
TIP AMOUNT: \$ 5.43

TOTAL: \$ 41.63

MASTERCARD SALE: [REDACTED]

APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM

Taxi: PLE to SP TT

THE CHECKER GROUP

13

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111

SALE

MID: [REDACTED]
TID: [REDACTED]
Batch #: [REDACTED]
12/02/16
APP# CODE: [REDACTED]
MASTERCARD [REDACTED]
REF#: [REDACTED]
SEQ: [REDACTED] 05:08:15

Taxi: hotel to
Calg. airport -
attended several
meetings in
Calgary

AMOUNT \$31.80
TIP \$3.18
TOTAL \$34.98

00 - APPROVED - 001

MasterCard

[REDACTED]

THANK YOU

CUSTOMER COPY

15

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CAS%

POF 2nd E1 02/12/16 07:49
Receipt [REDACTED]
Nested Parking
Short-term parking tkt
DL/EP - No. [REDACTED]
30/11/16 06:21
02/12/16 07:49
Period 2d1h31'
(Tax)

Total \$68.00

Payment Received
MC \$68.00

Sub Total \$64.76
Tax 5% \$3.24

Short term parking: EIA
attended several meetings
in Calgary

16

IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 7000c

Zone: 7000

Plate: [REDACTED]

City Hall - P2 West Elevator

Valid through:

FRIDAY 02 DEC 16

2:23 PM

Amount Paid: \$10.00 (GST incl.)

Start Time: 12/2/2016 11:53 AM

Trn: 9a4fb3bbac237b7c

Auth No: [REDACTED]

Receipt No: [REDACTED]

Parking: Information meeting
with City Council and
Mayor Iveson

IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

14



Mr Verna Yiu
Alberta Health Services

Date : 02-12-16
Time : 04:45 AM

CANADA

Room No. : [REDACTED]
Arrival : 30-11-16
Departure : 02-12-16
Conf. No. : [REDACTED]
Page No. : 1 of 1
Invoice :
PO :

Guest Name :
Company Name :
A/R Number :
Group Name :

INVOICE

DATE	DESCRIPTION	RÉFÉRENCE	DÉBIT	CRÉDIT
11-30-16	Room Charge		260.10	\$200
11-30-16	DMF - Destination Marketing Fee		(3%) 7.80	6.00 8.00
11-30-16	Alberta Tourism Tax		(4%) 10.72	10.70
11-30-16	GST		(5%) 13.40	
12-01-16	Room Charge		260.10	\$200
12-01-16	DMF - Destination Marketing Fee		7.80	6.00
12-01-16	Alberta Tourism Tax		10.72	8.70
12-01-16	GST		13.40	10.70
12-02-16	MASTERCARD	[REDACTED]		584.04

DMF	15.60	TOTAL	584.04	584.04 ✓
GST: 848120796	26.80			
ATT	21.44	SOLDE	0.00 CAD	

\$449.40

* AHS policy = \$200/day base rate
 * Reimbursed AHS \$134.64 ✓ by personal cheque
 - Accommodation: attended several meetings in Calgary Nov 30 - Dec 2.

Like you, we know it's the little things that mean a lot. So, if you enjoyed your stay with us, please visit www.tripadvisor.com and share your Germain experience.

899 Centre Street SW Calgary (Alberta) T2G 1B8
TEL 403.264.8990 FAX 403.264.8991 1.877.362.8990
www.germaincalgary.com reservations@germaincalgary.com

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Dr. Verna Yiu	Reporting Period for the Month of : Dec-16
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
19-Dec-2016	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Ft. McMurray (return) on Dec 22 - attend meetings, tour with Deputy Minister of Health	Marlin Travel	560.96
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 560.96



Invoice

ALBERTA HEALTH SERVICES
 ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Trip #: [REDACTED]
 Booking Date: 19 Dec 16
 Client: [REDACTED]
 Agent: CARLEY WALLS

File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	486.00	0.00	\$0.00	74.96	0.00	560.96 CAD
Total:	486.00	0.00	0.00	74.96	0.00	560.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	12/19/2016	[REDACTED]	[REDACTED]	560.96 CAD
Total Payment:					560.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
 REASON FOR TRAVEL SITE VISIT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 *****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----
 *****PLEASE NOTE CHECKIN TIMES*****
 **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Dec 16
Client: [REDACTED]
Agent: CARLEY WALLS

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
VERNA YIU	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: VERNA YIU

Booking Date: 19 Dec 16
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08380	EDMONTON INTL 22 Dec 16 8:15AM		FT. MCMURRAY 22 Dec 16 9:28AM	V/	
AIR CANADA	08385	FT. MCMURRAY 22 Dec 16 4:05PM		EDMONTON INTL 22 Dec 16 5:18PM	V/	