

## AHS Board and Executive Expense Report

**Name** Dr. Verna Yiu  
**Title** President & Chief Executive Officer  
**Location** Edmonton

Expenses submitted during the month of February 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-17	P-Card	Meetings			229	219	448			
Feb-17	Expense Claim	Meetings				29	29			
Feb-17	Direct Billing	Meetings	235				235			
<b>Total</b>			<b>\$ 235</b>	<b>\$ -</b>	<b>\$ 229</b>	<b>\$ 248</b>	<b>\$ 712</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Total for the Month** \$ 712

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ 200  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
YIU, VERNA	President & CEO	Edmonton	\$ 447.37								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/23/2017	Speaking event - CEO Panel - CCHL; attended several meetings in Calgary, as well as toured Libin Cardiovascular Institute	AB - Other Zones	Accommodations	\$ 228.67			Accommodation: Speaking event - CEO Panel - CCHL; attended several meetings in Calgary, as well as toured Libin Cardiovascular Institute	1			
1/23/2017	Taxi: Speaking event - CEO Panel - CCHL; attend several meetings as well as tour Libin Ca	AB - Other Zones	Taxi	\$ 43.67			Taxi: Calgary International Airport to Kensington Riverside Inn - speaking event - CEO Panel - CCHL; attend several meetings as well as tour Libin Cardiovascular Institute	1			
1/24/2017	Taxi: Speaking event - CCHL; attended several mtgs in Calgary; toured Libin Cardiova	AB - Other Zones	Taxi	\$ 44.62			Taxi: Health Sciences Building, FMC to Calgary International airport. Speaking event - CCHL; attended several mtgs in Calgary; toured Libin Cardiovascular Institute	1			
1/24/2017	Short Term Parking: EIA - speaking event - CEO Panel - CCHL; attended several meetings in Calgary as well as toured Libin Cardiovascular Institute	AB - Local	Parking - Lot or Parkade	\$ 41.00			Short Term Parking: EIA - speaking event - CEO Panel - CCHL; attended several meetings in Calgary as well as toured Libin Cardiovascular Institute	1			
1/24/2017	Taxi: speaking event - CEO panel - CCHL	AB - Other Zones	Taxi	\$ 29.90			Taxi: Kensington Riverside Inn to Delta Calgary South: speaking event - CEO panel - CCHL	1			

### AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
YIU, VERNA	President & CEO	Edmonton	\$ 447.37								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/24/2017	Taxi: speaking event - CEO Panel - CCHL	AB - Other Zones	Taxi	\$ 31.51			Taxi: Southport Tower to FMC: speaking event - CEO Panel - CCHL	1			
1/31/2017	Parking: attended business breakfast at Westin Hotel	AB - Local	Parking - Street Meter	\$ 6.00			Parking: attended business breakfast at Westin Hotel	1			
2/13/2017	Dinner: eHealth Policy Symposium pre-event	AB - Local	Parking - Street Meter	\$ 2.00			Dinner: eHealth Policy Symposium pre-event	1			
2/14/2017	Parking: eHealth Policy Symposium	AB - Local	Parking - Street Meter	\$ 20.00			Parking: eHealth Policy Symposium	1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		28-Feb-17							

①

KENSINGTON

Dr. Verna Yiu



Room Number :

Arrival Date : 23-01-17

Departure Date : 24-01-17

Page : 1 of 1

Folio Number :

Confirmation :

Cashier :

INFORMATION INVOICE

Company Name :

Group :

A/R Number :

GST No. : 894582667RT0001 24-01-17

Date	Description	Charges	Credits
23-01-17	Kensington Riverside Inn	203.45	200.00
23-01-17	Service & Marketing Fee	10.16	10.00
23-01-17	Alberta Tourism Levy	8.53	8.00
23-01-17	GST	AHS GST exempt 10.67	
24-01-17	Mastercard		232.51
<b>Total</b>		<b>221.84</b>	<b>232.51</b>

Room GST	10.67	Balance	0.00	CAD
F&B GST	0.00			
Other GST	0.00			
<b>Total GST</b>	<b>10.67</b>			

232.51  
 - 10.67 - AHS is GST exempt  
\$221.84

Accommodation: attended several meetings in Calgary as well as toured Lubin Cardiovascular Institute; speaking event - CEO panel - CCHL

AHS policy = \$200/day base rate  
 Refund = \$3.84 by personal cheque attached

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Kensington Riverside Inn and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: \_\_\_\_\_

2

ASSOCIATED CAB  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1019

Taxi: Calgary  
airport →  
Various  
mtgs,  
CEO speaker  
event.

SALE

MID: [REDACTED]  
TID: [REDACTED]  
Batch: [REDACTED] REF#: [REDACTED]  
01/23/17 SEQ: [REDACTED] 18:04:40  
ORDER#: [REDACTED]  
APPR CODE: [REDACTED]  
MASTERCARD [REDACTED]

AMOUNT \$39.70  
TIP \$3.97  
TOTAL \$43.67

00 - APPROVED - 001

MasterCard

Thank You

CUSTOMER COPY

3 Taxi: hotel to  
Delta Calg. South -  
Speaker @ CCHL  
event

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: [REDACTED]  
TRIP NUMBER: [REDACTED]  
PASSENGERS: [REDACTED]  
01-24-2017  
START: 06:43 END: 07:09  
DISTANCE: 135.00 RATE: 1  
FARE AMOUNT: \$ 24.76  
TAX AMOUNT: \$ 1.24  
TIP AMOUNT: \$ 3.90  
TOTAL: \$ 29.90

MASTER CARD SALE: [REDACTED]  
APPROVAL NUMBER: [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM



4 short term  
Parking: E11  
Trip to C

GST# R128599776  
Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

PDF 2nd Fl 24/01/17 17:53  
Receipt [REDACTED]

Short-term parking tkt  
DL - No. [REDACTED]  
23/01/17 16:13  
24/01/17 17:53  
Period 1d2h0'  
(Tax) \$41.00  
Total \$41.00

Payment Received  
MC [REDACTED] \$41.00

Merch [REDACTED]  
Auth: [REDACTED]  
Type: Swiped

Sub Total \$39.05  
Tax 5% \$1.95

63340E0F - 171

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TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: [REDACTED]  
TRIP NUMBER: [REDACTED]  
PASSENGERS: [REDACTED]  
01-24-2017  
START: 15:13 END: 15:46  
DISTANCE: 219.00 RATE: 1  
FARE AMOUNT: \$ 36.95  
TAX AMOUNT: \$ 1.85  
TIP AMOUNT: \$ 5.82  
TOTAL: \$ 44.62

Taxi:  
FMC to  
Calgary  
Airport  
Tour  
Libin  
Cardiovasc.  
Institute.

MASTER CARD SALE: [REDACTED]  
APPROVAL NUMBER: [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM

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Taxi: SPTT to  
FMC - Tour - Libin Cardio  
Institute.

TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: [REDACTED]  
TRIP NUMBER: [REDACTED]  
PASSENGERS: [REDACTED]  
01-24-2017  
START: 12:36 END: 12:56  
DISTANCE: 152.00 RATE: 1  
FARE AMOUNT: \$ 26.10  
TAX AMOUNT: \$ 1.30  
TIP AMOUNT: \$ 4.11  
TOTAL: \$ 31.51

MASTER CARD SALE: [REDACTED]  
APPROVAL NUMBER: [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

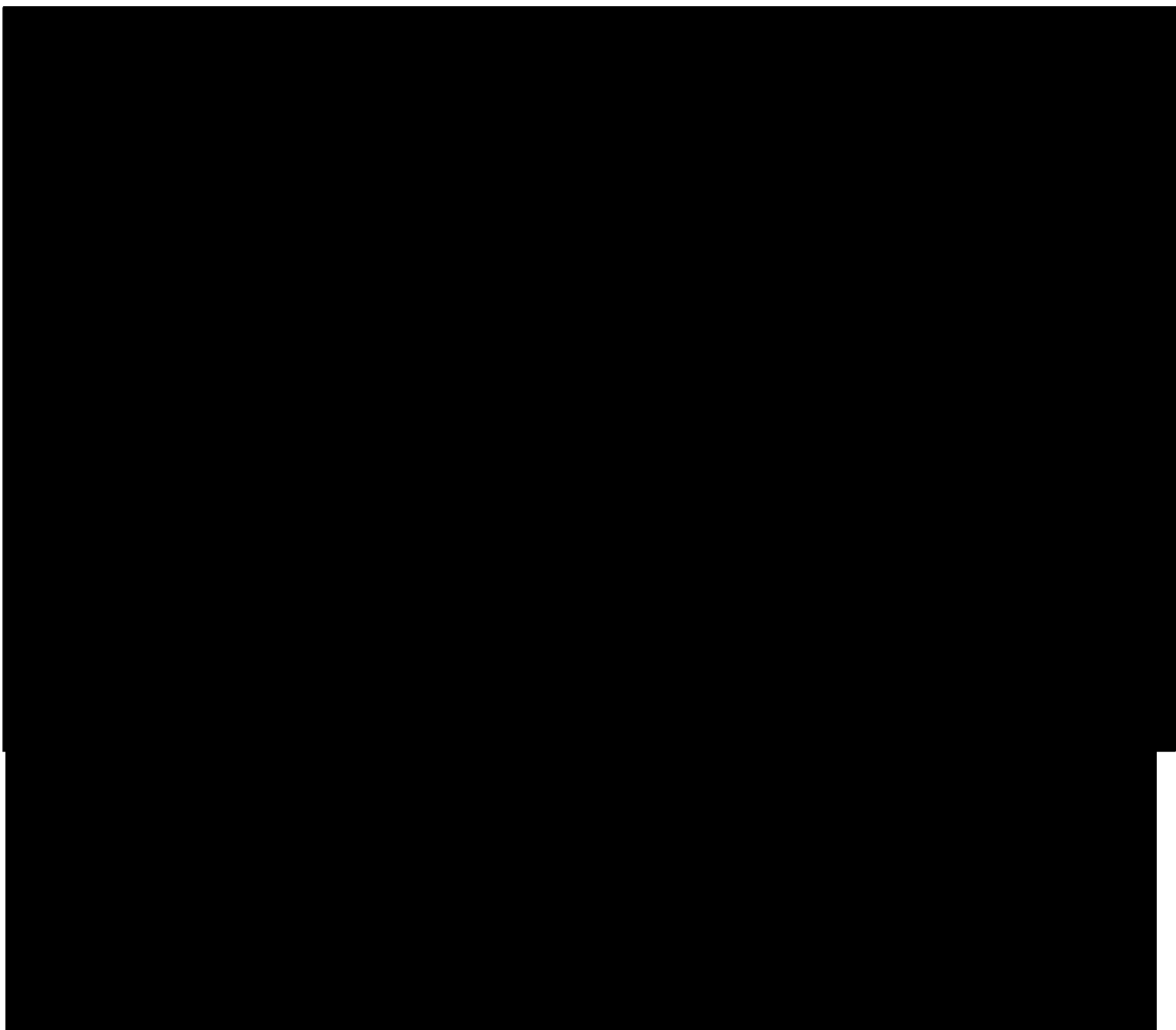
THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM

8

Parking - business  
breakfast.

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT  
CITY OF EDMONTON  
Terminal: 7010K Zone: 7010  
Plate: [REDACTED]  
LP - P2 South/West by Elevators  
Valid through:  
TUESDAY 31 JAN 17  
8:36 AM  
Auth No: [REDACTED]  
Amount Paid: \$6.00 (GST incl.)  
Start Time: 1/31/2017 6:54 AM  
Tm: [REDACTED]  
THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

7



⑨ - Parking - dinner re: eHealth Policy Symposium

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 1047 Zone: 1047  
Plate: [REDACTED]  
101 A AVE From 100 A. ST to 100 ST South Side  
Valid through:  
TUESDAY 14 FEB 17  
9:34 AM  
Amount Paid: \$2.00 (GST incl.)  
Start Time: 2/13/2017 7:15 PM  
Trn: [REDACTED]  
Auth No: [REDACTED]  
Receipt No: [REDACTED]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

⑩ Parking: eHealth Policy Symposium

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 7010k Zone: 7010  
Plate: [REDACTED]  
LP - P2 South/West by Elevators  
Valid through:  
TUESDAY 14 FEB 17  
6:00 PM  
Amount Paid: \$20.00 (GST incl.)  
Start Time: 2/14/2017 1:13 PM  
Trn: [REDACTED]  
Auth No: [REDACTED]  
Receipt No: [REDACTED]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
YIU, VERNA	President & CEO	Edmonton	\$ 29.29

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/23/2017	Travel to EIA (return); Speaking event - CEO panel - CCHL; attend several meetings in Calgary as well as tour Libin Cardiovascular Institute		Mileage-Local-Home Zone	\$ 29.29			Travel to EIA (return): speaking event - CEO panel - CCHL; attend several meetings in Calgary as well as tour Libin Cardiovascular Institute	1			58

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	28-Feb-17

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Dr. Verna Yiu	<b>Reporting Period for the Month of :</b> Feb-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
1-Feb-2017	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Calgary (return) - attend Senior Leaders meeting on March 21, 2017	Marlin Travel	234.96
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
<b>Total Paid in the Month</b>					<b>\$ 234.96</b>



**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, February 01, 2017 3:01 PM  
**To:** [REDACTED]  
**Subject:** Air Canada - DR VERNA YIU - 20-Mar/YEG-YYC (booking ref [REDACTED]) - Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Date: **Feb 01, 2017** Passengers **DR VERNA YIU**  
 Agent Name: [REDACTED]  
 Agency ID: [REDACTED]

**Purchase a travel option** Purchase On My Way travel assistance.

### Booking Information

Booking Reference	Customer Care
[REDACTED]	<b>Air Canada</b> 1-888-335-4189*
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b> <b>Main Contact</b> Martin Travel [REDACTED] 01 780 4258611	<b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Online Services</b> <b>Select Seats</b> <b>Manage My Booking</b> (change, cancel, upgrade). <b>Alert me</b> of flight status changes directly to my mobile phone or email. <b>Flight Arrivals &amp; Departures</b> check online if my flight is on time. <b>Check-in</b> online and print my boarding pass.	*For use from phones in Canada, the continental USA, Hawaii and Alaska.
* Can my booking be changed online?	

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
AC8173	<b>Edmonton Intl (YEG)</b> Mon 20-Mar 2017 19:10	<b>Calgary (YYC)</b> Mon 20-Mar 2017 20:04	0	0hr54	DH4	Tango K
Flight AC8173 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						



**Calgary (YYC)**  
Tue 21-Mar 2017  
18:00

**Edmonton Intl (YEG)**  
Tue 21-Mar 2017  
18:52

0

0hr52

DH4

Tango  
A

AC8225



Flight AC8225 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

Operated by Air Canada Express - Jazz

**Passenger Information**

1. DR VERNA YIU : Adult (16+), Ticket Number [REDACTED]			
Frequent Flyer Pgm :	[REDACTED]	Meal Preference :	None
Payment Card :	[REDACTED]	Special Needs :	None
Seat Selection :	None		

**Purchase Summary**

**Corporate Rewards Account**

**Fare Summary**

Passenger Type	Adult
Departing Flight - <u>Tango</u>	68.00
Returning Flight - <u>Tango</u>	68.00
<u>Surcharges</u>	24.00
<b>Sub Total</b>	<b>160.00</b>

**Taxes, Fees and Charges**

<u>Canada Airport Improvement Fee</u>	60.00
<u>Air Travellers Security Charge (ATSC)</u>	14.96
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.00
Total airfare and taxes (per passenger)	<b>234.96</b>
Number Of Passengers	1
<b>Total</b>	<b>234.96</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$234.96</b>

**Payment Information**

The following charges (tax inclusive) will appear on your MasterCard card statement: [REDACTED]

- Air Canada: **\$234.96** (Airfare per Adult ticket)

Ticket number [REDACTED]

**Fare Rules**

**Departing Flight** Edmonton (YEG) To Calgary (YYC) - Tango

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$100 CAD per direction, per passenger.
  - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.