

## AHS Board and Executive Expense Report

**Name** Dr. Verna Yiu  
**Title** President & Chief Executive Officer  
**Location** Edmonton

Expenses submitted during the month of April 2017

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-17	P-Card	Meetings			688	169	857			
Apr-17	Expense Claim	Meetings				105	105			
Apr-17	Direct Billing	Meetings	625				625			
<b>Total</b>			\$ 625	\$ -	\$ 688	\$ 274	\$ 1,587	\$ -	\$ -	\$ -

**Total for the Month** \$ 1,587

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ 200  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other


Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
YIU, VERNA	President & CEO	Edmonton	\$ 857.24									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
3/21/2017	Attended Senior Leaders Meeting in Calgary	AB - Other Zones	Accommodations	\$ 228.71			Senior Leaders Meeting in Calgary	1				
3/22/2017	Attended Senior Leaders Meeting in Calgary	AB - Other Zones	Taxi	\$ 32.20			Attended Senior Leaders Meeting in Calgary	1				
4/6/2017	Taxi to Edmonton airport: Attended meetings and tours with DM of Health Ministry, in Calgary	AB - Local	Taxi	\$ 65.00			Taxi to Edmonton airport: Attended meetings and tours with DM of Health Ministry, in Calgary	1				
4/6/2017	Taxi to Edmonton airport: Attended meetings and tours with DM of Health Ministry, in Calgary	AB - Other Zones	Accommodations	\$ 459.54			Accommodation: Attended meetings and tours with DM of Health Ministry, in Calgary. Speaker at Nurse Practitioner Association meeting on April 8	2				
4/7/2017	Taxi: Several meetings, tours with DM of Health Ministry. Speaker at Nurse Practitioner Assoc on Apr 8	AB - Other Zones	Taxi	\$ 28.06			Taxi: Hotel to Southport Tower - several meetings, tours with DM of Health Ministry, in Calgary. Speaker at Nurse Practitioner Association meeting on April 8.	1				
4/7/2017	Taxi: Several meetings, tours with DM of Health Ministry, in Calgary. Speaker at Nurse Practitioner Association on Apr 8	AB - Other Zones	Taxi	\$ 34.73			Taxi: Southport Tower to hotel. Several meetings, tours with DM of Health Ministry, in Calgary. Speaker at Nurse Practitioner Association meeting on April 8.	1				
4/8/2017	Parking: ACH - speaker at Nurse Practitioner Association meeting	AB - Other Zones	Parking - Lot or Parkade	\$ 9.00			Parking: ACH - speaker at Nurse Practitioner Association meeting	1				
Approver(s) for the claim		Approval Status	Approval Date									
RHODES, DEBORAH		Approve	26-Apr-17									

①  
  
KENSINGTON

Dr. Verna Yiu  
[Redacted]

Room Number : [Redacted]  
Arrival Date : 21-03-17  
Departure Date : 22-03-17  
Page : 1 of 1  
Folio Number :  
Confirmation : [Redacted]  
Cashier :

**INFORMATION INVOICE**

Company Name : Alberta Health Services  
Group :  
A/R Number :

GST No. : 894582667RT0001      22-03-17

Date	Description	Charges	Credits
21-03-17	Kensington Riverside Inn	204.00	200.00
21-03-17	Service & Marketing Fee	10.20	10.00
21-03-17	Alberta Tourism Levv	8.57	8.00
21-03-17	GST	GST exempt 10.71	
22-03-17	Mastercard [Redacted]		233.48

Total      233.48      233.48

Room GST	10.71	Balance	222.77	0.00	CAD \$218.00
F&B GST	0.00				
Other GST	0.00	\$233.48 Invoice Total		\$4.77 overage	
Total GST	10.71	- 4.77 Reimburse			
		\$228.71			

*Accommodation: Attended Senior Leaders Meeting in Calgary*  
*\* AHS policy = \$200/day base rate.*  
*Refund AHS \$4.77 by personal cheque*

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Kensington Riverside Inn and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

**Guest Signature:** \_\_\_\_\_

2

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: 823006598  
TRIP NUMBER: 11130583  
PASSENGERS: 1

03/22/2017  
START: 07:14  
DISTANCE: 162.00  
END: 07:34  
RATE: 1

FARE AMOUNT: \$ 26.67

TAX AMOUNT: \$ 1.33  
TIP AMOUNT: \$ 4.20

TOTAL : \$ 32.20

MASTER CARD SALE : [REDACTED]  
APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM



Taxi: hotel to  
Calgary Airport  
Marriott Hotel:  
Attend Senior  
Leaders Meeting

Taxi: Travel  
to Edm. airport  
in Calgary for  
tours & DM of  
Health Ministry,  
several meetings,  
Speaker at  
Nurse Practitioner  
Assoc. Mtg on  
Apr 8

3

ATS GROUP  
4608 101 ST NW  
7809897099  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2017/04/06  
TIME 5305 05:53:54

INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
TOTAL

\$65.00

MasterCard  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

6

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: 844438713  
TRIP NUMBER: 11315836  
PASSENGERS: 1

04/07/2017  
START: 06:57  
DISTANCE: 130.00  
END: 07:18  
RATE: 1

FARE AMOUNT: \$ 23.24

TAX AMOUNT: \$ 1.16  
TIP AMOUNT: \$ 3.66

TOTAL : \$ 28.06

MASTER CARD SALE : [REDACTED]  
APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM



Taxi: Hotel to  
SPTT - attended  
tours & DM of  
Health; several  
Mtg's and speaker  
at Nurse Practitioner  
Assoc Mtg on Apr 8

Taxi: SPTT  
to hotel

TERMINAL ID: [REDACTED]  
MERCHANT ID: [REDACTED]  
VEHICLE ID: [REDACTED]  
DRIVER ID: [REDACTED]  
GST ACCOUNT #: 825627391  
TRIP NUMBER: 11328373  
PASSENGERS: 1

04/07/2017  
START: 16:15  
DISTANCE: 154.00  
END: 16:33  
RATE: 1

FARE AMOUNT: \$ 28.76

TAX AMOUNT: \$ 1.44  
TIP AMOUNT: \$ 4.53

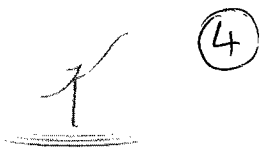
TOTAL : \$ 34.73

MASTER CARD SALE : [REDACTED]  
APPROVAL NUMBER : [REDACTED]

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM





KENSINGTON

Dr. Verna Yiu



Room Number :

Arrival Date : 06-04-17

Departure Date : 08-04-17

Page : 1 of 1

Folio Number :

Confirmation :

Cashier :

INFORMATION INVOICE

Company Name :  
 Group :  
 A/R Number :

GST No. : 894582667RT0001 08-04-17

Date	Description	Charges	Credits
06-04-17	Kensington Riverside Inn	224.10	\$200.00
06-04-17	Service & Marketing Fee	11.21	10.00
06-04-17	Alberta Tourism Levy	9.41	8.00
06-04-17	GST	11.77 <i>GST exempt</i>	
07-04-17	Kensington Riverside Inn	224.10	200.00
07-04-17	Service & Marketing Fee	11.21	10.00
07-04-17	Alberta Tourism Levy	9.41	8.00
07-04-17	GST	11.77 <i>GST exempt</i>	
08-04-17	Mastercard		512.98

**Total** **512.98** **512.98**

Room GST	23.54	<b>Balance</b>	\$ 489.44	0.00	CAD <u>436.00</u>
F&B GST	0.00				
Other GST	0.00	\$512.88 Invoice Total			
		-53.44 Reimburse	\$53.44		<i>average</i>
<b>Total GST</b>	<b>23.54</b>	<b>\$459.54</b>			

*Accommodation: Attended tours with Deputy Minister of Health; several meetings and speaker at Nurse Practitioner Assoc. on April 8*

*\* Atts policy = \$200/day base rate  
 Reimburse Atts \$53.44 by personal cheque*

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Kensington Riverside Inn and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: \_\_\_\_\_

7

Alberta Health  
Services  
ACH Lot 1

RECEIPT

\*\*\*\*\*

ENTRY DATE/TIME:

08/04/17 08:12

PAY DATE/TIME:

08/04/17 09:57

PARK-DUR.: HRS:MIN

0:01:45

\*\*\*\*\*

ALLOWED EXIT TO:

08.04.17 10:27

\*\*\*\*\*

PAID: \$ 9.00

MASTER CARD

REF.

\*\*\*\*\*

\* Parking Rates \*

\* Are GST Exempt \*

\*\*\*\*\*

\* Please Exit \*

\* Site Within \*

\* 15 Minutes \*

\* After Payment \*

\* Is Made \*

\*\*\*\*\*

\* No In/Out \*

\* Privileges \*

\*\*\*\*\*

\* Managed by \*

\* Alberta \*

\* HealthServices \*

\*\*\*\*\*

\* Have Questions \*

\* Or Concerns? \*

\* Call Us \*

\* 403-955-7947 \*

\*\*\*\*\*

Parking: ACH  
Speaker: Nurse  
Practitioner Assoc.  
Mtg

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
YIU, VERNA	President & CEO	Edmonton	\$ 105.04									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/10/2017	Travel from Calgary to Red Deer to attend/speak - opening of Red Deer Obstetrical OR		Mileage-Other	\$ 75.75	Kensington Riverside Inn, 1126 Memorial Dr NW	Red Deer Regional Hospital, 3942-50A Avenue	Travel from Calgary to Red Deer to attend/speak - opening of Red Deer Obstetrical OR	1			150	
4/20/2017	Travel to international airport (return): Trip to Calgary to attend meetings, and Cumming School of Medicine Event.		Mileage-Local-Home Zone	\$ 29.29	Home	Edmonton Airport	Travel to international airport (return): Trip to Calgary to attend meetings, and Cumming School of Medicine Event.	1			58	
Approver(s) for the claim		Approval Status	Approval Date									
RHODES, DEBORAH		Approve	26-Apr-17									

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Dr. Verna Yiu	<b>Reporting Period for the Month of :</b> Apr-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
6-Apr-2017	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Calgary - attend tours with DM of Health; speaker at Nurse Practitioner Association Annual Conference on Apr 8	Marlin Travel	292.01
7-Apr-2017	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Calgary (return) - attend several meetings; attend the Cummings School of Medicine event.	Marlin Travel	332.66
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
<b>Total Paid in the Month</b>					<b>\$ 624.67</b>



## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

Booking reference 

**Name:** Dr Verna Yiu  
**E-mail:**   
**Payment:** 

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8133	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy (W)	Confirmed
<i>Operated by:</i>	Thu 06-Apr 2017	Thu 06-Apr 2017			
<i>Air Canada Express-Jazz</i>	07:20	08:17			
Seat number(s) requested: 2C					

### Passenger Information

**Passenger:** 1 Dr Verna Yiu  
**Ticket number:**   
**Frequent Flyer Pgm:** Air Canada Aeroplan **Program number:** 

### Purchase Summary

**Passenger: 1 Ticket number** 

<b>Date of issue</b>	28-Mar 2017
<b>Fare Amount in Canadian dollars:</b> <i>(including navigational &amp; other charges)</i>	292.01
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	EXEMPT
<b>Total Fare in Canadian dollars:</b>	3.89A
<b>Options</b>	
Change fee in Canadian dollars	75.00

Ticket particularities:  
AC ONLY/NON REF/CHG FEE

\*Fare calculation:  
06APR17YEA AC YYC Q12.00R137.00/-YEA AC YYC  
Q12.00R148.00LESS16.99CAD292.01 END ROE1.00 PD14.96CA60.00SQ

Canadian tax registration numbers:  
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



**Invoice**

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 07 Apr 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	257.70	0.00	\$0.00	74.96	0.00	332.66 CAD
<b>Total:</b>	<b>257.70</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>332.66 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	04/06/2017	[REDACTED]	[REDACTED]	332.66 CAD
<b>Total Payment:</b>					<b>332.66 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
\*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 07 Apr 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

## MY ITINERARY

<b>Passengers</b> VERNA YIU	<b>Citizenship</b> Not Specified	<b>Required Travel Documents</b> Not Specified
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All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: VERNA YIU

Booking Date: 04/06/2017  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08133	EDMONTON INTL 04/20/2017 7:20AM		CALGARY INTL 04/20/2017 8:17AM	G		
AIR CANADA	08164	CALGARY INTL 04/20/2017 7:30PM		EDMONTON INTL 04/20/2017 8:24PM	G		

GOVERNMENT CENTRE

MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8

Tel : 780 425 8611