

## AHS Board and Executive Expense Report

**Name** Dr. Verna Yiu  
**Title** President & Chief Executive Officer  
**Location** Edmonton

Expenses submitted during the month of August 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-17	P-Card	Meetings			223	142	365			
Aug-17	Expense Claim	Meetings				29	29		127	
Aug-17	Direct Billing	Meetings	778				778			
<b>Total</b>			\$ 778	\$ -	\$ 223	\$ 171	\$ 1,172	\$ -	\$ 127	\$ -

**Total for the Month** \$ 1,299

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ 199  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
YIU, VERNA	President & CEO	Edmonton	\$ 365.13								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/26/2017	Accommodation and self parking: Attended Board of Directors meeting in Calgary on July 27	AB - Other Zones	Accommodations	\$ 223.42			Accommodation and self parking: Attended Board of Directors meeting in Calgary on July 27	1			
7/26/2017	Accommodation and self parking: Attended Board of Directors meeting in Calgary on July 27	AB - Other Zones	Parking - Lot or Parkade	\$ 29.40			Accommodation and self parking: Attended Board of Directors meeting in Calgary on July 27	1			
7/26/2017	Taxi: attended Board of Directors meeting in Calgary on July 27	AB - Other Zones	Taxi	\$ 58.31	Calgary Airport	Westin Hotel, 320 - 4th Ave SW	Taxi: Calgary airport to Westin Hotel - attended Board of Directors meeting on July 27	1			
7/27/2017	Short Term Parking: EIA - attended Board of Directors meeting on July 27 in Calgary	AB - Local	Parking - Lot or Parkade	\$ 54.00			Short Term Parking: EIA - attended Board of Directors meeting on July 27 in Calgary	1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		24-Aug-17							

2

The Westin Calgary  
320 Fourth Ave SW  
Calgary, AB T2P 2S6  
Canada  
Tel: 403-266-1611 Fax: 403-233-7471



Verna Yiu  
[Redacted]

Page Number : 1 Invoice Nbr : [Redacted]  
Guest Number : [Redacted]  
Folio ID : [Redacted]  
Arrive Date : 26-JUL-17 16:43  
Depart Date : 27-JUL-17 07:06  
No. Of Guest : 1  
Room Number : [Redacted]  
Club Account : [Redacted]

Tax Invoice

Tax ID : 815462536RT0001  
The Westin Calgary JUL-27-2017 07:07 [Redacted]

Date	Time	Reference	Description	Charges (CAD)	Credits (CAD)
26-JUL-17	02:44	[Redacted]	Room Charge	199.00	
26-JUL-17	02:44	[Redacted]	Good And Services Tax	10.25	
26-JUL-17	02:44	[Redacted]	Destination Marketing Fee	5.97	
26-JUL-17	02:44	[Redacted]	Tourism Levy	8.20	
26-JUL-17	02:44	[Redacted]	Self Park General	28.00	
26-JUL-17	02:44	[Redacted]	TAX - GST OTHER	1.40	
27-JUL-17	07:06	[Redacted]	MasterCard/Euro [Redacted]		-252.82

Approve EMV Receipt for MC [Redacted] PIN Verified  
[Redacted]  
Application Label:MasterCard

\*\* Total 252.82 -252.82  
\*\*\* Balance 0.00

Parking: \$29.40  
Accom: \$223.42

Continued on the next page

Accommodation and self parking: attended  
Board of Directors Mtg in Calgary on July 27

①

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

P3 South C 27/07/17 19:18  
Receipt [REDACTED]

Nested Parking  
Short-term parking tkt  
DL/EP - No. [REDACTED]  
26/07/17 08:04  
27/07/17 19:18  
Period 2d0h1'  
(Tax) \$54.00

Total \$54.00

Payment Received  
MC \$54.00

Merch: [REDACTED]  
Auth: [REDACTED]  
Type: Swiped

Sub Total \$51.43  
Tax 5% \$2.57

043CF845 - 1/1

*Short-term Parking: EIA  
Attended Board of Directors  
Mtg in Calgary on July 27*

③

ASSOCIATED CAB  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1209

SALE

MID: [REDACTED]  
TID: [REDACTED] REF# [REDACTED]  
Batch #: [REDACTED] SEQ: [REDACTED]  
07/26/17 10:08:36  
APPR CODE: [REDACTED]  
MASTERCARD

AMOUNT \$50.70  
TIP \$7.61  
TOTAL \$58.31

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MasterCard  
[REDACTED]

Thank You

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*Taxi:  
Calgary Airport  
to Westin Hotel  
attended  
Board mtg on  
July 27 in  
Calgary*



## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
YIU, VERNA	President & CEO	Edmonton	\$ 156.08								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/16/2017	Breakfast meeting: Centre Hospitalier de l'Universite de Montreal to discuss a national framework for SCNs	AB - Local	Hospitality	\$ 126.79			Breakfast meeting: Centre Hospitalier de l'Universite de Montreal to discuss a national framework for SCNs	1	6	List of attendees kept on file	
7/26/2017	Attended Board of Directors meeting in Calgary on July 27		Mileage-Local-Home Zone	\$ 29.29	Home	Edmonton International Airport (return)	Travel to EIA: Attended Board of Directors meeting in Calgary on July 27	1			58
Approver(s) for the claim		Approval Status	Approval Date								
RHODES, DEBORAH		Approve	24-Aug-17								

(4)

MADISON'S GRILL  
10053-Jasper Ave  
Edmonton, Alberta  
780-401-2222

Server: Matt  
Table 14/1  
Guests: 6

06/16/2017  
7:38 AM  
20007

Madison's Omelet 15.00  
Coffee Tea (6 @4.00) 24.00  
Two Egg Breakfast 13.00  
Madison's Parfait (2 @12.00) 24.00  
Organic Hot Oatmeal 12.00  
Eggs Benedict 17.00

Subtotal 105.00

Inclusive Tax 5.25

Total 110.25

Balance Due 110.25

GRATUITY : 16.54

TOTAL : 126.79

UNION BANK INN  
- MADISON'S GRILL  
10053 JASPER AVE  
EDMONTON AB T5J 1S5  
(780) 423-3600

SALE

Clerk # [REDACTED]  
MID [REDACTED]  
Bate [REDACTED] REF# [REDACTED]  
Seq: [REDACTED]

[REDACTED]

AMOUNT \$110.25  
TIP \$16.54  
TOTAL \$126.79

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Visa Credit [REDACTED]

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Breakfast Mtg:  
Centre Hospitalier de  
l'Universite de  
Montreal, to discuss  
national framework  
for SCNs.

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Dr. Verna Yiu	<b>Reporting Period for the Month of :</b> Aug-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
25-Aug-2017	Direct Billing	Airline Ticket	Airfare: Edmonotn to Madison (return) - attend EPIC CEO Council on Sept 25-26. Flights were cancelled - Dr. Yiu's calendar changed and she was no longer available to attend. Credits received from United and Frontier Airlines	Marlin Travel	777.51
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
<b>Total Paid in the Month</b>					<b>\$ 777.51</b>



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 25 Aug 17
Client:
Agent:

File Locator:

PASSENGERS: DR VERNA WINGYAN YIU

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Rows include UNITED AIRLINES Ticket and MISC NON-BSP AIR Confirmation #.

PAYMENTS

Table with columns: Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Rows show payments on 08/25/2017 and 08/23/2017.

Balance Due CAD Currency 0.00 CAD

Balance Due USD Currency 0.00 USD

Payment Due Date: 25 Aug 17

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL VERNON HOSPITAL VISIT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0
PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

Handwritten note: Total: \$777.51

Attend EPIC CEO Council on Sept 25-26/17. flights cancelled - credit received

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tel.: 780 425 8611
GST REG# 885101915



