

AHS Board and Executive Expense Report

Name Dr. Verna Yiu
Title President & Chief Executive Officer
Location Edmonton

Expenses submitted during the month of September 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-17	P-Card	Meetings			227	203	430			
Sep-17	Expense Claim	Meetings				29	29			
Sep-17	Direct Billing	Meetings	150				150			
Total			\$ 150	\$ -	\$ 227	\$ 232	\$ 609	\$ -	\$ -	\$ -

Total for the Month \$ 609

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 200
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
YIU, VERNA	President & CEO	Edmonton	\$ 429.39									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
9/10/2017	Accommodation: Attend 4th Annual Libin Gala in Calgary	AB - Other Zones	Accommodations	\$ 226.87			Accommodation: Attend 4th Annual Libin Gala in Calgary	1				
9/10/2017	Accommodation: Attend 4th Annual Libin Gala in Calgary	AB - Other Zones	Parking - Lot or Parkade	\$ 21.00			Accommodation: Attend 4th Annual Libin Gala in Calgary	1				
9/15/2017	Speaker at Foundation Leadership Forum	AB - Other Zones	Taxi	\$ 24.04	Courtyard by Marriott Downtown location	3750 Market Street SE	Taxi: Courtyard by Marriott downtown Calgary to correct location, 3750 Market Street SE (taxi from airport transferred to wrong location): speaker at Foundation Leadership Forum	1				
9/15/2017	Short Term Parking: EIA - flight to Calgary: speaker at Foundation Leadership Forum	AB - Local	Parking - Lot or Parkade	\$ 25.00			Short Term Parking: EIA - flight to Calgary: speaker at Foundation Leadership Forum	1				
9/15/2017	Speaker at Foundation Leadership Forum	AB - Other Zones	Taxi	\$ 62.33	Calgary airport	3750 Market Street SE	Taxi: Calgary airport to Courtyard by Marriott - speaker at Foundation Leadership Forum	1				
9/15/2017	Speaker at Foundation Leadership Forum	AB - Other Zones	Taxi	\$ 70.15	Courtyard by Marriott Calgary	Calgary airport	Taxi: Courtyard by Marriott Calgary to Calgary airport: Speaker at Foundation Leadership Forum	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		23-Oct-17								

Dr Verna Yiu
Iberta Health Services (AHS)

Date : 10-09-17
Time : 08:52 AM
Room No. : [REDACTED]
Arrival : 09-09-17
Departure : 10-09-17
Conf. No. : [REDACTED]
Page No. : 1 of 1
Invoice :
PO :

CANADA

Guest Name :
Company Name :
A/R Number :
Group Name :

INVOICE

DATE	DESCRIPTION	RÉFÉRENCE	DÉBIT	CRÉDIT
09-09-17	Room Charge		219.00	— \$200
09-09-17	DMF - Destination Marketing Fee		6.57	
09-09-17	Alberta Tourism Tax		9.02	
09-09-17	GST		11.28	
09-09-17	Parking		20.00	
09-09-17	GST		1.00	
09-10-17	MASTERCARD	[REDACTED]		266.87
DMF		6.57	TOTAL	266.87
GST: 848120796		12.28		266.87
ATT		9.02	SOLDE	0.00 CAD

Parking \$20.00
Accom: \$245.87

Accommodation: Attend 4th Annual Libin Gala in Calgary

AHS policy = \$200/day base rate
Personal cheque for \$19.00 to reimburse
AHS attached.

Like you, we know it's the little things that mean a lot. So, if you enjoyed your stay with us, please visit www.tripadvisor.com and share your Germain experience.

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ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1206

SALE

MID: [REDACTED]
TID: [REDACTED]
Batch [REDACTED] REF#: [REDACTED]
09/15/17 SEQ: [REDACTED] 08.17.05
APPR CODE: [REDACTED]

Taxi: Calg Airport
to Courtyard by
Marriott: Speaker
at Foundation
Leadership Forum

AMOUNT \$54.20
TIP \$8.13
TOTAL \$62.33

00 - APPROVED - 001

MasterCard

Thank You

CUSTOMER COPY

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110 MARLBOROUGH ROAD SE
CALGARY AB T2E 1A2

REGISTRATION NO: [REDACTED]
VEHICLE ID: [REDACTED]
DEALER ID: [REDACTED]
USE ACCOUNT: [REDACTED]
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

DATE TIME START: 10:50
DATE TIME END: 11:25
METER: 394 100 RATE: 1

FINE: 50.10

TAX: 2.90
TOTAL: 9.15

TOTAL: 70.15

DEBIT CARD SALE: [REDACTED]

SERIAL NUMBER: [REDACTED]

PASSENGER COPY

THANK YOU
(403) 299-3039
WWW.THECITYGREENGROUP.COM



ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#12

SALE

MID: [REDACTED] REF#: [REDACTED]
TID: [REDACTED] SEQ: [REDACTED]
Batch # [REDACTED] 07:38:13
09/15/17
APPR CODE: [REDACTED]
MASTERCARD

AMOUNT \$20.90
TIP \$3.14
TOTAL \$24.04

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MasterCard

THANK YOU
CUSTOMER COPY

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GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st E1 15/09/17 15:08
Receipt [REDACTED]

Short-term parking tkt
HL - No. 087708
15/09/17 04:55
15/09/17 15:08
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Payment Received MC \$25.00

Auth [REDACTED]
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

Short term Parking
EIA - speaker
at Foundation
Leadership
Forum in
Calgary

Taxi: Courtyard
Marriott-down-
town to correct
location -
3750 Market St. SE

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AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
YIU, VERNA	President & CEO	Edmonton	\$ 29.29

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/15/2017	speaker at Foundation Leadership Forum		Mileage-Local-Home Zone	\$ 29.29	home	EIA (return)	Speaker at Foundation Leadership Forum, Calgary	1			58

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	23-Oct-17

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Dr. Verna Yiu	Reporting Period for the Month of : Sep-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
24-Aug-2017	Direct Billing	Airline Ticket	Airfare: Edmonotn to Calgary (return) - speaker at Foundation Leadership Forum, Calgary	Marlin Travel	150.00
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
Total Paid in the Month					\$ 150.00



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 24 Aug 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	150.00	0.00	\$0.00	0.00	0.00	150.00 CAD
Total:	150.00	0.00	0.00	0.00	0.00	150.00 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	08/24/2017	[REDACTED]	[REDACTED]	150.00 CAD
Total Payment:					150.00 CAD

Balance Due CAD Currency **0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL FOUNDATION LEADERSHIP MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

