

AHS Board and Executive Expense Report

Name Dr. Verna Yiu
Title President & Chief Executive Officer
Location Edmonton

Expenses submitted during the month of March 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-18	Expense Claim	Meetings				160	160			
Mar-18	Direct Billing	Meetings	101				101			
Total			\$ 101	\$ -	\$ -	\$ 160	\$ 261	\$ -	\$ -	\$ -

Total for the Month \$ 261

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
YIU, VERNA	President & CEO Alberta Health Services	Edmonton	\$ 160.09								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/22/2018	Speaker at All Chief Meeting on Health at the Marriott River Cree, Enoch (return)		Mileage-Local-Home Zone	\$ 18.18	SSP	Marriott at River Cree, Enoch	Speaker at All Chief Meeting on Health at the Marriott River Cree, Enoch (return)	1			36
3/17/2018	Speaker at Network of Empowered Women at Fairmont Chateau Lake Louise		Mileage-Other	\$ 85.85	Canmore	Fairmont Chateau Lake Louise	Speaker at Network of Empowered Women at Fairmont Chateau Lake Louise (return)	1			170
3/19/2018	Attend several meetings on Mar 19 and Senior Leaders meeting on Mar 20		Mileage-Other	\$ 56.06	Canmore	Southport Tower, Calgary	Travel to Calgary - attend several meetings on Mar 19 and Senior Leaders meeting on Mar 20	1			111
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		22-Mar-18							

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Dr. Verna Yiu	Reporting Period for the Month of : Mar-18
-----------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
24-Jan-2018	Direct Billing	Airline Ticket	Airfare: Edmonton to Calgary (return): Attend CDL dinner on Jan 24 and CDL all day meeting on Jan 25 Flight was cancelled as Dr. Yiu no longer able to attend. Credit issued.	Vision Travel	\$101.00
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
Total Paid in the Month					\$ 101.00



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 05 Jan 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	---

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	374.90	0.00	\$0.00	74.96	0.00	449.86 CAD
AIR CANADA Ticket # [REDACTED]	26.00	0.00	\$0.00	0.00	75.00	101.00 CAD
Total:	400.90	0.00	0.00	74.96	75.00	550.86 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]				0.00 CAD
	[REDACTED]	01/04/2018		[REDACTED]	449.86 CAD
	[REDACTED]	05/10/2018	AHS	[REDACTED]	101.00 CAD
				Total Payment:	550.86 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL CONFERENCE

-----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: [REDACTED]
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers VERNA YIU	Citizenship Not Specified	Required Travel Documents Not Specified
--------------------------------	-------------------------------------	---

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: VERNA YIU	Booking Date: 04 Jan 18
	File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08149	EDMONTON INTL 24 Jan 18 3:25PM		CALGARY INTL 24 Jan 18 4:19PM	S/	



AIR

Description: CHANGE FEE AND ADD COL JAN 25TH	Booking Date: 10 May 18
Passengers: VERNA YIU	File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	8146	CALGARY INTL 25 Jan 18 3:25PM		25 Jan 18 4:23PM	/	

Passengers: VERNA YIU	Booking Date: 04 Jan 18
	File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08154	CALGARY INTL 25 Jan 18 8:10PM		EDMONTON INTL 25 Jan 18 9:08PM	W/	