

## Official Administrator and Executive Expense Report

**Name** Vickie Kaminski  
**Title** President & Chief Executive Officer  
**Location** Edmonton  
 Expenses submitted during the month of November 2015

Travel (1)										
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-15	P-Card	Meetings	188		1,001	168	1,357	(68)		444
Nov-15	Expense Claim	Meetings	1,749				1,749			
<b>Total</b>			\$ 1,937	\$ -	\$ 1,001	\$ 168	\$ 3,106	\$ (68)	\$ -	\$ 444

**Total for the Month** \$ 3,482

Maximum daily single meal expense claimed in the month \$ 8  
 Maximum daily base hotel rate claimed in the month \$ 339  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

**Instruction:**


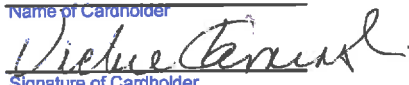


- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>KAMINSKI, VICKIE</u> Cardholder's Name	<u>PRESIDENT &amp; CEO</u> Cardholder's Position/Title	Billing Reporting Period:	<u>20/11/2015</u>
<u>CORPORATE</u> Cardholder's Dept	<u>SEVENTH STREET PLAZA</u> Cardholder's Site/Location	Total Statement Amount:	<del>\$1,950.46</del> <b>\$1,732.63</b>
<u>LORINDA.PROCIUK@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card #:	<u>                    </u>

**Statement of Transactions**

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
19/10/2015	406906782	AIR CAN [REDACTED] AIR CANADA	105.00	CAD	105.00	.00	.00	Air Canada change fee and tax re: use of flight credit to attend ELT Retreat Nov 2-3/15
19/10/2015	406906783	AIR CAN [REDACTED] AIR CANADA	28.43	CAD	28.43	.00	.00	Air Canada fare difference re: use of flight credit to attend ELT Retreat Nov 2-3/15
21/10/2015	408752771	INSTITUTE OF CORPORATE, SCHOOLS AND EDUCATIONAL SERVICES	-68.25	CAD	-68.25	-3.25		Refund for cancelled ICD Breakfast event - Oct 27/15
21/10/2015	406906781	AAROPORT LIMOUSINE SER, LIMOUSINES AND TAXICABS	82.80	CAD	82.80	3.94	.00	Taxi from airport to hotel re: Canadian Healthcare Leadership Forum in Toronto Oct 22-23/15
23/10/2015	407123522	RICHMOND LIMOUSINE SER, LIMOUSINES AND TAXICABS	69.00	CAD	69.00	3.29	.00	Taxi from hotel to airport re: Canadian Healthcare Leadership Forum in Toronto Oct 22-23/15
23/10/2015	407301706	HILTON TORONTO F/D, HILTON HOTELS	786.48	CAD	786.48	.00	.00	Hotel accommodation re: Canadian Healthcare Leadership Forum in Toronto Oct 22-23/15
25/10/2015	407402946	BLUE LINE 1415 TAXITAB, LIMOUSINES AND TAXICABS	41.53	CAD	41.53	1.98	.00	Taxi from airport to hotel re: HealthCareCAN Board meeting in Ottawa on Oct 26/15. * To be reimbursed by HealthCareCAN.
26/10/2015	407402945	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from residence to airport on Oct 21/15 to attend HealthCareCAN conference in Toronto Oct 22-23/15. * To be reimbursed by HealthCareCAN.
27/10/2015	407551305	FAIRMONT CHATEAU LAURI, FAIRMONT HOTELS	8.48	CAD	8.48	.42	.00	Bottled water at hotel re: HealthCareCAN Board meeting in Ottawa on Oct 26/15. * To be reimbursed by HealthCareCAN.
29/10/2015	408264045	AIR CAN [REDACTED] AIR CANADA	54.26	CAD	54.26	.00	.00	Air Canada fare difference re: use of flight credit to attend Western CEO Healthcare Forum in Vancouver Oct 29-30/15
31/10/2015	408092782	FAIRMONT VANCOUVER AI, FAIRMONT HOTELS	214.88	CAD	214.88	9.59	.00	Hotel accommodation re: Western CEO Healthcare Forum in Vancouver Oct 29-30/15
01/11/2015	408264044	ALLANTE LIMOUSINE INC., LIMOUSINES AND TAXICABS	95.82	CAD	95.82	4.56	.00	Taxi from hotel to airport re: HealthCareCAN Board meeting in Ottawa on Oct 26/15. * To be reimbursed by HealthCareCAN.
03/11/2015	408534152	STONERIDGE MOUNTAIN RE, LODGING HOTELS, MOTELS, RESORTS	444.03	CAD	444.03	21.14	.00	Hotel accommodation and meals in Canmore re: ELT Retreat Nov 2-3/15
05/11/2015	408763178	C222 DIAMOND PARKING, AUTOMOBILE PARKING LOTS AND GARAGES	16.00	CAD	16.00	.76	.00	Parking re: breakfast meeting with Ruby Brown on Nov 4/15

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<b>Signatures</b>		
<b>Cardholder Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies. Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.</li> </ul>		
<u>Colette Mooney</u> <small>Name of Cardholder Designate</small>  <small>Signature of Cardholder Designate</small>	<u>Executive Assistant</u> <small>Cardholder Designate Position/Title</small> <u>Dec. 4/15.</u> <small>Date of Signature</small>	
<b>Cardholder</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>KAMINSKI, VICKIE</u> <small>Name of Cardholder</small>  <small>Signature of Cardholder</small>	<u>PRESIDENT &amp; CEO</u> <small>Cardholder Position/Title</small> <u>Dec 7, 2015</u> <small>Date of Signature</small>	
<b>Approver Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Deborah Rhodes</u> <small>Name of Approver Designate</small>  <small>Signature of Approver Designate</small>	<u>VP Corp Serv. + CFO</u> <small>Approver Designate Position/Title</small> <u>Dec. 8, 2015</u> <small>Date of Signature</small>	
<b>Approver</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Linda Hughes</u> <small>Name of Approver</small>  <small>Signature of Approver</small>	<u>Board Chair</u> <small>Approver Position/Title</small> <u>Dec. 10/15</u> <small>Date of Signature</small>	
<b>Submit approved statement with attachments to Accounts Payable:</b>		
<b>Attach:</b> <ul style="list-style-type: none"> <li>Original (or scanned) Itemized receipts with documented business reasons including names of participants where required</li> <li>Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report)</li> </ul> And where applicable: <ul style="list-style-type: none"> <li>Copies of pre-approvals for travel</li> <li>Personal cheque payable to "Alberta Health Services"</li> <li>Return, refund and/or credit receipts</li> <li>Disputes letter</li> <li>Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason.</li> </ul>	<b>Address:</b> Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4	
<b>Accounts Payable only:</b>		
Reference #: _____	Reviewed by: _____	Date: _____

**Passenger 1**  
 Name: **Mrs Victoria Kaminski** Ticket number: [REDACTED]  
 FIM Ticket number(s):

## Purchase Summary

**Passenger: 1 Ticket number** [REDACTED]

<b>Date of issue</b>	19-Oct 2015
<b>Fare Amount in Canadian dollars:</b>	278.00
<i>(including <a href="#">navigational &amp; other charges</a>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.35
Combined Taxes *see fare calculation below (XT)	PD
<b>Total Fare in Canadian dollars:</b>	28.43A ✓
<b>Options</b>	
Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	5.00 ✓

**Ticket particularities:**

AC ONLY/NON-REF/CHGE  
 FEE-BG:AC. ACP 034578 AC ACCR

**\*Fare calculation:**

01.NOV15YEA AC YYC Q12.00R132.00AC YEA Q12.00R122.00CAD278.00  
 END ROE1.00 PD14.25CA16.26XG60.00SQ

**Canadian tax registration numbers:**

XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

**October 19, 2015 (\$105.00)**

- Air Canada change fee and tax re: use of flight credit to attend ELT Retreat Nov 2-3/15.

**October 19, 2015 (\$28.43)**

- Air Canada fare difference re: use of flight credit to attend ELT Retreat Nov 2-3/15.

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

Booking reference: [REDACTED]

**Name:** Mrs Victoria Kaminski  
**E-mail:** COLETTE.MOONEY@ALBERTAHEALTHSERVICES.CA  
**Form of payment:** [REDACTED]

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8141	Edmonton International (YEG)	Calgary (YYC)	DH4	Economy (G)	Confirmed
<i>Operated by:</i>	Sun 01-Nov 2015	Sun 01-Nov 2015			
<i>Air Canada Express-Jazz</i>	11:30	12:20			
AC8172	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy (G)	Confirmed
<i>Operated by:</i>	Tue 03-Nov 2015	Tue 03-Nov 2015			
<i>Air Canada Express-Jazz</i>	17:55	18:49			

### Passenger Information

2

**Colette Mooney**

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**From:** Agatha Manikowski [REDACTED]  
**Sent:** Tuesday, October 20, 2015 9:43 AM  
**To:** Colette Mooney  
**Subject:** Refund confirmation  
**Attachments:** kaminski, vicki october 27 event refund receipt.pdf

Hi Colette,

I just wanted to attach a receipt showing 0\$ for the October 27<sup>th</sup> event refund-for Vickie Kaminski.

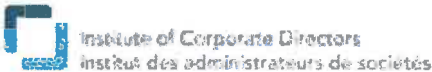
I have refunded 68.25\$ back onto the Mastercard. ✓

Regards,

**AGATHA MANIKOWSKI**  
Coordinator, Chapter Services and Events



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CONFIDENTIAL and/or PRIVILEGED: If received in error please notify the sender and permanently delete. If you would like to unsubscribe to emails from me, please hit "reply" and tell me that you don't want to hear from ICD in the future.

**October 20, 2015 (-\$68.25)**

- Refund for cancelled ICD Breakfast event - Oct 27/15.

2



Institute of Corporate Directors  
Institut des administrateurs de sociétés

# RECEIPT

2701-250 Yonge Street  
Toronto, ON M5B 2L7

Invoice No. [REDACTED]

Sold To: **Ms Vickie Kaminski**  
President & CEO  
Alberta Health Services

Ship To: **Ms Vickie Kaminski**  
President & CEO  
Alberta Health Services

[REDACTED]

[REDACTED]

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
[REDACTED]		10/2/2015	[REDACTED]	Upon Receipt	10/20/2015

Qty	Description	Unit Price	Extended Price
	Governance and Leadership in the Public Sector ICD Edmonton Chapter Brakfast Session  10/27/2015 - 10/27/2015 Edmonton, AB		

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
					0.00

Total GST/HST:0.00  
Total PST/QST:0.00  
GST Remittance Number: 12179 8201  
QST Remittance Number: 1204855478

Paid by: **MC** [REDACTED]

3

**AAROPORT SERVICES**

7733 KEELE STREET  
CONCORD ON  
416.225.1555  
SPARE  
ZAH#77

**SALE**

Clerk #: 003161  
TID: PS320879 REF#: [REDACTED]  
Batch #: 241 SEQ: [REDACTED]  
10/21/15 19:30:30  
Invoice # [REDACTED]  
APPR CODE [REDACTED]  
MASTERCARD Chip  
[REDACTED] [REDACTED]

**AMOUNT \$72.00**  
**TIP \$10.80**  
**TOTAL \$82.80** ✓

APPROVED

MasterCard  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSt: E8 00

BY ENTERING A VERIFIED PIN  
CARDHOLDER AGREES TO PAY ISSUER  
SUCH TOTAL IN  
ACCORDANCE WITH ISSUER'S  
AGREEMENT  
WITH CARDHOLDER

www.aaroportlino.ca  
1-866-225-1555  
Thank You For Choosing

CUSTOMER COPY

**October 21, 2015 (\$82.80)**  
• Taxi from airport to hotel re: Canadian Healthcare Leadership Forum in Toronto Oct 22-23/15.



4

RESTAURANT SERVICES  
6-185 CARLINGVIEW DR  
TORONTO, ON M9W5E8  
4165968484

**SALE**

MID: [REDACTED]  
TID: [REDACTED] REF#: [REDACTED]  
Batch # [REDACTED]  
10/23/15 08:32:52  
APPR CODE: [REDACTED]  
MASTERCARD Chip  
[REDACTED]

AMOUNT	\$60.00
TIP	\$9.00
TOTAL	\$69.00



APPROVED

MasterCard  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

THANK YOU  
PLEASE COME AGAIN

**October 23, 2015 (\$69.00)**

- Taxi from hotel to airport re: Canadian Healthcare Leadership Forum in Toronto Oct 22-23/15.

Name and Address / Nom et Adresse

KAMINSKI, VICTORIA

Room/Chambre [REDACTED]  
Arrival Date/Date d'arrivée 10/21/2015 7:37:00 PM  
Departure Date/Date de départ 10/23/2015

Adult/Child/Adulte/Enfant 1/0  
Room Rate/Tarif 339.00

Rate Plan:  
HH # [REDACTED]  
AL:  
Car:

Confirmation Number [REDACTED]

10/23/2015

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
10/21/2015	GUEST ROOM	ALBERTO	[REDACTED]	\$339.00		
10/21/2015	HST	ALBERTO	[REDACTED]	\$44.07		
10/21/2015	DESTINATION MARKETING PROGRAM	ALBERTO	[REDACTED]	\$9.02		
10/21/2015	DESTINATION MKTG PROGRAM - HST	ALBERTO	[REDACTED]	\$1.15		
10/22/2015	GUEST ROOM	[REDACTED]	[REDACTED]	\$339.00		
10/22/2015	HST	[REDACTED]	[REDACTED]	\$44.07		
10/22/2015	DESTINATION MARKETING PROGRAM	[REDACTED]	[REDACTED]	\$9.02		
10/22/2015	DESTINATION MKTG PROGRAM - HST	[REDACTED]	[REDACTED]	\$1.15		
10/23/2015	[REDACTED]	[REDACTED]	[REDACTED]		(\$786.48)	\$0.00

EXPENSE REPORT SUMMARY

	10/21/2015	10/22/2015	STAY TOTAL
ROOM AND TAX	\$393.24	\$393.24	\$786.48
DAILY TOTAL	\$393.24	\$393.24	\$786.48

Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 3,900 hotels and resorts in 91 countries, please visit HHonors.com.

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

**October 21, 2015 (\$786.48)**

- Hotel accommodation re: Canadian Healthcare Leadership Forum in Toronto Oct 22-23/15.

Account No. / Numéro de compte

DATE OF CHARGE / Date de la charge  
10/23/2015

Check No. / Numéro de folio

Card Member Name / Nom Du Membre

KAMINSKI, VICTORIA

Authorization / Autorisation

Initials / Initiales

Establishment No. & Location / #de l'établissement & Location

Establishment agrees to transmit to card holder for payment / L'établissement accepte de transmettre au détenteur de la carte pour le paiement.

Purchases & Services / Achats & Services

Taxes

Tips & Misc. / Pourboires & Divers

CARD MEMBER'S SIGNATURE / SIGNATURE MEMBRE

TOTAL AMOUNT / MONTANT TOTAL  
-786.48

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND. / Les marchandises et/ou services achetés sur cette carte ne peuvent être revendus ou retournés pour un remboursement en argent comptant.

Payment Due Upon Receipt / Paiement dû à la réception  
HST No. 833657646 RT0001

9

## Purchase Summary

Passenger: 1 Ticket number [REDACTED]

<b>Date of issue</b>	29-Oct 2015
<b>Fare Amount in Canadian dollars:</b> <i>(including <a href="#">navigational &amp; other charges</a>)</i>	482.00
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	2.58
Combined Taxes *see fare calculation below (XT)	PD
<b>Total Fare in Canadian dollars:</b>	54.26A ✓
<b>Options</b>	
Upgrade service fee in Canadian dollars	144.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	7.00
Change fee in Canadian dollars	50.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	2.50

**Ticket particularities:**  
AC ONLY/NON-REF/CHGE FEE  
ACP 034578 AC ACCR

**\*Fare calculation:**  
29OCT15YEA AC YVR Q18.00R212.00AC YEA Q18.00R234.00CAD482.00  
END ROE1.00 PD14.25CA24.73XG50.00SQ

**Canadian tax registration numbers:**  
XG Canada Goods and Service Tax (GST) #10009-2287  
RC Canada Harmonized Sales Tax (HST) #10009-2287  
XQ Quebec Sales Tax (QST) #1000-043-172

### October 29, 2015 (\$54.26)

- Air Canada fare difference re: use of flight credit to attend Western CEO Healthcare Forum in Vancouver Oct 29-30/15.

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

Booking reference 

Name: **Mrs Victoria Kaminski**  
 E-mail: **COLETTE.MOONEY@ALBERTAHEALTHSERVICES.CA**  
 Form of payment: 

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)


### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC241	Edmonton International (YEG)	Vancouver (YVR)	E90	Business (R)	Confirmed
	Thu 29-Oct 2015 12:05	Thu 29-Oct 2015 12:47 - TERMINAL M -MAIN			
AC240	Vancouver (YVR)	Edmonton International (YEG)	319	Economy (V)	Confirmed
	Fri 30-Oct 2015 12:30 - TERMINAL M -MAIN	Fri 30-Oct 2015 15:00			


Seat number(s) requested: 18B

### Passenger Information

**Passenger 1**

Name: **Mrs Victoria Kaminski** Ticket number: 

FIM Ticket number(s):

Frequent Flyer Pgm: Air Canada Aeroplan Program number: 

**THE Fairmont**  
VANCOUVER AIRPORT

The Fairmont Vancouver Airport  
Vancouver International Airport  
3111 Grant McConachie Way, Richmond, BC, V7B 0A6  
T (604) 207 5200 F (604) 248 3219  
G.S.T. / H.S.T. REGISTRATION # 84968 1721

10

Room : [REDACTED]  
Folio # : [REDACTED]  
Invoice # : [REDACTED]  
Cashier # : [REDACTED]  
Page # : 1 of 1  
Group Name : Western CEO Healthcare forum

Ms Vickie Kaminski

Arrival : 10-29-15  
Departure : 10-30-15

Date	Description	Additional Information	Charges	Credits
10-29-15	Room Charge		185.00	
10-29-15	Destination Marketing Fee		1.85	
10-29-15	Municipal Room tax		3.74	
10-29-15	Provincial Room tax		14.95	
10-29-15	Room GST		9.34	
10-30-15	Mastercard	[REDACTED]		214.88
<b>Total</b>			<b>214.88</b>	<b>214.88</b>
<b>Balance Due</b>			<b>0.00</b>	

**GST Summary**

Room : 9.34  
F&B : 0.00  
Other : 0.00  
Total : 9.34

**HST Summary**

Room : 0.00  
F&B : 0.00  
Other : 0.00  
Total : 0.00

Thank you for choosing Fairmont Hotels & Resorts.  
To provide feedback about your stay please contact Ken Flores, General Manager, at [ken.flores@fairmont.com](mailto:ken.flores@fairmont.com).  
We also invite you to share memories of your experience on our community forum - visit [www.everyonesanoriginal.com](http://www.everyonesanoriginal.com)

**October 29, 2015 (\$214.88)**

- Hotel accommodation re: Western CEO Healthcare Forum in Vancouver Oct 29-30/15.

For information or reservations, visit us at [www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from :  
United States or Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)  
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

**Thank you for choosing to stay with Fairmont Hotels & Resorts**

ELT Retreat

12

Stoneridge Resort  
30 Lincoln Park  
Canmore, AB T1N 3E9

TAX ID: GST#873770648RT005

Vickie Kaminski



Room	Folio	CheckIn	CheckOut	Balance
		11/01/15	11/03/15	0.00
Master Folio		Meeting Room Package Executive		

Date	Room	Description / Voucher	Charges	Credits	Balance
11/01/15		Room Taxable	161.46	0.00	161.46
11/01/15		Resort Fee - 3%	4.84	0.00	166.30
11/01/15		Alberta Tourism Levy - 4%	6.65	0.00	172.95
11/01/15		GST - 5%	8.32	0.00	181.27
11/02/15		Meeting Room Package Executive	239.00	0.00	420.27
11/02/15		GST	12.20	0.00	432.47
11/02/15		Resort Fee	4.87	0.00	437.34
11/02/15		Alberta Tourism Levy	6.69	0.00	444.03
11/03/15			0.00	444.03	0.00
		<b>Balance Due</b>			<b>0.00</b>
		<b>Summary and Taxes</b>			
		Taxable Sales	400.46		
		Resort Fee - 3%	9.71		
		Alberta Tourism Levy - 4%	13.34		
		GST - 5%	20.52		

\* Meeting Room Pkg:  
 Room Rate: 161.46  
 Mtg Room + meals: 77.54  
 239.00  
 \* lunch - Nov. 2  
 breakfast - Nov. 3  
 lunch - Nov. 3

The room package includes accommodation at a base rate of \$161.46 per night, meals and meeting room usage along with visual/audio supplies/equipment disclosed under "Other"

**November 1, 2015 (\$444.03)**

- Hotel accommodation and meals in Canmore re: ELT Retreat Nov 2-3/15.

13

### Digital Iris Credit Card Process 11/26/2015 10:50 AM MST

Date/Time: 11/04/2015 12:00:00 AM to 11/10/2015 11:45:00 PM MST  
 Organization: Diamond Edmonton  
 Pay Station: C222  
 Stall Number: N/A Plate Number: N/A  
 Card Num: [REDACTED]  
 Card Type: All

Ticket #: All  
 Coupon Code: [REDACTED]  
 Transaction Type: All  
 Grouping: None  
 Auth Status:  
 Merchant Account: All

Processing Date/Time: 11/04/2015 12:00:00 AM to 11/10/2015 11:45:00 PM MST

Ticket #	Pay Station	Purchased Date	Processing Date	Request Type	Card Type	Card #	Auth #	Ref #	Merchant Account	Orig Amount	Request Amount
[REDACTED]	[REDACTED]	11/04/2015 07:41:56	11/05/2015 11:22:00	Batch	MasterCard	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$16.00

Report Summary

Totals		
Total Real-Time	0	\$0.00
Total Batched	1	\$16.00
Total Store and Fwd	0	\$0.00
Total Deposit	1	\$16.00
Total Refunds	0	\$0.00

\*=Extend-by-Phone Transaction

#### **November 4, 2015 (\$16.00)**

- Parking re: breakfast meeting with Ruby Brown on Nov 4/15.

### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
KAMINSKI, VICTORIA	President & Chief Executive Officer	Edmonton	1,749.20

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/23/2015	Airline fee to utilize the credit from the cancelled flights: Edmonton-Miami (Return)	AB - Local	Miscellaneous	420.00				1			
11/23/2015	Cancellation of non-refundable flights from Miami to Tallahassee (return)	AB - Local	Miscellaneous	1329.20				1			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
RHODES, DEBORAH		Approve		2-Dec-15							



November 23, 2015

David Carpenter  
Official Administrator  
Alberta Health Services

Dear Mr. Carpenter:

Further to our previous discussion, I am providing this letter for your authorization to have Alberta Health Services reimburse me for the costs arising from the cancellation of my previously planned vacation due to the commencement of the Alberta Health Services Board.

The total costs to be reimbursed are \$1,749.20 which consists of:

1. Cancellation of non-refundable flights from Miami to Tallahassee (return) - \$1,329.20
2. Airline fee to utilize the credit from the cancelled flights Edmonton Miami (return) - \$420.00

Sincerely,



Vickie Kaminski  
President and Chief Executive Officer

Authorized for reimbursement:

  
\_\_\_\_\_  
David Carpenter  
Official Administrator

Date: Nov. 24 / 15

**Lorinda Prociuk**

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**From:** Vickie Kaminski  
**Sent:** Thursday, November 19, 2015 12:26 PM  
**To:** Lorinda Prociuk  
**Subject:** FW: E-Ticket Confirmation- [REDACTED]

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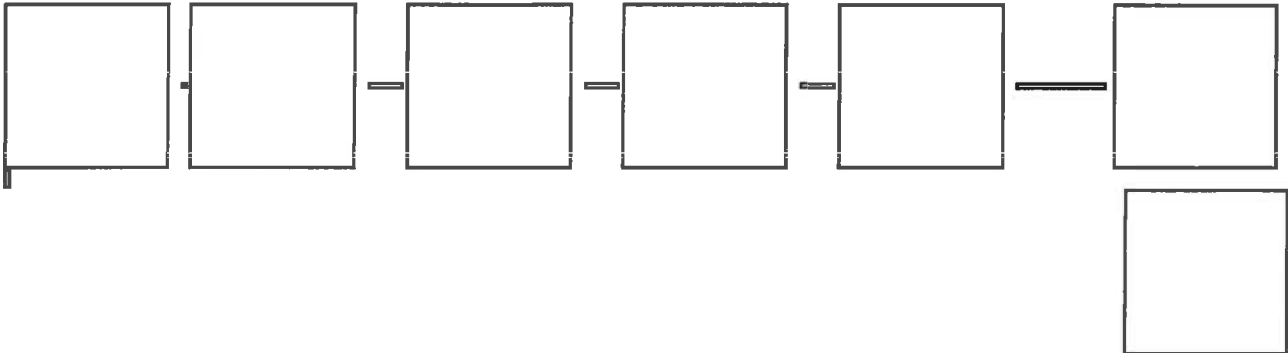
[REDACTED]  
**Sent:** Wednesday, November 18, 2015 6:05 PM  
**To:** Vickie Kaminski  
**Subject:** FW: E-Ticket Confirmation [REDACTED]

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[REDACTED]  
**Date:** Monday, 12 October 2015 at 18:31  
**To:** Vickie Kaminski <[vickielkaminski@icloud.com](mailto:vickielkaminski@icloud.com)>  
**Subject:** FW: E-Ticket Confirmation [REDACTED]

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**From:** "American Airlines@aa.com" <[notify@aa.globalnotifications.com](mailto:notify@aa.globalnotifications.com)>  
**Date:** Monday, 12 October 2015 at 18:29  
**To:** [REDACTED]  
**Subject:** E-Ticket Confirmation- [REDACTED]

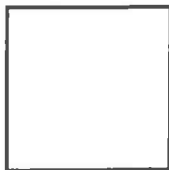


<input type="checkbox"/>			447.43	584.00	80.60	664.60
<input type="checkbox"/>	Victoria					
<input type="checkbox"/>	Kaminaki					
<input type="checkbox"/>	American Express					1329.20

**Baggage Information**

Baggage charges for your itinerary will be governed by American Airlines BAG ALLOWANCE -MIATLH-No free checked bags/ American Airlines BAG ALLOWANCE -TLHMIA-No free checked bags/ American Airlines 1STCHECKED BAG FEE-MIATLH-USD25.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 1STCHECKED BAG FEE-TLHMIA-USD25.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-MIATLH-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-TLHMIA-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.



Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit [www.aa.com/refunds](http://www.aa.com/refunds).

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in times will vary by departure location. In order to determine the time you need to check-in at the airport, please visit [www.aa.com/airportexpectations](http://www.aa.com/airportexpectations).

Air transportation on American Airlines and the American Eagle carriers® is subject to American's conditions of carriage.

**NOTICE OF INCORPORATED TERMS OF CONTRACT**

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage button below.

If you have a customer service issue, please **Contact AA.**

Record Locator [REDACTED]

Carrier	Flight #	Departing	Arriving	Fare Code
American Airlines	4289	MIAMI INTERNTL FRI 27NOV 9:29 PM	TALLAHASSEE 11:05 PM	G

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE  
CHECK-IN WITH AMERICAN EAGLE

[REDACTED]	Seat 9A	Economy
Victoria Kaiminski	Seat 9C	Economy

American Airlines	4273	TALLAHASSEE SUN 28NOV 7:00 AM	MIAMI INTERNTL 8:25 AM	S
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OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE  
CHECK-IN WITH AMERICAN EAGLE

[REDACTED]	Seat 9A	Economy
Victoria Kaminski	Seat 9C	Economy

Passenger	Ticket #	Fare-USD	Equip Fare-CAD	Taxes and Carrier-Imposed Fees	Ticket Total
Brian Gallen	[REDACTED]	447.43	534.00	80.80	664.60

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your Itinerary-receipt to the airport.**

**Main Contact Information**

**Booking reference:** XXXXXXXXXX

**Name:** Mrs Victoria Kaminski  
**E-mail:** XXXXXXXXXX  
**Form of payment:** XXXXXXXXXX

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

International Reservations  
 Alert me of flight changes  
Flight notification

**Flight Itinerary**

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC106	Edmonton International (YEG)	Toronto Pearson (YYZ)	320	Business (R)	Confirmed
	Fri 27-Nov 2015 07:25	Fri 27-Nov 2015 13:04 - TERMINAL T1			
Seat number(s) requested: 2D 2F					
AC694	Toronto Pearson (YYZ)	St. Johns (YYT)	E90	Business (R)	Waitlisted
	Fri 27-Nov 2015 14:25 - TERMINAL T1	Fri 27-Nov 2015 18:56			
AC694	Toronto Pearson (YYZ)	St. Johns (YYT)	E90	Economy (B)	Confirmed
	Fri 27-Nov 2015 14:25 - TERMINAL T1	Fri 27-Nov 2015 18:56			
Seat number(s) requested: 13A 13C					
AC691	St. Johns (YYT)	Toronto Pearson (YYZ)	E90	Business (R)	Waitlisted
	Mon 30-Nov 2015 05:00	Mon 30-Nov 2015 07:08 - TERMINAL T1			

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC691	St. Johns (YYT)	Toronto Pearson (YYZ)	E90	Economy (B)	Confirmed
	Mon 30-Nov 2015 05:00	Mon 30-Nov 2015 07:08 - TERMINAL T1			

Seat number(s) requested: 13A 13C

AC123	Toronto Pearson (YYZ)	Edmonton International (YEG)	320	Economy (B)	Confirmed
	Mon 30-Nov 2015 08:05 - TERMINAL T1	Mon 30-Nov 2015 10:20			

Seat number(s) requested: 15B 15C

## Passenger Information

**Passenger 1**  
 Name: **Mrs Victoria Kaminski**  
 Ticket number: [REDACTED]  
 FIM Ticket number(s): [REDACTED]  
 Frequent Flyer Pgm: Air Canada Aeroplan  
 Program number: [REDACTED]

**Passenger 2**  
 Name: [REDACTED]  
 Ticket number: [REDACTED]  
 FIM Ticket number(s): [REDACTED]  
 Frequent Flyer Pgm: Air Canada Aeroplan  
 Program number: [REDACTED]

## Purchase Summary

<b>Passenger: 1 Ticket number</b> [REDACTED]		
<b>Date of issue</b>		19-Nov 2015
<b>Fare Amount in Canadian dollars:</b>		2,344.00
<i>(including navigational &amp; other charges)</i>		
<b>Taxes, Fees &amp; Charges</b>		
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)		20.00
Combined Taxes *see fare calculation below (XT)		PD
<b>Total Fare in Canadian dollars:</b>		420.00A
Ticket particularities: AC ONLY -BG:AC		
<b>Passenger: 2 Ticket number</b> [REDACTED]		
<b>Date of issue</b>		19-Nov 2015

<b>Fare Amount in Canadian dollars:</b>	2,344.00
<i>(including navigational &amp; other charges)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	20.00
Combined Taxes *see fare calculation below (XT)	PD
 <b>Total Fare in Canadian dollars:</b>	 420.00A

*\*Fare calculation:*  
 27NOV15YEA AC X/YTO Q23.00AC YYT R1149.00AC X/YTO AC YEA  
 Q23.00R1149.00CAD2344.00 END ROE1.00 PD14.25CA99.41XG4.94RC  
 68.00SQ

*Canadian tax registration numbers:*  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules Summary

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- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

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Please see below for details on the bags you plan on checking at the baggage counter.

<b>Baggage Information for: Mrs Victoria Kaminski</b>	
Air Canada baggage rules apply. For flight(s): AC106,AC694	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC691,AC691,AC123	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)