

Board and Executive Expense Report

Name Stephen Lockwood
Title AHS Board Chair
Location
 Expenses submitted during the month of June 2013

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May 2013	Expense Claim	Board Meetings		21	173	718	912			
June 2013	Expense Claim	Board Meetings		207	346	66	619			
Total			\$ -	\$ 228	\$ 519	\$ 784	\$ 1,531	\$ -	\$ -	\$ -

Total for the Month \$ 1,531

Maximum meal expense claimed in the month \$ 185
 Maximum daily hotel rate claimed in the month \$ 154
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ALBERTA HEALTH SERVICES BOARD MEMBER REMUNERATION AND EXPENSE CLAIM

Name: STEPHEN LOCKWOOD	(For Board Office Use Only) A/P Vendor ID#:
Phone #: XXXXXXXXXX	Travel Period Month: JUNE 2013

DATE (DD/MM/YY)	DESCRIPTION (Include purpose of trip, mode of travel, starting point, details of expenditure)	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)	PAYROLL ONLY BOARD COMMITTEE/ BUSINESS MEETING FEE
		B	L	D	AMOUNT					
03/06/13	BOARD BUSINESS: - Mtg with Alberta Cancer Foundation Board members									
04/06/13	Travel Okotoks to Airport BOARD BUSINESS: - Mtg with Edmonton ZMSA's Executive			X	\$20.75 ✓				70 KM	
TOTAL KMS									70 KM	
APPLICABLE MILEAGE RATE @									50.5¢	
SUB-TOTAL <i>(carry forward to continuation sheet, where applicable)</i>					A	B	C	D	E	
					\$20.75 ✓				\$35.35 ✓	

FOR ACCOUNTS PAYABLE EXPENSE CODING		
Description	Coding	Amount
MEAL (A)	101.0005.71110300004.46000000	206.60
TRAVEL EXPENSE (B+C+E)	101.0005.71110300004.62212000	412.11
OTHER (D)	101.0005.71110300004.41090000	
GRAND TOTAL		618.71

 CLAIMANT SIGNATURE	 APPROVAL SIGNATURE	meals	breakfast	\$9.20
June 17/13 DATE SUBMITTED	2013-07-09 DATE APPROVED		lunch	\$11.60
			dinner	\$20.75
			Lodging per night	\$20.15
<input checked="" type="checkbox"/> I hereby acknowledge that I have read the "Public Service Subsistence, Travel and Moving Expenses Regulation" and confirm expenses being claimed are in compliance with such policy.				
<input checked="" type="checkbox"/> I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services.				
<input checked="" type="checkbox"/> I certify that expenses in this claim have been incurred by using a cost effective method, otherwise rational and supporting analysis is provided.				
<input checked="" type="checkbox"/> I confirm that the expenses included in this claim have not been previously claimed by me or on my behalf from Alberta Health Services or any other organization.				

For payment please submit to the AHSB Office: 10101 Southport Road SW, Calgary, AB. T2W 3N2, Attention: Lou DeCoste

REMUNERATION AND EXPENSE CLAIM CONTINUATION SHEET

THIS FORM IS TO BE USED ONLY AS A SUPPLEMENT TO A COMPLETED PERSONAL EXPENSE CLAIM. DO NOT USE ALONE.

NAME: STEPHEN LOCKWOOD

	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)	PAYROLL ONLY BOARD COMMITTEE / BUSINESS MEETING FEE
	B	L	D	Amount					
Carry forward subtotals from previous claim sheet, where applicable.				A \$20.75 ✓	B	C	D	E \$35.35 ✓	
05/06/13 BOARD BUSINESS: - Meetings with Covenant Health CoW Meeting in Edmonton (dinner meeting with Cormack, Johnson, Ring, Lehners, and Scieur) <i>Audit + Finance Mtg.</i>			X	\$185.85 ✓					
06/06/13 CoW Meeting in Edmonton Public Board Meeting in Edmonton					\$345.78 ✓	\$30.98 ✓ (Airport parking)			
11/06/13 BOARD BUSINESS: - Various meetings at AHS Southport Special Public Board Meeting									
TOTAL KMS									
APPLICABLE MILEAGE RATE @									50.5¢
TOTAL <i>(Record Grand Total to Personal Expense Claim Form)</i>				A \$206.60 ✓	B \$345.78 ✓	C \$30.98 ✓	D	E \$35.35 ✓	

Carry forward subtotals to another continuation sheet if more space is required. Otherwise, record subtotals in space provided on Personal Expense Claim.

For payment please submit to the AHSB Office: 10101 Southport Road SW, Calgary, AB. T2W 3N2, Attention: Lou DeCoste

Alberta Health Services

STEPHEN LOCKWOOD – Mileage for the month of June

DATE	EVENT	TRAVEL TO/FROM	KILOMETRES ACCRUED
June 4, 2013	CoW Meeting, Public Board Meeting and various other Meetings in Edmonton	Okotoks to Airport	70 KM
		TOTAL	70 KM

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>



Lockwood, Stephen	Page Number	1	Invoice Nbr	1000117396
Alberta Health Services	Guest Number	[REDACTED]	Arrive Date	06-04-2013
[REDACTED]	Folio ID	[REDACTED]	Depart Date	06-06-2013
CALGARY, AB [REDACTED]	No. Of Guest	1		
	Room Number	413		
	Time	06-06-2013 14:20		

Invoice

06-04-2013	RT413	Room Charge	\$154.00	
06-04-2013	RT413	GST	\$7.93	
06-04-2013	RT413	DMF	\$4.62	
06-04-2013	RT413	Tourism Levy	\$6.34	
06-05-2013	RT413	Room Charge	\$154.00	
06-05-2013	RT413	GST	\$7.93	
06-05-2013	RT413	DMF	\$4.62	
06-05-2013	RT413	Tourism Levy	\$6.34	
06-06-2013	VI	Visa		\$-345.78
		** Total	\$345.78	\$-345.78
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

06-04-2013	\$154.00	\$7.93	\$6.34	\$0.00	\$0.00	\$4.62	\$172.89	\$0.00
06-05-2013	\$154.00	\$7.93	\$6.34	\$0.00	\$0.00	\$4.62	\$172.89	\$0.00
06-06-2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-345.78
Total	\$308.00	\$15.86	\$12.68	\$0.00	\$0.00	\$9.24	\$345.78	\$-345.78

Your SPG Account [REDACTED] earned at least 616 Starpoints. Get 10,000 more with the SPG Credit Card. spg.com/axpcard

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

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RECEIPT
GST NO. R122556194

EXIT No. A4
IN: 06/04/13 12:31
OUT: 06/09/13 19:30
DURATION: 5 06: 59
PAID: \$ 61.95
(GST INCLUDED)
VISA

REF. 29

THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade



GST#R889541298
Sorrentino's Downtown
10162 - 101 Street
(780) 424-7500

6 [REDACTED]

Tbl 15/1 Chk 3624 Gst 1
Jun05'13 07:32PM
*** Reprint Memo Check ***

SEAT:2

1 QUINOA	13.00
2 CESARE	24.00
2 FEAT SOUP	16.00
1 PICCOLO (2)	12.00
ARANCINI	
PROSCIUTTO BOCCO	
MEAT BALLS	
2 ARRABBIATE	40.00
1 VEAL PICCATA	30.00
1 1/2 CESARE	9.00
SHRIMP	7.00
1 RAVIOLI	26.00
Subtotal	177.00*
GST	8.85
Amount Due	185.85

Caffe Sorrentino Edmonton Int.
Airport Now Open! Domestic/Int
Departures Lounge. Come join us
For a Latte before your flight!
www.caffesorrentino.com

TIP - Paid Personally

AHS - Beckwood
- SCIDR
- CORMACK
- RINDG
- JOHNSON
- LEHNDERS

484119

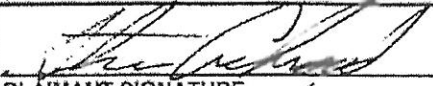
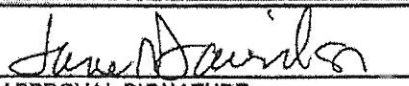
SPORTS - 1971

**ALBERTA HEALTH SERVICES
BOARD MEMBER REMUNERATION AND EXPENSE CLAIM**

Name: STEPHEN LOCKWOOD	(For Board Office Use Only) A/P Vendor ID#:
Phone #: XXXXXXXXXX	Travel Period Month: MAY 2013

DATE (DD/MM/YY)	DESCRIPTION (include purpose of trip, mode of travel, starting point, details of expenditure)	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)	PAYROLL ONLY BOARD COMMITTEE / BUSINESS MEETING FEE
		B	L	D	AMOUNT					
13/05/13	BOARD BUSINESS: - Pre-Mtg for Standing Committee of Public Accounts									
14-05-13	Travel Okotoks to Edmonton for: BOARD BUSINESS: - Mtg with the Minister							340 KM		
TOTAL KMS									340 KM	
APPLICABLE MILEAGE RATE @									50.5¢	
SUB-TOTAL <i>(carry forward to continuation sheet, where applicable)</i>					A	B	C	D	E	\$171.70

FOR ACCOUNTS PAYABLE EXPENSE CODING		
Description	Coding	Amount
MEAL (A)	101.0005.71110300004.45000000	20.80
TRAVEL EXPENSE (B+C+E)	101.0005.71110300004.62212000	890.71
OTHER (D)	101.0005.71110300004.41090000	
GRAND TOTAL		911.51

 CLAIMANT SIGNATURE	 APPROVAL SIGNATURE	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="3" style="width:10%; text-align: center;">meals</td> <td style="width:10%;">breakfast</td> <td style="width:80%; text-align: right;">\$9.20</td> </tr> <tr> <td>lunch</td> <td style="text-align: right;">\$11.60</td> </tr> <tr> <td>dinner</td> <td style="text-align: right;">\$20.75</td> </tr> <tr> <td colspan="2">Lodging per night</td> <td style="text-align: right;">\$20.15</td> </tr> </table>	meals	breakfast	\$9.20	lunch	\$11.60	dinner	\$20.75	Lodging per night		\$20.15
meals	breakfast	\$9.20										
	lunch	\$11.60										
	dinner	\$20.75										
Lodging per night		\$20.15										
DATE SUBMITTED <i>June 11/13</i>	DATE APPROVED <i>2013-07-09</i>											

- I hereby acknowledge that I have read the "Public Service Subsistence, Travel and Moving Expenses Regulation" and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services.
- I certify that expenses in this claim have been incurred by using a cost effective method, otherwise rational and supporting analysis is provided.
- I confirm that the expenses included in this claim have not been previously claimed by me or on my behalf from Alberta Health Services or any other organization.

LD

REMUNERATION AND EXPENSE CLAIM CONTINUATION SHEET

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NAME: STEPHEN LOCKWOOD

	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)	PAYROLL ONLY BOARD COMMITTEE / BUSINESS MEETING FEE
	B	C	D	Amount					
Carry forward subtotals from previous claim sheet where applicable				A	B	C	D	E	
								340 KM	
15/05/13 BOARD BUSINESS: - Public Accounts Mtg. Travel Edmonton to Calgary	X			\$9.20 ✓	\$172.89 ✓	\$27.30 (parking) ✓ \$18.00 (parking) ✓		300 KM	
16/05/13 Governance Committee Mtg.									
22/05/13 Quality & Safety Committee Mtg. BOARD BUSINESS: - Mtg with U of C Public Policy School and Dr. Eagle									
23/05/13 Audit & Finance Committee Mtg.									
24/05/13 Travel Calgary to Lake Louise to attend: BOARD BUSINESS: - AMA Retreat Travel Lake Louise to Calgary								370 KM	
29/05/13 Travel Home to Calgary Airport for: BOARD BUSINESS: - Meetings in Edmonton with Dr. Eagle, Health Plan Preparation Mtg. and Health Plan Media Event Travel Calgary Airport to Home	X			\$11.60 ✓		\$55.00 (Taxi) ✓ \$55.00 (Taxi) ✓ \$25.20 (parking) ✓		54 KM	
31/05/13 BOARD BUSINESS: - Health Care Think Tank Session									
TOTAL KMS								1064 KM	
APPLICABLE MILEAGE RATE @								50.5¢	
TOTAL <i>(Record Grand Total to Personal Expense Claim Form)</i>				A	B	C	D	E	
				\$20.80	\$172.89 ✓	\$180.50 ✓		\$537.32	

Carry forward subtotals to another continuation sheet if more space is required. Otherwise, record subtotals in space provided on Personal Expense Claim.

For payment please submit to the AHSB Office: 10101 Southport Road SW, Calgary, AB. T2W 3N2, Attention: Lou DeCoate

Alberta Health Services

STEPHEN LOCKWOOD – Mileage for the month of May

DATE	EVENT	TRAVEL TO/FROM	KILOMETRES ACCRUED
May 14/15, 2013	Meeting with the Minister and Public Accounts Meeting	Okotoks to Edmonton Edmonton to Calgary	340 KM 300 KM
May 24, 2013	Attend AMA Retreat	Calgary to Lake Louise Lake Louise to Calgary	185 KM 185 KM
May 29, 2013	Meeting with Dr. Eagle, Health Plan Preparation and Health Plan Media Event	Home to Calgary Airport Calgary Airport to Home	27 KM 27 KM
		TOTAL	1,064 KM

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

Stephen Lockwood
 [Redacted]
 Calgary, AB [Redacted]
 Canada

Page Number : 1
 Guest Number: [Redacted]
 Folio ID : [Redacted]
 No. Of Guest: 2
 Room Number : 902
 Room Rate : 154.00
 Club Account:

Invoice Nbr: 1000114290
 Arrive Date: 14-MAY-13 16:15
 Depart Date: 15-MAY-13 06:02

Email: LOU.DECOSTE@ALBERTAHEALTH
 SERVICES.CA

Tax Invoice

Tax ID: 861336493RT0005
 The Westin Edmonton 15-MAY-13. 06:02 SONISIN3

Date	Reference	Description	Charges	Credits
14-MAY-13	RT902	Room Charge	154.00	
14-MAY-13	RT902	GST	7.93	
14-MAY-13	RT902	DMF	4.62	
14-MAY-13	RT902	Tourism Levy	6.34	
14-MAY-13	RT902	Parking Valet	30.00	
14-MAY-13	RT902	GST	1.50	
15-MAY-13	VI	Visa		-204.39
		** Total	204.39	-204.39
		*** Balance	0.00	

Handwritten calculations:
 154.00
 7.93
 4.62
 6.34
 30.00
 1.50

 172.89

As a Starwood Preferred Guest, you could have earned 368 Starpoints for this visit. Please provide your member number or enroll today.

Continued on the next page

Handwritten note:
 Parking - self - \$26.00 only
 charge \$26 and
 reduce GST by \$1.20
 (\$4 - x.05)

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

Stephen Lockwood
 10101 South Port Road
 Calgary, AB T2W 3N2
 Canada

Page Number : 2
 Guest Number: ██████████
 Folio ID : A
 No. Of Guest: █
 Room Number : 902
 Room Rate : 154.00
 Club Account:

Invoice Nbr: 1000114290
 Arrive Date: 14-MAY-13 16:15
 Depart Date: 15-MAY-13 06:02

Email: LOU.DECOSTE@ALBERTAHEALTH
 SERVICES.CA

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other
14-MAY-13	154.00	7.93	6.34	0.00	0.00	36.12
15-MAY-13	0.00	0.00	0.00	0.00	0.00	0.00

Total	154.00	7.93	6.34	0.00	0.00	36.12

Date	Total	Payment
14-MAY-13	204.39	0.00
15-MAY-13	0.00	-204.39

Total	204.39	-204.39

YELLOW CAB

www.edmtaxi.com

ST# C52148387
 Date: May 29/2013 Amount: 55.00
 Driver: [Signature] Car #: 627
 From: Air Port
 To: 10030 - 10787

10135 - 31 Avenue, Edmonton, AB T6H 1C2

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

PLACE ON

(SAME DAY 18h00)
 Standard Parking 107 Street
 Machine Web ID = LOT 107 B
 EXPIRES

15 MAY
18:00 PAID \$18.00C

ENTRY TIME 15 MAY 13 06:22
 34772 [Redacted]

PLACER SUR LE TABLEAU DU BORD DE CÔTÉ VISIBLE

PLACER SUR LE TABLEAU DU BORD DE CÔTÉ VISIBLE

PLACER SUR LE TABLEAU DU BORD DE CÔTÉ VISIBLE

The Calgary Airport Authority
 GST No R122536194

Transaction ID: 11031305078597
 Transaction Date: 29/05/2013 16:37
 Ticket No: 30087277

Transient Parker	\$ 25.20
Total:	\$ 25.20
Discounts	\$ 0.00
Balance Due:	\$ 25.20
GST	\$ 1.20
Credit Card	\$ 25.20
Change	\$ 0.00

YELLOW CAB

780.462.3456

GST# _____
 Date: May 29/13 Amount: 55.00
 Driver: [Signature] Car#: 103
 From: _____
 To: _____

10135-31 Avenue, Edmonton, AB T6H 1C2



Naomi Shopland

From: Lou Decoste
Sent: Friday, 12 July 2013 1:31 PM
To: Naomi Shopland
Subject: FW: June Claim

From: [REDACTED]
Sent: June 25, 2013 11:00
To: Lou Decoste
Subject: RE: June Claim

There were extra days where he was parked at the airport and he was away for personal reasons for the weekend.

[REDACTED]
Mullen Group Ltd.
Tel: [REDACTED]
[REDACTED]

From: Lou Decoste [<mailto:Lou.Decoste@albertahealthservices.ca>]
Sent: Thursday, June 20, 2013 4:01 PM
To: [REDACTED]
Subject: June Claim

Hi Becky,

Just curious why Stephen only claimed half of the parking cost on June 4/6 at the Calgary Airport. If you are not sure, not a big deal. I just thought I would ask in case I am asked.

Thanks,
Lou

Lou Decoste
Alberta Health Services
10101 Southport Road SW
Calgary, AB. T2W 3N2

[REDACTED]
lou.decoste@albertahealthservices.ca

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