



Official Administrator and Executive Expense Report

Name

Barbara Burton

Title Official Admin

Official Administrator Committee Member

Location Edmonton

Expenses submitted during the month of March 2014

					Travel (1)					
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-14	Expense Claim	Meetings				18	18			
Total			\$ -	\$ -	\$ -	\$ 18	\$ 18	\$ -	\$ -	\$ -

Total for

the

Month \$ 18

Maximum daily single meal expense claimed in the month Maximum daily base hotel rate claimed in the month Non economy air travel in the month

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

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AHS - AP Processing - I	nternal Use Only	Wilderson	Missing
Voucher#			
Naming Convention			
T4A/NR Applicable? - If yes	indicate line & ami		

OFFICIAL ADMINISTRATOR AND COMMITTEE MEMBER REMUNERATION AND EXPENSE CLAIM FORM

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Created November 01, 2013 Rev 2 eff February 06, 2014

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Deb Rhodes, Acting (FD

Carry fo	orward from Section 1									News and the second	
Name:	Barbara Burton			Vendori (if known	2)				e Period	41699	
Com	pletion of the "cost effect	ive method	d used"	used" Column is required. It			Month: f you select "No" in this column, Furth				nation is
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	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?		The same of the sa	T-10	eipt)(A)		Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)	
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			Meal Type	Allow- ance	Meal Type	<u>With</u> Receipt					
6-Mar-14	Human Resources Adivsory Committee Meeting - parking	Yes						\$17.50			
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	Total: (amount auto fills to	page 1)		\$0.00		\$0.00	\$0.00	\$17.50	\$0.00	0.00	
	OA COMMITTEE MEMBER Mileage Rate								Total M	leage	\$ -

For payment please submit to the Official Administrator office: 10101 Southport Road SW, Calgary, AB, T2W 3N2, Attention: Lou DeCoste

HOURLY PARKER

Meter: Lorens in and out privileges
line: 2:449 MAR 06

Cand: Exa.: Exa.:

> 4:14PM THU MAR 06 14

GST NO. E37315638RT0001 INSTRUCT ONS ON BACK