

Board and Executive Expense Report

Name Bill Trafford
Title EVP and Chief Development Officer
Location Calgary
 Expenses submitted during the month of December 2012

			Travel (1)					Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel			
September to December 2012	Expense Claim	Travel for various meetings	582	300	1,041	375	2,298	-	-	-
November 2012	Direct Billing	Accommodation for meeting	-	-	146	-	146	-	-	-
Total			\$ 582	\$ 300	\$ 1,187	\$ 375	\$ 2,444	\$ -	\$ -	\$ -

Total for the Month \$ 2,444

Maximum meal expense claimed in the month \$ 51 2 persons
 Maximum daily hotel rate claimed in the month \$ 259
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

• Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
 • Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
 • If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 10-Sep-12 To: 7-Dec-12
 Travel Period from: 22-Oct-12 To: 7-Dec-12 (if applicable)
 Out-of-Province Travel:

Name: Bill Trifford Position (Title): EVP and Chief Development Officer
 Location: SPT Dept: CDO's Office DOFA Level: 2b (if applicable) Union: _____ Business Phone #: _____ Ext: _____
 Employee # (E-People): _____ Employee # (REQUIRED prior to E-People migration): _____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → Project Number _____ Expenditure Organization _____ Project Task Number _____ Expenditure Type _____

Total - Section B: Travel - Pg 2					Total - Section C&D: Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT		
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/Expense	Total Expense			Total Section B
2A	101	0005	71110500078	22,979.6						22,979.6		
2B												
2C												
2D												
				22,979.6							22,979.6	

NOTE: This section auto fills from page 2A, 2B, 2C & 2D

**User to enter Coding & \$ amounts

NOTE: These fields do not automatically fill for Section C&D

SECTION F: AUTHORIZATION

If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made.

Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver.

Claim Prepared by (PRINT ONLY): Janine Garvais Phone #: _____ Ext: _____

I hereby acknowledge that I have read the "Travel, Hospitality and Working Session Expenses Policy" of Alberta Health Services and hereby confirm that the expenses claimed are in compliance with such policy.

I hereby certify that the expenses listed above have not been previously claimed by me or on my behalf from Alberta Health Services or other organization.

Employee Signature: [Signature] Date: DEC. 18, 2012

I hereby certify that I have reviewed the expenses and they are in accordance with the applicable policies (Policy #'s 1118, 1122).

Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing.

Approved By (PRINT ONLY): Deborah Rhodes DOFA Level: 2b Position #: _____ Phone #: _____ Ext: _____

Signature: Deborah Rhodes Title: Acting CFO Date: Dec-21/12

Approved By (PRINT ONLY): _____ DOFA Level: _____ Position #: _____ Phone #: _____ Ext: _____

Signature: _____ Title: _____ Date: _____

Health and Personal Information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, question or concern about the collection, use or disclosure of your health and personal information, please contact Mark Polita, Director Accounts Payable at 780-739-0500 or email: Mark.Polita@albertahealthservices.ca

EXPENSE CLAIM DETAILS

Enter Finance Coding 101 • 0005 • 71110500076

Emp # (E-People) _____

Emp # (prior to E-people) _____

Page **2A**

If expenses incurred are for multiple FC's please use pages 2B, 2C, 2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip, **DO NOT** separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C
Select from dropdown menu (column Province) where expenses were incurred (Out of N.America = Inter!).
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Date dd-mmm-yy	Purpose of Travel 55 characters maximum - length of shaded area	Province, US, or Out of N.America	What is travel related to?	Meal (Select type from dropdown)			Airfare Bus/LRT Parking	Hotel	Rental Car	Taxi	Fuel	Mileage (km)	
				Type	w/receipt	w/o receipt or per diem							
#1 10-Sep-12	Grande Prairie re: Board Meetings - parking and transp	AB	Meeting										
#2 22-Oct-12	Edmonton re: meetings - transportation	AB	Meeting				\$105.60						
30-Oct-12	Red Deer re: Board Meetings	AB	Meeting	BD			\$115.70						
31-Oct-12	Red Deer re: Board Meetings	AB	Meeting	D			\$29.75						
6-Nov-12	Edmonton re: meetings	AB	Meeting	D			\$20.75						
#4 7-Nov-12	Edmonton re: meetings	AB	Meeting	D			\$20.75						
#3 26-Nov-12	Red Deer/Edmonton re: meetings	AB	Meeting	A			\$41.55	\$285.13					
#5 27-Nov-12	Edmonton re: meetings	AB	Meeting	LD	\$51.08								
#6 30-Nov-12	Edmonton re: meetings	AB	Meeting	LD			\$32.35	\$252.10					
3-Dec-12	Edmonton re: meetings	AB	Meeting	LD			\$32.35	\$735.16					
4-Dec-12	Edmonton re: meetings	AB	Meeting	D			\$20.75						
#7 5-Dec-12	Edmonton re: meetings	AB	Meeting	BD			\$29.95						
		AB	Meeting	BL			\$20.80	\$504.20					
SUBTOTALS							\$51.08	\$249.00	\$856.46	\$1,041.43			Total Kms

MEAL PER DIEM RATES

B = Breakfast = \$9.20 L = Lunch = \$11.60 D = Dinner = \$20.75 A = ALL MEALS = \$41.55
BL = Breakfast & Lunch = \$20.80 BD = Breakfast & Dinner = \$29.95 LD = Lunch & Dinner = \$32.35

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle

→ details of travel location to & from must be included above under the purpose of travel column

\$0.605 per km for under 5,000km/yr
\$0.47 per km for over 5,000km/yr
or per Union Agreement

Enter \$0.605 km, \$0.47 km OR rate per Union Agreement
(see Mileage details to the left)

Mileage \$	
Travel \$ Subtotal	\$2,297.97
Enter on page 1 TOTAL TRAVEL \$	\$2,297.97

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2s can be found at end of form

RECEIPT
GST NO. R122556194

EXIT No. A4
 IN: 09/12/12 18:22
 OUT: 09/12/12 21:46
 DURATION: 2 02: 24
 PAID: \$ 75.60
 (GST INCLUDED)
 MASTERCARD

#1) parking @ Calgary airport
 re: Flight to Grande Prairie
 to attend BOARD MEETINGS

AUTH. CODE 23461B
 REF. 18

THANK YOU FOR
 YOUR VISIT

Calgary Airport parking
 trip to Grande Prairie
 Board meetings
 Calgary International Airport-Parkade

Fare: 30.00 Date: Sept 11 2012
 From: CP AIRPORT To: PUDOLLAN
 Driver: CAVIERNE C.No: 185
 Co.Name: _____
 Print Name: _____
 Signature: _____

#1) Transportation From
 Grande Prairie Airport to
 Provincial Building re: BOARD
 MEETINGS

CHA [Redacted]
 [Redacted] 79

WILLIAN F TRAFFORD

YELLOW CAB (780) 462-3456
PRESTIGE CABS (780) 462-4444
 ADMINISTRATION (780) 465-8500

AUTH. NO.	DRIVER	UNIT NO.

4711055

GST # 100403070

G.S.T.# _____

FROM CP

TO Hotel

PRINT NAME _____

CUSTOMER'S SIGNATURE _____
 X



FARE	55.00	
INTL		
GRATUITY	6.00	
TOTAL	61.00	

CUSTOMER COPY

#2) Transportation
 from EDMONTON AIRPORT
 TO HOTEL re: MEETINGS
 IN EDMONTON

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

Dinner Edmonton

W
Bazz Pitts
SUP Pricities & Perf
GST#R889541298
Sorrentino's Downtown
10162 - 101 Street
(780) 424-7500



7 BIRUTE

Tbl 91/1 Chk 141 Gst 1
Nov26'12 05:28PM
*** Reprint Memo Check ***

SEAT:2
1 1/2 BABY GREENS 9.00
1 VEAL PICCATA 30.00
1/2 CARB. BENEDETTO 3.48
1 LATTE 5.50
Subtotal 61.98
GST 3.10
Amount Due 65.08

Cafe Sorrentino Edmonton Int.
Airport Now Open! Domestic/Int
Departures Lounge. Come join us
For a Latte before your flight!
www.caffesorrentino.ca

#3 MEETING WITH BAZZ PITTS -
NEW SUP, PRICITIES &
PERFORMANCE AHS

ASSOCIATED CAB AIR LTD
807 41 AVE NE (483) 299 1111
INSIST ON THE PROFESSIONALS

DATE: 28/12/10/22
PICK UP TIME: 17:38
DROP OFF TIME: 18:02
TRIP ID: 933496
LOCATION: 873888-45824182767

AUTH [REDACTED] AP569692

FARE (\$) 51.70
EXTRA (\$) 8.00
SUBTTL (\$) 51.70

Edmonton SSP to airport

TIP (\$) _____

TOTAL (\$) _____

SIGNATURE *W. Tuff*

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE @ WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

#2 TRANSPORTATION
FROM SSP (EDMONTON)
TO AIRPORT RE-MEETINGS

THE Fairmont
HOTEL MACDONALD

10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481
G.S.T. Registration # 846543619

Room : 0240
Folio # : [REDACTED]
Cashier # : 1017
Page # : 1 of 1

Alberta Health Services

Mr William Trafford
10101 South Port Road SW
Calgary AB T2W 3N2
Canada

Arrival : 11-06-12
Departure : 11-07-12
Fairmont President's Club
[REDACTED]

Date	Description	Additional Information	Charges	Credits
11-06-12	Room Charge	[REDACTED]	259.00	
11-06-12	Room - DMF	[REDACTED]	2.59	
11-06-12	Room - AB Tourism Levy	[REDACTED]	10.46	
11-06-12	Room - GST	[REDACTED]	13.08	
11-07-12	American Express	[REDACTED]		333.12
Total			333.12	333.12
Balance Due			0.00	285.¹³

GST Summary

Room	13.08
F&B	2.15
Other	0.00
Total	15.23

Thank you for choosing Fairmont Hotels & Resorts.
To provide feedback about your stay, please contact Don Fennerty, General Manager, at Don.Fennerty@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

#4 ACCOMMODATIONS IN EDMONTON
(1 night) RE. EXEC. MEETINGS

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month (18.00% per annum).
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois (18.00% par année).
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

THE Fairmont
HOTEL MACDONALD

10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481
G.S.T. Registration # 846543619

Room : 0221
Folio # :
Cashier # : 1017
Page # : 1 of 1

Alberta Health Services

Mr William Trafford
10101 South Port Road SW
Calgary AB T2W 3N2
Canada

Arrival : 11-26-12
Departure : 11-27-12
Fairmont President's Club

Date	Description	Additional Information	Charges	Credits
11-26-12	Room Charge		229.00	
11-26-12	Room - DMF		2.29	
11-26-12	Room - AB Tourism Levy		9.25	
11-26-12	Room - GST		11.56	
11-27-12	American Express			272.41
Total			272.41	272.41
Balance Due			0.00	\$ 252.10

GST Summary

Room	11.56
F&B	0.97
Other	0.00
Total	12.53

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#5 ACCOMMODATIONS IN EDMONTON
(1 NIGHT) RE: EXEC. MEETINGS

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Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

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Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

Janine Gervais

From: Air Canada <confirmation@aircanada.ca>
Sent: November 27, 2012 9:46 AM
To: Janine Gervais
Subject: Air Canada - 30-Nov: Calgary - Edmonton (booking ref: MVMQUE) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk



Hotels in Edmonton

Why book your hotel stay at aircanada.com?

Hotels provided by WWTMS.

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: MVMQUE

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr William Trafford
janine.gervais@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.
- Check-in online** and print my boarding pass.

#6 RETURN FLIGHT - CALL → ADMIT RE MEETING WITH THE MINISTER'S OFFICE

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8142 ¹	Calgary (YYC) Fri 30-Nov 2012 12:30	Edmonton, Edmonton Int'l (YEG) Fri 30-Nov 2012	0	0hr52	DH3	Tango Plus, W	

		13:22				
AC8159 ¹	Edmonton, Edmonton Int'l (YEG) Fri 30-Nov 2012 18:30	Calgary (YYC) Fri 30-Nov 2012 19:22	0	0hr52	DH3	<u>Tango Plus, W</u>

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mr William Trafford : Adult (16+), Ticket Number: 0142114956180

Frequent Flyer Pgm **None** Meal Preference : **None**

Payment Card: XXXXXXXXXX Special Needs: **None**

Seat Selection: **AC8142 1C (Preferred) Paid , AC8159 1C (Preferred) Paid**

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango Plus</u>	217.00
Return Flight - <u>Tango Plus</u>	217.00
<u>Surcharges</u>	24.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	26.11
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total airfare and taxes before options (per passenger)	548.36

Options

Departing Flight - <u>Tango Plus</u>	
<input checked="" type="checkbox"/> Advance Seat Selection (<u>Preferred</u>)	16.00
Return Flight - <u>Tango Plus</u>	
<input checked="" type="checkbox"/> Advance Seat Selection (<u>Preferred</u>)	16.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.60
Total airfare, taxes and options (per passenger)	581.96
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$581.96

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$548.36 (Airfare - per ticket)
 Air Canada: \$33.60 (Advance Seat Selection - per ticket)

Ticket number(s): 0142114956180

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest



CHARGE TO: [REDACTED]

79 **YELLOW CAB** (780) 462-3456
PRESTIGE CABS (780) 462-4444
 ADMINISTRATION (780) 465-8500

WILLIAM F TRAFFORD

GST # 100403070

FROM: [REDACTED]

TO: IAP

PRINT NAME: [REDACTED]

CUSTOMER'S SIGNATURE: [REDACTED]

X

AUTH. NO.	DRIVER	UNIT NO.
TIME	DAY	MO. YR.

4630823

FARE	5.77
INTL	
GRATUITY	1.00
TOTAL	6.77

CUSTOMER COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

#6 TRANSPORTATION FROM
 MINISTER'S OFFICE TO
 AIRPORT (EDMONTON) RE:
 MEETING WITH MINISTER

CHARGE TO: [REDACTED]

79 **YELLOW CAB** (780) 462-3456
PRESTIGE CABS (780) 462-4444
 ADMINISTRATION (780) 465-8500

WILLIAM F TRAFFORD

GST # 100403070

FROM: IAP

TO: [REDACTED]

PRINT NAME: [REDACTED]

CUSTOMER'S SIGNATURE: [REDACTED]

X

AUTH. NO.	DRIVER	UNIT NO.
TIME	DAY	MO. YR.

4630822

FARE	5.77
INTL	
GRATUITY	1.00
TOTAL	6.77

CUSTOMER COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

#6 TRANSPORTATION FROM
 EDMONTON AIRPORT TO
 MINISTER'S OFFICE RE
 MEETINGS

RECEIPT
GST NO. R122556194

#6 PARKING AT
 CALGARY AIRPORT RE:
 MEETING AT MINISTER'S
 OFFICE (EDMONTON)

EXIT No. A2
 IN: 11/30/12 11:28
 OUT: 11/30/12 20:48
 DURATION: 0 09: 20
 PAID: \$ 25.20
 (GST INCLUDED)

REF. [REDACTED] 2
 THANK YOU FOR
 YOUR VISIT

THE Fairmont
HOTEL MACDONALD

10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481
G.S.T. Registration # 846543619

Alberta Health Services

Mr William Trafford
10101 South Port Road SW
Calgary AB T2W 3N2
Canada

Room : 0238
Folio # :
Cashier # : 1017
Page # : 1 of 2

Arrival : 12-03-12
Departure : 12-05-12
Fairmont President's Club

Date	Description	Additional Information	Charges	Credits
12-03-12	Room Charge		229.00	
12-03-12	Room - DMF		2.29	
12-03-12	Room - AB Tourism Levy		9.25	
12-03-12	Room - GST		11.56	
12-03-12	Parking - Valet	018865	32.00	
12-03-12	Parking - GST		1.60	
[REDACTED]				
12-04-12	Room Charge		229.00	
12-04-12	Room - DMF		2.29	
12-04-12	Room - AB Tourism Levy		9.25	
12-04-12	Room - GST		11.56	
12-04-12	Parking - Valet	018865	32.00	
12-04-12	Parking - GST		1.60	
[REDACTED]				
12-05-12	Parking - Valet	Hybrid Car	-64.00	Credit for parking
12-05-12	Parking - GST		-3.20	
12-05-12	American Express			

578.80

\$504.00

#7 ACCOMMODATIONS IN EDMONTON
(2 NIGHTS) RE: EXEC MEETING &
MEETING WITH MINISTER'S OFFICE.

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

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Merci d'avoir choisi les Hôtels Fairmont

THE Fairmont
HOTEL MACDONALD

10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481
G.S.T. Registration # 846543619

Alberta Health Services

Mr William Trafford
10101 South Port Road SW
Calgary AB T2W 3N2
Canada

Room : 0238
Folio # :
Cashier # : 1017
Page # : 2 of 2

Arrival : 12-03-12
Departure : 12-05-12
Fairmont President's Club

Date	Description	Additional Information	Charges	Credits
Total			578.80	578.80
Balance Due			0.00	

GST Summary

Room	23.12
F&B	3.42
Other	0.00
Total	26.54

\$ 504.20

Thank you for choosing Fairmont Hotels & Resorts.
To provide feedback about your stay, please contact Don Fennerty, General Manager, at Don.Fennerty@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de: États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné ne refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois. (18,00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'étais refusé, j'aurais pu obtenir un crédit à mon compte de 1,00\$ par jour (du Lundi au Vendredi) et de 2,00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. hotel accommodation, airline tickets, car rental, hosting events and working sessions.
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all other expenses paid by AHS not mentioned above
- Copies of invoices and other relevant back up must be attached including approvals for working sessions/hosting events
- Information will be used for reporting purposes only
- A personal cheque must be attached to cover expenses deemed ineligible
- **Indicate whether you have expenses to report in this section for this reporting period:** Yes No

Name:

Reporting Period for the Month of:

Date	Payment Method	Category	Description/Purpose for Expense	Name of Vendor Paid	Amount Paid
	Direct Billing	Accommodation	Accommodation re: attendance at Board of Director's meeting in Grande Prairie - November 9, 2012	Podollan Inn & Spa	\$145.95
	Choose One	Choose One			
	Choose One	Choose One			
	Choose One	Choose One			
	Choose One	Choose One			

Total Paid in the Month

145.95



PODOLLAN.COM

Thank you for your stay.

GST # 85892 2594 RT0001

10812 - 99TH Avenue, Grande Prairie AB T5V 8E8
T 780.630.2000 F 780.630.2902 TF 866.640.3050

ALBERTA HEALTH SERVICES
10123-99ave
Edmonton
AB T5J 3H1

Room	Folio	Checkin	CheckOut	Balance
(420)		11/09/2012	12/09/2012	145.95
Master Folio				

Bill Trafford, Alberta Health Services Company Billing Name Alberta H

Date	Room	Description / Voucher	Charges	Credits	Balance
11/09/2012	420	Room Taxable GST Exempt	139.00	0.00	139.00
11/09/2012	420	Tourism Levy - 4.000%	5.56	0.00	144.56
11/09/2012	420	Destination Fee - 1.000%	1.39	0.00	145.95
		Balance Due			145.95
Summary and Taxes					
		Taxable Sales			139.00
		Tourism Levy 4.00%			5.56
		Destination Fee 1.00%			1.39

ANM
01/11/2012 01:07 PM

Thank you for choosing Podollan Inns & Spa

Invoice #96200

Document Type: Non-PO Invoice (RED TEAM A) Supplier: PODQLAN INN & SPA Supplier Site: REMIT Date: 12-SEP-2012 Amount: 145 95 CAD Terms: NET 30 Terms Date: 12-SEP-2012

Holds

Hold Lookup Code	Hold Reason	Hold Date	PO Number	PO Line Number
170_SYSTEMS_HOLD	170_SYSTEMS_HOLD	16-NOV-2012		

Accounting

Num	Line Type	Amount (CAD)	GL Account	GL Account Text	Project	Task	Expenditure Type	Expenditure Org	Description	Amount undistributed (CAD): 0 00	Actions
11	Item	145 95	101.0005.71110500076.53600000 00.0000	AHS Unrestricted Corp Calgary EVP & CDO Planning and De.Meeting Expense.None None							

Document History

Timestamp	User ID	Detail
16-NOV-2012 19:16:02	MVADMIN	Created: DOTHFINT94
16-NOV-2012 19:28:19	WILLIAMTRAFFORD	Queue, Approval and Coding
19-NOV-2012 10:12:26	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice
22-NOV-2012 09:41:02	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice
27-NOV-2012 10:08:43	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice
27-NOV-2012 10:08:43	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice
27-NOV-2012 10:12:16	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice
27-NOV-2012 10:15:40	WILLIAMTRAFFORD	WILLIAM TRAFFORD (WILLIAMTRAFFORD) inserted one or more accountings
27-NOV-2012 10:15:41	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice
27-NOV-2012 10:18:19	ADMIN	MarkView Administrator (ADMIN) placed "Red Text" Markup with text: "Queue: Approval and Coding"
27-NOV-2012 10:18:19	ADMIN	MarkView Administrator (ADMIN) placed "Yellow Highlight" Markup
27-NOV-2012 10:18:19	System	Oracle Applications status is "NEVER APPROVED" There are 1 unreleased holds on the Non-PO Invoice