

Board and Executive Expense Report

Name Dr. David Megran
Title EVP & Chief Medical Officer (Clinical Operations)
Location Calgary
 Expenses submitted during the month of October 2012

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
September/ October 2012	P-Card	Various AHS meetings/Academic Health Sciences Network Symposium general meeting	1,124		293	585	2,002			
Total			<u>\$ 1,124</u>	<u>\$ -</u>	<u>\$ 293</u>	<u>\$ 585</u>	<u>\$ 2,002</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Total for the Month \$ 2,002

Maximum meal expense claimed in the month \$ -
 Maximum daily hotel rate claimed in the month \$ 135
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees, meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

MEGRAN, DAVID Cardholder's Name	EXECUTIVE VP & CHIEF MEDICAL Cardholder's Position/Title	Billing Reporting Period:	<u>20/10/2012</u>
OFFICE OF THE CHIEF MEDICAL Cardholder's Dept	SOUTHPORT TOWER Cardholder's Site/Location	Total Statement Amount:	<u>\$2,002.85</u> ✓
DAVID.MEGHAN@ALBERTAHEALTHSERVICES.CA Cardholder's e-mail address	Last 6 digits of the P-Card # XXXXXXXXXX		

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
20/09/2012	296302600	PODOLLAN INN & SPA, LODGING HOTELS, MOTELS, RESORTS	✓ 151.55	CAD	151.55	7.22	00	Hotel - Dr. Megran Board Meeting Sept 12-13 2012
27/09/2012	296929235	YELLOW CAB, LIMOUSINES AND TAXICABS	✓ 400.20	CAD	400.20	19.08	00	Ground Transportation Dr. Megran August 2012
03/10/2012	297825319	AIR CAN 0142113022246, AIR CANADA	✓ 269.08	CAD	269.08	00	00	Flight - Dr. Megran October 11, 2012 Cal - Edm
03/10/2012	297825320	AIR CAN 0142113022246, AIR CANADA	✓ 37.80	CAD	37.80	00	00	Seat Selection - Dr. Megran Oct 11, 2012
09/10/2012	298170812	AIR CAN 0142113214286, AIR CANADA	✓ 237.43	CAD	237.43	00	00	Flight - Dr. Megran Edm - Cal Oct 12, 2012
09/10/2012	298170813	AIR CAN 0142113214286, AIR CANADA	✓ 16.80	CAD	16.80	00	00	Seat Selection Dr. Megran Oct 12, 2012
13/10/2012	298311194	MATRIX HOTEL, LODGING HOTELS, MOTELS, RESORTS	✓ 141.80	CAD	141.80	6.75	00	Hotel Dr. Megran - October 11, 2012
15/10/2012	298611437	YELLOW CAB, LIMOUSINES AND TAXICABS	✓ 184.95	CAD	184.95	8.81	00	Ground Transportation Dr. Megran - September 2012
15/10/2012	298611438	AIR CAN 0142113437801, AIR CANADA	✓ 340.33	CAD	340.33	00	00	Flight - Dr. Megran Calgary to Ottawa November 22, 2012
15/10/2012	298611439	AIR CAN 0142113437801, AIR CANADA	✓ 32.55	CAD	32.55	00	00	Seat Selection - Dr. Megran November 22, 2012
16/10/2012	298788721	AIR CAN 0142113484571, AIR CANADA	✓ 171.28	CAD	171.28	00	00	Flight - Dr. Megran Cal - Edmonton Oct 23, 2012
16/10/2012	298788722	AIR CAN 0142113484571, AIR CANADA	✓ 18.90	CAD	18.90	00	00	Seat Selection - Dr. Megran Oct 23, 2012

AHS - Edmonton
Accounts Payable

NOV 15 2012
Q & C - Completed
Initials

Signatures		
<p>Cardholder Designate (if Applicable) By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that I have reviewed and reconciled this statement in BMO details Online® to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. 		
<p><u>Diane Beauvais Bishop</u> Name of Cardholder Designate</p> <p><u>Diane Beauvais Bishop</u> Signature of Cardholder Designate</p>	<p><u>Exec Admin Coordinator</u> Cardholder Designate Position/Title</p> <p><u>Oct 26, 2012</u> Date of Signature</p>	
<p>Cardholder By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that the P-Card issued to be was used for legitimate business purposes in accordance to AHS Corporate Policies and AHS P-Card Program User Guide. I acknowledge that the above Cardholder Designate has completed reviews and reconciliation in BMO details Online® on my behalf (if applicable). 		
<p><u>MEGRAN, DAVID</u> Name of Cardholder</p> <p><u>[Signature]</u> Signature of Cardholder</p>	<p><u>EXECUTIVE VP & CHIEF MEDICAL</u> Cardholder Position/Title</p> <p><u>Oct 30, 2012</u> Date of Signature</p>	
<p>Approver Designate (if Applicable) By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that I have reviewed and approved this statement in BMO details Online® in accordance to AHS Corporate Policies, Program User Guide and Training on behalf of a authorized approver. 		
<p>_____ Name of Approver Designate</p> <p>_____ Signature of Approver Designate</p>	<p>_____ Approver Designate Position/Title</p> <p>_____ Date of Signature</p>	
<p>Approver By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that the P-card issued to be was used for legitimate business purposes in accordance to AHS Corporate Policies and AHS P-Card Program User Guide and hereby approve the transactions as listed. I acknowledge that the above Approver Designate has completed reviews and approvals in BMO details Online® on my behalf (if applicable). 		
<p><u>Deborah Rhodes</u> Name of Approver</p> <p><u>Deborah Rhodes</u> Signature of Approver</p>	<p><u>Acting CFO</u> Approver Position/Title</p> <p><u>Nov 6/12</u> Date of Signature</p>	
Submit approved statement with attachments to Accounts Payable:		
<p>Attach:</p> <ul style="list-style-type: none"> Original itemized receipts Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) <p>And where applicable:</p> <ul style="list-style-type: none"> Copies of pre-approvals for travel Personal cheques payable to "Alberta Health Services" Return, refund and/or credit receipts Disputes letter 	<p>Address:</p> <p>Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4</p>	
Accounts Payable only:		
Reference #: _____	Reviewed by: _____	Date: _____

Line # 1 JA151.55



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10612 - 99TH Avenue, Grande Prairie AB T5V 8E8

T 780.830.2000 F 780.830.2902 TF 866.440.2090

David Megran
10101 Southport Road SW
Calgary
AB T2W 3N2
Canada

Room	Folio	CheckIn	CheckOut	Balance
(309)	96251	09/12/2012	09/13/2012	0.00
Master Folio				

Date	Room	Description / Voucher	Charges	Credits	Balance
09/12/2012	309	Utility Charge	3.95	0.00	3.95
09/12/2012	309	GST - 5.000%	0.20	0.00	4.15
09/12/2012	309	Room Taxable	134.00	0.00	138.15
09/12/2012	309	GST - 5.000%	6.70	0.00	144.85
09/12/2012	309	Tourism Levy - 4.000%	5.36	0.00	150.21
09/12/2012	309	Destination Fee - 1.000%	1.34	0.00	151.55
09/13/2012	309	Mastercard / Diners - Thank You	0.00	151.55	0.00
09/20/2012	309	Mastercard / Diners - Thank You	0.00	151.55	-151.55
09/20/2012	309	Mastercard / Diners Refund - Wrong Card Charged	151.55	0.00	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sales			137.95
		GST 5.00%			6.90
		Tourism Levy 4.00%			5.36
		Destination Fee 1.00%			1.34

Line #3- 269.00
 #4 3780
 306.86

AIR CANADA 



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Search Select Review Passengers Pur

Your booking is confirmed. Booking reference: **KETWRI**



- An email booking confirmation has been sent to: david.megran@albertahealthservices.ca.
- Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passenger(s): Mr David w Megran

Flight	From	To	Departure	Arrival
AC8132	Calgary (YYC)	Edmonton (YEG)	07:30 Thu 11-Oct 2012	08:24 Thu 11-Oct 2012
AC8157	Edmonton (YEG)	Calgary (YYC)	19:30 Thu 11-Oct 2012	20:22 Thu 11-Oct 2012

Airfare
 Options
 Taxes, fees, and surcharge
 Travel insurance
Grand Total
 Canadian doll

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	AVIS	Budget
From (Daily):		
Compact:	\$70 CAD	\$77 CAD
Midsize:	\$72 CAD	\$81 CAD
Full-Size:	\$87 CAD	\$89 CAD

[More Car Deals](#)

Car rentals provided by Avis and Budget

[View detailed Itinerary/Receipt](#)

oct 11/12 Multiple AHS. operational meetings

Booking Information

Booking Reference: **KETWRI**

Customer Car

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mr David W Megran
david.megran@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals a
1-888-422-7533

Online Services

- **Manage** my booking online (view/change my booking; select seats*).
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircr.
AC8132 ¹	Calgary (YYC) Thu 11-Oct 2012 07:30	Edmonton, Edmonton Int'l (YEG) Thu 11-Oct 2012 08:24	0	0hr54	DH
AC8157 ¹	Edmonton, Edmonton Int'l (YEG) Thu 11-Oct 2012 12:30	Calgary (YYC) Thu 11-Oct 2012 20:22	0	0hr52	DH

Operated by:
¹ Air Canada Express Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142113022246

Air Canada - Aeroplan : [REDACTED] Meal Preference: **None**
 Payment Card: [REDACTED] Special Needs: **None**
 Seat Selection: AC8132 5D Paid , AC8157 5D Paid

Purchase Summary

Fare Summary

Total charge for 1 adult

Departing Flight (IATA)	84.00	[REDACTED]
Return Flight (IATA)	84.00	
Options	36.00	
Taxes, fees, charges and surcharges	102.86	
Total Airfare Charge	306.86	
RBC Travel Insurance (declined)	0.00	
Grand Total - Canadian dollars	\$306.86	

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$269.06 (Airfare - per ticket)
- Air Canada: \$37.80 (Advance Seat Selection - per ticket)

line#5- 237.43
#6- 16.80.

Search Select Review Passengers Purchase Seats Itinerary

Itinerary/Receipt



Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information



Booking Reference: NVLVNA **Customer Care**
Electronic Ticketing confirmed. This is your official itinerary/receipt. **Air Canada**
 1-888-247-2262
Main Contact: **Flight Arrivals and Departures**
 Mr David Megran 1-888-422-7533
 david.megran@albertahealthservices.ca
 Mobile: [REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8169 ¹	Edmonton, Edmonton Int'l (YEG) Fri 12-Oct 2012 17:00	Calgary (YYC) Fri 12-Oct 2012 17:45	0	0hr45	CRJ	Tango Plus, Q	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mr David Megran : Adult (16+), Ticket Number: 0142113214296
 Air Canada - Aeroplan : [REDACTED] **Meal Preference: None**
 Payment Card: [REDACTED] **Special Needs: None**
 Seat Selection: AC8169 1C (Preferred) Paid
 Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Purchase Summary

Fare Summary	Adult
Passenger Type	
Departing Flight - Tango Plus	182.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	11.31
Air Travelers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	237.43
Options	
Departing Flight - Tango Plus	
• Advance Seat Selection (Preferred)	16.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.80
Total airfare, taxes and options (per passenger)	254.23
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$254.23

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$237.43 (Airfare - per ticket)
- Air Canada: \$16.80 (Advance Seat Selection - per ticket)

Ticket number(s): 0142113214296

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - Tango Plus

Line #7 - \$141.80

MATRIX HOTEL

Mr David Megran
10101 Southport Rd Sw
Calgary AB T2W3N2
Canada

Guest Name

Room Number: 0914
Arrival Date: 10-11-12
Departure Date: 10-12-12
Page No: 1 of 1

INFORMATION INVOICE

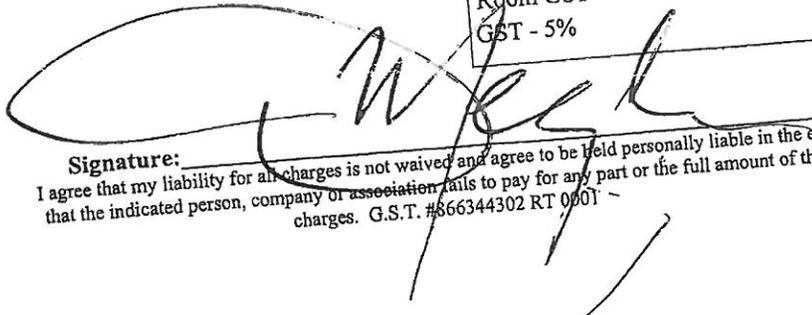
Folio No:

10-12-12

Date	Description	Charges	Credits
10-11-12	Room Revenue	135.00	
10-11-12	Tourism Levy - 4%	5.40	
10-11-12	Destination Marketing Fee - 1%	1.35	
10-11-12	Tourism Levy on DMF	0.05	
Total		141.80	0.00
Balance		141.80	

Tax Summary

GST on DMF	0.00
Destination Marketing Fee - 1%	1.35
Tourism Levy - 4 %	5.40
Room GST - 5%	0.00
GST - 5%	0.00

Signature: 

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

CHARGE TO:

ACCOUNT NO.

[REDACTED]

[REDACTED]

YELLOW CAB (780) 462-3456

PRESTIGE CABS (780) 462-4444

ADMINISTRATION (780) 465-8500

AUTH. NO.	DRIVER TJ	UNIT NO. 815
TIME	DAY 30	MO YR 09 12

MERCHANT COPY

GST # 100403070

G.S.T. #

FROM

Transportation fee for the

TO

month of September 2012.

PRINT NAME

CUSTOMER'S SIGNATURE

X DR. DAVID MCGRAN

4454808



FARE	
INTL	
GRATUITY	
TOTAL	184 95

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

The Preferred Choice

12402846 2015/4/83 RR Dorralley ©2008. All rights reserved. — 9055

Line #9 - US 340.33
#10 - 32.55

Sara Coupland

From: Air Canada [confirmation@aircanada.ca]
Sent: October 15, 2012 5:06 PM
To: Sara Coupland
Subject: Sara is sending you the itinerary for your next trip from Calgary to Ottawa.

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



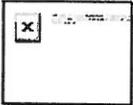
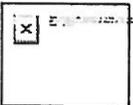
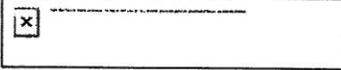
Itinerary/Receipt

From: Sara

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



Hotels in Ottawa			Why book your hotel stay at aircanada.com?
From (per night)	From (per night)	From (per night)	
\$127 CAD	\$169 CAD	\$120 CAD	<ul style="list-style-type: none">Lowest price guaranteedGreat choice of hotelsAeroplan Mile offer exclusive to aircanada.com
 Radisson Hotel Ottawa Parliament Hill:	 ARC The Hotel:	 Extended Stay Deluxe Ottawa - Downtown:	
			 Hotels provided by WWTMS.

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Looking for ground transportation or attractions?

Booking Information

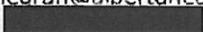
Booking Reference: M6XMDM

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr David Megran
david.megran@albertahealthservices.ca
Mobile: 

Online Services

Manage my booking online (view/change my booking; select seats*).

NOV 22, 12. attending the
**Academic Health Sciences
 Network Symposium
 (AHSNS)**

Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC168	Calgary (YYC) Thu 22-Nov 2012 10:25	Ottawa, Ottawa Int'l (YOW) Thu 22 Nov 2012 16:15	0	3hr50	E90	Tango, P	<input type="checkbox"/>

F: Food and beverage onboard. All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr David Megran : Adult (16+), Ticket Number: 0142113437801
 Air Canada - Meal Preference : **Regular**
 Aeroplan :
 Payment Card: Special Needs: **None**
 Seat Selection: **AC168 21D Paid**

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - Tango	269.00
Surcharges	23.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	16.21
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	340.33

Options

Departing Flight - Tango	
<input type="checkbox"/> Advance Seat Selection	31.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.55
Total airfare, taxes and options (per passenger)	372.88
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$372.88

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$340.33 (Airfare - per ticket)
 Air Canada: \$32.55 (Advance Seat Selection - per ticket)

Ticket number(s): 0142113437801

0023, 12 - Multiple HHS
 Level 11 - 17128 Operational
 #12 - 1890 meetings

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Itinerary/Receipt



Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim) or payment card receipt (for purchase). We thank you for choosing Air Canada and look forward to welcoming you on board.

AIR CANADA

Booking Information

Booking Reference: PWRDMC **Customer Care**
Electronic Ticketing confirmed. This is your official itinerary/receipt. Air Canada 1-888-747-2262
Main Contact: Flight Arrivals and Departures 1-888-423-7533
 Mr David Megran
 david.megran@aircanada.com
 Mobile: [REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
ACA130	Calgary (YYC)	Edmonton, Edmonton Int'l (YEG)	0	0h52	Boeing 737	Tango, P	

Operated by:
 Air Canada Express Jazz

Passenger Information

1: Mr David Megran : Adult (16+), Ticket Number: 0142113484571
 Air Canada - Aeroplan: [REDACTED] **Meal Preference:** None
Payment Card: [REDACTED] **Special Needs:** None
Seat Selection: A: 0130 2D Paid

Purchase Summary

Fare Summary	
Passenger Type	Adult
Departing Flight - Taxes	119.00
Service Charge	17.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009 2257 R10001)	8.18
Air Transport Security Tax (ATST)	7.12
Total airfare and taxes before options (per passenger)	171.28
Options	
Departing Flight - Service Charge	18.00
Advanced Seat Selection	0.00
Canada Goods and Services Tax (GST/HST #10009 1287 R10001)	0.00
Total airfare, taxes and options (per passenger)	190.18
Number of passengers	1
R/C Travel Insurance (optional)	0.00
Grand Total - Canadian dollars	\$190.18

The following charges (tax inclusive) will appear on your credit card/ bank statement:

- Air Canada: \$171.28 (Airfare + taxes)
- Air Canada: \$18.90 (Advanced Seat Selection)

Ticket number(s): 0142113484571

Fare Rules

Departing Flight: Calgary (YYC) To: Edmonton (YEG) Tango

- Changes: