

Board and Executive Expense Report

Name Dr. David Megran
Title EVP & Chief Medical Officer (Clinical Operations)
Location Calgary
 Expenses submitted during the month of January 2013

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
December 2012 to January 2013	P-Card	Various meetings	1,740		166	214	2,120			
November 2012 to January 2013	Expense Claim	Conference and operational meetings		30		510	540			
Total			\$ 1,740	\$ 30	\$ 166	\$ 724	\$ 2,660	\$ -	\$ -	\$ -

Total for the Month \$ 2,660

Maximum meal expense claimed in the month \$ 30
 Maximum daily hotel rate claimed in the month \$ 139
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>MEGRAN, DAVID</u> Cardholder's Name	<u>EXECUTIVE VP & CHIEF MEDICAL</u> Cardholder's Position/Title	Billing Reporting Period:	<u>20/01/2013</u>
<u>OFFICE OF THE CHIEF MEDICAL</u> Cardholder's Dept	<u>SOUTHPORT TOWER</u> Cardholder's Site/Location	Total Statement Amount:	<u>\$2,119.75</u>
<u>DAVID.MEGRAN@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card #:	XXXXXXXXXX

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
27/12/2012	304721511	YELLOW CAB, LIMOUSINES AND TAXICABS	66.70	CAD	✓ 66.70	0	3.18	.00 Nov 15, 12 ground transportation Airport to SSP
27/12/2012	304721512	YELLOW CAB, LIMOUSINES AND TAXICABS	80.50	CAD	✓ 80.50	0	3.83	.00 Dec 13, 2012 ground transportation RAH to airport
27/12/2012	304721513	YELLOW CAB, LIMOUSINES AND TAXICABS	66.70	CAD	✓ 66.70	0	3.18	.00 Nov 18, 12 Ground transportation SSP to airport
27/12/2012	304867689	AIR CAN 0142115838454, AIR CANADA	165.53	CAD	✓ 155.53	0	.00	.00 Calg-Edm Jan 8, 13 Operational meetings
27/12/2012	304867690	AIR CAN 0142115838669, AIR CANADA	187.03	CAD	✓ 187.03	0	.00	.00 Jan 8, 13 Edm-Calg Operational meetings
27/12/2012	304867694	AIR CAN 0142115838454, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 8, 13 Calg-Edm seat selection
27/12/2012	304867695	AIR CAN 0142115838669, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 8, 13 Edm-Calg seat selection
28/12/2012	304867691	AIR CAN 0142115856161, AIR CANADA	166.03	CAD	✓ 166.03	0	.00	.00 Jan 11 13 Calg/Edm Operational meetings
28/12/2012	304867692	AIR CAN 0142115856301, AIR CANADA	166.03	CAD	✓ 166.03	0	.00	.00 Jan 11, 13 Edm-Calg 4.00 pm cancelled - credit issued
28/12/2012	304867693	AIR CAN 0142115856454, AIR CANADA	166.03	CAD	✓ 166.03	0	.00	.00 Jan 14 13 Calg-Edm Operational meetings
28/12/2012	304867696	AIR CAN 0142115856161, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 11, 13 Calg-Edm seat selection
28/12/2012	304867697	AIR CAN 0142115856301, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 11, 13 Edm-Calg seat selection
28/12/2012	304867698	AIR CAN 0142115856454, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 14, 13 Calg-Edm Seat selection
07/01/2013	305367431	AIR CAN 0142116181277, AIR CANADA	78.75	CAD	✓ 78.75	0	.00	.00 Jan 14 13 Calg-Edm change fee
10/01/2013	305873183	AIR CAN 0142116371951, AIR CANADA	216.43	CAD	✓ 216.43	0	.00	.00 Jan 11 13 Edm-Calg 2 pm flight operational meetings
10/01/2013	305873184	AIR CAN 0142116371951, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 11, 13 Edm-Calg seat selection
15/01/2013	306077207	AIR CAN 0142116550594, AIR CANADA	171.28	CAD	✓ 171.28	0	.00	.00 Jan 23, 13 Calg-Edm operational meetings
15/01/2013	306077208	AIR CAN 0142116551787, AIR CANADA	300.43	CAD	✓ 300.43	0	.00	.00 Jan 23, 13 Edm-Calg Operational meetings
15/01/2013	306077209	AIR CAN 0142116550594, AIR CANADA	18.90	CAD	✓ 18.90	0	.00	.00 Jan 23 13 Calg-Edm seat selection
15/01/2013	306077210	THE WESTIN EDMONTON, WESTIN HOTELS	166.01	CAD	✓ 166.01	0	17.06	.00 Jan 14, 13 AHS/AH operational meetings

Signatures		
<p>Cardholder Designate (If Applicable) By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that I have reviewed and reconciled this statement in BMO details Online® to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. 		
<p><u>David Brown Bishop</u> Name of Cardholder Designate</p> <p><u>David Brown Bishop</u> Signature of Cardholder Designate</p>	<p><u>Exec. Adm. Coord</u> Cardholder Designate Position/Title</p> <p><u>Jan. 25/13</u> Date of Signature</p>	
<p>Cardholder By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that the P-Card issued to be was used for legitimate business purposes in accordance to AHS Corporate Policies and AHS P-Card Program User Guide. I acknowledge that the above Cardholder Designate has completed reviews and reconciliation in BMO details Online® on my behalf (if applicable). 		
<p><u>MEGRAN, DAVID</u> Name of Cardholder</p> <p><u>[Signature]</u> Signature of Cardholder</p>	<p><u>EXECUTIVE VP & CHIEF MEDICAL</u> Cardholder Position/Title</p> <p><u>Jan 28/13</u> Date of Signature</p>	
<p>Approver Designate (If Applicable) By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that I have reviewed and approved this statement in BMO details Online® in accordance to AHS Corporate Policies, Program User Guide and Training on behalf of a authorized approver. 		
<p>_____ Name of Approver Designate</p> <p>_____ Signature of Approver Designate</p>	<p>_____ Approver Designate Position/Title</p> <p>_____ Date of Signature</p>	
<p>Approver By signing this statement</p> <ul style="list-style-type: none"> I hereby certify that the P-card issued to be was used for legitimate business purposes in accordance to AHS Corporate Policies and AHS P-Card Program User Guide and hereby approve the transactions as listed. I acknowledge that the above Approver Designate has completed reviews and approvals in BMO details Online® on my behalf (if applicable) 		
<p><u>Deborah Rhodes</u> Name of Approver</p> <p><u>Deborah Rhodes</u> Signature of Approver</p>	<p><u>Acting CFO</u> Approver Position/Title</p> <p><u>Jan. 29/13</u> Date of Signature</p>	
Submit approved statement with attachments to Accounts Payable:		
<p>Attach:</p> <ul style="list-style-type: none"> Original Itemized receipts Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) <p>And where applicable:</p> <ul style="list-style-type: none"> Copies of pre-approvals for travel Personal cheque payable to "Alberta Health Services" Return, refund and/or credit receipts Disputes letter 	<p>Address:</p> <p>Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4</p>	
Accounts Payable only:		
Reference #: _____	Reviewed by: _____	Date: _____

10/15, 12 OPERATIONS MEETING

①

CHARGE TO: [REDACTED] ACCOUNT NO: [REDACTED]

YELLOW CAB (780) 462-3456
PRESTIGE CABS (780) 462-4444

ADMINISTRATION (780) 462-4444

ALIC. NO. 083144	DRIVER 77	DRY NO. 815
TIME	DAY 15	MO. YR. 11 2012

4408744

The Preferred Choice
 Expires 2/15/13 For Driver: 8000 21 128 0000 0000

FROM: Airport
 TO: SSP
 PRINT NAME: DR. DAVID NEURAN
 CUSTOMER'S SIGNATURE: X

FARE	
INTL	
GRATY	
TOTAL	66.70

MERCHANT COPY

THE USER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. PLEASE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

Dec 13, 12 Board Meeting

2

The Preferred Choice

2009/06 2112-433 TR Drivers 2009 All rights reserved - 8035

CHARGE TO

ACCOUNT NO.

[Redacted]

[Redacted]

YELLOW CAB (780) 462-3456

PRESTIGE CABS (780) 462-4444

ADMINISTRATION (780) 485-9300

GST # 100403070

G.S.T.#

ALITH. NO.	DRIVER	UNIT NO.
	TJ	815
TIME	DAY	MO
12:30	13	12
		2012

FROM RAH

TO Airport

PRINT NAME DR. DAVID MEGRAN

CUSTOMER'S SIGNATURE X

4408507



-
-
-
-

PARE		
INTL		
GRATUITY	/	
TOTAL	80	50

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. PLEASE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD

11/01/10, 2012 Operational meetings (3)

The Preferred Choice

15492946 2015/4/83 RR Donatelli ©2008 All rights reserved 8355

CHARGE TO:

ACCOUNT NO.

[Redacted]

[Redacted]

YELLOW CAB (780) 462-3456

PRESTIGE CABS (780) 462-4444

ADMINISTRATION (780) 455-8500

GST # 100403070

G.S.T.#

FROM

SSD

TO

Airport.

PRINT NAME

DR. DAVID NEGRAN

CUSTOMER'S SIGNATURE

X

AUTH. NO. 083111	DRIVER TJ	UNIT NO. 815
TIME	DAY 16	MO 11
	YR. 2012	

4408743

-
-
-
-

FARE	
INTL	
GRATUIT	
TOTAL	66 70

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. PLEASE TO PAY THIS TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT GOVERNING THE USE OF SUCH CARD.

Diane Beauvais-bishop

From: Air Canada [confirmation@aircanada.ca]
 Sent: December 27, 2012 3:32 PM
 To: Diane Beauvais-bishop
 Subject: Air Canada - 08-Jan: Calgary - Edmonton (booking ref: [REDACTED] - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

operational meeting



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com? <ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplan Mile offer exclusive to aircanada.com
\$107 CAD Delta Edmonton Centre Suite Hotel:	\$223 CAD The Fairmont Hotel Macdonald:	\$119 CAD Edmonton Hotel and Conv Centre:	

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]

Customer Care
 Air Canada
 1-888-247-2262
Flight Arrivals and Departures
 1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
 Mr David W Megran
 david.megran@albertahealthservices.ca

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?



Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8380 ¹	Calgary (YYC) Tue 08-Jan 2013 06:00	Edmonton, Edmonton Int'l (YEG) Tue 08-Jan 2013 06:59	0	0hr59	DH3	Tango, P	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142115836454

Air Canada - Aeroplan :		Meal Preference :	None
Payment Card:		Special Needs:	None
Seat Selection:	AC8380 5D Paid		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - Tango	104.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	7.41
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	155.53 ✓

Options

Departing Flight - Tango	
 Advance Seat Selection	18.00 ✓
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	174.43
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$174.43

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$155.53 (Airfare - per ticket)
Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142115836454

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Tango

5+7

Operational meetings

From: Air Canada
To: Diane Beauvais-bishop
Subject: Air Canada - 08-Jan: Edmonton - Calgary (booking ref: [REDACTED] - seat selected
Date: December 27, 2012 15:38:33

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)

Hotels in Calgary		
From (per night) \$102 CAD	From (per night) \$115 CAD	From (per night) \$125 CAD
Travelodge Hotel Calgary Airport:	Days Inn - Calgary South:	Calgary Westways Guest House:

Why book your hotel stay at aircanada.com?

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

Hotels provided by WWTHS.

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Looking for ground transportation or attractions?

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
 Mr David W Megran
 david.megran@albertahealthservices.ca

Online Services

- **Manage** my booking online (view/change my booking; select seats*).
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

Customer Care

Air Canada
 1-888-247-2262

Flight Arrivals and Departures
 1-888-422-7533

5+7

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8151 ¹	Edmonton, Edmonton Int'l (YEG) Tue 08-Jan 2013 16:00	Calgary (YYC) Tue 08-Jan 2013 16:53	0	0hr53	DH3	Tango, G	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142115836669

Air Canada - Aeroplan : XXXXXXXXXX Meal Preference : **None**
 Payment Card: XXXXXXXXXX Special Needs: **None**
 Seat Selection: **AC8151 9D Paid**

Purchase Summary

Fare Summary

Passenger Type	<u>Adult</u>
Departing Flight - <u>Tango</u>	134.00
<u>Surcharges</u>	12.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	8.91
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	187.03 ✓

Options

Departing Flight - <u>Tango</u>	
 Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	205.93
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$205.93

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$187.03 (Airfare - per ticket)
- Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142115836669

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Tango**

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus

Diane Beauvais-bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: December 28, 2012 9:36 AM
To: Diane Beauvais-bishop
Subject: Air Canada - 11-Jan: Calgary - Edmonton (booking ref: [REDACTED] - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

operational meetings



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton			Why book your hotel stay at aircanada.com?
From (per night)	From (per night)	From (per night)	
\$117 CAD	\$179 CAD	\$126 CAD	<ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplan Mile offer exclusive to aircanada.com
Varscona Hotel on Whyte:	Union Bank Inn:	Matrix Hotel:	

Hotels provided by WWTMS

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
 Mr David W Megran
 david.megran@albertahealthservices.ca

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.

Customer Care
Air Canada
 1-888-247-2262
Flight Arrivals and Departures
 1-888-422-7533

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8380 ¹	Calgary (YYC) Fri 11-Jan 2013 06:00	Edmonton, Edmonton Int'l (YEG) Fri 11-Jan 2013 06:59	0	0hr59	DH3	Tango, P	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142115856161

Air Canada -
Aeroplan :

Meal Preference : **None**

Payment Card:

Special Needs: **None**

Seat Selection: AC8380 5D Paid

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - Tango	114.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	7.91
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	166.03 ✓

Options

Departing Flight - Tango	
 Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	184.93
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$184.93

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$166.03 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142115856161

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Tango

Diane Beauvais-bishop

From: Air Canada [confirmation@aircanada.ca]
 Sent: December 28, 2012 9:40 AM
 To: Diane Beauvais-bishop
 Subject: Air Canada - 11-Jan: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Operational meeting



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Calgary

Why book your hotel stay at aircanada.com?

From (per night)	From (per night)	
\$101 CAD	\$116 CAD	<ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplan Mile offer exclusive to aircanada.com
 Regency Suites Hotel	 Carriage House Inn	
		 Hotels provided by VWTMS.

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Looking for ground transportation or attractions?

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr David W Megran
 david.megran@albertahealthservices.ca

Customer Care

Air Canada
 1-888-247-2262
Flight Arrivals and Departures
 1-888-422-7533

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.

9+12

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8151 ¹	Edmonton, Edmonton Int'l (YEG) Fri 11-Jan 2013 16:00	Calgary (YYC) Fri 11-Jan 2013 16:53	0	0hr53	DH3	Tango, P	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142115856301

Air Canada - [REDACTED] Meal Preference : **None**
Aeroplan : [REDACTED]
Payment Card: [REDACTED] Special Needs: **None**
Seat Selection: AC8151 **8D Paid**

Purchase Summary


Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango</u>	114.00
<u>Surcharges</u>	12.00

Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	7.91
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	166.03

Options

Departing Flight - <u>Tango</u>	
 Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	184.93
Number of passengers	1
RBC Travel Insurance (declined)	0.00

Grand Total - Canadian dollars **\$184.93**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$166.03 (Airfare - per ticket)
Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142115856301

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Tango**

From: Air Canada
To: Diane Beauvais-bishop
Subject: Air Canada - 14-Jan: Calgary - Edmonton (booking ref: [REDACTED] - seat selected
Date: December 28, 2012 9:44:47

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

AHS operational meeting
Att. meetings

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to
 check in at any
 Air Canada check in kiosk.

Hotels in Edmonton

From (per night)

\$223 CAD



The Fairmont Hotel
Macdonald:



From (per night)

\$179 CAD



Delta Edmonton
Centre Suite Hotel:



From (per night)

\$108 CAD



Comfort Inn &
Suites:



Why book your hotel stay at
aircanada.com?

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

Hotels provided by WWTMS.

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr David W Megran
david.megran@albertahealthservices.ca

Online Services

- **Manage** my booking online (view/change my booking; select seats*).
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

* Can my booking be changed online?

Customer Care

Air Canada
1-888-247-2262

**Flight Arrivals and
Departures**
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8140 ¹	Calgary (YYC) Mon 14-Jan 2013 11:30	Edmonton, Edmonton Int'l (YEG) Mon 14-Jan 2013 12:24	0	Ohr54	DH3	<u>Tango</u> P	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142115856454

Air Canada - Aeroplan :	[REDACTED]	Meal Preference :	None
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	AC8140 5D Paid		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango</u>	114.00
<u>Surcharges</u>	12.00

Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	7.91
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	166.03

Options

Departing Flight - <u>Tango</u>	
 Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	184.93
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$184.93

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$166.03 (Airfare - per ticket)
- Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142115856454

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Tango**

• Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.

Jan 14, 13 operational meetings 14
change fee - flight changed

Diane Beauvais-bishop

From: Air Canada [confirmation@aircanada.ca] *to accommodate additional*
Sent: January 07, 2013 12:35 PM *meeting.*
To: Diane Beauvais-bishop
Subject: Air Canada - 14-Jan: Calgary - Edmonton (booking ref: [REDACTED]) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

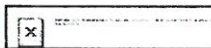
Scan this barcode to check in at any Air Canada check in kiosk.



Want travel insurance? Protect yourself and your family against unforeseen circumstances.



Need a car in Edmonton? Great rates and additional Aeroplan Miles.



Booking Information

Booking Reference: [REDACTED]

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr David Megran
david.megran@albertahealthservices.ca

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.
- Check-in online** and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8170 ¹	Calgary (YYC) Mon 14-Jan 2013 06:45	Edmonton, Edmonton Int'l (YEG) Mon 14-Jan 2013 07:44	0	0hr59	DH3	Tango, E	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David Megran : Adult (16+), Ticket Number: 0142116181277

Air Canada - Aeroplan :		Meal Preference :	Regular
Payment Card:		Special Needs:	None
Seat Selection:	AC8170 5D		

Additional charges and/or refund summary

	<u>Additional charges</u>
	<u>Adult</u>
Passenger Type	
Airfare (includes <u>Surcharges</u>)	0.00
Extra Charges (Change Fee)	
Change Fee	75.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.75
Total Extra Charge (Change Fee)	78.75
Options	
Departing Flight - <u>Tango</u>	
<input checked="" type="checkbox"/> Advance Seat Selection (This option was selected in the original booking)	
Total airfare, taxes and options (per passenger)	78.75
Number of passengers	1
Grand Total - Canadian dollars	\$78.75

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$78.75 (Change Fee per ticket)

Ticket number(s): 0142116181277

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Tango**

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
 - **Same-day standby** is not permitted.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 25% non-status Aeroplan Miles for flights within Canada and 50% Air Canada Status Miles for flights between Canada and the U.S.

Diane Beauvais-bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: January 10, 2013 4:57 PM
To: Diane Beauvais-bishop
Subject: Air Canada - 11-Jan: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Operational meetings

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
\$129 CAD	\$129 CAD	\$115 CAD	<ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplan Mile offer exclusive to aircanada.com
			 Hotels provided by WWTMS.
<u>Acclaim Hotel</u> Calgary Airport:	<u>The Westin</u> Calgary:	<u>Days Inn - Calgary</u> South:	

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Looking for ground transportation or attractions?

Booking Information

Booking Reference: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr David W Megran
david.megran@albertahealthservices.ca

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8147 ¹	Edmonton, Edmonton Int'l (YEG) Fri 11-Jan 2013 14:00	Calgary (YYC) Fri 11-Jan 2013 14:53	0	0hr53	DH3	Tango, N	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142116371951

Air Canada -

Aeroplan :

Payment Card:

Seat Selection:

AC8147 6C Paid

Meal Preference : **None**

Special Needs: **None**

Purchase Summary

Fare Summary


Passenger Type	Adult
Departing Flight - <u>Tango</u>	162.00
<u>Surcharges</u>	12.00

Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.31
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	216.43

Options

Departing Flight - Tango

 Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	235.33
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$235.33

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$216.43 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142116371951

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Tango**

Diane Beauvais-bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: January 15, 2013 11:02 AM
To: Diane Beauvais-bishop
Subject: Air Canada - 23-Jan: Calgary - Edmonton (booking ref: [redacted] - seat selected

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Itinerary/Receipt

*AHS Operational meetings
A.H. meeting.*

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
\$257 CAD	\$239 CAD	\$152 CAD	<ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplan Mile offer exclusive to aircanada.com
<u>The Fairmont Hotel Macdonald:</u>	<u>The Westin Edmonton:</u>	<u>Holiday Inn Express EDMONTON DOWNTOWN:</u>	
			Hotels provided by WWTMS.

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr David W Megran
david.megran@albertahealthservices.ca

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8380 ¹	Calgary (YYC) Wed 23-Jan 2013 06:00	Edmonton, Edmonton Int'l (YEG) Wed 23-Jan 2013 06:59	0	0hr59	DH3	Tango, P	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142116550594

Air Canada - Aeroplan :		Meal Preference :	None
Payment Card:		Special Needs:	None
Seat Selection:	AC8380 5D Paid		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango</u>	119.00
Surcharges	12.00

Taxes, Fees and Charges

Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	8.16
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	171.28

Options

Departing Flight - Tango



Advance Seat Selection

18.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
--	------

Total airfare, taxes and options (per passenger)	190.18
--	---------------

Number of passengers	1
----------------------	---

RBC Travel Insurance (declined)	0.00
---------------------------------	------

Grand Total - Canadian dollars	\$190.18
---------------------------------------	-----------------

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$171.28 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142116550594

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Tango**

From: Air Canada
To: Diane Beauvais-bishop
Subject: Air Canada - 23-Jan: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected
Date: January 15, 2013 11:23:05







***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

*AHS operation al meetings
 AH meetings.*

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.


Scan this barcode to
 check in at any
 Air Canada check in kiosk.



Hotels in Calgary		
From (per night) \$115 CAD	From (per night) \$149 CAD	From (per night) \$173 CAD
		
Days Inn - Calgary South:	Executive Royal Inn North Calgary:	Acclaim Hotel Calgary Airport:
		


Why book your hotel stay at aircanada.com?

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

Hotels provided by WWTHS.

 **Want travel insurance?** Protect yourself and your family against unforeseen circumstances.

 **Need a car in Calgary?** Great rates and additional Aeroplan Miles. 

 **Looking for ground transportation or attractions?**

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
 Mr David W Megran
 david.megran@albertahealthservices.ca

Customer Care

Air Canada
 1-888-247-2262

Flight Arrivals and Departures
 1-888-422-7533

Online Services

- **Manage** my booking online (view/change my booking; select seats*).
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8155 ¹	Edmonton, Edmonton Int'l (YEG) Wed 23-Jan 2013 17:00	Calgary (YYC) Wed 23-Jan 2013 17:53	0	0hr53	DH3	Flex, H	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr David W Megran : Adult (16+), Ticket Number: 0142116551787

Air Canada - Aeroplan :

Meal Preference :

None

Payment Card:

Special Needs:

None

Seat Selection:

AC8155 5C

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Flex</u>	242.00
<u>Surcharges</u>	12.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	14.31
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	300.43
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$300.43

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$300.43 (Airfare - per ticket)

Ticket number(s): 0142116551787

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

• Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
- **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

AHS operational meeting
 AH meeting.



Dr Megran, David Page Number 1 Invoice Nbr 1000097054
 [Redacted] Guest Number [Redacted] Arrive Date 01-14-2013
 [Redacted] Folio ID [Redacted] Depart Date 01-15-2013
 [Redacted] No. Of Guest 1
 [Redacted] Room Number 408
 [Redacted] Time 01-15-2013 02:30

Information Invoice

Date	Reference	Description	Charges	Credits
01-14-2013	G386	Internet And/or Business Ctr	\$9.48	
01-14-2013	G386	GST	\$0.47	
01-14-2013	RT408	Room Charge	\$139.00	
01-14-2013	RT408	GST	\$7.16	
01-14-2013	RT408	DMF	\$4.17	
01-14-2013	RT408	Tourism Levy	\$5.73	
01-15-2013	MC	Mastercard		\$-166.01
		** Total	\$166.01	\$-166.01
		** Balance	\$0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

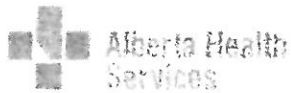
EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
01-14-2013	\$139.00	\$7.16	\$5.73	\$0.00	\$9.95	\$4.17	\$166.01	\$0.00
01-15-2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-166.01
Total	\$139.00	\$7.16	\$5.73	\$0.00	\$9.95	\$4.17	\$166.01	\$-166.01

Your SPG Account [Redacted] Get
 10,000 more with the SPG Credit Card. spg.com/axpcard

Continued on the next page



TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

- Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
- Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
- If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 22-Nov-12 To 23-Jan-13
 Travel Period from: _____ To _____ (if applicable)
 Out-of-Province Travel _____

Name: Dr. David Megrin Position (Title): EVP & CMO, Clinical Operations
 Location: Southport Tower, Calgary Dept: EVP & CMO Office DOFA Level: 2a (if applicable) Union: Exempt Business Phone #: _____ Ext: _____
 Employee # (E-People): _____ Employee # (REQUIRED prior to E-People migration): _____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → Project Number _____ Expenditure Organization _____ Project Task Number _____ Expenditure Type _____

Total - Section B: Travel - Pg 2					Total - Section C&D: Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT		
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/ Expense	Total Expense	Total Section B	Total Section C&D	
2A	101	0000	7111000012	\$539.95						\$539.95		
2B												
2C												
2D												
				\$539.95							TOTAL CLAIM	\$539.95

NOTE: This section auto fills from page 2A, 2B, 2C & 2D
 **User to enter Coding & \$ amounts
 NOTE: These fields do not automatically fill for Section C&D

SECTION F: AUTHORIZATION

If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made.
 Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver.

Claim Prepared by (PRINT ONLY): Diane Beauvais, Bishop Phone # _____ Ext _____

I hereby acknowledge that I have read the "Travel, Hospitality and Working Session Expenses Policy" of Alberta Health Services and hereby confirm that the expenses claimed are in compliance with such policy.
 I hereby certify that the expenses listed above have not been previously claimed by me or on my behalf from Alberta Health Services or other organization.

Employee Signature: _____ Date: Jan 25 / 2013

I hereby certify that I have reviewed the expenses and they are in accordance with the applicable policies (Policy #'s 1118, 1122).
 Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing.

Approved By (PRINT ONLY): Deborah Rhodes DOFA Level 2b Position # _____ Phone # _____ Ext _____
 Signature: Deborah Rhodes Title Acting CFO Date Jan 27/13

Approved By (PRINT ONLY): _____ DOFA Level _____ Position # _____ Phone # _____ Ext _____
 Signature: _____ Title _____ Date _____

Health and Personal Information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, question or concern about the collection, use or disclosure of your health and personal information, please contact Mark Palka, Director Accounts Payable at 780-735-0506 or email: Mark.Palka@albertahealthservices.ca

THANK YOU

Driver: TED

From: 10103 Southport L.M.S.W. ①

To: ~~75 amount~~

Date: Nov 22/12 Amount: 70.00

GST # 133397844

1, 2, 3:

Annual symposium -
AFMC - OTTAWA

4, 5, 6. AHS.
Operational
7+8 meetings.

RECEIPT / REÇU
 Amount/Montant 740⁰⁰ Date Nov 22, 12
 From/De Airport → Weston ②
 To: 809
 Tax # Driver/Chauffeur CE
 Thank you / Merci



Job #

RECEIPT FOR CAB FARE

Amount 40.00 Date 23/11/2012 ③

From Weston

To Airport

Cab No. Driver

HST Included in meter fare



⑥

Driver # 2165 Car # 851
 To: A.H.S. - SOUTHPORT
 From: AIRPORT
 Date: JAN. 23, 2013 Amount: 75.00
 GST # 133282848

⑦

Driver # 2165 Car # 851
 To: AIRPORT
 From: A.H.S. - SOUTHPORT
 Date: JAN. 23, 2013 Amount: 70.00
 GST # 133282848

④

Driver # 2165 Car # 851
 To: A.H.S. - SOUTHPORT
 From: AIRPORT
 Date: JAN. 11, 2013 Amount: 75.00
 GST # 133282848

⑤

Driver # 2165 Car # 851
 To: AIRPORT
 From: A.H.S. - SOUTHPORT
 Date: JAN. 11, 2013 Amount: 70.00
 GST # 133282848

⑧

Driver # 2165 Car # 851
 To: AIRPORT
 From: A.H.S. - SOUTHPORT
 Date: JAN. 14, 2013 Amount: 70.00
 GST # 133282848