

Official Administrator and Executive Expense Report

Name: Deb Gordon

Title Vice President and Chief Health Operations Officer, Northern Alberta

Location Edmonton

Expenses submitted during the month of June 2014

			Travel (1)					
Source Date Document Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-14 P-Card Meeting	287	16	292	90	685			
Total	\$ 287	\$ 16	\$ 292	\$ 90	\$ 685	\$ -	\$ -	\$ -

Total for

the Month \$ 685

Maximum daily single meal expense claimed in the month	\$ 16
Maximum daily base hotel rate claimed in the month	\$ 139
Non economy air travel in the month	\$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



Instruction:			
Attached ALL original detailed re-	ceipts and supporting documents in the sa	ame order as it appears on this state	ement
1	atures required where indicated below		
GORDON, DEB	SENIOR VICE PRESIDENT		
Cardholder's Name	Cardholder's Position/Title	Billing Reporting Period:	20/06/2014
HEALTH PROFESSIONS	SEVENTH STREET PLAZA		
Cardholder's Dept	Cardholder's Site/Location	Total Statement Amount:	\$684.07
DEB.GORDON@ALBERTAHEALTHS	ERVICES.CA		
Cardholder's e-mail address		Last 6 digits of the P-Card #:	2

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount		Trans Amount	GST	FreighDescription
30/05/2014		THE MIRAGE HOTEL & RES, BEST WESTERN HOTELS	s 151.63	CAD	151.63	√ 7.22	Site Tours to address issues at High Level, Fort Vermillion and La Crete Health Centres with Acting CEO
30/05/2014		AIR CAN 0142135076950, AIR CANADA	9 513.71		513.71	.00	.00Travel to Calgary in person attendance at Calgary based meetings. Refunded as Deb drove to Calgary with a co-worker to save
02/06/2014		AIR CAN 0142135142465, AIR CANADA	6 286.78		286.78	.00	.00Travel to Calgary in person attendance at Calgary based meetings. One way only as Deb drove with a co-worker to save cost.
03/06/2014		AIR CAN 0142135076960, AIR CANADA	G -513.71		-513.71	,00	Travel to Calgary in person attendance at Calgary based meetings. Refunded as Deb drove to Calgary with a co-worker to save
)3/06/2014		CHECKER CABS LTD, LIMOUSINES AND TAXICABS	© 27.70	CAD	27.70	1.32	Cab to Southport - attendance in Person at Meeting with Official Administrator and UNA Reps
04/06/2014		U OF C HOTEL ALMA, COLLEGES, UNIVERSITIES, PROFESSIONAL	e 156.06		156.06	7.43	Hotel in YYC - attendance in Person at Presi Speaker Series, Executive Team Meeting and Meeting with Official Administrator and UNA
0/06/2014		ASSOCIATED CAB/ALLIED, LIMOUSINES AND TAXICABS	61.90	CAD	61.90	2.95	.00Cab to YYC Airport - attendance in Person at Presi Speaker Series, Executive Team Meeting and Meeting with Official



details Online ® Cardholder Statement Report

Signatures and		EXECUTE OF THE PARTY OF THE PAR
Cardholder Designate (if Applicable)		
By signing this statement I hereby certify that I have reviewed and recond Program User Guide and Training. have allocated the statement of the statement	illed this statement in BMO Online to the best of my ability ated the transaction(s) to the proper cost centre.	in accordance to AHS Corporate Policies.
Name of Cardholder Designate	Executive Assist	the
BR. On O	SUT - O- II	(
Signature of Cardholder Designate	Date of Signature	I
Cardholder		
By signing this statement I attest that I have read and understand the "Trate expenses being claimed are in compliance with	avel, Hospitality and Working Session Expense Policy (112 such policy.	2)" of Alberta Health Services and confirm
 I attest the expenses enclosed in this claim are claimed by me or on my behalf from Alberta He- charged is attached. 	for valid business purposes for Alberta Health Services an alth Services or any other Organization. A personal cheque	d that this claim has not been previously e for any personal expenses inadvertently
 I attest that expenses submitted in this claim ha 	ve been incurred by using a cost effective method, otherwi	ise rationale and supporting analysis is
provided. GORDON, DEB Name of Caronolder	VPd Chief Heavy SENIOR VICE PRESIDENT	peration officer
(Maintage of Cardinoider	Cardholder Position/Title	Normain Hiberta.
Signature of Cardholder	Date of Signature	-
Approver Designate (if Applicable)		
By signing this statement	evel, Hospitality and Working Session Expense Policy (112: such policy.	2)" of Alberta Health Services and confirm
charged has been obtained.	for valid business purposes for Alberta Health Services and Alberta Health Services or any other Organization. A person we been incurred by using a cost effective method, otherwi	nal cheque for personal expenses inadvertently
provided.		
Name of Approver Designate	Approver Designate Position/Title	stant
Sia Ront	June 25, 2014	1.
Signature of Approver Designate	Date of Signature	-
Approver By signing this statement		
	vel, Hospitality and Working Session Expense Policy (112; such policy.	2)" of Alberta Health Services and confirm
charged by the claimant or on their behalf from A charged has been obtained.	for valid business purposes for Alberta Health Services and alberta Health Services or any other Organization. A person we been incurred by using a cost effective method, otherwise	nal cheque for personal expenses inadvertently
Deborah Rhodes Name of Approver Deborah Rhodes	VP Corp Services a C	Fo
De Assac & De sales	Approver Position/Title June 26/14	
Signature of Approver	Date of Signature	-
Submit approved statement with attachments to Ac-	•	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Attach: Original (or scanned) itemized receipts with docum	ented business reasons including names of participants	Address:
where required		Alberta Health Services Accounts Payable
 Signed Cardholder Statement Report (or copies of And where applicable: Copies of pre-approvals for travel Personal cheque payable to "Alberta Health Service" 		7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4
 Return, refund and/or credit receipts Disputes letter 		
Business reasons for travel require detailed descripmeal), why travel was necessary and detailed explanation.	otions – include where travelled to, who attended (if anation of reason.	
Accounts Payable only		3.4 material constant constant as now have
Reference #:	Reviewed by:	Date:

BEST WESTERN PLUS

MIRAGE HOTEL & RESORT 9616 High way 58 High Level, AB T0H 1Z0



(780) 821-1000 INFO@BESTWESTERNHIGHLEVEL.COM WWW.BESTWESTERNHIGHLEVEL.COM



C/O 05/30/2014 07:44 AM MG

Registered To: GORDON, DEBORAH MS **AB HEALTH SERVICES**

CANADA

Room #

Conf # Arrival

05/29/14

Departure

05/30/14

Room Type SNS-1 QUEEN

Guests

1/0

Payment Acct

Posting	Oper	AcctCo	Description	From	Reference	Amount
05/29/14	LF	REST	RESTAURANT			\$15.75~
05/29/14	MG	RC	ROOM CHRG REVENUE			\$124.99
05/29/14	MG	9	TOURISUM LEVY			\$5.00
05/29/14	MG	93	Tourism Improvement Fee			\$3.75
05/29/14	MG	ES	Eco-Stay Sur-Charge			\$2.00
05/29/14	MG	9	TOURISUM LEVY			\$0.08
05/29/14	MG	93	Tourism Improvement Fee			\$0.06
05/30/14	MG	MC	PAYMENT MC			\$151.63-

Balance Due \$0.00

Site Tour of La Crete, Fort Warmillion a High level with Acting to to address issues etness

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY

FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

EACH UNREGISTERED PERSON OR PET IN THE ROOM HAS A PENALTY OF \$250.00

G.S.T.# RT881518518

EACH BEST WESTERN BRANDED HOTEL IS INDEPENDENTLY OWNED AND OPERATED



Best Western Mirage Hotel 9116 Highway 58 High Level, AB

1015

Tb1 23/1

Chk -

ist

May29'14 06:44PM

*** Memo Check ***

SEAT:2

1 BAC CHED BRG

15.00

Subtotal

15.00

15.00 GST

0.75

Amount Due

15.75

Thanks for Dining With Us! **PLEASE PAY SERVER**

RM: 225

TIP: 3.00

TOTAL: 19.25

Signature:

THE MIRAGE HOTEL & RESORT

HIGH LEVEL AB TOH 120 780-821-1000

TERM ID: J4196563 EMPLOYEE ID: 9 BATCH#: 403 SHIFT#: 002

Completion

...

Total:CAD\$

151.63

APPROVED 000/00

30-May -14

07:44:14

CUSTOMER COPY

Kim Belrose

From: Sent:

To:

Air Canada [confirmation@aircanada.ca]

Friday, May 30, 2014 5:06 PM

Deb Gordon

Subject:

Air Canada - 02-Jun: Edmonton - Calgary (booking ref:

1) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 🋞

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this harcode to check in at any Air Canada check in kiosk



Hotels in Calgary

From (per night)

\$157 CAD



Acclaim Hotel Calgary Airport: **黄黄黄素类**

From (per night)



Downtown:

Ramada Calgary

From (per night)

\$179 CAD



Delta Calgary South:

Why book your hotel stay at aircanada.com?

- Lowest price quaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

More Hotel Offers

Hotels provided by WWTMS.



SAVE on car rentals, shows, activities and more.

Go to My Travel Planner

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference:



Customer Care Air Canada 1-888-247-2262 Flight Arrivals and

Electronic Ticketing confirmed. This is your official

itinerary/receipt. Main Contact:

Ms Deborah Ann Gordon

deb.gordon@albertahealthservices.ca

Mobile

Home: Work:

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Departures

1-888-422-7533

Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
1	Edmonton, Edmonton Int'l (YEG) Mon 02-Jun 2014 19:00	Calgary (YYC) Mon 02-Jun 2014 19:51	0	0hr51		<u>Flex</u> , V	
_	Calgary (YYC) Tue 03-Jun 2014 18:00	Edmonton, Edmonton Int'l (YEG) Tue 03-Jun 2014 18:48	0	0hr48	-	<u>Flex</u> , H	

Operated by:

Passenger Information

1: Ms Deborah Ann Gordon : Adult (16+), Tic	ket Number:
Air Canada - Aeroplan :	Meal Preference :
Payment Card:	Special Needs:
Seat Selection.	

Purchase Summary

Fare Summary	190 FK BF 665 (854 a)
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	172.00
Return Flight - Flex	224.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	24.46
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	513.71
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$513.71

¹ Air Canada Express - Jazz

Payment Information

- Amount paid: \$513.71

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$513.71 (Airfare - per ticket)

Ticket number(s):

enRoute City Guide

Calgary

Calgary grew up fast through successive energy booms, so it still feels a lot like a small prairie town - albeit a small prairie town with more than a million people that's now Western Canada's engine of commerce...



What do you think of our new City Guide feature?



Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - Flex **Return Flight** Calgary (YYC) To Edmonton (YEG) - Flex

Changes:

- Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby is available only to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- o Tickets are non-refundable and non-transferable.
- o **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who no-show their flight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide



Itinerary / Receipt



Your booking is confirmed. Thank you for choosing Air Ca. ada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Name:

Ms Deborah Gordon

E-mail

DEB.GORDON@ALBERTAHEALTHSERVICES.CA

Form of payment:

Customer Care

Air Canada Reservations 1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

Flight

From

To

Aircraft Booking

Status

Edmonton International (YEG)

class

Confirmed

Operated by:

Tue 03-Jun 2014

Calgary (YYC)

Tue 03-Jun 2014

Air Canada Express-

18:00

18:48

Passenger Information

Name:

Frequent Flyer Pgm:

Ms Deborah Gordon

Passenger

Ticket number:

Program number:

Purchase Summary

Passenger: 1 Ticket number

Date of issue

Fare Amount in Canadian dollars:

(including navigational & other charges)

Taxes, Fees & Charges

02-Jun 2014

236.00

one way Calsay/Edm Arght for in pas on atgain Calgary

-Sretum only.

As Presidents Socaker

As Exector Web



Canada Security Charge (CA)
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)
Canada Airport Improvement Fee (SQ)

7.12 13.66 30.00

286.78

Total Fare in Canadian dollars:

Ticket particularities: AC ONLY/NON-REF/CHGE FEE

*Fare calculation:
03JUN14YYC AC YEA Q12.00R224.00CAD236.00 END ROE1.00
Canadian tax registration numbers:
XG Canada Goods and Service Tax (GST) #10009-2287
RC Canada Harmonized Sales Tax (HST) #10009-2287
XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the <u>Travel documentation</u> and <u>US Secure Flight Program</u> US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and Carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.



Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

4

Please print this refund receipt for your reference. Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name:

Nom du passager:

Deborah Gordon

Ticket(s) Refunded: Billet(s) remboursé(s):

Payment card refunded: Carte de paiement remboursée:

Date of refund:

Date du remboursement:

02 June 2014 02 Juin 2014 Customer Care Service au client

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada 1 888 247-2262

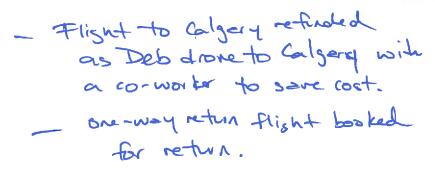
Aeropian Centre Centre Aéropian 1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:	420.00
Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser:	
Canada Security Charge / Canada - Droit pour la sécurité (CA)	14.25
Canada Airport Improvement Fee / Canada - Frais d'améliorations aéroportuaires (SQ)	55.00
Canada Goods and Services Tax (GST/HST #10009-2287) / Canada - Taxe sur les produits et services (TPS/TVH #1009-2287) (XG)	24.46

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en Dollars canadiens:

513.71



HOTELALMA



169 UNIVERSITY GATE NW CALGARY, ALBERTA, CANADA T2N IN4 1.877.496.3203 T 403.220 3203 F 403.284,4184 W HOTELALMA.CA



GORDON, DEBRA ALBERTA HEALTH SERVICES

Room Number:

Daily Rate: 139.00

Room Type:

No. of Guests: 1 / 0

ADDIVAL			(i)		
ARRIVAL	DEPARTU	RE CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
02-Jun-14	03-Jun-14		GOV	GOVT	
DATE	ROOM NO.	DESCRIPTION	REFERENCE		AMOUNT
02-Jun-14	2	ROOM CHARGE	GORDON, DEBRA		\$139.00
02-Jun-14	1	ROOM FEE	ROOM FEE		\$4.17
02-Jun-14	:	GST	GST		\$7.16
02-Jun-14	:	ALBERTA TOURISM LEVY	ALBERTA TOURISM LEVY		\$5.73
03-Jun-14					(\$156.06)

Hotel in Calgary
to attned Presidents Speaker Series Executive leadership Tream
Meeting at Meeting with Official Administrator a UNA
Representatives in Person in Calgary.

CREDIT DUE:

(\$0.00)

SHATURE

TERMS: DUE AND PAYABLE UPON PRESENTATION. LAGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAS ELFAND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THE INDICATED PERSON OR THIS DIALY FAIL TO PAY FOR ANY PART OF, OR THE FULL AMOUNT OF, CHARGES.

* TRANSACTION RECEIPT * Checker/Yellow Cabs 316 Meridian Road SE Calgary, AB, T2A 1X2 403-299-9999 Taxi Service TYPE: CARD: EXP DATA: TerminalID: Transaction Reference Number : DATE: 2014/06/03 13:05:28 AUTH: IFID: DRV: VEH : GST: 870491156 Meter Start Time: 12:46:51 Meter Stop Time: 13:04:41 Distance: 15.0 Km FARE 1: 26.38 FLAT : 0.00 TAX 1.32 TOTAL FARE: \$ 27.70 PAYMENT AMOUNT: \$ 27.70 TIP:

TOTAL PAYMENT: -

Purchase Auth Complete

0.00

\$ 27.70

ASSOCIATED CAB ALTA LTD 307 - 41 AVE NE (403) 299-1111 INSIST ON THE PROFESSIONALS 2014/06/03 DATE: 17:01 17:45 PICK-UP TIME: DROP-OFF TIME: TRIP ID: LOCATION: 928966 CAR NUMBER: CARD TYPE: CARD: EXPIRY: AUTH: 54.90 FARE (\$): 0.00 EXTRA (\$): 54, 90 SUBTTL (\$) TIP (\$):_ SIGNATURE:___ FOR ONLINE TAXI BOOKINGS VISIT OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY