

## Board and Executive Expense Report

**Name** Francois Belanger  
**Title** SVP & ZMD, Calgary Zone  
**Location** Calgary  
 Expenses submitted during the month of November 2012

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
October/ November 2012	Expense Claim	Various meetings	1,804	51	437	470	2,762			
<b>Total</b>			\$ 1,804	\$ 51	\$ 437	\$ 470	\$ 2,762	\$ -	\$ -	\$ -

**Total for the Month** \$ 2,762

Maximum meal expense claimed in the month 9  
 Maximum daily hotel rate claimed in the month 119  
 Non economy air travel in the month -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees, meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



### TRAVEL, HOSPITALITY & HOSTING EXPENSE CLAIM

**SECTION A - Employee Details (for AHS Staff ONLY)** Travel Period from: 1-Oct-12 to 31-Oct-12

- Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
- Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
- If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Name Francois Belanger Position (Title) SVP and ZMD, Calgary Zone Employee # (E-People) [Redacted] Employee # (Legacy) [Redacted]  
 Location Southport Tower Dept Medical Affairs Union no [Redacted] Business Phone # [Redacted] Ext [Redacted] Out-of-Province Travel [Redacted]  
 What is your former legacy region (prior to AHS consolidation)? Please click in cell and select from dropdown menu → Calgary Health

**SECTION E Finance Coding & Total Claim**

**CAPITAL PROJECT CODING ONLY →** Project Number \_\_\_\_\_ Project Task Number \_\_\_\_\_  
 Expenditure Organization \_\_\_\_\_ Expenditure Type \_\_\_\_\_

**Total - Section B - Travel - Pg 2**

Pg	Bal Unit	Location	Functional Centre (FC)	Total
2A	101	5000	71105000002	\$1,112.55
2B				
2C				
2D				
				\$1,112.55

**Total - Section C&D - Other & Foreign Expenses - Pg 3**

Bal Unit	Location	Functional Centre (FC)	Secondary/Expense	Total

\*\*User to enter Coding & \$ amounts

**TOTAL REIMBURSEMENT**

Total Section B	\$1,112.55
Total Section C&D	
Less Cash Advance	
<b>TOTAL CLAIM</b>	<b>\$1,112.55</b>

NOTE: These fields do not automatically fill for Section C&D

**SECTION F Authorization**

If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made.  
 Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver.

Claim Prepared by (PRINT ONLY) Mariene Hamilton Phone # [Redacted] Ext [Redacted]

I hereby certify that the expenses listed above are in accordance to applicable policies and was incurred on Alberta Health Services business and have not been previously claimed by me or on my behalf from Alberta Health Services or other organization.

Employee Signature *Francois Belanger* Date 19-Nov-12

I hereby certify that I have reviewed the expenses and they are in accordance with the applicable policies (Policy #'s CF-03, CF-04).  
 Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing.

Approved By (PRINT ONLY) *Dr. Yerna Yin* DOFA Level 26 Position # [Redacted] Phone # [Redacted]  
 Signature *Yerna Yin* Title EVP+CMO, Quality + Medical Affairs Date Nov. 27/12

Approved By (PRINT ONLY) \_\_\_\_\_ DOFA Level \_\_\_\_\_ Position # \_\_\_\_\_ Phone # \_\_\_\_\_ Ext \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, question or concern about the collection, use or disclosure of your health and personal information, please contact Mark Patka, Director Accounts Payable at 780-735-0506 or email: Mark.Patka@albertahealthservices.ca



**EXPENSE CLAIM DETAILS**

Enter Finance Coding 101 \* 5000 \* 71105000002 Emp # (E-People) XXXXXXXXXX Emp # (Legacy) XXXXXXXXXX Page **2A**

If expenses incurred are for multiple FC's please use pages 2B,2C,2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip. **DO NOT separate any taxes** (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

**SECTION B Travel Expenses** NOTE: If expenses do not fall into these categories (such as relocation, continuing education, business insurance), go to SECTION C

Select from dropdown menu (column Province) where expenses were incurred (Out of N.America = Inter'l).  
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Date dd-mmm-yy	Purpose of Travel 55 characters maximum (length of shaded area)	Province, US, or Out of N.America	What is travel related to?	Meal (Select type from dropdown)			Airfare Bus/LRT Parking	Hotel	Rental Car	Taxi	Fuel	Mileage (km)	
				Type	w/receipt	w/o receipt or per diem							
3-Oct-12	Airfare - AHS Operational Meetings	AB	Meeting				\$216.43						
4-Oct-12	Accommodation - AHS Operational Meetings	AB	Meeting					\$130.96					
4-Oct-12	Cab - Edm Int Airport-Coast Plaza-Airport	AB	Meeting							\$133.40			
24-Oct-12	Airfare - AHS Operational Meetings	AB	Meeting				\$485.36						
24-Oct-12	Parking & Cab - AHS Operational Meetings	AB	Meeting				\$25.20			\$112.00			
24-Oct-12	AHS Operational Meetings	AB	Meeting	B		\$9.20							
<b>SUBTOTALS</b>													Total Kms
							\$9.20	\$726.99	\$130.96		\$245.40		

**MEAL PER DIEM RATES**  
 B = Breakfast = \$10    L = Lunch = \$12    D = Dinner = \$21    A = ALL MEALS = \$43  
 BL = Breakfast & Lunch = \$22    BD = Breakfast & Dinner = \$31    LD = Lunch & Dinner = \$33

Enter \$0.505 <u>OR</u> rate per Union Agreement	
Mileage \$	
Travel \$ Subtotal	\$1,112.55
Enter on page 1 TOTAL TRAVEL \$	\$1,112.55
Note, total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2s can be found at end of form	

**Marlene Hamilton**

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** October 02, 2012 10:49 AM  
**To:** Marlene Hamilton K  
**Subject:** Air Canada - 03-Oct Calgary - Edmonton (booked on 03-Oct 2012)

CALGARY →  
EDMONTON

FRANCOIS  
BELANGER



**Itinerary**

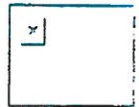
Your booking is confirmed for your flight. You will receive an email or payment confirmation when choosing an airport or board.

AHS OPERATIONAL MTC  
OCT 4/12



**Hotels**

\$200



The Sutherland Hotel



Want to see more hotels

Need a different room

Lowest price guaranteed  
Best choice of hotels  
Amenities that offer  
exclusive to aircanada.com

**Booking Information**

**Booking Reference:** 0123456789

**Electronic Itinerary:** [View Itinerary](#)

**Main Contact:** [View Contact](#)

**Mr. Francois Belanger**

**marlene.hamilton@aircanada.com**

**Mobile:** [REDACTED]

**Home:** [REDACTED]

**Work:** [REDACTED]

**Online Services:**

[Manage my booking](#)

[Alert me](#)

[Flight Alerts](#)

**Check-in**

**Flight Itinerary**

Flight: **Calgary** to **Edmonton, Edmonton**  
 AC8163 (190800A) (190800A)  
 AC8163 (190800A) (190800A)

Operated by  
Air Canada

**Passenger**

1: Mr. Francois Belanger - Adult (18+), Ticket Number 014211941276

Air Canada [Redacted] [Redacted]  
 Acroplan [Redacted]  
 Payment Card [Redacted]  
 Seat Selection [Redacted]

2: [Redacted]  
 Frequent Flyer [Redacted]  
 Payment Card [Redacted]  
 Seat Selection [Redacted]

**Purchase Summary**

**Fare Summary**  
 Passenger 1: [Redacted]  
 Departing Flight: [Redacted]  
 Surcharge: [Redacted]

**Taxes, Fees**  
 Canada GST: [Redacted]  
 Canada Goods and Services Tax: [Redacted]  
 Air Travel: [Redacted]  
 Total Airfare: [Redacted]

014211941276

DE BELANGER

**Grand Total**

The following information is provided for your reference:  
 Air Canada: [Redacted]  
 Ticket number: [Redacted]

**Fare Rules**

**Departing** [Redacted]  
 • **Changes** [Redacted]  
 • **Refunds** [Redacted]



10155 105th Street,  
Edmonton, AB, T5J 1E2  
Tel: (780) 423-4811 Fax: (780) 423-3704

0410

*Oct 3-4, 2012  
P.A.S OPERATIONAL  
MEETING*

Mr Francois Belanger



## Receipt

Invoice date 11/19/2012  
Our reference CEP-FC378135 /  
GST Number 10103 5467 R00020

Guest	Mr Francois Belanger	Arrival	10/3/2012	Departure	10/4/2012	Room	0410
Date	Description	Quantity	Unit Price	Total ( )			
10/3/2012	Room Charge	1	119.00	119.00			
10/3/2012	GST Taxes	1	6.01	6.01			
10/3/2012	Tourism Levy	1	4.76	4.76			
10/3/2012	Destination Market Fee	1	1.19	1.19			



10/4/2012	MC			Total invoice	155.96
					-155.96
				Total Paid	-155.96
				Total Due	0.00

Total GST 7.11

*155.96 25.00  
# 130.96*

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X \_\_\_\_\_

For reservations: [www.coasthotels.com](http://www.coasthotels.com) or 1-800-663-1144

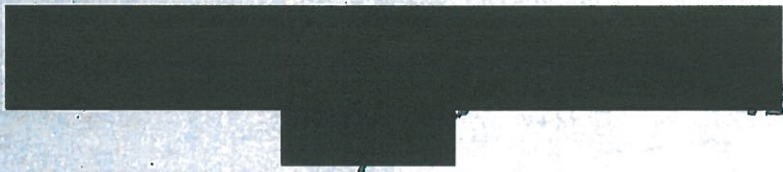


The Preferred Choice

12402946 20154483 RR Donnelley ©2009. All rights reserved. 9355

CHARGE TO:

ACCOUNT NO.



SR PROVINCIAL LEADERSHIP MTG

YELLOW CAB (780) 462-3456

PRESTIGE CABS (780) 462-4444

ADMINISTRATION (780) 465-8500

GST # 100409070

G.S.T.#

FROM

Aéroport to Coast Plaza

TO

Hotel & return (2 trips)

PRINT NAME

CUSTOMER'S SIGNATURE

X DR. FRANCOIS. P. BELANGER

AUTH. NO. 13125V	DRIVER TJ	UNIT NO. 815
TIME	DAY 03/04	MO. YR. 10   12

4454815



- 
- 
- 
- 

FARE	
INTL	
GRATUITY	
TOTAL	133 40

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION ! PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD

Oct 3-4, 2012  
AHS OPERATIONAL MEETING  
A1



STATEMENT FOR THE MONTH OF OCTOBER 2012

YELLOW CAB  
 AHS OPERATIONAL  
 MEETINGS

pg 2

NO	DATE	TIME	NAME	DESTINATION	AMOUNT
1	03	23:07	Dr.Belanger	Airport to Coast Edmonton Plaza	\$66.70
2	04	11:00	Dr.Belanger	Coast Edmonton Plaza to Airport	\$66.70
<b>TOTAL</b>					<b>\$133.40</b>





AHS OPERATIONAL MEETING  
EDMUNTO C. AB  
OCT 24, 2012

WestJet Flight Number

WestJet Flight Class

Passenger Name

**BELANGER FRANCOIS MR**

WESTJET RESERVATION CODE  
ISSUE DATE  
TICKET NUMBER  
ISSUING AIRLINE  
ISSUING AGENT

EDMUNTO  
22 OCT 2012  
0307135100577  
WESTJET  
WJ001SSN

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
21 OCT 2012	WESTJET WJ 889	CALGARY INTL (CG) CANADA Time 7:00am	EDMUNTO INTL (ED) CANADA Time 7:47am	Fare Family Regular Seat Number 12A Baggage Allowance 10kg Booking Status OK Fare Basis Y Not Valid Before 10/21/12 Not Valid After 10/21/12
24 OCT 2012	WESTJET WJ 889	EDMUNTO INTL (ED) CANADA Time 7:00am	CALGARY INTL (CG) CANADA Time 8:00am	Fare Family Regular Seat Number 12A Baggage Allowance 10kg Booking Status OK Fare Basis Y

Payment/ Fare Details

Form of Payment

CREDIT CARD - MASTERCARD

Endorsement / Restrictions

NONREF - FEE FWD CTS/CXL

Fare Calculation Line

YYG W2 YE AT 2500000 0307135100577 12 00100

Fare

CAD 376.00

Taxes/Fees/Carrier-Imposed Charges

CAD 14.20 GA1 (CANADA AIR SECURITY CHARGE SUBJECT TO GST)

CAD 23.17 XG (CST FOR CANADA EXCEPT ON/BOARDS/IN/OUT/CC)

CAD 50.00 SA (A/T - CANADA EXCEPT ON)

CAD 6.00 YQF (SERVICE FEE - FUEL)

CAD 13.60 YQI (SERVICE FEE - INSURANCE)

Total Fare

CAD 495.36

The receipt information provided is for informational purposes only.

Receipt #:

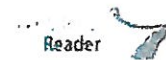
Printed for the routing Mas M...

NOTE: For more information on our services, please visit our website.

- We have a wide range of partner airlines, including Delta, British Airways, Air France, and others. For more information on our **[airlines partners](#)**, please visit our website.
- We offer a variety of flight options, including direct flights and connecting flights.
- We provide a variety of fare classes, including Economy, Premium Economy, and Business Class.
- We offer a variety of services, including checked baggage, priority boarding, and lounge access.
- We provide a variety of special services, including wheelchair assistance and pet travel.
- We offer a variety of flexible booking options, including flexible fares and cancellable tickets.
- We provide a variety of customer support services, including our 24/7 customer service team.
- For more information on our services, please visit our website [click here](#)
- If you have any questions, please contact our customer service team at [contact us](#) or call 1-800-444-4444.



[Important Legal Notices](#)



[Get Adobe Reader](#)



OCT 24, 2012  
AIRS OPERATIONAL  
MEETINGS

**RECEIPT**  
GST NO. R122556194

EXIT No. A4  
IN: 10/24/12 05:59  
OUT: 10/24/12 18:26  
DURATION: 0 12: 27  
PAID: \$ 25.28  
(GST INCLUDED)  
MASTERCARD  
[REDACTED]  
AUTH. CODE 202652  
REF. 31  
THANK YOU FOR  
YOUR VISIT

AIRPORT  
TO  
U OF A  
\$58  
SEE  
ATTACHED\*

OCT 24/12  
AIRPORT TO  
U OF A  
\$58  
SEE  
ATTACHED\*

Calgary International Airport Parkade

CHARGE TO [REDACTED] ACCOUNT NO. [REDACTED]

**YELLOW CAB** (780) 462-3456  
**PRESTIGE CABS** (780) 462-4444

AD\* INISTRATION (780) 465-8500

AUTH. NO	DRIVER	UNIT NO
TIME	DAY	MO YR

GST # 100403070

GST# [REDACTED]

FROM [REDACTED]

TO [REDACTED]

PRINT NAME [REDACTED]

CUSTOMER'S SIGNATURE  
X

- American Express
- M-CARD
- VISA
- [REDACTED]

FARE	
INTL	
GRATUITY	
TOTAL	

CUSTOMER COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD

OCT 24/12  
U + A +  
Airport  
\$54.00

# OCT 24, 2012  
OPERATIONAL  
MEETINGS

**AIRPORT**  
**(788) 837-0113**  
 4500  
 FROM: 10/11/12  
 TO: 10/11/12  
 THE 589  
 RATE  
 TAXES  
 START  
 END  
 DRIVER  
 CAR  
 FEE  
 SPECIAL  
 TOTAL  
 SIGNATURE  
 DRIVER'S

10/11/12 10:42  
 10/11/12 11:42  
 TIP  
 TOTAL  
 SIGNATURE  
 DRIVER'S

*[Handwritten signature]*

- Sorry -

driver was at  
the end of  
his roll  
Lucie

Attn: Marlene Hamilton  
From: Lucie  
Airport taxi service





### TRAVEL HOSPITALITY & HOSTING EXPENSE CLAIM

Travel Period from: 1-Nov-12 to 26-Nov-12

**SECTION A - Employee Details (for AHS Staff ONLY)**

- Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
- Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
- If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Name	Francois Belanger	Position (Title)	SVP and ZMD, Calgary Zone	Employee # (E-People)	[Redacted]	Employee # (Legacy)	
Location	Southport Tower	Dept	Medical Affairs	Union na	Business Phone #	Ext	Out-of-Province Travel
What is your former legacy region (prior to AHS consolidation)?				Please click in cell and select from dropdown menu		Calgary Health	

**SECTION E Finance Coding & Total Claim**

CAPITAL PROJECT CODING ONLY →	Project Number	Project Task Number	Expenditure Organization	Expenditure Type
-------------------------------	----------------	---------------------	--------------------------	------------------

Total - Section B - Travel - Pg 2					Total - Section C&D - Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT	
Pg	Bal Unit	Location	Functional Centre (FC)	Total	Bal Unit	Location	Functional Centre (FC)	Secondary/Expense	Total		
2A	101	5000	71105000002	\$4,782.30 1650.30						Total Section B	\$4,782.30
2B										Total Section C&D	1650.30
2C										Less Cash Advance	
2D				1650.30 \$4,782.30						<b>TOTAL CLAIM</b>	<b>1650.30 \$4,782.30</b>

NOTE: These fields do not automatically fill for Section C&D

**SECTION F Authorization**

If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made.  
Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver.

Claim Prepared by (PRINT ONLY) Marlene Hamilton Phone # [Redacted] Ext [Redacted]

I hereby certify that the expenses listed above are in accordance to applicable policies and was incurred on Alberta Health Services business and have not been previously claimed by me or on my behalf from Alberta Health Services or other organization.

Employee Signature [Signature] Date 28-Nov-12

I hereby certify that I have reviewed the expenses and they are in accordance with the applicable policies (Policy #s CF-03 CF-04)  
Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing

Approved By (PRINT ONLY) Dr Verna Yu DOFA Level 2b Position # [Redacted] Phone # [Redacted] Ext [Redacted]

Signature [Signature] Title EVP & CMO Quality and Medical Affairs Date Dec 3/12

Approved By (PRINT ONLY) \_\_\_\_\_ DOFA Level \_\_\_\_\_ Position # \_\_\_\_\_ Phone # \_\_\_\_\_ Ext \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

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EXPENSE CLAIM DETAILS

Enter Finance Coding

101 • 5000 • 71105000002

Emp # (E-People)

Emp # (Legacy)

If expenses incurred are for multiple FC's please use pages 2B,2C,2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip. **DO NOT separate any taxes (eg. GST).** Secondary/Expense codes are not required in this section as they are pre-determined by the system

SECTION B Travel Expenses

NOTE: If expenses do not fall into these categories (such as relocation, continuing education, business insurance), go to SECTION C

Select from dropdown menu (column Province) where expenses were incurred (Out of N.America = Inter'l)  
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Date dd-mmm-yy	Purpose of Travel 55 characters maximum (length of shaded area)	Province, US, or Out of N.America	What is travel related to?	Meal (Select type from dropdown)			Airfare Bus/LRT Parking	Hotel	Rental Car	Taxi	Fuel	Mileage (km)	
				Type	w/receipt	w/o receipt or per diem							
6 Nov 12	Parking AHS Operational Meeting	AB	Meeting				\$25.20						
15 Nov 12	Airfare AHS Operational Meetings	AB	Meeting				\$511.61						
15-Nov-12	Accommodation Meals Matrix AHS Operational Meetings	AB	Meeting	D		\$20.75		\$141.60					
15 Nov 12	Parking AHS Operational Meeting	AB	Meeting				\$50.40						
15 Nov 12	Parking AHS Operational Meeting	AB	Meeting				\$590.36			\$442.00			
22-Nov-12	Airfare AHS Operational Meetings	AB	Meeting					\$164.03					
22-Nov-12	Accommodation AHS Operational Meetings	AB	Meeting				\$50.40			\$20.00			
22-Nov-12	Parking and Cab	AB	Meeting							\$55.00			
22-Nov-12	Transportation to Airport AHS Operational Meetings	AB	Meeting										
22-Nov-12	Meals AHS Operational Meetings	AB	Meeting	D		\$20.75							
SUBTOTALS							\$41.50	\$1,227.97	\$205.83		75.00 \$497.00		Total Kms

MEAL PER DIEM RATES

B = Breakfast = \$10 L = Lunch = \$12 D = Dinner = \$21 A = ALL MEALS = \$43  
BL = Breakfast & Lunch = \$22 BD = Breakfast & Dinner = \$31 LD = Lunch & Dinner = \$33

Enter \$0.505 OR rate per Union Agreement

Mileage \$

Travel \$ Subtotal

Enter on page 1 TOTAL TRAVEL \$

1650.30  
\$1,762.30  
\$1,762.30  
1650.30

Note: total will auto fill into pg 1 Section E if form completed electronically  
pg 2s can be found at end of form



**RECEIPT**  
**GST NO. R122556194**

*Cardiac stroke - stroke  
SCN*

EXIT No. A4  
IN: 11/26/12 10:27  
OUT: 11/26/12 13:25  
DURATION: 0 02: 58  
PAID: \$ 25.20  
(GST INCLUDED)  
MASTERCARD

AUTH. CODE 152502  
REF. 56

THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

**RECEIPT**  
**GST NO. R122556194**

*EMD  
INTERVIEW*

EXIT No. A4  
IN: 11/15/12 09:14  
OUT: 11/16/12 13:55  
DURATION: 1 04: 41  
PAID: \$ 53.40  
(GST INCLUDED)  
MASTERCARD

REF. 75

THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

**Marlene Hamilton K.**

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** November 14, 2012 10:45 AM  
**To:** Marlene Hamilton K.  
**Subject:** Air Canada - 15-Nov: Calgary - Edmonton (booking ref: KEWUPR)

AHS OPERATIONAL MEETINGS

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk



Hotels in Edmonton			Why book your hotel stay at aircanada.com?
From (per night)	From (per night)	From (per night)	
<b>\$185</b> CAD	<b>\$200</b> CAD	<b>\$252</b> CAD	<ul style="list-style-type: none"> <li>Lowest price guaranteed</li> <li>Great choice of hotels</li> <li>Aeroplan Mile offer exclusive to aircanada.com</li> </ul>
			<input type="text"/>
Delta Edmonton Centre Suite Hotel	The Sutton Place Hotel - Edmonton	The Fairmont Hotel Macdonald	
			Hotels provided by WWFMG.

**Want travel insurance?** Protect yourself and your family against unforeseen circumstances.

**Need a car in Edmonton?** Great rates and additional Aeroplan Miles.

## Booking Information

**Booking Reference:** KEWUPR

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Francois Belanger  
marlene.hamilton@albertahealthservices.ca  
Mobile:   
Home:   
Work:

**Online Services**

**Manage** my booking online (view/change my booking, select seats\*).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Customer Care**

**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

Check-in online and print my boarding pass.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8138 <sup>1</sup>	<b>Calgary (YYC)</b> Thu 15-Nov 2012 10:00	<b>Edmonton, Edmonton Int'l (YEG)</b> Thu 15-Nov 2012 10:48	0	0hr48	CRJ	Tango, N	
AC8147 <sup>1</sup>	<b>Edmonton, Edmonton Int'l (YEG)</b> Fri 16-Nov 2012 14:00	<b>Calgary (YYC)</b> Fri 16-Nov 2012 14:52	0	0hr52	DH3	Tango, N	

Operated by:  
Air Canada Express - Jazz

### Passenger Information

**1: Mr Francois Belanger : Adult (16+), Ticket Number: 0142114518629**

Air Canada - [REDACTED] Meal Preference : **None**  
Aeroplan : [REDACTED]  
Payment Card : [REDACTED] Special Needs: **None**  
Seat Selection: **None**

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - Tango	<b>162.00</b>
Return Flight - Tango	<b>162.00</b>
Surcharges	24.00

#### Taxes, Fees and Charges

Canada Airport Improvement Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.61
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	<b>432.86</b>
Number of passengers	1
RBC Travel Insurance (declined)	0.00

**Grand Total - Canadian dollars**

**\$432.86**

432.86  
78.75  

---

511.61

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$432.86 (Airfare - per ticket)

Ticket number(s): 0142114518629

### enRoute City Guide

## Edmonton



Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a



Change Flights Review Purchase Seats **Itinerary**

# Itinerary/Receipt



**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

## Booking Information

**Booking Reference:** KEWUPR

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**  
 Mr Francois Belanger  
 marlene.hamilton@albertahealthservices.ca  
 Mobile: [REDACTED]  
 Home: [REDACTED]  
 Work: [REDACTED]

### Customer Care

**Air Canada**  
 1-888-247-2262

**Flight Arrivals and Departures**  
 1-888-422-7533

*AHS OPERATIONAL MEETINGS*

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8138 <sup>1</sup>	Calgary (YYC) Thu 15-Nov 2012 10:00	Edmonton, Edmonton Int'l (YEG) Thu 15-Nov 2012 10:48	0	0hr48	CRJ	Tango, N	
AC8145 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Fri 16-Nov 2012 13:00	Calgary (YYC) Fri 16-Nov 2012 13:52	0	0hr52	DH3	Tango, N	

Operated by:  
<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

**1: Mr Francois Belanger : Adult (16+), Ticket Number: 0142114524200**

Air Canada - [REDACTED]	Meal Preference: <b>Regular</b>
Aeroplan : [REDACTED]	Special Needs: <b>None</b>
Payment Card: [REDACTED]	
Seat Selection: <b>None</b>	

## Additional charges and/or refund summary

	<b>Additional charges</b>
	<b>Adult</b>
Passenger Type	
Airfare (includes Surcharges)	<b>0.00</b>
<b>Extra Charges (Change Fee)</b>	
Change Fee	75.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.75
Total Extra Charge (Change Fee)	<b>78.75</b>
Number of passengers	1
<b>Grand Total - Canadian dollars</b>	<b>\$78.75</b>

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$78.75 (Change Fee per ticket)

Ticket number(s): 0142114524200

## Fare Rules

**Departing Flight** Calgary (YYC) To Edmonton (YEG) - **Tango**

**Return Flight** Edmonton (YEG) To Calgary (YYC) - **Tango**

### • Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
- **Same-day standby** is not permitted.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

### • Cancellations:

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- On Air Canada-operated flights, earn 25% non-status Aeroplan Miles for flights within Canada and 50% Air Canada Status Miles for flights between Canada and the U.S.
- Read complete fare rules applicable to this fare.

## Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours o



AHS OPERATIONAL MEETINGS

Francois Belanger  
10101 Southport Rd Sw  
Calgary AB T2W3N2  
Canada

Room Number: 1115  
Arrival Date: 11-15-12  
Departure Date: 11-16-12  
Page No: 1 of 1

Guest Name

**INFORMATION INVOICE**

Folio No: [REDACTED]

11-19-12

Date	Description	Charges	Credits
11-15-12	Room Revenue	135.00	
11-15-12	Tourism Levy - 4%	5.40	
11-15-12	Destination Marketing Fee - 1%	1.35	
11-15-12	Tourism Levy on DMF	0.05	
11-16-12	Mastercard [REDACTED]		141.80
<b>Total</b>		<b>141.80</b>	<b>141.80</b>
<b>Balance</b>		<b>0.00</b>	

**Tax Summary**

GST on DMF	0.00
Destination Marketing Fee - 1%	1.35
Tourism Levy - 4 %	5.40
Room GST - 5%	0.00
GST - 5%	0.00

**Signature:**

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001



Marlene Hamilton K.

From: Air Canada [confirmation@aircanada.ca]
Sent: November 14, 2012 12:52 PM
To: Marlene Hamilton K.
Subject: Air Canada - 22-Nov: Calgary - Edmonton (booking ref: KJ5PYA)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

AHS OPERATIONAL MEETINGS



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



Hotels in Edmonton
From (per night) From (per night) From (per night) Why book your hotel stay at aircanada.com?
\$208 CAD \$257 CAD \$235 CAD
The Sutton Place Hotel - Edmonton; The Fairmont Hotel Macdonald; Delta Edmonton Centre Suite Hotel;
Lowest price guaranteed
Great choice of hotels
Aeroplan Mile offer exclusive to aircanada.com

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: KJ5PYA

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Francois Belanger
marlene.hamilton@albertahealthservices.ca
Mobile:
Home:
Work:

Online Services

- Manage my booking online (view/change my booking, select seats\*).
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* [Can my booking be changed online?](#)

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8170 <sup>1</sup>	<b>Calgary (YYC)</b> Thu 22-Nov 2012 06:45	<b>Edmonton, Edmonton Int'l (YEG)</b> Thu 22-Nov 2012 07:37	0	0hr52	DH3	Tango, P	
AC8151 <sup>1</sup>	<b>Edmonton, Edmonton Int'l (YEG)</b> Fri 23-Nov 2012 16:00	<b>Calgary (YYC)</b> Fri 23-Nov 2012 16:52	0	0hr52	DH3	Tango, N	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: Mr Francois Belanger : Adult (16+), Ticket Number: 0142114525553**

Air Canada - XXXXXXXXXX Meal Preference : **None**  
Aeroplan : XXXXXXXXXX  
Payment Card: XXXXXXXXXX Special Needs. **None**  
Seat Selection: **None**

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - Tango	<b>119.00</b>
Return Flight - Tango	<b>162.00</b>
Surcharges	24.00

#### Taxes, Fees and Charges

Canada Airport Improvement Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	18.46
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	<b>387.71</b>
Number of passengers	1
RBC Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$387.71</b>

387.71  
202.65  

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590.36

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$387.71 (Airfare - per ticket)

Ticket number(s): 0142114525553

### enRoute City Guide

## Edmonton



Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a



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# Itinerary/Receipt



**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

## Booking Information

**Booking Reference:** **KJ5PYA**

### Customer Care

**Air Canada**  
1-888-247-2262

**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Francois Belanger  
marlene.hamilton@albertahealthservices.ca  
Mobile: [REDACTED]  
Home: [REDACTED]  
Work: [REDACTED]

*AHS  
Operational  
Altgs*

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8380 <sup>1</sup>	<b>Calgary (YYC)</b> Thu 22-Nov 2012 06:00	<b>Edmonton, Edmonton Int'l (YEG)</b> Thu 22-Nov 2012 06:52	0	0hr52	DH3	Tango, N	
AC8157 <sup>1</sup>	<b>Edmonton, Edmonton Int'l (YEG)</b> Fri 23-Nov 2012 18:00	<b>Calgary (YYC)</b> Fri 23-Nov 2012 18:52	0	0hr52	DH3	Tango, N	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

**1: Mr Francois Belanger : Adult (16+), Ticket Number: 0142114778067**

Air Canada - [REDACTED]  
Aeroplan :

Meal Preference: **Regular**

Payment Card: [REDACTED]

Special Needs: **None**

Seat Selection: **None**

## Additional charges and/or refund summary



	<b>Additional charges</b>
Passenger Type	<b>Adult</b>
Airfare (includes Surcharges)	<b>43.00</b>
<b>Taxes, Fees and Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.15
Total Additional Fare	<b>45.15</b>
<b>Extra Charges (Change Fee)</b>	
Change Fee	150.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	7.50
Total Extra Charge (Change Fee)	<b>157.50</b>
Number of passengers	<b>1</b>
<b>Grand Total - Canadian dollars</b>	<b>\$202.65</b>

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$45.15 (Airfare)
- Air Canada: \$157.50 (Change Fee per ticket)

Ticket number(s): 0142114778067

## Fare Rules

**Departing Flight** Calgary (YYC) To Edmonton (YEG) - **Tango**

**Return Flight** Edmonton (YEG) To Calgary (YYC) - **Tango**

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
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- On Air Canada-operated flights, earn 25% non-status Aeroplan Miles for flights within Canada and 50% Air Canada Status Miles for flights between Canada and the U.S.
- Read complete fare rules applicable to this fare.

AHS OPERATIONAL  
MEETING

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

Dr Francois Belanger  
Alberta Health Services

Page Number : 1 Invoice Nbr: 1000092041  
Guest Number: [REDACTED] Arrive Date: 22-NOV-12 16:33  
Folio ID : A Depart Date: 23-NOV-12 07:21  
No. Of Guest: 1  
Room Number : 604  
Room Rate : 149.00  
Club Account: [REDACTED]

Email: MARLENE.HAMILTON@ALBERTA  
HEALTHSERVICES.CA

Tax Invoice

Tax ID: 861336493RT0005  
The Westin Edmonton 23-NOV-12 07:21 TAZMBI

Date	Reference	Description	Charges	Credits
22-NOV-12	RT604	Room Charge	149.00	
22-NOV-12	RT604	GST	7.52	
22-NOV-12	RT604	DMF	1.49	
22-NOV-12	RT604	Tourism Levy	6.02	
23-NOV-12	MC	Mastercard		-164.03
		** Total	164.03	-164.03
		*** Balance	0.00	

Continued on the next page

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

Dr Francois Belanger  
Alberta Health Services



Page Number : 2 Invoice Nbr: 1000092041  
Guest Number: [REDACTED] Arrive Date: 22-NOV-12 16:33  
Folio ID : A Depart Date: 23-NOV-12 07:21  
No. Of Guest: 1  
Room Number : 604  
Room Rate : 149.00  
Club Account: [REDACTED]

Email: MARLENE.HAMILTON@ALBERTA  
HEALTHSERVICES.CA

---

EXPENSE SUMMARY REPORT

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other
22-NOV-12	149.00	7.52	6.02	0.00	0.00	1.49
23-NOV-12	0.00	0.00	0.00	0.00	0.00	0.00
Total	149.00	7.52	6.02	0.00	0.00	1.49

Date	Total	Payment
22-NOV-12	164.03	0.00
23-NOV-12	0.00	-164.03
Total	164.03	-164.03



**RECEIPT**  
**GST NO. R122556194**

EXIT No. A4  
IN: 11/22/12 05:10  
OUT: 11/23/12 18:00  
DURATION: 1 12: 50  
PAID: \$ 50.40  
(GST INCLUDED)  
MASTERCARD

REF. 56  
THANK YOU FOR  
YOUR VISIT

**YELLOW CAB**

[www.edmtaxi.com](http://www.edmtaxi.com)

GST# \_\_\_\_\_  
Date: Nov 23 12 Amount: 55.84  
Driver: \_\_\_\_\_ Car #: \_\_\_\_\_  
From: U of A  
To: Airport



10135 - 31 Avenue, Edmonton, AB T6N 1C2

Calgary International Airport Parkade

From Airport  
To Center Hall  
Time \_\_\_\_\_  
Date Nov 22 12  
Trip Amount 20.00  
Driver Name RJ  
Car Number 718  
GST \_\_\_\_\_